

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Agenda

Monday, June 21, 2021

6:30 PM

2nd Floor Conference Room

Policy Work Session

Mayor Craig Newton

Mayor Pro Tem Josh Bare

Councilmember Andrew Hixson

Councilmember Matt Myers

Councilmember Bruce Gaynor

Councilmember Arlene Beckles

A. Roll Call (recorded)**B. Citizen Input****C. Board Updates**

*Tree Preservation Board Update- Charlotte Osborn

D. General Updates

*Sanitation Update - Steve Edwards

*LiveNorcross Program Update - Lejla Prljaca

E. Council- General Discussion**F. Board Appointments**

Mayor and Council are asked to consider appointments and re-appointments to the following board, authority, or commission:

Parks, Green Spaces, and Trails

G. City Manager's Report**H. Items for Discussion**

1. [21-6163](#)

Norcross Logo Installation

Norcross Council to consider block letter logos between new library and Brunswick Hotel.

[Agenda Report Norcross Logo Installation](#)

[NORCROSS Artwork](#)

2. [21-6153](#)

IT Department Sale of Surplus Items

It is recommended that the IT Surplus Equipment be donated to the non-profit entity Next Generation Focus.

[Agenda Report IT Surplus - UPDATED](#)

[Available Equipment_1 \(PDF\)](#)

3. [21-6190](#)

Purchase of Six (6) Ford Police Interceptor SUVs

A request to purchase six (6) 2021 Ford Police Interceptor SUV (Explorers) and required equipment.

[Agenda Report - Police Interceptor SUV Patrol Vehicles](#)

[Budget Amendment -PD Vehicles Motor Vehicle Fund](#)

4. [21-6191](#)

Text Amendment to ARTICLE IX, Sec. 8-321 - Food Trucks

Consideration of a new mobile pushcart and mobile food vendor ordinance.

[Agenda Report and draft ordinance](#)

5. [21-6192](#) **Proposed Fee Increases for Community Development**
The Community Development Department recommends approval of increases to certain fees highlighted in yellow on the attached fee schedule and to use the ICC BVD table for 2019 for construction valuation measures.

[Agenda Report and 2021 Fee Proposal Update Packet](#)
6. [21-6193](#) **American Rescue Plan Act – Small Business Assistance**
A recommendation to utilize the American Rescue Plan Act funds for small business assistance.

[MC Agenda Report ARPA Funds Small Business Assistance 2021](#)
[ARPA Presentation Small Business Assistance PWS 6.21.21](#)
7. [21-6194](#) **IGA with Gwinnett County Board of Voter Registration and Elections for use of Election Equipment**
Review of an agreement with the Gwinnett County Board of Registrations and Elections, outlining each party's duties and obligations and the use of election equipment.

[Agenda Report - IGA for the use of election equipment](#)
[2021 Municipal Elections IGA](#)
8. [21-6195](#) **Change to Downtown Dining District Ordinance**
Proposed change to the DDD ordinance to provide an option for addressing businesses in the DDD that would not need to meet the current 50%/50% split for food and drinks.

[Norcross Ordinance Permitting Bars in Downtown Dining District](#)
[Resolution DDA Official Area \(with map\)](#)
9. [21-6086](#) **Additional Downtown Parking**
A recommendation to add 60 parallel parking spots on the railroad side of Thrasher St from Autry to Holcomb Bridge and from Holcomb Bridge to Park.

[Agenda Report Template 2021](#)
[Parallel Thrasher Parking](#)
- I. **Adjourn to Executive Session for Personnel, Real Estate or Legal**
- J. **Signed by:** _____ **Mayor Craig Newton**
- K. **Attest:** _____ **Monique Lang, City Clerk**



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS**
 COUNCILMEMBER **ARLENE BECKLES** • COUNCILMEMBER **BRUCE GAYNOR** • CITY MANAGER **ERIC JOHNSON** • CITY CLERK • **MONIQUE LANG**

City of Norcross

Legislation Details (With Details)

File #:	21-6163	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	6/21/2021 6:30 PM	In Control:	Policy Work Session
Title:	Norcross Logo Installation		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report _ Norcross Logo Installation](#)
2. [NORCROSS Artwork](#)

Title
Norcross Logo Installation

Drafter
Councilmember Andrew Hixson



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS**
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Agenda Report

To: Mayor and Council
From: Councilmember Andrew Hixson
Meeting Date: May 17, 2021 – Policy Work Session
Item No.: 21-6158
Title: Norcross Logo Installation
CC: Eric Johnson

Recommendation

Norcross Council to consider block letter logos between new library and Brunswick Hotel

Background

The developer of Brunswick Hotel has offered to help pay for large percentage of this project.

Financial Impact

Brunswick owners would pay for the majority of the letter with some small cost associated with upkeep from City going forward

Consistent with Comprehensive Plan?

Yes, Goal 1 is to define Norcross' sense of place

Next Steps

Attachments

[LongLiveRock Image](#)

[Toronto Image](#)

Update

Artpiece

To Celebrate the 150th year
Of the founding of Norcross

Ideas from other communities



Attachment: NORCROSS Artwork (21-6163 : Norcross Logo Installation)

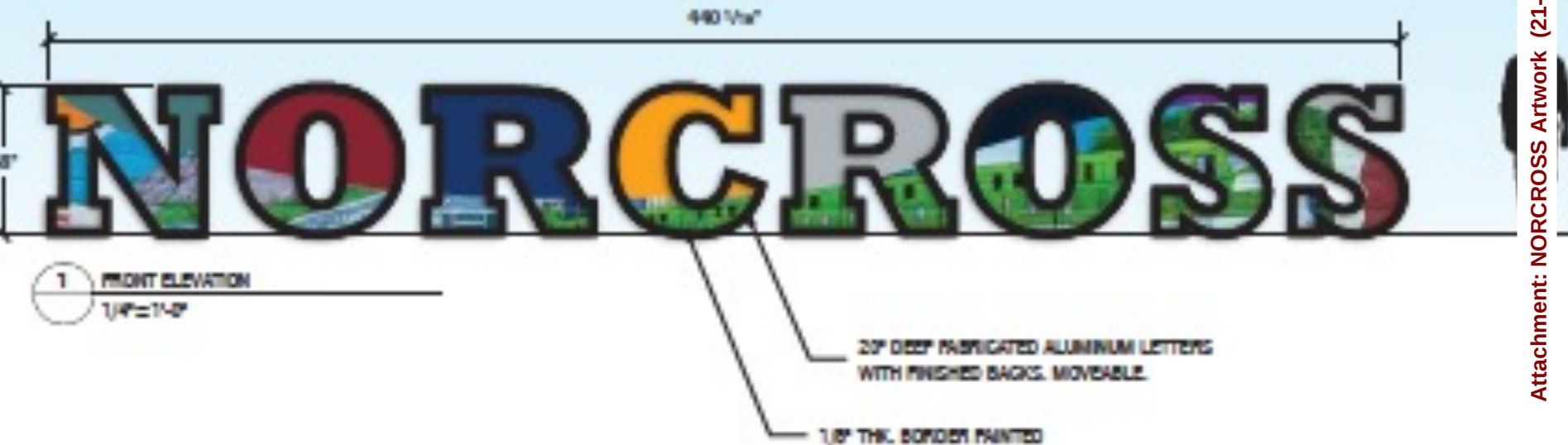


Attachment: NORCROSS Artwork (21-6163 : Norcross Logo Installation)





To be erected on Pad 1 until
Library and Plaza are completed



On back side of sign will be a panel that reads:

H.1.b

Norcross est. 1870

*This installation is presented to the city in
honor of the 150th year of incorporation!*

By The Brunswick
October 1, 2021

Note: this is not the font or color

Attachment: NORCROSS

Packet Pg. 12

Robert West print



General graphic idea for sign



Details

- * The artwork is three dimensional and could be any color or graphic (like the train) and would give people an opportunity to take pictures and share on social media.
- * A cost estimate from Dave Jones at IMG in Norcross is about \$28,000 (not including installation). The Brunswick has pledged the money to fund the fabrication. The base or end of the artwork could include the designation of the 150th Celebration.
- * Installation would be facing the Norcross Library entrance and the Plaza steps so that Lillian Webb Park would be the background for pictures. It could be mounted on two railroad tracks and secured to the ground.



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS**
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City of Norcross

Legislation Details (With Details)

File #:	21-6153	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	6/21/2021 6:30 PM	In Control:	Policy Work Session
Title:	IT Department Sale of Surplus Items		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report IT Surplus - UPDATED](#)
2. [Available Equipment 1 \(PDF\)](#)

Title

IT Department Sale of Surplus Items

Drafter

Dr. James Trent



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS**
COUNCILMEMBER **BRUCE GAYNOR** • COUNCILMEMBER **ARLENE BECKLES** • CITY MANAGER **ERIC JOHNSON** • CITY CLERK **MONIQUE LANG**

Agenda Report

To: Mayor and Council

From: Dr. Arlene Beckles, Councilmember
Matt Myers, Councilmember
Dr. James Trent, IT Director

Meeting Date: June 21, 2021 – Policy Work Session

Item No.: 21- 6153

Title: IT Surplus Equipment Sale of Surplus Items

CC: Eric Johnson

Recommendation

It is recommended that the IT Surplus Equipment be donated to the non-profit entity Next Generation Focus. Next Generation Focus

Background

After an agenda item on selling IT Surplus equipment was brought to M&C, Councilmember Myers inquired about donating the items to a local charity instead. Dr. Beckles took the initiative and partnered with Terri Hoyer of Unite Norcross/Peachtree Corners to identify a suitable non-profit. Next Generation Focus has been recognized as the recipient of this surplus equipment.

Next Generation Focus is the only *afterschool care program* provider in Gwinnett County funded by the State of GA Division of Family and Children Services Afterschool Care Program. Since the pandemic and the implementation of county-wide digital learning, they have transitioned to a virtual afterschool care provider and serve over 350 students of Gwinnett County.

Financial Impact

There is no financial impact on the City.

Consistent with Comprehensive Plan?

