

City of Norcross

65 Lawrenceville Street
Norcross, GA 30071



Meeting Minutes

Monday, June 16, 2025

6:30 PM

2nd Floor Conference Room

Policy Work Session

Mayor Craig Newton

Mayor Pro Tem Marshall Cheek

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Matt Myers

Councilmember Bruce Gaynor

Meeting Recording:

<https://youtube.com/live/fquUjoVtTlk?feature=share>

A. Roll Call (recorded)

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Marshall Cheek	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Josh Bare	Councilmember	Present	
Matt Myers	Councilmember	Present	
Bruce Gaynor	Councilmember	Present	

Policy Work Session was called to order at 6:30 PM by Mayor Craig Newton

B. Citizen Input

Charlotte Osborne expressed concern over the lack of input from citizen boards on the proposed downtown parking expansion and emphasized the importance of preserving green space. She urged the Council to allow residents and boards to provide feedback on such decisions.

Lynn Ward expressed concerns about the downtown parking expansion, citing access issues to her backyard and questioning the need for more parking. She suggested a shuttle service for events and recommended tabling the proposal for further study.

Andre Toliver thanked the Mayor, Council, and City staff for their attention to the appearance and upkeep of the Cotton Gin property.

Jeff Rooks expressed concern after recently learning about the potential removal of green space related to the downtown parking expansion. He noted that additional parking could be implemented without disrupting the detention pond or existing greenspaces.

Jon Davis noted the extensive grading required for the downtown parking expansion and its potential impact on nearby homeowners. He referenced tree replacement plans and questioned the purpose of two undeveloped lots at the top of the hill.

Paul Sumner urged Council to table the downtown parking expansion proposal to allow for further research and alternatives. He highlighted the importance of the pollinator garden and warned of potential public backlash if it were removed.

Rosalie Webb, noted that Norcross is recognized as one of the top five cities for pollinators and encouraged more research before moving forward with the proposed downtown parking expansion. She expressed a desire to preserve the city's historical character.

Mary Dowdie acknowledged the importance of preserving Norcross's historical charm but emphasized the need to address the city's growing parking issue. She encouraged balancing greenspace preservation with future-focused planning and supported continued progress.

Joe Beach spoke in defense of the trees that would be affected by the proposed parking expansion and expressed concern that their removal could jeopardize Norcross's Tree City designation.

Holly Izo shared that she recently learned about the downtown parking expansion plans and emphasized that Norcross's charm is why she moved here. She feels the parking issue is being overstated, believes there is sufficient parking if people walk more, and urged the Council to table the proposed plans.

Jim Eyre inquired about the status of the Comprehensive Plan and Buford Highway Master Plan following the April PWS meeting. He thanked the Mayor and Council for their work on the budget and recent policy efforts, and expressed hope for increased administrative staff support at DDA meetings. He also raised concerns about the \$5 million cost of the greenway sidewalk and suggested exploring alternative options.

C. Board Updates

*Zoning Board of Appeals - Michael Walsh, Chair

D. General Updates

*Traffic Enforcement - Bill Grogan

E. Council - General Discussion

F. City Manager's Report

G. Board Appointments

* Discovery Garden Park Board

* Norcross Public Arts Commission

H. Items for Discussion

1. 25-7359: Expanded Downtown Parking Concept Revisions

RESULT: THIS MATTER WAS REFERRED TO

Next: 7/21/2025 6:30 PM

TO: Policy Work Session

2. 25-7314: SUP2025-002 3150 Holcomb Bridge Road

RESULT: THIS MATTER WAS REFERRED TO

Next: 7/7/2025 6:30 PM

TO: Mayor and Council

3. 25-7354: Fiscal Year 2026 Budget

RESULT: THIS MATTER WAS REFERRED TO

Next: 7/21/2025 6:30 PM

TO: Mayor and Council

4. 25-7355: Amendment to the Pouring Permit Provisions Within the Norcross Code of Ordinances

RESULT: THIS MATTER WAS REFERRED TO

Next: 7/7/2025 6:30 PM

TO: Mayor and Council

5. **25-7356: Budget Amendment and Appropriation of Grant Funds For PD Equipment**

RESULT: THIS MATTER WAS REFERRED TO

Next: 7/7/2025 6:30 PM

TO: Mayor and Council

6. **25-7357: Public Safety Building – Furniture, Fixtures & Equipment (FFE) Budget**

RESULT: THIS MATTER WAS REFERRED TO

Next: 7/7/2025 6:30 PM

TO: Mayor and Council

7. **25-7358: Award of Contract for 2025 Road Resurfacing**

RESULT: THIS MATTER WAS REFERRED TO

Next: 7/7/2025 6:30 PM

TO: Mayor and Council

8. **25-7360: Norcross Beaver Ruin Greenway Project 0016067 City Match Appropriation**

RESULT: THIS MATTER WAS REFERRED TO

Next: 7/7/2025 6:30 PM

TO: Mayor and Council

9. **25-7361: Way-Ahead for Historic Library/Women's Club**

RESULT: THIS MATTER WAS REFERRED TO

Next: 7/7/2025 6:30 PM

TO: Mayor and Council

10. **25-7362: Norcross Power Rate Approval**

RESULT: THIS MATTER WAS REFERRED TO

Next: 7/7/2025 6:30 PM

TO: Mayor and Council

11. **25-7363: Smart Thermostat Rebate**

RESULT: THIS MATTER WAS REFERRED TO

Next: 7/7/2025 6:30 PM

TO: Mayor and Council

12. 25-7364: EV Charger Rebate

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 7/7/2025 6:30 PM
TO:	Mayor and Council

13. 25-7365: City Manager Follow-Up and Prioritization on Mayor and Council-Initiated Requests

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 7/21/2025 6:30 PM
TO:	Policy Work Session

I. Adjourn to Executive Session for Personnel, Real Estate, or Legal

Councilmember Bare motioned to adjourn to executive session for personnel and legal matters at 10:50 p.m., seconded by Councilmember Hixson. The vote was unanimous 5-0.

J. Signed by: _____ Mayor Craig Newton

K. Attest: _____ Monique Philip, City Clerk