

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, March 17, 2025

6:30 PM

2nd Floor Conference Room

Policy Work Session

Mayor Craig Newton

Mayor Pro Tem Marshall Cheek

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Matt Myers

Councilmember Bruce Gaynor

A. Roll Call (recorded)

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Absent	
Marshall Cheek	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Josh Bare	Councilmember	Present	
Matt Myers	Councilmember	Present	
Bruce Gaynor	Councilmember	Present	

The Policy Work Session was called to order at 6:30 PM by Mayor Pro Tem Marshall Cheek.

B. Citizen Input**C. Board Updates****D. General Updates**

* 551 Sunset Drive Update

E. Council - General Discussion**F. City Manager's Report****G. Board Appointments**

The Mayor and Council will Consider Appointments to the following Boards, Commissions, or Authorities in Executive Session:

*Discovery Garden Park Board

*Norcross Public Arts Commission

H. Items for Discussion**1. 25-7275: Road Resurfacing Prioritization**

RESULT: DISCUSSED

The City Manager will propose funding solutions, alternative options, and an expedited plan for the road resurfacing project at an upcoming Policy Work Session.

2. 25-7263: Request for an Authorization for an Out of Cycle Comprehensive Plan Amendment in the Town Center Character Area by John Mansour

RESULT: THIS MATTER WAS REFERRED TO

Next: 4/7/2025 6:30 PM

TO: Mayor and Council

3. 25-7264: Surplus Vehicles

RESULT: THIS MATTER WAS REFERRED TO

Next: 4/7/2025 6:30 PM

TO: Mayor and Council

4. 25-7265: Switchgear for Public Safety Building

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 4/7/2025 6:30 PM
TO:	Mayor and Council

5. 25-7266: LED Street Lights Policy

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 4/7/2025 6:30 PM
TO:	Mayor and Council

6. 25-7267: Amendments to the FY25 Budget

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 4/7/2025 6:30 PM
TO:	Mayor and Council

7. 25-7268: UDO Revision Feedback

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 4/21/2025 6:30 PM
TO:	Policy Work Session

8. 25-7269: Contract Award for HVAC Preventative Maintenance and Services

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 4/7/2025 6:30 PM
TO:	Mayor and Council

9. 25-7270: Contract Award for Anamanda Close Headwall Replacement

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 4/7/2025 6:30 PM
TO:	Mayor and Council

10. 25-7271: Contract Award for Cured-In-Place Pipe (CIPP) Relining

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 4/7/2025 6:30 PM
TO:	Mayor and Council

11. 25-7272: Contract Award for On-Call Concrete Services**RESULT: THIS MATTER WAS REFERRED TO****Next: 4/7/2025 6:30 PM****TO: Mayor and Council****12. 25-7273: Norfolk Southern (NFS) Lease Agreement-West****RESULT: THIS MATTER WAS REFERRED TO****Next: 4/7/2025 6:30 PM****TO: Mayor and Council****13. 25-7274: Elected Official Accommodations at GMA Conferences and Training****RESULT: THIS MATTER WAS REFERRED TO****Next: 4/7/2025 6:30 PM****TO: Mayor and Council****I. Adjourn to Executive Session for Personnel, Real Estate, or Legal**

The meeting adjourned to Executive Session for Personnel, Real Estate and Legal at 9:13 PM with a motion made by Councilmember Bare, second by Councilmember Myers.

J. Signed by: _____ Mayor Craig Newton**K. Attest: _____ Monique Philip, City Clerk**