N/A

Next Steps

M&C to approve donations

Attachments

List of surplus items

65 LAWRENCEVILLE STREET, NORCROSS, GEORGIA 30071
(678) 421-2027 **UPSTAIRS CITY HALL** (770) 242-0824 **FAX** (770) 448-2111 **POLICE DEPARTMENT**
<http://www.norcrossga.net>

Attachment: Agenda Report IT Surplus - UPDATED (21-6153 : IT Department Sale of Surplus Items)

Make	Model	IMEI	Memory	Color	Carrier	Cost
Apple	Iphone 5c	35882005558568	8GB	White	Verizon	5
Apple	iPhone 6	355783070149515	16GB	Silver	Verizon	55
Apple	Iphone 6	355783070430360	16GB	Silver	Verizon	55
Apple	Iphone 6S	356676086701908	32GB	Silver	Verizon	85
Apple	Iphone 6S	356648082303724	32GB	Silver	Verizon	85
Apple	Iphone 6S Plus	358608073087445	32GB	Rose Gold	Verizon	114
Apple	Iphone 7	359466089383871	32GB	Black	Verizon	105
Apple	Iphone 7	354917091634219	32GB	Black	Verizon	105
Apple	Iphone 7	359467088399769	32GB	Black	Verizon	105
Apple	Iphone 7	359464089911452	32GB	Black	Verizon	105
Apple	Iphone 7	359460089083409	32GB	Black	Verizon	105
Apple	Iphone 7	359459089346543	32GB	Black	Verizon	105
Apple	Iphone 7	355829085897166	128GB	Black	Verizon	125
Apple	Iphone 7	354911090130857	128GB	Black	Verizon	125
Apple	Iphone 7	354909090036173	32GB	Black	Verizon	105
Apple	Iphone 7	359465088583051	32GB	Black	Verizon	105
Apple	Iphone 8	354890097758219	256GB	Black	Verizon	145
Apple	Iphone SE	356603080180442	32GB	Silver	Verizon	75
Apple	Iphone SE	355435076840411	16GB	Silver	Verizon	45
Apple	Ipad 2	A100001CBAA47A	16GB	Silver	Verizon	50

Monitors

Model	Model	Size	Quantity	Cost
Dell	E1910c	19"	1	30
Dell	E1911c	19"	9	20
Dell	E198FPf	19"	1	35
Dell	E1910f	19"	1	40
Dell	1708FPt	17"	1	17
Dell	E1913c	19"	2	30
Dell	E1916HV	19"	2	40

(no stand)

Laptops

H.2.c

Make	Model	Service Tag/SN	Cost	
Dell	Latitude E6530 ATG	C7H5K12	75	
Dell	Latitude E6530 ATG	2250F42	75	
Dell	Latitude E6530 ATG	57R2F12	75	
Dell	Latitude E6530 ATG	8685K12	45	NO BATTERY
Dell	Latitude E6530 ATG	D2H5K12	75	
Dell	Latitude E6530 ATG	F4H5K12	75	
Dell	Latitude E6530 ATG	1XG5K12	75	
Dell	Latitude E6530	6TG4MX0	100	
Dell	Latitude E6410	2881MM1	65	

Attachment: Available Equipment_ 1 (PDF) (21-6153 : IT Department Sale of Surplus Items)



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS**
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City of Norcross

Legislation Details (With Details)

File #:	21-6190	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	6/21/2021 6:30 PM	In Control:	Policy Work Session
Title:	Purchase of Six (6) Ford Police Interceptor SUVs		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report - Police Interceptor SUV Patrol Vehicles](#)
2. [Budget Amendment -PD Vehicles Motor Vehicle Fund](#)

Title

Purchase of Six (6) Ford Police Interceptor SUVs

Drafter

Bill Grogan



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS** •
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Agenda Report

To: Mayor and Council
From: Bill Grogan, Chief of Police
Agenda: June 21, 2021 – Policy Work Session
Agenda #: 21- 6190
Item: **Purchase Six (6) Ford Police Interceptor SUVs (equipment/labor)**
CC: Eric Johnson

Recommendation

Approve purchase of six (6) 2021 Ford Police Interceptor SUV (Explorers) and required equipment (build labor).

Background

In order to continue our initiative of having a long term sustainable vehicle fleet, the Norcross Police Department needs to purchase six (6) new patrol vehicles. We have found 2021 model year vehicles with our required engine package, color, safety and base equipment at Brannen Motors in Unadilla, GA for \$33,800 each. We have identified this as the only source available to us with six available with the specifications we require (3 on the lot now and 3 on route). The vehicles and accompanying equipment (cameras, mounts, lights, sirens, cage, etc) and labor needed to transform them from empty base shells to patrol ready vehicles will be \$344,865.90.

We believe these to be the last of the 2021 models with our required specifications available for purchase. We do not know when 2022 models will reach dealerships and feel it is best to purchase the available 2021's now because we are more confident we can get the add on equipment for these year models and are much less confident that 2022 model equipment will be available. Equipment is taking 2-3 months to arrive so the longer we wait, the longer it will take to make these vehicles operational.

Cost Breakdown:

Cost per vehicle: $\$33,800 \times 6 = \$202,800$

Camera system bundle cost: $\$6,030 \times 6 = \$36,180$

IT-related equipment: $\$2,083.45 \times 6 = \$12,500.70$

Police equipment (radio, cage, lights, sirens, control boxes, install labor: $\$15,564.20 \times 6 = \$93,385.20$

Total cost: \$344,865.90

Financial Impact

\$344,865.90 for vehicles and all equipment/labor.

Funding source: Rental Motor Vehicle Excise Tax Fund

Consistent with Comprehensive Plan?

NA

Next Steps

Council approval / vote.

Attachments

None

Update

N/A

Date Submitted: 6/21/2021

FY21 Budget Amendments									
Department Transfer From	Fund	Line Item #	Line item Description	Amount Transferred	Amount Transferred	To Division	Line Item #	Line item Description	
Motor Vehicle Fund	280	13.4200	Residual Fund Balance	\$ (344,866.00)	\$ 344,866.00	280	5.7540.542200	Vehicles	Purchase of 6 vehicles w/equipment
Total				\$ (344,866.00)	\$ 344,866.00				

Date Approved: _____



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS**
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City of Norcross

Legislation Details (With Details)

File #:	21-6191	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	6/21/2021 6:30 PM	In Control:	Policy Work Session
Title:	Text Amendment to ARTICLE IX, Sec. 8-321 - Food Trucks		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report and draft ordinance](#)

Title
Text Amendment to ARTICLE IX, Sec. 8-321 - Food Trucks

Drafter
Tracy Rye



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS** •
COUNCILMEMBER **BRUCE GAYNOR** • COUNCILMEMBER **ARLENE BECKLES** • CITY MANAGER **ERIC JOHNSON** • CITY CLERK **MONIQUE LANG**

Agenda Report

To: Mayor and Council

From: Tracy Rye, AICP

Agenda: June 21, 2021

Agenda #: 21-6191

Item: Proposed Changes to the Norcross Code of Ordinances with Respect to Mobile Vendors

CC: Eric Johnson

Recommendation

Based on the increasing popularity of food trucks and other mobile food vendors and the positive community support of events that host these vendors, the Community Development Department recommends approval of a more streamlined mobile push cart and mobile food vendors section of the Norcross City Ordinances as outlined in the attached.

Background

Mobile food vendors have increased in popularity in recent years and are positive attractors to local events where event sponsors otherwise do not have the means or the capability to provide food service.

The current Norcross ordinance related to mobile push carts and food trucks is a somewhat outdated, cumbersome and largely restrictive ordinance that makes it difficult for establishments that hold special events or cannot serve food on their own to engage the services of food trucks and other mobile food vendors.

As part of the research, it had been asked if a non-truck definition could be added for items like pull behind grills and such. In following up with Gwinnett Environmental

Health, the State level food service licensing agency for raw food preparers, those types of food service providers are not licensed by Environmental Health and not encouraged.

The Community Development Department recommends adoption of the more streamlined ordinance as attached and making it possible for local businesses to provide food service through mobile push carts and food trucks to enhance events and entice visitors to Norcross.

Financial Impact

Increase revenues generated by allowing for individual one-time food truck permits and also allowing local merchants to pursue annual food truck event permits.

Consistent with Comprehensive Plan?

This project is considered to be consistent with the City's adopted 2040 Comprehensive Plan *Goal 4 "Maintaining a vibrant economy."*

Next Steps

Consider adopting the proposed ordinance as attached.

Attachments

Ordinance

Update

Proposed New Sec 8-320 of the Norcross Code of Ordinances to replace Sec 8-320 and Sec 8-321

Definitions.

As used in this article, the following terms shall have the respective meanings ascribed to them:

Commissary shall mean an approved catering establishment, restaurant, or other approved place in which food, containers or supplies are kept, handled, prepared, packaged or stored.

Ice cream truck shall mean a motor vehicle in which ice cream, popsicles, ice sherbets, snow cones or other frozen desserts of any kind are carried for the purpose of retail sale on the streets of the city.

Menu change shall mean a modification of a food establishment's menu that requires a change in the food establishment's food preparation equipment or storage requirements previously approved by the Gwinnett County Health Department. The term "menu change" shall include, but is not limited to, the addition of potentially hazardous food to a menu, installation of new food preparation or storage equipment, or increasing storage capacity.

Mobile food truck shall mean a retail food establishment that reports to and operates from a commissary and is readily moveable. Said mobile food truck shall be a motorized wheeled vehicle which includes a self-contained kitchen where food is prepared or stored and from which food products are sold or dispensed.

Mobile food truck vendor permit ("vendor permit") shall mean a document indicating the owner of an established mobile food truck has met the requirements of this ordinance and is licensed to operate within the City of Norcross.

Mobile food truck vendor site ("vendor site") shall mean a location where one or more mobile food trucks are located at any one time specifically for the purpose of selling merchandise in accordance with the provisions set forth within this section.

Mobile pushcart vendors shall mean a vendor who engages in the transient sale of prepackaged, nonhazardous food and beverage items from nonmotorized pushcart vehicles designed to be moved by hand.

Solicit or soliciting shall mean taking orders, selling, or seeking orders or clients for the purchase of goods, wares, merchandise, foodstuffs, products, subscriptions, or services of any kind, character, or description whatsoever. The terms "solicit" or "soliciting" shall not include transient merchants.

Regulation of mobile pushcart vendors

Each temporary mobile pushcart vendor shall meet the Food and Drug Administration food service sanitation standards and Georgia Department of Agriculture applicable rules and/or regulations for food storage and dispensing.

- (a) Retail sales of beverages, pre-prepared and prepackaged foods, individually wrapped ice cream and snack-type edibles, or other commissary-wrapped food maintained at proper temperatures are permitted.
- (b) Cooking of food from a raw state shall not be allowed. The heating of preassembled, prepackaged and/or precooked food is allowed.

- (c) The Food and Drug Administration has published laws and regulations regarding approved food and beverage items which may be sold by pushcart operators and vendors.
- (d) No items of any kind, other than those food and beverage items allowed in Food and Drug Administration or Georgia Department of Agriculture regulations shall be sold or dispensed by temporary mobile pushcart vendors at temporary outdoor activities.
- (e) No operator, employee, or representative of the operator of a temporary mobile pushcart vendor activity shall solicit directly from the motoring public.

Regulation and licensing of all mobile food vendors.

- (a) It shall be unlawful for any person to sell, or offer for sale, food of any type from a mobile food vendor without a permit first having been granted under this section and associated with a temporary event sponsored by a local business or property owner.
- (b) An application for a permit hereunder shall be submitted to the Community Development Department setting forth all information required hereunder and in compliance with this ordinance. The Community Development Department shall develop a form application for the purpose of compliance with this article. The application shall be accompanied by an executed indemnity agreement indemnifying and releasing the city, its agents, employees and elected officials from any and all liability against any and all claims, actions and suits of any type whatsoever arising in connection with the activities of the mobile food vendor pursuant to the permit issued hereunder.

