

City of Norcross

65 Lawrenceville Street

Norcross, GA 30071



Meeting Minutes

Wednesday, December 17, 2025

6:00 PM

2nd Floor Conference Room

Norcross Public Arts Commission

Chair Elizabeth Simpson
Vice Chair Jacques Murphy
Board Member Robert Forro
Board Member Michael MacManus
Board Member Nicole Morgan
Board Member Samantha Spitzner

A. Call to Order by Chair Elizabeth Simpson (Roll Call)

Please silence cell phones and electronic devices.

Roll Call

Attendee Name	Title	Status	Arrived
Elizabeth Simpson	Chair	Present	
Robert Forro	Vice Chair	Present	
Mike MacManus	Board member	Present	
Nicole Morgan	Board member	Present	
Jacques Murphy	Board member	Present	
Samantha Spitzner	Board member	Present	

B. Approval of Minutes:

1. 2025-425: NPAC Meeting Minutes - November 25, 2025

A motion to approve the December 17 Meeting Minutes, with a minor update.

RESULT: APPROVED [UNANIMOUS]

MOVER: Jacques Murphy, Board Member

SECONDER: Mike MacManus, Board Member

AYES: Simpson, Morgan, Murphy, Forro, MacManus

C. Citizen Input:

None

D. Treasurer's Report:

Ongoing tasks.

E. Board Updates

Greetings from Norcross Mural

Will gather on 1/7/26 at noon for the picture at the Welcome to Norcross Mural.

Open Board Seat Status

Posting will run until the month's end. Will re-run as necessary.

By-laws Adoption

The City Manager wants time to review. Also, likely, other Boards' bylaws will be updated to match ours. Will proceed as if those are the By-Laws.

Elections – Chair, Vice Chair, Secretary, Treasurer

A motion was made to re-appoint Liz Simpson as Board Chair.

RESULT: APPROVED [UNANIMOUS]

MOVER: Jacques Murphy, Board Member

SECONDER: Mike MacManus, Board Member

AYES: Simpson, Morgan, Murphy, MacManus, Forro

A motion was made to appoint Jacques Murphy as Vice Chair.

*RESULT: APPROVED [UNANIMOUS]
 MOVER: Liz Simpson, Board Member
 SECONDER: Robert Foro, Board Member
 AYES: Simpson, Morgan, Murphy, MacManus, Foro*

A motion was made to re-appoint Nicole Morgan as Secretary

*RESULT: APPROVED [UNANIMOUS]
 MOVER: Jacques Murphy, Board Member
 SECONDER: Liz Simpson, Board Member
 AYES: Simpson, Morgan, Murphy, MacManus, Foro*

A motion was made to appoint Mike McManus as Finance Officer.

*RESULT: APPROVED [UNANIMOUS]
 MOVER: Jacques Murphy, Board Member
 SECONDER: Robert Foro, Board Member
 AYES: Simpson, Morgan, Murphy, MacManus, Foro*

F. Council Updates:

25-7442 Norcross Elementary Love Art Mural Funding

Need a Talking Sheet/Pitch deck

*Paint Love Mural

Anticipate the funds coming from Mayor and Council budget. Matt Myers made the presentation to City Council. In next year's budget we should request a contingency budget. Must be discussed for proper appropriation. Also need funds for maintenance.

Public Safety Building

Perhaps we need a Talking Sheet regarding art for the Public Safety Building.

G. Returning Agenda Items:

Tasks:

Nicole – Work with Kristin regarding the Norcross PorchFest

Mike – stamp book with accomplices

Liz – What is the minimum order for stickers? Conversation with the library

1. **25-7442: Request for City Sponsorship for Paint Love Mural at Norcross Elementary**
Discussed early in the agenda.
2. **2025-295: Porchfest 2025**
The city has concerns about liability.
3. **25-7251: Norcross Forever Stamp Program**
-Robert has the signed release forms.
-IGA is completed.
- Extension granted until March 2026

-The plan is finalized for the Light Box project (10 boxes). There are other boxes for which we may ask for approval.

- Public engagement.

4. 2025-346: Framed Art Display in City Hall

Art doesn't have to be in the same proportions as the light box.

5. 25-7252: White Squirrels of Norcross

Ready to curate the naming list.

6. 25-7369: White Squirrels of Norcross Fundraiser

Need a 1-pager to get support from local businesses.

7. 2025-345: Gwinnett Creativity Fund Grant Opportunity

Opportunity to apply for another grant.

We should apply for grants when the project is already approved. Let's ask for funds to expand the White Squirrels project (4 squirrels). (Johnson Dean, Veteran's Park, Lower Lillian Webb, Skin Alley, Lion Heart Theatre)

Update the mural at the Cotton Gin

8. 25-7405: NPAC By-Laws

H. New Agenda Items:

I. Additional Input/Discussion Not Otherwise Addressed By This Agenda:

J. Adjourn Motion

Jacques Murphy motioned to adjourn the meeting at 8:36 pm, seconded by Mike McManus. The vote was unanimous.