

# City of Norcross

*65 Lawrenceville Street*

*Norcross, GA 30071*



## Meeting Agenda

**Monday, February 2, 2026**

**6:30 PM**

**Council Chambers**

### **Regular Council Meeting**

***Mayor Craig Newton***

***Mayor Pro Tem Marshall Cheek***

***Councilmember Andrew Hixson***

***Councilmember Josh Bare***

***Councilmember Matt Myers***

***Councilmember Bruce Gaynor***

**Livestream Here:**

<https://norcrossga.portal.civicclerk.com/>

**A. Call to Order by Mayor Craig Newton**

PLEASE SILENCE ALL CELL PHONES AND ELECTRONIC DEVICES

**B. Invocation - Councilmember Cheek****C. Pledge of Allegiance to the Flag of the United States of America****D. Roll Call (recorded)****E. Presentation of Previous Meeting Minutes for Acceptance****1. 2026-43: Regular Council Meeting Minutes — January 05, 2026**

Attachments:

1. RCM Meeting Minutes 01-05-2026

**2. 2026-44: Policy Work Session Minutes - January 20, 2026**

Attachments:

1. PWS Meeting Minutes - 01-20-2026

**F. Set Agenda As Presented for Scheduled Meeting**

Acceptance of the Agenda and Approval of the Consent Agenda.

**G. Ceremonial Presentations, Recognitions, and Swearing in Ceremonies****H. Floor Open to Citizens Desiring to Address the Governing Authority**

a. Comments by Citizens

b. Comments by Council

c. Comments by City Manager

**I. Public Hearings****1. 2025-324: COA2025-027; Consideration of a Historic Demolition and New Home**

Consideration of the applicant's request for the demolition of a historic contributing structure and construction of a new single-family residence, with conditions as outlined by the Community Development and Planning Department and the Architectural Review Board.

Attachments:

1. Agenda Report - COA2025-027
2. Staff Report
3. Application
4. Engineer Report from Michael Quinn and Associates, P.C.
5. Financial Statement
6. Georgia Historic Resources Survey
7. Historic Demolition Questionnaire
8. COA2025-027\_Constitutional Objections (12.1.25)

9. Letter from the Applicant, Susan Tanner, received November 24, 2025
10. Powerpoint presentation from the Applicant, Susan Tanner, received in January 2026
11. COA2025-027 DRAFT ORDINANCE

**2. 2025-433: RZ2025-006 5330 Old Norcross Road**

Consider the rezoning request from its current zoning to M1 (Light Industry) district, with consideration of the conditions recommended by staff and the Planning and Zoning Board.

Attachments:

1. Agenda Report - RZ2025-006
2. Staff Report
3. Application REDACTED
4. Letter of Intent
5. Boundary Survey
6. Applicant Presentation
7. RZ2025-006 - Draft Ordinance

**3. 2026-31: TEXT2026-001 Amendment to the Unified Development Ordinance**

Review of several proposed changes to the Unified Development Ordinance (UDO).

Attachments:

1. TEXT2026-001 Chapter 100, 200, 400 Changes V3
2. Agenda Report - TEXT2026-001v2
3. UDO Chapter 100, 200, and 400 P&Z recommendation (1)
4. Ordinance Draft - TEXT2026-001 v2

**4. 2026-32: FP2025-003, Final plat consideration**

Consideration of a request for final plat approval for the property located at 551 Sunset Drive.

Attachments:

1. Agenda Report - FP2025-003
2. FP2025-003 - Draft Resolution
3. FP2025-003 - FINAL PLAT

**J. Reports of the Mayor and Councilmembers**

**A. General Announcements**

None

**K. Board Appointments**

The Mayor and Council will consider appointments and reappointments to the following Boards, Commissions, or Authorities:

**L. Consent Agenda**

**1. 2026-19: Accept and Appropriate NPAC Donations**

Accept and Appropriate donations totaling \$440.00 to NPAC from Acorn Sales.

## Attachments:

1. WSN Acorn Sales Spreadsheet
2. Budget Amendment
3. Agenda Report - Accept & Appropriate NPAC Donations

**2. 2026-21: Budget Amendment and Appropriation of Funds for the Purchase of the 9 S Peachtree St. Property.**

Consideration of a request to approve and appropriate funding for the City's financing of the DDA's acquisition of 9 South Peachtree Street.

## Attachments:

1. Agenda Report - Budget Amend & Appropriation - 9 S Peachtree St
2. Budget Amendment 1.20.26 9 S Peachtree

**3. 2026-24: Award of Contract for On-Call Stormwater Relining and Repair**

Consider approval of a contract between the City of Norcross and the selected vendor for on-call stormwater relining and repair services.

## Attachments:

1. Agenda report - Award of Contract for On-Call Stormwater Relining
2. Evaluation Summary - RFQ PW 26-05 Packet
3. CON Agreement - Southern Premier Contractors, Inc.
4. RFQ PW 26-05 Packet
5. Norcross Stormwater Pipe Status

**4. 2026-25: Approve Sale of Property located at 993 East Glochester**

Request for Council approval of the sale of 993 East Glochester Place through closed bids and authorization for the Mayor to sign documents necessary to consummate the sale. Attachments:

1. Agenda Report - Sale of lot 993 East Glochester
2. Tax Foreclosure Deed
3. Proposed Bid Notice

**5. 2026-26: Approval of Hydrology Study and HEC-RAS Modeling for Culvert Extension – Norcross Greenway Project**

Approve the proposal submitted by Clark Patterson Lee (CPL) to provide additional design services for a Hydrology Study and HEC-RAS modeling for the culvert extension under Cemetery Street.

## Attachments:

1. Agenda Report - Hydrology Study and HEC-RAS Modeling
2. Contract Amendment
3. Construction Location
4. Budget Amend Item 26-2026-35 (Hydrology Study)

**6. 2026-27: Sidewalk Data and Gap Analysis**

Approve recommended sidewalk priorities and initial proposed projects.

## Attachments:

1. Agenda Report - Sidewalk data and gap analysis
2. Sidewalk Gap Presentation 1-20-2026

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**7. 2026-35: Traffic study and ownership of Holcomb Bridge Road**

Authorize Public Works to complete a \$20,000 traffic study for the Olde Town Park Drive/Holcomb Bridge Road intersection and amend the budget by transferring \$20,000 from Mayor and Council Contingency to the Public Works professional services line. Also authorize the Mayor to begin discussions with Gwinnett County about transferring ownership of Holcomb Bridge Road (Peachtree Blvd to Buford Hwy), including any related maintenance and improvement funding.

**Attachments:**

1. Agenda Report - HBR and traffic study

**M. Items for Discussion****N. Adjourn in memory of****O. Adjourn to Executive Session for Legal, Personnel, and Real Estate**

**P. Signed by \_\_\_\_\_ Mayor Craig Newton**

**Q. Attest \_\_\_\_\_ Monique Philip, City Clerk**