Mobile food vendors may participate in more than one temporary event with multiple local businesses or property owners.

- (c) The following information shall be provided with each application for a single event mobile food vendor permit, along with an application fee of \$50.00 for a three consecutive day permit, and an executed release and indemnification agreement provided by the city:
 - (1) Name of the mobile food vendor;
 - (2) Make, model and license plate number of vending unit when applicable;
 - (3) Owner's contact information;
 - (4) Operator's contact information;
 - (5) Copy of approved permit from the county health department and fire safety certificate of inspection or in the case of a mobile push cart an approved permit from the Georgia Department of Agriculture;
 - (6) List of operating location and times including map detailing the position of the vehicle, and current zoning in said locations;
 - (7) Signatures from property owners indicating consent for the use of their property; and
 - (8) Signature of applicant indicating agreement to the listed requirements.
- (d) A waiver of the application fee may be requested at the time of application by the applicant if:
 - (1) The event is a 501(c) non-profit event and proof is submitted thereof; or
 - (2) The event is a city-sponsored event as determined by the city manager. However, all mobile food vendors must fill out an application form, execute an indemnification agreement, and provided the city with all necessary documentation required by the city.
- (e) Except for ice cream trucks, no mobile food vendor shall conduct business or operate in the public right-of-way except as part of a city-sponsored or sanctioned special event.
- (f) A mobile food vendor shall operate on any private property in conjunction with an approved temporary event sponsored by a local business or property owner and only with the prior written

consent of the owner. A mobile food vendor shall not be allowed to park overnight on any private property.

(1) A local business or property owners may apply for an annual mobile food vendor site license to host any number of events during each calendar year for a fee of \$500 instead of individual mobile vendor permits being pursued. All requirements for mobile vendors shall be met and provided to the City at least one week prior to each mobile vendor being on site.

- (g) A mobile food vendor may operate on city-owned property, if:
 - (1) The mobile food vendor has received permission to do so from the city manager or his/her designee as part of a City sponsored event; and
 - (2) Has indicated the appropriate city-owned location, date, and times of use on the application. At no time shall a mobile food vendor be allowed to park temporarily or overnight on any city-owned property.
- (h) A mobile food vendor shall maintain a \$1,000,000.00 liability insurance policy. Proof of current liability insurance, issued by an insurance company licensed to do business in the state, protecting the mobile food vendor, the public and the city from all claims for damage to property and bodily injury, including death, which may arise from operation under or in connection with the permit, shall be provided to the city as part of its permit application. If the mobile food vendor does not have insurance, the mobile food vendor may be under the umbrella of an existing business with the business' permission to do so. Such arrangement documentation shall be included with the application to the city.
- (i) A mobile food vendor shall not make sounds or announcements to call attention to the mobile food vehicle either while traveling on the public rights-of-way or when stationary unless the vendor is an ice cream truck as defined in this ordinance. At all times said mobile food vendor shall be in compliance with the city's noise ordinance.
- (j) The permit under which a mobile food vendor is operating must be firmly attached and visible on the mobile food vendor at all times.
- (k) Any driver of a mobile food vendor motorized vehicle must possess a valid Georgia driver's license.
- (l) Mobile food vendors shall not be located within 15 feet of any street intersection or pedestrian crosswalk or ten feet of any driveway.
- (m) A mobile food vendor shall not sell or offer to sell any goods, foods, products, or services between the hours of 10:00 p.m. to 9:00 a.m., unless otherwise approved and extended by the city manager.
- (n) Vending structures shall not be left unattended or stored at any time on the open vending site when vending is not taking place or during restricted hours of operation.
- (o) No sale or offer for sale of ice cream, frozen milk, frozen dairy or ice confection products shall be made from a mobile food vendor unless each side of the vehicle is marked, in letters and numbers at least three inches in height, with the name and address of the mobile food vendor licensee.
- (p) Mobile food vendors shall comply with all state, federal and local health and safety regulations and requirements and shall obtain and maintain any and all license and permits required by any other health organization or governmental organization having jurisdiction over this subject matter.
- (q) The following safety regulations shall apply to any and all vehicles operating under this article or used for mobile retail food establishments:
 - (1) Every vehicle shall be equipped with a reverse gear signal alarm with a sound distinguishable from the surrounding noise level.
 - (2) Every vehicle shall be equipped with two rear-vision mirrors, one at each side, firmly attached to the outside of the motor vehicle, and so located as to reflect to the driver a view of the highway to the rear, along both sides of the vehicle.
- (r) A mobile food vendor may only sell food and non-alcoholic beverage items.



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS**
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City of Norcross

Legislation Details (With Details)

File #:	21-6192	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	6/21/2021 6:30 PM	In Control:	Policy Work Session
Title:	Proposed Fee Increases for Community Development		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report and 2021 Fee Proposal Update Packet](#)

Title
Proposed Fee Increases for Community Development

Drafter
Tracy Rye



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS** •
COUNCILMEMBER **BRUCE GAYNOR** • COUNCILMEMBER **ARLENE BECKLES** • CITY MANAGER **ERIC JOHNSON** • CITY CLERK **MONIQUE LANG**

Agenda Report

To: Mayor and Council

From: Tracy Rye, AICP

Agenda: June 21, 2021

Agenda #: 21-6192

Item: Proposed Fee Increases for Community Development Effective 9/1/2021

CC: Eric Johnson

Recommendation

Based on the ideal that jurisdictions should have a routine review of fee schedules and that the plan review and permitting functions of Community Development related activities should approach self sufficiency in terms of expenses related to fees generated, the Community Development Department recommends approval of increases to certain fees highlighted in yellow on the attached fee schedule and to use the ICC BVD table for 2019 for construction valuation measures.

Background

In the Spring of 2021 at the Mayor and Council retreat, fee schedules were discussed, pointing out that significant fee increases have not been considered since at least 2011 with respect to plan review and actual permit related fees. The City still bases construction valuation on the 2011 ICC Building Valuate Data (BVD) table (the average building valuation for construction costs as compiled yearly by the International Code Council—ICC for new construction). The BVD table provides the “average” construction costs per square foot, which can be used in determining permit fees for a jurisdiction. ICC has developed this data to aid jurisdictions in determining permit fees. This data is only intended to assist jurisdictions in determining their permit fees. This degree of precision is sufficient for the intended purpose, which is to help establish permit fees so as to fund code compliance activities. This BVD table provides jurisdictions with a simplified way to determine the estimated value of a building that does not rely on the permit applicant to determine the cost of construction.

65 LAWRENCEVILLE STREET, NORCROSS, GEORGIA 30071
(678) 421-2027 UPSTAIRS CITY HALL (770) 242-0824 FAX (770) 448-2111 POLICE DEPARTMENT
<http://www.norcrossga.net>

Based on the comparison of the BVD table from 2011 to 2019 (2019 was chosen to hedge against Covid-19 data skews based on abnormal increases in construction costs in 2020 and 2021), building construction valuation has increased roughly 15%, while Norcross has held permit fees constant at \$8.00/\$1000 of construction value as outlined in the ICC BVD for 2011.

Additional suggested permit fee changes include:

Sign Fees from \$200 to \$250 for monument signs and from \$75 to \$100 for wall and window signs

Tree Removal Permits from free to \$125 for both commercial and residential to offset costs associated with the hiring of a contract Arborist on staff

Plan Review Fees from a flat \$100 or \$500 based on type to \$50/department review up to 2 reviews and then \$50/department review over 2 reviews. The number of qualified staff reviewing complex plans has now increased to a maximum of 6 and the numbers of reviews continues to increase (so far in 2021 staff have made 1386 reviews of 455 plan types). Not every department reviews every plan type so this scale would be a true user fee based on the departments required for review over the number of actual reviews. Plans requiring fewer reviews would pay less in plan review while more complicated plans and plans that fail a number of reviews would pay a higher fee accordingly. Adding a fee per department review would help offset the costs associated with contract staff in Building and Arborist and additional fees after the 2nd review would go a long way in encouraging plan designers to address comments correctly the first time which would free up staff for other projects and tasks.

Financial Impact

Up to 15% increase in actual permit fees

Up to \$56,000 increase in plan review fees to offset salaries and contract staff fees

Consistent with Comprehensive Plan?

This project is considered to be consistent with the City's adopted 2040 Comprehensive Plan as it aids in maintaining GOAL 6 *"Further the City's Tradition of Strong Leadership and High Level of Quality Services"*.

Next Steps

Adopt fee schedule to be effective on September 1, 2021

*Mayor and Council meeting, Tuesday, July 6, 2021, 6:30 PM

Attachments

Proposed Fee Schedule, 2011 ICC BVD table, 2019 ICC BVD table

Community Development Department Fee Schedule

PERMIT TYPE	DESCRIPTION	FEES/VALUTION
BUILDING (BLD)		
Residential	New Construction	\$8.00/\$1000 of construction value based on current ICC BVD, plus \$50.00 for CC or CO.
Multifamily/Commercial/ Mixed Use/Industrial	New Construction	\$8.00/\$1000 of construction value based on current ICC BVD, plus \$50.00 for CC or CO.
Residential Remodel	Residential Remodel	\$8.00/\$1000 of construction value based on value, plus \$50.00 for CC or CO
Multifamily/Commercial/ Mixed Use/Industrial Remodel	Remodel	\$8.00/\$1000 of construction value based on value, plus \$50.00 for CC or CO
ICC BVD TABLE to Change from 2011 to 2019 version		

PERMIT TYPE	DESCRIPTION	FEES/VALUATION
DEMOLITION (DEMO)		
645-DEMO	Residential Demolition outside of the historic district	\$50.00 plus \$50.00 for CC. \$1000.00 refundable cash bond required.
645-DEMO-HD	Residential Demolition inside the historic district	\$50.00 plus \$50.00 for CC. \$1000.00 refundable cash bond required.
645-DEMO-MINOR	Residential interior or limited demolition	\$50.00 plus \$50.00 for CC
646-DEMO-MINOR	Commercial interior or limited exterior demolition	\$100.00 plus \$50.00 for CC
646-DEMO-EXT	Commercial demolition, removal of entire building or section	\$100.00 plus \$50.00 for CC. \$1000.00 refundable cash bond required.
BOND	Demolition Bond	\$1,000.00
TRADE COMMERCIAL		
C-ELECTRICAL	Commercial electrical repairs and upgrades	\$125.00
C-GAS	Commercial gas line repairs and upgrades	\$125.00
C-HVAC	Commercial HVAC repairs and upgrades	\$125.00
C-LOW	Commercial low voltage repairs and upgrades	\$125.00
C-PLUMBING	Commercial plumbing repairs and upgrades	\$125.00
C-ROOF	Commercial re-roof	\$125.00
C-Status	Commercial check of disconnected utilities	\$65.00
CHANGE OF OCCUPANCY	Change of Occupancy	\$75.00
IRRIGATION METER COMMERCIAL	Commercial irrigation meter	\$125.00 plus irrigation meter if on city water
TRADE RESIDENTIAL		
R-ELECTRIC	Residential electrical repairs and upgrades	\$30.00
R-GAS	Residential gas line repairs and upgrades	\$30.00
R-HVAC	Residential HVAC repairs and upgrades	\$30.00

