

City of Norcross

65 Lawrenceville Street

Norcross, GA 30071



Meeting Minutes

Tuesday, January 27, 2026

6:30 PM

2nd Floor Conference Room

Norcross Public Arts Commission

Chair Elizabeth Simpson

Vice Chair Jacques Murphy

Board Member Nicole Morgan

Board Member Michael MacManus

Board Member Robert Forro

Board Member Samantha Spitzner

A. Call to Order by Chair Elizabeth Simpson (Roll Call)

The meeting was called to order at 6:30 PM by Chair Liz Simpson.

Attendee Name	Title	Status	Arrived
Elizabeth Simpson	Chair	Present	
Jacques Murphy	Vice Chair	Present	
Michael MacManus	Board member	Present	
Nicole Morgan	Board member	Present	
Robert Foro	Board member	Present	
Samantha Spitzner	Board member	Present	

B. Approval of Minutes:**1. 2026-42: Norcross Public Arts Commission - Regular Meeting - December 17, 2025.**

A motion to Approve the December 17 Meeting Minutes.

RESULT: APPROVED [UNANIMOUS] 6-0

MOVER: Nicole Morgan, Board Member

SECONDER: Jacques Murphy, Board Member

AYES: Simpson, Morgan, Murphy, Foro, MacManus, Spitzner

C. Citizen Input:

A citizen representing Lionheart Theatre is interested in having a public art installation in Heritage Park.

D. Treasurer's Report - Mike MacManus 10 minutes

Transition task to Member Mike McManus, continue to review the finances

E. Board Updates**Greetings from Norcross** (Jacques and Nicole)

All is well. The photography opportunity went well. The newsletter article was well written. Jacques has used the newsletter to share with others.

Board Seat

The open role will be posted again. There were no applicants. Board members should post in their networks, and the NPAC social media should mention this data.

Bylaws Adoption (Jacques and Nicole)

Continues to be under review. Hopeful for an update in March.

Social Media (Samantha)

Currently has access to Facebook and Instagram. We must decide what our policy is. How does NPAC consistently interact with the public? Recommended that our open board seat is communicated through both Facebook and Instagram.

Valentine Engagement (Samantha)

The Valentine cards are in process to be ready to print. The NPAC logo needs to be added to the cards. NPAC does not have enough brand recognition. This is a good place to begin.

Love Art Mural (Liz)

City Council approved the funding. We will continue to be engaged in the process.

F. Council Updates:

The donation was made by Nicole's neighbor. She and Jacques processed the donation. Mike gave the acorn to the neighbor.

G. Returning Agenda Items**2025-295 Porchfest 2026 15 minutes - Nicole**

Working with Kristen to ensure NPAC is properly listed as a 'supporter' and not a sponsor. We've been asked to consider organizing a Porch Decorating Contest. Robert expressed concern about the event's success. He mentioned concerns about people misbehaving (drunkenness and such). Nicole's comment noted that such problems can happen at any public event. Perhaps more interest in the event's success regarding performers, attendance, and being well-organized.

1. 25-7251 Norcross Forever Stamp Program 20 minutes - Mike

Robert is in possession of the student art consent forms. He will provide those to Monique this week.

Gwinnett county is excited about this project. Other communities are interested in décor for their traffic light boxes.

The Gwinnett Creativity grant has been extended to March 12, 2026. NPAC will not meet the grant's engagement requirements for the Stamp Collection project by the aforementioned deadline. Upon project completion, we will submit the grant results to the Grantor. Nicole asked Jacques whether not meeting the deadline would affect our reputation with the Grantor. It was recommended that NPAC satisfy the grant's engagement requirements.

4 vinyl wraps finalized, 6 in progress.
Boxes completed by 3/1/26.

2. 2025-346 Canvas Wrapped Art Display in City Hall 10 minutes

Desire to display the art in a consistent manner. Need the canvas dimensions and vendor quotes.

2025-345 Gwinnett Creativity Fund Grant Opportunity 15 minutes

– Application for Grant – Due January 31, 2026 - Jacques

Greetings from Norcross Mural spin-off engagements

- A. Provide kids with coloring mats for restaurants, including crayons
- B. Create postcards suitable for mailing (welcome center, retail shops)

3. 25-7252 White Squirrels of Norcross 15 minutes – Liz

We need to decide on other poses for squirrels. "Cheerleader" and "lounging" squirrels are favored. Need to confirm the Mayor's availability for Squirrel installation. More conversation regarding naming the squirrels.

How many squirrels can be installed in a day?

Marty will teach 1 installation.

Map design (Mike) at the next meeting.

4. 25-7369 White Squirrels of Norcross Fundraiser -10 minutes

Need additional commitments to order a marble composite squirrel to support the project. Mike has 2 forthcoming donors.

Then we can place an order!

Acorn decorating display continues at Savage Pizza.

H. New Agenda Items:

2025-345 Gwinnett Creativity Fund Grant Opportunity 15 minutes

The "Welcome to Norcross" artwork will be a coloring page for children. This will engage children and teach local history. Local restaurants will provide the coloring page to children who are in the restaurant. 6,000 placemats. 750 to each restaurant with 720 crayon packs.

The Welcome to Norcross artwork will also be a postcard (replacing the old postcard), which will be provided to the Norcross Welcome Center. Visitors to Norcross can pick up the postcard and mail it to family and friends.

Motion: to apply for the Gwinnett Creativity Fund grant requesting funds to complete the Welcome to Norcross placemat project to engage children regarding our local history, and to provide postcard replicas of the Welcome to Norcross mural for visitors to have as keepsakes or mail them to family and friends. NPAC to commit and reserve \$875 per the grant requirements, to cover 25% of this project's cost.

RESULT: APPROVED [UNANIMOUS] 6-0

MOVER: Robert Foro, Board Member

SECONDER: Nicole Morgan, Board Member

AYES: Simpson, Morgan, Murphy, Foro, MacManus, Spitzner

I. Additional Input/Discussion Not Otherwise Addressed by This Agenda:

There was a conversation about the remaining acorns. Liz initially considered giving them away to reduce inventory at Norcross Gallery. However, Nicole asked Council Members to consider continuing to sell acorns. NPAC may hold other décor/artistic contests in the future for fundraising. NPAC may also want to use the acorns as 'prizes' or rewards.

J. Adjourn Motion