PERMIT TYPE	DESCRIPTION	FEES/VALUATION
R-LOW	Residential low voltage repairs and upgrades	\$30.00
R-PLUMBING	Residential plumbing repairs and upgrades	\$30.00
R-ROOF	Residential re-roof	\$30.00
R-STATUS	Residential check of disconnected utilities	\$65.00
RESIDENTIAL IRRIGATION METER	Residential irrigation meter	\$10.00 plus irrigation meter if on city water
ANNEXATION (ANEX)		
Annexation-01	Annexation initiated by the property owner	\$100.00
Annexation-02	Annexation initiated by the City of Norcross	N/A
SIGNAGE (SIGN)		
SIGN-COMMERCIAL REAL ESTATE	Commercial real estate sign	No sign permit required.
SIGN-MONUMENT	New monument sign	\$250.00 plus building permit if the monument sign is over 4ft in height or if a new electrical supply will be installed.
SIGN-WALL/PANEL EXCHANGE	Existing panel exchange, new wall, awning with advertisement, projecting, etc.	\$100.00
SIGN-TEMPORARY	Temporary signage	10/\$150 beyond 90 days
TREE REMOVAL (TREE)		
C-TREE	Commercial Tree Removal Permit	\$125.00
R-TREE	Residential Tree Removal Permit	\$125.00
DISPLAY (DISP)		
OUTDOOR DISPLAY TEMPORARY	Outdoor display of merchandise not associated with an established business on the subject property for 7 days	\$50.00
TEMPORARY MOBILE PUSH CART	Mobile pushcart activity only associated with a temporary outdoor activity permit	\$100.00
TEMPORARY OUTDOOR ACTIVITIES	Temporary outdoor activities limited to seasonal federal holidays and carnivals	\$50.00

PERMIT TYPE	DESCRIPTION	FEES/VALUATION
UTILITY		
UTILITY PERMITS	Permit for work within the city ROW	\$5,000.00 per mile
REPLACEMENT PLACARD		
REPLACEMENT PLACARD	Replacing lost placard	\$25.00
FINE		
FINE	Construction begun without building permit	Permit fee doubled, minimum fee is \$50.00 (excluding CO or CC fees)
RE-INSPECTION FEE	Re-inspection fee for failed first inspection	\$75.00
SPECIAL INSPECTION	Special inspection or re-inspection (necessary for same day as requested)	\$65.00
SIGN FINE	Installation of a sign without a permit	Permit fee doubled
Certificate of Appropriateness (ARB and HPC)		
COA-COMM-MAJOR	COA for major reviews and all Historic Demolition Applications	\$500.00
COA-COMM-MINOR	COA for minor commercial façade improvements	\$150.00
COA-COMM-MINOR-COLOR	Administrative COA for change in commercial façade colors within existing shade	\$25.00
COA-COMM-MAJOR-COLOR	COA for change in commercial façade colors outside of existing shade	\$25.00
COA-RES-MAJOR	COA for new residential construction anywhere in the city or significant improvements to existing structure within the historic district	\$150.00
COA-RES-MINOR	COA for minor improvements or alterations to existing structure within the historic district	\$25.00

PERMIT TYPE	DESCRIPTION	FEES/VALUATION
COA-RES-MINOR-COLOR	COA for color changes to existing structure within the historic district	\$25.00
ARB- All Other Administrative COA decisions	COA approvals by the Chairman or Director	\$25.00
REZONING (REZ)		
LESS THAN 1 ACRE	Rezone less than one acre	\$500.00
1.0 TO 4.9 ACRES	Rezone 1 to 4.9 acres	\$1,000.00
5.0 TO 9.9 ACRES	Rezone 5 to 9.9 acres	\$1,250.00
10.0 TO 19.9 ACRES	Rezone 10 to 19.9 acres	\$1,500.00
20.0 TO 24.9 ACRES	Rezone 20 to 24.5 acres	\$1,750.00
25 ACRES OR GREATER	Rezone 25 or more acres	\$2,000.00
PRD Rezoning	PRD Rezoning Any Acreage	Single Family Base fee \$1,500 + \$150/unit; Max \$3,000 Multifamily Base fee \$1,500 + \$150/unit; Max \$5,000
SPECIAL USE PERMITS (SUP)		
LESS THAN 1 ACRE	SUP for less than on acre	\$500.00
1 TO 5 ACRES	SUP for 1 to 5 acres	\$750.00
6 TO 10 ACRES	SUP for 6 to 10 acres	\$1,000.00
VARIANCES		
PUBLIC HEARING	Request exception to the city's codes and ordinances before a publicly held board meeting	\$500.00
PUBLIC HEARING, ADDITIONAL VARIANCES	Additional variances on same property submitted in conjunction with a primary variance	\$25.00 for each additional
PUBLIC HEARING; VARIANCES FOR BSL ENCROACHEMNTS FOR SF DWELLINGS WITH EXISTING CO's	Request for a variance to encroach an existing building setback line for single family dwellings with existing certificate of occupancies	\$100.00
PUBLIC HEARING; STREAM BUFFER ENCROACHMENT	Request for a variance approved by the Mayor and City Council to encroach the required 50' stream buffer and / or 75' impervious setback.	\$500.00

PERMIT TYPE	DESCRIPTION	FEES/VALUATION
ADMINISTRATIVE	Administrative Variance application	\$100.00
ADMINISTRATIVE	Additional variances on same property submitted in conjunction with a primary variance	\$25.00 for each additional
CERTIFICATES		
CERTIFICATE OF OCCUPANCY (RESIDENTIAL)	Residential CO	\$50.00
CERTIFICATE OF OCCUPANCY (COMMERCIAL)	Commercial CO	\$75.00
CERTIFICATE OF COMPLETION (RESIDENTIAL)	Residential CC	\$50.00
CERTIFICATE OF COMPLETION (COMMERCIAL)	Residential CC	\$50.00
CERTIFICATE OF OCCUPANCY (MODEL HOME)	CO for Model Home, valid for 1 year	\$50.00
RESIDENTIAL TEMPORARY CERTIFICATE OF OCCUPANCY	Temporary Certificate of Occupancy for residential property	\$50.00
COMMERCIAL 90 DAY TEMPORARY CERTIFICATE OF OCCUPANCY	Temporary Certificate of Occupancy for commercial property	\$1,300.00
RESIDENTIAL TEMPORARY CERTIFICATE OF COMPLETION	Temporary Certificate of Completion for residential property	\$50.00
COMMERCIAL 90 DAY TEMPORARY CERTIFICATE OF COMPLETION	Temporary Certificate of Completion for residential property	\$50.00
BUILDING PLAN REVIEW FEES		
Residential Plan Review Fee	Plan Review Single Family Residential	\$50/department review up to 2 reviews per department; \$50/department review each additional review after 2
TRADE PLAN REVIEW FEE	Plan review for single trade	\$100.00
MINOR PLAN REVIEW FEE	Plan review for minor renovations	\$100.00
AMENDMENTS	Amendments to previously approved plans	\$100.00

PERMIT TYPE	DESCRIPTION	FEES/VALUTION
COMMERCIAL DEMOLITION PLAN REVIEW	Plan review for Demo	\$200.00
BUILDING PLAN REVIEW	Multifamily/Commercial/ Mixed Use/Industrial	\$50/department review up to 2 reviews per department; \$50/department review each additional review after 2
HISTORIC DEMOLITION PLAN REVIEW	Plan Review	\$50/department review up to 2 reviews per department; \$50/department review each additional review after 2
DEVELOPMENT PLAN REVIEW (ALL TYPES)		
SKETCH OR CONCEPT PLAN	Proposed plans for new residential development	\$250.00
PRELIMINARY PLAT (INCLUDES ONE ENGINEERING SITE VISIT)		\$500.00
FINAL PLAT (INCLUDES ONE ENGINEERING SITE VISIT)		\$500.00
EXEMPTION PLAT		\$500.00
AMENDMENTS	REVISIONS TO APPROVED PLANS	\$100.00

PERMIT TYPE	DESCRIPTION	FEES/VALUTION
SITE DEVELOPMENT REVIEW		\$950.00
AMENDMENTS		\$100.00
LAND DISTURBANCE PERMIT		
CLEARING, GRADING, GRUBBING PERMIT		
1 ACRE		\$40.00
3 ACRES		\$115.00
5 ACRES		\$190.00
DEVELOPMENT PERMIT (MINIMUM FEE OF \$100.00 APPLIES TO ALL CATEGORIES)		
RESIDENTIAL		\$50.00 per lot or \$100.00 per acres, whichever is greater
MULTI-FAMILY		\$50.00 per unit or \$100.00 per acres, whichever is greater
NON-RESIDENTIAL		\$100.00 per acre
RE-PERMITTING FEES		
AFTER EXPIRATION DATE (6 MONTHS/180 DAYS FROM ISSUANCE)		Re-permit full job
NO ACTIVITY AFTER SIX MONTHS (ABANDONED)		Re-permit full job
ZONING CONFIRMATION LETTER	Statement of allowable uses and zoning for a specific property	\$40.00
WAIVER OF DEVELOPMENT REGULATIONS	Exemption from development regulations	\$300.00
FILMING PERMIT FEE		
FILMING PERMIT FEE	Permit for filming within the City of Norcross	\$320 Per day up to 3 days. After 3 days requires Mayor and Council Approval. \$500.00 for Mayor and City Council Public Hearing.
VACANT OR FORECLOSED PROPERTY REGISTRATION FEE		

PERMIT TYPE	DESCRIPTION	FEES/VALUTION
VACANT OR FORECLOSED PROPERTY REGISTRATION FEE	Registration of foreclosed or vacant property / buildings	\$100.00
NOISE CONTROL SPECIAL USE PERMIT		
NOISE CONTROL SPECIAL USE PERMIT APPLICATION FEE	Application for a public hearing for the consideration of a noise control special use permit.	\$25.00

Construction Cost.

Square Foot Construction Costs^{a, b, c, d}

Group (2009 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	213.26	206.02	200.72	191.95	180.03	175.03	185.14	164.60	157.61
A-1 Assembly, theaters, without stage	195.09	187.85	182.55	173.78	161.91	156.91	166.97	146.48	139.49
A-2 Assembly, nightclubs	164.78	160.08	155.65	149.42	140.29	136.53	143.89	127.27	122.52
A-2 Assembly, restaurants, bars, banquet halls	163.78	159.08	153.65	148.42	138.29	135.53	142.89	125.27	121.52
A-3 Assembly, churches	197.06	189.82	184.52	175.75	163.84	158.84	168.94	148.41	141.42
A-3 Assembly, general, community halls, libraries, museums	165.45	158.21	151.91	144.14	131.22	127.22	137.33	115.79	109.80
A-4 Assembly, arenas	194.09	186.85	180.55	172.78	159.91	155.91	165.97	144.48	138.49
B Business	166.35	160.31	154.97	147.38	133.73	128.86	141.26	117.56	112.00
E Educational	176.39	170.31	165.24	157.71	146.90	139.05	152.20	127.81	123.47
F-1 Factory and industrial, moderate hazard	98.83	94.20	88.53	85.28	76.18	72.96	81.58	62.78	59.05
F-2 Factory and industrial, low hazard	97.83	93.20	88.53	84.28	76.18	71.96	80.58	62.78	58.05
H-1 High Hazard, explosives	92.63	88.00	83.32	79.08	71.17	66.94	75.38	57.76	N.P.
H234 High Hazard	92.63	88.00	83.32	79.08	71.17	66.94	75.38	57.76	53.03
H-5 HPM	166.35	160.31	154.97	147.38	133.73	128.86	141.26	117.56	112.00
I-1 Institutional, supervised environment	166.45	160.61	156.13	149.36	137.18	133.55	145.57	123.08	118.71
I-2 Institutional, hospitals	279.74	273.70	268.36	260.77	246.24	N.P.	254.66	230.07	N.P.
I-2 Institutional, nursing homes	194.86	188.82	183.48	175.89	162.52	N.P.	169.77	146.35	N.P.
I-3 Institutional, restrained	189.53	183.49	178.15	170.56	158.15	152.28	164.45	141.98	134.42
I-4 Institutional, day care facilities	166.45	160.61	156.13	149.36	137.18	133.55	145.57	123.08	118.71
M Mercantile	122.74	118.04	112.61	107.38	97.91	95.15	101.85	84.88	81.13
R-1 Residential, hotels	167.86	162.02	157.54	150.77	138.75	135.13	147.15	124.65	120.28
R-2 Residential, multiple family	140.76	134.93	130.44	123.67	112.32	108.70	120.72	98.22	93.85
R-3 Residential, one- and two-family	132.48	128.87	125.59	122.47	117.59	114.66	118.59	109.86	102.91
R-4 Residential, care/assisted living facilities	166.45	160.61	156.13	149.36	137.18	133.55	145.57	123.08	118.71
S-1 Storage, moderate hazard	91.63	87.00	81.32	78.08	69.17	65.94	74.38	55.76	52.03
S-2 Storage, low hazard	90.63	86.00	81.32	77.08	69.17	64.94	73.38	55.76	51.03
U Utility, miscellaneous	69.66	65.79	61.57	58.14	52.18	48.79	55.35	40.81	38.65

ICC BVD TABLE 2011 (current table used by Norcross)

Square Foot Construction Costs ^{a, b, c}

Group (2018 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	246.61	238.50	232.82	223.18	209.86	203.80	216.12	191.69	184.50
A-1 Assembly, theaters, without stage	225.65	217.54	211.85	202.22	189.15	183.09	195.16	170.98	163.79
A-2 Assembly, nightclubs	191.96	186.56	182.12	174.70	164.94	160.39	168.64	149.29	144.33
A-2 Assembly, restaurants, bars, banquet halls	190.96	185.56	180.12	173.70	162.94	159.39	167.64	147.29	143.33
A-3 Assembly, churches	226.69	218.58	212.89	203.26	191.60	185.54	196.20	173.43	166.24
A-3 Assembly, general, community halls, libraries, museums	190.63	182.52	175.84	167.20	153.09	148.07	160.14	134.97	128.78
A-4 Assembly, arenas	224.65	216.54	209.85	201.22	187.15	182.09	194.16	168.98	162.79
B Business	197.81	190.62	184.70	175.70	160.65	154.63	168.95	141.15	134.99
E Educational	207.77	200.59	194.83	186.43	173.71	164.91	180.01	151.89	147.25
F-1 Factory and industrial, moderate hazard	117.60	112.19	105.97	101.84	91.54	87.26	97.61	75.29	70.95
F-2 Factory and industrial, low hazard	116.60	111.19	105.97	100.84	91.54	86.26	96.61	75.29	69.95
H-1 High Hazard, explosives	109.99	104.58	99.35	94.22	85.14	79.87	89.99	68.89	N.P.
H234 High Hazard	109.99	104.58	99.35	94.22	85.14	79.87	89.99	68.89	63.56
H-5 HPM	197.81	190.62	184.70	175.70	160.65	154.63	168.95	141.15	134.99
I-1 Institutional, supervised environment	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33
I-2 Institutional, hospitals	330.92	323.73	317.81	308.81	292.72	N.P.	302.06	273.22	N.P.
I-2 Institutional, nursing homes	229.68	222.49	216.58	207.57	193.53	N.P.	200.83	174.02	N.P.
I-3 Institutional, restrained	224.86	217.67	211.75	202.75	188.96	181.94	196.00	169.45	161.29
I-4 Institutional, day care facilities	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33
M Mercantile	142.95	137.54	132.11	125.68	115.38	111.83	119.62	99.73	95.77
R-1 Residential, hotels	199.70	192.92	186.99	179.78	164.90	160.43	179.93	148.60	143.96
R-2 Residential, multiple family	167.27	160.49	154.56	147.35	133.71	129.23	147.50	117.40	112.76
R-3 Residential, one- and two-family ^d	154.28	150.09	146.35	142.65	137.55	133.92	140.30	128.74	121.24
R-4 Residential, care/assisted living facilities	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33
S-1 Storage, moderate hazard	108.99	103.58	97.35	93.22	83.14	78.87	88.99	66.89	62.56
S-2 Storage, low hazard	107.99	102.58	97.35	92.22	83.14	77.87	87.99	66.89	61.56
U Utility, miscellaneous	84.66	79.81	74.65	71.30	64.01	59.80	68.04	50.69	48.30

ICC BVD TABLE 2010 (proposed to be used by Norcross)



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS**
 COUNCILMEMBER **ARLENE BECKLES** • COUNCILMEMBER **BRUCE GAYNOR** • CITY MANAGER **ERIC JOHNSON** • CITY CLERK • **MONIQUE LANG**

City of Norcross

Legislation Details (With Details)

File #:	21-6193	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	6/21/2021 6:30 PM	In Control:	Policy Work Session
Title:	American Rescue Plan Act – Small Business Assistance		

Sponsors:

Code Sections:

Attachments:

1. [MC Agenda Report ARPA Funds Small Business Assistance 2021](#)
2. [ARPA Presentation Small Business Assistance PWS 6.21.21](#)

Title

American Rescue Plan Act – Small Business Assistance

Drafter

William Corbin/Christabel Ghansah



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS**
 COUNCILMEMBER **BRUCE GAYNOR** • COUNCILMEMBER **ARLENE BECKLES** • CITY MANAGER **ERIC JOHNSON** • CITY CLERK **MONIQUE LANG**

Agenda Report

To: Mayor and Council
From: William Corbin, Economic Development Director
Agenda: June 21, 2021 – Policy Work Session
Agenda #: 21-6193
Item: American Rescue Plan Act – Small Business Assistance
CC: Eric Johnson, City Manager

Recommendation

Utilization of American Rescue Plan Act funds for small business assistance.

Background

The City of Norcross should be receiving funds within the next several weeks. There are a variety of approved uses for these funds. One of the stated uses includes assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.

The Interim Rule states under its first eligible use category – responding to public health needs and negative economic impacts from the pandemic – that funds must respond to “the disease itself or the harmful consequences of the economic disruptions resulting from or exacerbated by the COVID-19 public health emergency.”

Norcross Economic Development staff have been researching and performing due diligence on the dissemination of funds to small businesses in the local community.

Financial Impact

None – Funding comes from Federal Government

Consistent with Comprehensive Plan?

N/A

Next Steps

Eventual decision by Mayor & Council on usage of funds.

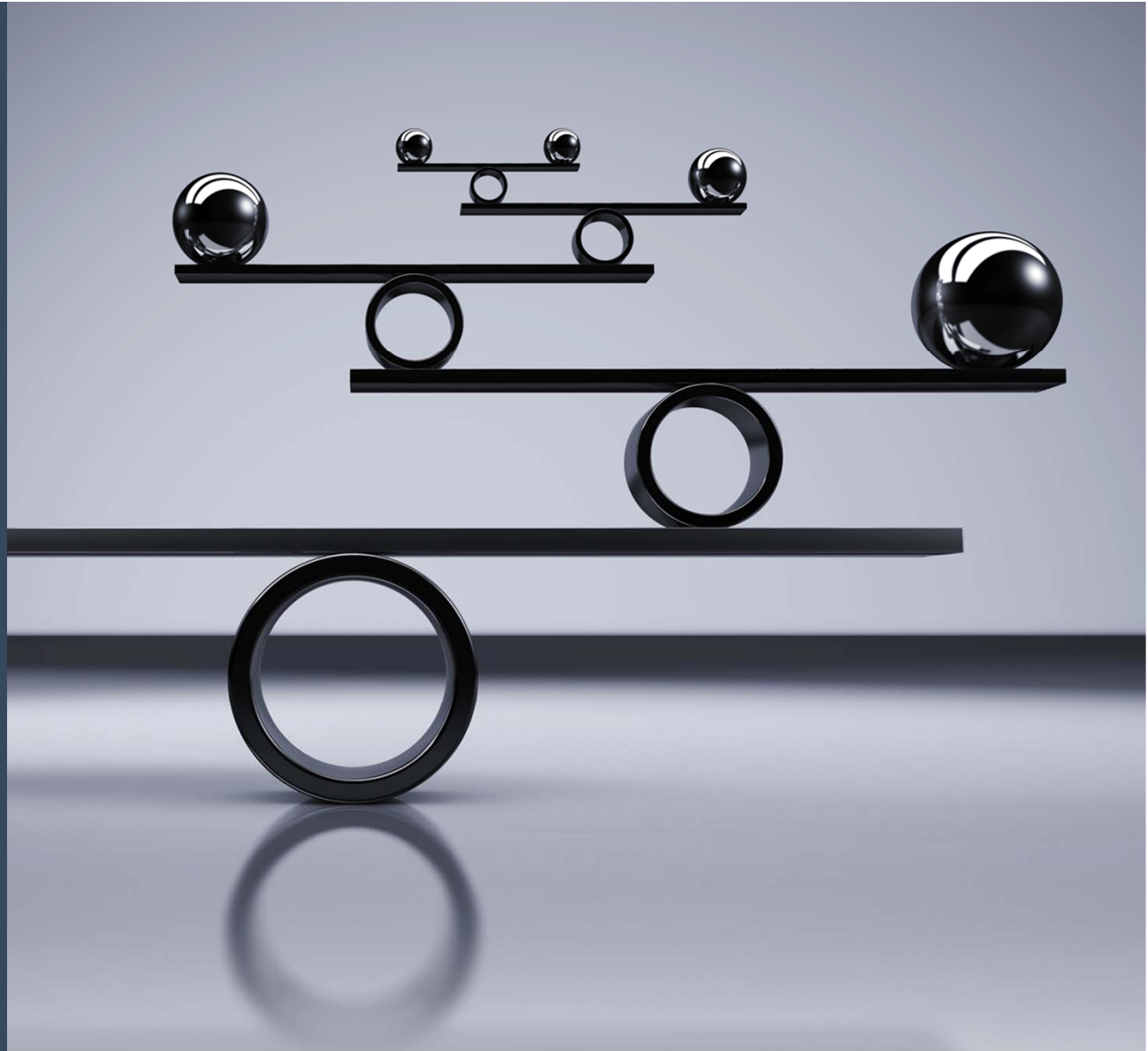
Attachments

Presentation slides

Update

None

Investing ARPA Funds



Investing ARPA Funds

Outline

ARPA Background

- Approved uses

Small Business Grant

- Eligibility
- Required documentation
- Application/Disbursement processes
- Oversight

Programming & Partnerships

- Programs in partnership with local organizations
- Technical assistance
- Innovation

Questions & Feedback

Investing ARPA Funds

ARPA – Approved Uses

Fiscal Recovery Funds must be used in one of the four eligible use categories specified in the American Rescue Plan Act and implemented in the Interim Final Rule:

- o **Public Health Emergency**
 - ✓ To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- o **Essential Workers**
 - ✓ To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- o **Public Sector Revenue**
 - ✓ For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- o **Infrastructure**
 - ✓ To make necessary investments in water, sewer, or broadband infrastructure
 - ✓ General infrastructure projects like road construction or bridge repair are not permitted uses of funds
 - ✓ Stormwater – qualifies through connectivity to existing federal programs related to clean water

Investing ARPA Funds

Small Business Grant

A small business, although varies by industry, is one that has fewer than 1,500 employees and a maximum of \$38.5 million in average annual receipts, according to the SBA

- o Eligibility
 - ✓ Norcross-based small business with physical address within city limits
 - ✓ Open and in operation as of March 1, 2020
 - ✓ Good standing with active city license and all fees paid
 - ✓ At least one FTE (to include consultants and entrepreneurs)
- o Required documentation
 - ✓ City-issued business license
 - ✓ Federal EIN
 - ✓ Tax documentation – state withholding tax number & state sales tax number
 - ✓ Certificate of organization
 - ✓ Payroll record
 - ✓ Statement of hardship
- o Application process
 - ✓ Online platform – Cognito forms? Survey monkey? Paper application?
 - ✓ One month time period?
- o Oversight & reporting
 - ✓ Annual auditing of businesses?
 - ✓ Businesses provide documentation?

Investing ARPA Funds

Grant Disbursement Process

Process of transferring grants to awardees from least efficient to most efficient

- o Need-based
 - ✓ Assess needs based on industry and number of FTEs
 - ✓ Award grant based on need
- o “First come, first serve”
 - ✓ Early applicants receive grants until funds run out
 - ✓ Award grants based on completed applications received early during the application process
- o Lottery system
 - ✓ Random drawing of completed applications
 - ✓ Award grants based on random drawing of completed applications

Investing ARPA Funds

Programs & Partnerships

Alternative ways to help small businesses respond to the negative economic effects of COVID-19

- o Partnerships
 - ✓ Partnerships with local chamber and organizations to create programming in direct response to the negative effects of COVID
 - ✓ SWGC? PG? – clinics/workshops
 - ✓ NDA? DDA?
 - ✓ Entrepreneurship training/workforce development
 - ✓ Targets for capital/lending
- o Technical assistance, counseling, and other services
 - ✓ Help businesses get their documents in order to be more competitive
 - ✓ Business restructuring: physical plant changes to enable social distances, enhanced cleaning, contact tracing, etc.
- o Innovation
 - ✓ E-commerce: technological updates to help businesses pivot and increase online presence
 - ✓ Address regional/industry trends: loss of income due to COVID
 - ✓ Restaurant industry: Outdoor dining

Investing ARPA Funds





MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS**
 COUNCILMEMBER **ARLENE BECKLES** • COUNCILMEMBER **BRUCE GAYNOR** • CITY MANAGER **ERIC JOHNSON** • CITY CLERK • **MONIQUE LANG**

City of Norcross

Legislation Details (With Details)

File #:	21-6194	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	6/21/2021 6:30 PM	In Control:	Policy Work Session
Title:	IGA with Gwinnett County Board of Voter Registration and Elections for use of Election Equipment		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report- IGA for the use of election equipment](#)
2. [2021 Municipal Elections IGA](#)

Title

IGA with Gwinnett County Board of Voter Registration and Elections for Use of Election Equipment

Drafter

Monique Lang



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS**
COUNCILMEMBER **BRUCE GAYNOR** • COUNCILMEMBER **ARLENE BECKLES** • CITY MANAGER **ERIC JOHNSON** • CITY CLERK **MONIQUE LANG**

Agenda Report

To: Mayor and Council

From: Monique Lang, City Clerk

Meeting Date: June 21, 2021 – Policy Work Session

Item No.: 21- 6190

Title: IGA with Gwinnett County Board of Voter Registration and Elections for the use of Election Equipment

CC: Eric Johnson

Recommendation

Approve an IGA with Gwinnett County Board of Registrations and Elections to outline the duties and obligations of each party and for the use of election equipment (optical scanners).

Background

Following the recommended guidelines of the Georgia Secretary of State office, the city and county enter into an IGA annually to delineate the responsibilities and obligations of the election superintendent of the city and the election superintendent of the county to conduct the municipal elections. Included in the agreement is a request to lease Optical Scanners for the tabulation of voted ballots.

Financial Impact:

All costs to conduct the municipal elections are budgeted and borne by the city. Therefore, there are no costs associated with this agreement.

Consistent with Comprehensive Plan?

There is no conflict between this item and the City's Comprehensive Plan.

Next Steps

- (1) Approve IGA - Mayor and Council
- (2) Approve IGA - Gwinnett County Board of Registrations and Elections

Attachments

[2021 Municipal Elections IGA](#)

STATE OF GEORGIA

COUNTY OF GWINNETT

INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF _____ AND THE
GWINNETT COUNTY BOARD OF VOTER REGISTRATIONS AND ELECTIONS FOR USE OF
ELECTION EQUIPMENT

THIS AGREEMENT entered into between the City of _____, Georgia, a
Municipal Corporation, lying within the County of Gwinnett, Georgia, hereinafter referred
to as "City" and the Gwinnett County Board of Registrations and Elections, hereinafter
referred to as "Board."

WITNESSETH

WHEREAS, the Georgia General Assembly created the Gwinnett County Board of
Registrations and Elections having jurisdiction over the conduct of primaries and
elections (1988 Ga. Laws, p. 4296, as amended), and provided that the Board was
empowered with all the powers and duties relating to the conduct of elections and
registration of voters as election superintendent and board of registrars pursuant to the
provisions of Title 21 of the Official Code of Georgia; and

WHEREAS, pursuant to 1988 Ga. Laws, p. 4296, as amended, the Board has the
authority to contract with any municipal corporation located within Gwinnett County for
the holding by the Board of any primary or election to be conducted within the municipal
corporation; and

WHEREAS, recommended guidelines of the Secretary of State concerning
municipal use of election equipment recommend that cities and counties enter into
intergovernmental agreements outlining the responsibilities and obligations of the
election superintendent of the city and the election superintendent of the county; and

WHEREAS, the City and the Board, in the performance of their electoral functions,
desire to enter into this contract outlining the duties and obligations of each party to this
Agreement in the conduct of any 2021 Municipal Elections for the citizens of the City
(hereinafter referred to as the "City Election") as hereinafter described; and

NOW, THEREFORE, in consideration of the premises contained herein, the
sufficiency of which is hereby acknowledged, it is hereby agreed by the City and the
County as follows:

(1) Conduct of City Election

This Agreement shall govern the use of the Board's Election Equipment by the City
for the Election in the City of _____. It is the intent of the parties that the use of

the Election Equipment in conduct of the City Election shall be in compliance with all applicable federal, state and local legal requirements.

(2) Term of Agreement

The duties and obligations to be performed pursuant to this Agreement shall commence on _____, 2021 and end on December 31, 2021.

(3) Duties and Responsibilities

As used in this subsection the term "City" shall be construed to include the City's designee, agent, or authorized representative. The term "Board" shall be construed to include the Board's designee, agent, or authorized representative.

(a) City

1. The City will be responsible for ordering any and all ballots from its vendor.
2. The City will be responsible for contracting with State approved vendors for programming election equipment and creating Absentee by mail ballots, Provisional voting ballots, Challenge voting ballots and Election Day voting and Advance in person voting.
3. The City will be responsible for obtaining all material forms for the conduct of the election from the Secretary of State's Election Division.
4. The City will be responsible for complying with any and all bilingual election requirements in accordance § 203 of the Voting Rights Act including but not limited to translation and dissemination of election-related materials, Spanish language assistance, and appropriate election/poll official training.
5. The City shall provide the Board with a written request indicating specifically the number of Ballot Marking Devices (hereinafter referred to as BMDs), if any, that the City needs to borrow, as soon as possible, but no less than 60 days prior to election date.
6. The City shall provide the Board with a written request indicating specifically the number of Optical Scanners (hereinafter referred to as "OS Units") for use in scanning and tabulation of absentee, challenge, advance in person and provisionally voted ballots.
7. The City shall mark voters on the paper Electors List that is provided by the Board.
8. The City may use a Ballot Marking Device for ballot marking purposes.
9. The City may use printers to print ballots created by the Ballot Marking Device.
10. The City may use optical scanners to scan the printed ballot generated from the printer and created by the Ballot Marking Device
11. The City will be responsible for purchasing specialized security ballot paper from state approved vendor, if BMDs are used for ballot marking purposes.
12. The City will be responsible for and will conduct its own Logic and Accuracy Testing on all equipment.
13. The City will be responsible for hiring and training its own poll officials.

14. The City will be responsible for any training of its staff through _____ and/or the Secretary of State's Office.

15. The City will be responsible for conducting all aspects of the City Election.

16. The City will be responsible for certifying its own election results using the tapes printed from the scanners.

(b) Board and/or Elections Supervisor

1. The Board shall provide the City with a paper Electors List to be used for marking voters.

2. The Board shall provide the City with the specified number of BMD's and/or OS units and peripheral items as requested.

(c) The Board and the City agree to mutually discuss and schedule dates and times for the City to pick-up the requested equipment. The Board and the City further agree to mutually set a date and time the City will return the requested equipment to the Board.

(4) Costs

Any and all costs associated with the conduct of the City Election shall be the responsibility of the City.

(5) Legal Responsibilities

To the extent permitted under Georgia Law, the City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to the City Election. In the event that any of the equipment and/or components become damaged, corrupted, or no longer usable due to the City's use of such equipment and/or components, the City agrees that it will reimburse the County's replacement costs.

(6) Miscellaneous

(a) The terms of this Agreement shall not be altered, amended, or modified except in writing signed by duly authorized officers or representatives of the parties.

(b) This Agreement shall be construed under the laws of the State of Georgia.

(c) If any paragraph, subparagraph, sentence, clause, phrase, or any portion of this Agreement shall be declared invalid or unconstitutional by any court of competent jurisdiction, such invalidity shall not be construed to affect the portions of this Agreement not held to be invalid.

(d) Any notice of communications hereunder shall be in writing, addressed as follows:

City: _____

Board: Kelvin Williams, Assistant Elections Supervisor
 455 Grayson Highway Suite 200
 Lawrenceville, GA 30046
 kelvin.williams@gwinnettcountry.com

- (e) This Agreement shall be exclusively for the benefit of the City and the Board and shall not provide any third parties with any remedy, claim, liability, reimbursement, cause of action, or other right.
- (f) The performance of either party hereunder shall be excused if such party is reasonably precluded from performance by the occurrence of an Uncontrollable Circumstance, which shall be defined as follows: Any act, event, or condition, or any combination thereof, that is beyond the reasonable control of the party relying on the same and that materially interferes with the performance of the party's obligations, to include, but not be limited to, (a) acts of God; (b) fire, flood, hurricane, tornado, and earthquakes; (c) the failure of any utility provider to provide and maintain utility services through no fault of the party; and (d) the preemption, confiscation, diversion, destruction, or other interference in possession or performance or supply of materials or services, by or on behalf of, or with the authority of, a governmental body in connection with a declared or asserted public emergency by an entity other than one of the parties.
- (g) Each of the individuals who execute this Agreement agrees and represents that he or she is authorized to execute this Agreement on behalf of the respective party.

IN WITNESS WHEREOF, the parties have hereunto set their hands and affixed their seals this ____ day of _____, 2021.

City of _____:

By: _____, Mayor

Attest:

City Clerk, Seal

Gwinnett County Board of Registrations and Elections:

By: Alice O' Lenick, Chair

Attest:

Kristi L. Royston, Elections Supervisor



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS**
 COUNCILMEMBER **ARLENE BECKLES** • COUNCILMEMBER **BRUCE GAYNOR** • CITY MANAGER **ERIC JOHNSON** • CITY CLERK • **MONIQUE LANG**

City of Norcross

Legislation Details (With Details)

File #:	21-6195	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	6/21/2021 6:30 PM	In Control:	Policy Work Session
Title:	Change to Downtown Dining District Ordinance		

Sponsors:

Code Sections:

Attachments:

1. [Norcross Ordinance Permitting Bars in Downtown Dining District](#)
2. [Resolution DDA Official Area \(with map\)](#)

Title

Change to Downtown Dining District Ordinance

Drafter

Councilmember Andrew Hixson

ORDINANCE NO. ____ -2021

AN AMENDMENT TO THE CITY CODE OF ORDINANCES, ARTICLE II OF CHAPTER 4 ENTITLED “MALT BEVERAGES, WINE AND DISTILLED SPIRITS,” TO AMEND CODE SECTION 4-29 ENTITLED “DEFINITIONS,” TO AMEND SUBPARAGRAPH (A) OF CODE SECTION 4-42 ENTITLED “CONSUMPTION ON THE PREMISES”; TO ADD A NEW SECTION 4-57 ENTITLED “BARS”; TO ADD A NEW SECTION 4-58 ENTITLED “REPORTING OF DISCIPLINARY ACTIONS,” TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE, AND FOR OTHER PURPOSES AS STATED HEREIN:

ENACTING CLAUSE. The Mayor and City Council of the City of Norcross, Georgia, hereby ordains that the adopted Code of Ordinances is hereby amended as more particularly set forth below. It is the intention of the Mayor and City Council, and it is hereby ordained that the following provisions shall become and be made a part of the Code of the City of Norcross, and the Sections in the Code in the Ordinance be numbered to accomplish that intention.

I. AMENDMENT.

The Mayor and City Council of the City of Norcross hereby ordains that Article II of Chapter 4 of the Code of Ordinances of the City of Norcross entitled “MALT BEVERAGES, WINE AND DISTILLED SPIRITS” is hereby amended as follows:

- A. By deleting the definition of “Bar” in Section 4-29 and substituting the following in lieu thereof:

“Bar” means a licensed retail consumption dealer that does not meet the definition of eating establishment, restaurant, growler shop, or wine specialty shop, that derives 75 percent or more total annual gross revenue from the sale of alcoholic beverages on premises, as defined in O.C.G.A. § 3-1-2 (2.1). The term “bar” includes craft breweries, microbreweries, brewpubs and distillers.”

- B. By adding the following definition to Section 4-29:

“*Bouncer* means an individual primarily performing duties in a bar related to verifying age for admittance, security, maintaining order, or safety, or a combination thereof.”

“*Full-Service Kitchen* means a kitchen consisting of a three-compartment pot sink, a stove or grill permanently installed, and refrigerator, all of which must be approved by the health and fire departments.

- C. By deleting subparagraph (1) in the definition of “Eating Establishment or restaurant” in Section 4-29 and substituting the following in lieu thereof:

“(1) Sells food for consumption by the public on the premises with a full-service kitchen, as defined herein.”

- D. By deleting the definition of “Pouring Permit” in Section 4-29 and substituting the following in lieu thereof:

“*Pouring permit* means an authorization granted by the City to dispense, sell, serve, take orders, or mix alcoholic beverages in establishments licensed to serve beer, wine, or liquor for consumption on site (which shall specifically include bars, brewpubs, craft breweries, eating establishments, restaurants, growler shops, wine specialty shops, and distillers if they serve for consumption on site as allowed under Georgia law).”

- E. By deleting Sec. 4-39, entitled “Zoning Required,” and substituting the following in lieu thereof:

“Section 4-39 – Limitations Imposed by Zoning, the Downtown Development District and the Downtown Dining District.”

- (a) The sale and/or consumption on the premises of distilled spirits, malt beverages or wine shall be permitted in properly licensed establishments where such establishments are allowed by the zoning regulations of the city.

(b) Sale of wine and beer in a wine specialty shop, as defined herein, shall be permitted only in properly licensed establishments where such establishments are allowed by the zoning regulations of the city and located within the Downtown Development District.

(c) Bars, as defined herein, shall be permitted only in properly licensed establishments where such establishments are allowed by the zoning regulations of the city and located within the Downtown Dining District.

(d) The manufacture and consumption of malt beverages on the premises shall be permitted by manufacturers known as microbreweries and craft breweries, as those terms are defined herein, shall be permitted in properly licensed establishments where such establishments are allowed by the zoning regulations of the city.”

- F. By deleting subparagraph (a) of Sec. 4-42 entitled “Consumption on the Premises” in its entirety and substituting the following in lieu thereof:

“(a) No alcoholic beverages shall be sold for consumption on the premises, except in the following licensed establishments:

- (1) Eating establishments or restaurants, as defined herein;
- (2) Brewpubs, as defined herein;

- (3) Microbreweries, as defined herein;
- (4) Craft breweries, as defined herein;
- (5) Growler shops, as defined herein;
- (6) Wine specialty shops, as defined herein;
- (7) Distillers, as defined herein; and
- (8) Bars, as defined herein.”

G. By adding a new Section 4-57 Entitled “Bars” as follows:

“Section 4-57 – Bars.

- (a) A bar, as defined in this chapter, that does not meet the definition of an eating establishment, restaurant, brewpub, microbrewery, craft brewery, growler shop, wine specialty shop or distillery, as those terms are defined herein, shall have a minimum seating capacity for not less than 40 persons, as certified by the fire marshal under applicable building, fire and life safety codes, with all seating provided at tables, booths, bars, and counters unobstructed and open to view.
- (b) The bar must derive at least 30 percent of its total gross sales from the sale of prepared meals or food, or if a new business, fully intends and expects to derive at least 50 percent of its total gross sales from the sale of prepared meals or food during the remainder of the current calendar quarter and year, as follows:
 - (1) The bar must make prepared meals or food for consumption by the public on the premises with a full-service kitchen, or, in the alternative,
 - (2) The bar must make prepared meals or food for consumption by the public from one or more licensed mobile food trucks as described in Sec. 8-321.
 - i. The bar must take orders for food from customers and customers must pay the bar for prepared meals or food provided by one or more

licensed food trucks in order for the sale of such prepared meals or food to count toward the bar's percentage of gross sales;

ii. The food truck(s) utilized by the bar shall not be separately licensed as a retail consumption dealer, as defined herein; and

iii. The food truck(s) utilized by the bar shall be located in the downtown dining district and not further than 75 feet from the bar.

(c) Prior to opening, a bar shall obtain a certificate of occupancy from the building official certifying compliance with all applicable building and construction codes and regulations.

(d) It shall be the duty of the licensee to strict enforce occupancy limits at all times.

(e) No bar licensee shall allow or require an individual under the age of 21 to serve as a bouncer.

(f) Each application for a license under this article shall be accompanied by a certified check for the full amount of the license fee, together with a separate check or cash in an amount as may be required by the ordinances, rules, and regulations of the city to defray investigative and administrative costs. If the application is denied and the license refused, or if the applicant withdraws the application prior to its being issued, the license fee shall be refunded, but the investigative and administrative fees shall be retained.

(g) Licenses for the sale of alcoholic beverages for on-premises consumption at a bar shall only be issued for premises located within the Downtown Dining District.

(h) The director of the General Government Administration Department, or his/her designee, is authorized to establish procedures for administering all provisions of this article to include, but not limited to, reporting forms and requirements, or establishing procedures and schedules for conducting financial audits or

inspections of the books or records of any establishment licensed under this section.”

H. By Adding a new Section 4-58 Entitled “Reporting of Disciplinary Actions,” as follows:

“Section 4-58 – Reporting of Disciplinary Actions.

- (a) Pursuant to O.C.G.A. §3-3-2.1, the Administrative Services Director of the City of Norcross shall be required to provide notification to the Georgia Department of Revenue within 45 days of any officer, department, agency, or instrumentality of the municipality taking disciplinary action against any person issued a license to operate any premises at which 75 percent or more total gross annual revenue is derived from the sales of alcoholic beverages for consumption on the premises.
- (b) The notification required under paragraph (a) of this code section shall be in the format for the reporting of disciplinary actions set by the Georgia Department of Revenue.
- (c) For purposes of this code section “disciplinary action” shall have the same meaning as provided for in O.C.G.A. §3-3-2.1(a)(1), which includes any citation or arrest arising out of the violation of any law, rule, regulation, resolution, or ordinance of a governmental entity relating to the manufacture, distribution, sale, or possession of alcoholic beverages against a licensee, any employee of a licensee, or any person holding a financial interest in the license of a licensee on the premises or place of business of any licensee.”

II. REPEALER.

All ordinances and parts of ordinances in conflict with this Ordinance are hereby repealed.

III. EFFECTIVE DATE.

This Ordinance shall become effective immediately and shall remain in effect until revised or repealed by further action the Mayor and Council of the City of Norcross.

IN WITNESS WHEREOF, I have hereunto set my hand and cause this seal to be affixed this ____ day of _____, 2021.

Craig Newton, Mayor

ATTEST:

Monique Lang, City Clerk

RESOLUTION

A RESOLUTION OF THE MAYOR AND COUNCIL FOR THE CITY OF NORCROSS; TO REDEFINE THE DOWNTOWN DEVELOPMENT AREA AS CONTEMPLATED BY O.C.G.A. § 36-42-1 ET SEQ., THE DOWNTOWN DEVELOPMENT AUTHORITIES LAW, AS THAT GEOGRAPHICAL AREA SHOWN ON THE “OFFICIAL DOWNTOWN DEVELOPMENT AREA OF THE CITY OF NORCROSS” MAP.

WHEREAS, the Mayor and Council for the City of Norcross, Georgia (the "City") is the duly elected governing authority for the City; and

WHEREAS, the Mayor and Council by proper resolution activated the Downtown Development Authority of the City of Norcross (“DDACN” on February 3, 2003 pursuant to the authority granted them by the Downtown Development Authorities Law, O.C.G.A. § 36-42-1 *et seq.*; and

WHEREAS, O.C.G.A. § 36-42-6 (1) authorizes the Mayor and Council of the City of Norcross to, by proper resolution adopted subsequent to its resolution activating the DDACN to “[c]hange its designation of the downtown development area to a geographical area within the municipal corporation which, in the judgment of the [Mayor and Council], at the time constitutes the central business district;” and

WHEREAS, the Mayor and Council of the City of Norcross have determined that, in their judgment, the central business district of the City of Norcross as that geographical area designated on the “Official Downtown Development Area of the City of Norcross” map attached hereto as Exhibit “A”; and

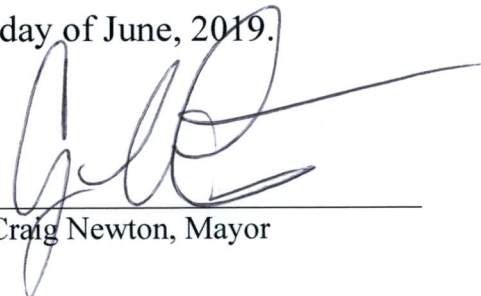
NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Norcross, Georgia that the central business district of the City of Norcross is now and hereafter defined as that geographical area designated on the “Official Downtown Development Area of the City of Norcross” map attached hereto as Exhibit “A” which is incorporated herein by reference as if fully set forth herein;

BE IT FURTHER RESOLVED by the Mayor and Council of the City of Norcross that any and all prior ordinances, resolutions, motions or other prior designations that purport to define the Downtown Development Area pursuant to O.C.G.A. § 36-42-6 (1), including but not limited those that purported to define a Downtown Development District, that are in conflict with this Resolution are repealed and are of no further legal effect;

BE IT FURTHER RESOLVED that the Mayor and Council of the City of Norcross direct the City Clerk take all steps necessary to maintain the original of the Official Downtown Development Area of the City of Norcross map and to make such map available for inspection in the office of the City Clerk ;

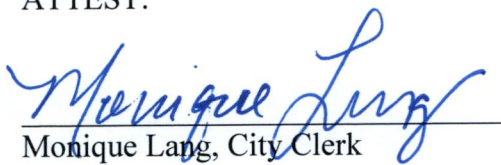
BE IT FURTHER RESOLVED by the Mayor and Council of the City of Norcross that the adoption of the Official Downtown Development Area of the City of Norcross map shall be effective prospectively from the adoption of this resolution providing therefor and shall not affect any project of, or any action taken by, the DDACN within or with respect to the Downtown Develop Area (previously designated as the "Downtown Development District") as defined prior to the effective date of this Resolution.

APPROVED AND ADOPTED THE 3 day of June, 2019.



Craig Newton, Mayor

ATTEST:



Monique Lang, City Clerk

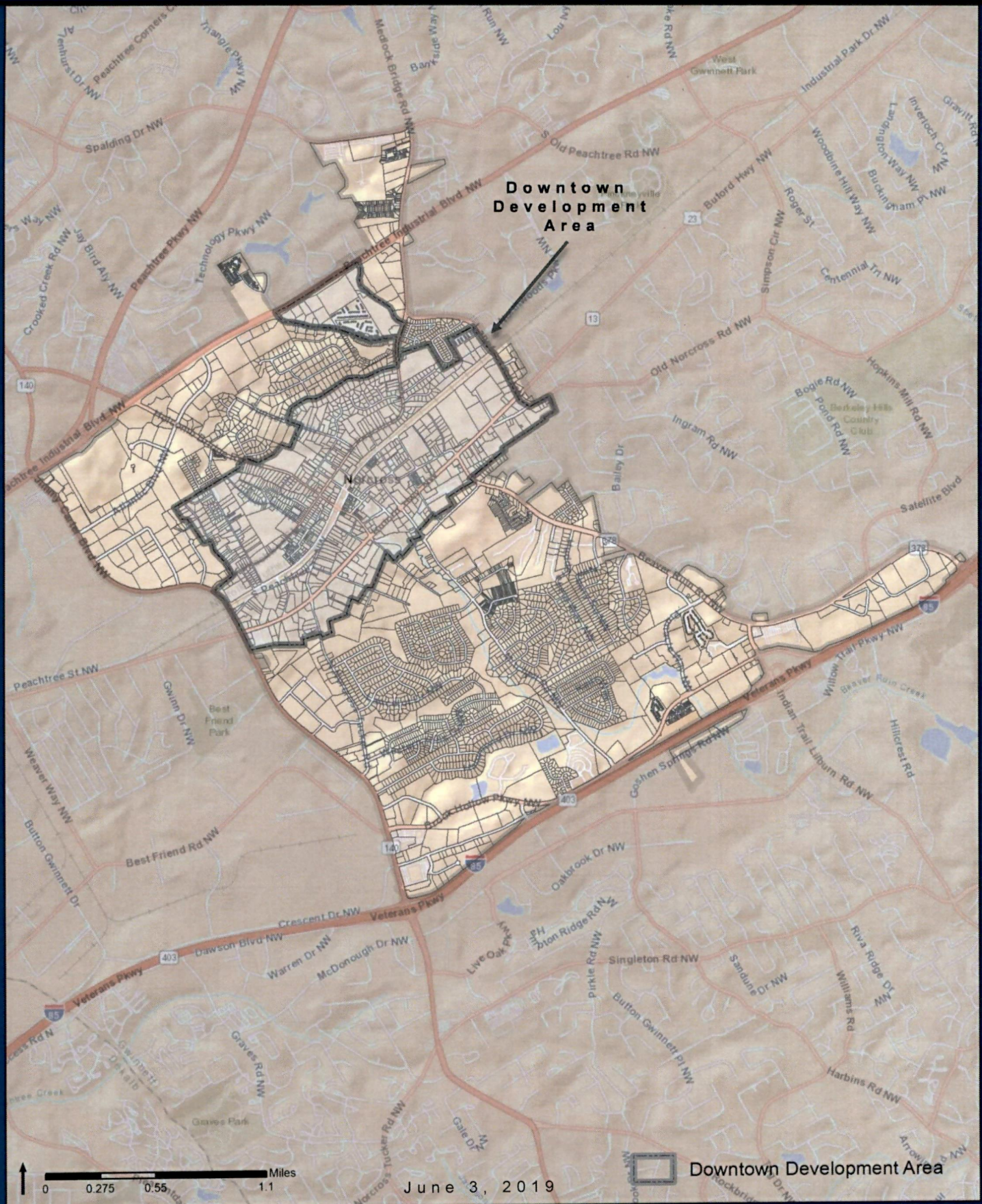
Attachment: Resolution DDA Official Area (with map) (21-6195 : Change to Downtown Dining District Ordinance)

EXHIBIT “A”

The Official Downtown Development Area of the City of Norcross

Attachment: Resolution DDA Official Area (with map) (21-6195 : Change to Downtown Dining District Ordinance)

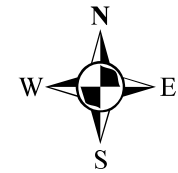
Official Downtown Development Area of the City of Norcross



Attachment: Resolution DDA Official Area (with map) (21-6195 : Change to Downtown Dining District Ordinance)



Downtown Dining District (DDD)



Legend

- ★ Restaurants
- DDD



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS**
 COUNCILMEMBER **ARLENE BECKLES** • COUNCILMEMBER **BRUCE GAYNOR** • CITY MANAGER **ERIC JOHNSON** • CITY CLERK • **MONIQUE LANG**

City of Norcross

Legislation Details (With Details)

File #:	21-6086	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	6/21/2021 6:30 PM	In Control:	Policy Work Session
Title:	Additional Downtown Parking		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report Template 2021](#)
2. [Parallel Thrasher Parking](#)

Title
Additional Downtown Parking

Drafter
Councilmember Josh Bare



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMEMBER **ANDREW HIXSON** • COUNCILMEMBER **MATT MYERS**
COUNCILMEMBER **BRUCE GAYNOR** • COUNCILMEMBER **ARLENE BECKLES** • CITY MANAGER **ERIC JOHNSON** • CITY CLERK **MONIQUE LANG**

Agenda Report

To: Mayor and Council

From: Josh Bare, Mayor Pro Tem

Meeting Date: March 15, 2021 – Policy Work Session

Item No.: 21-6086

Title: Additional Parking Spots in Downtown Norcross

CC: Eric Johnson

Recommendation

To add 60 parallel parking spots on the railroad side of Thrasher St from Autry to Holcomb Bridge and from Holcomb Bridge to Park. These parking spots will serve the downtown businesses in a key area. There are at least three new restaurants scheduled to open in the next 18 to 24 months on the south side of downtown. With the progress we've made on getting pedestrian crossings installed at Holcomb and Autry over the RR tracks, this proposed parking is a relatively low-cost way to add parking capacity for the downtown businesses.

Financial Impact

To be determined, but I would estimate \$2000 to \$3000 per parking spot. That cost would include stormwater accommodations and retaining walls as needed.

Consistent with Comprehensive Plan?

Yes - Policy 4-2: Encourage the development of downtown as a vibrant center for culture, government, dining, residential, and retail diversity.

Next Steps

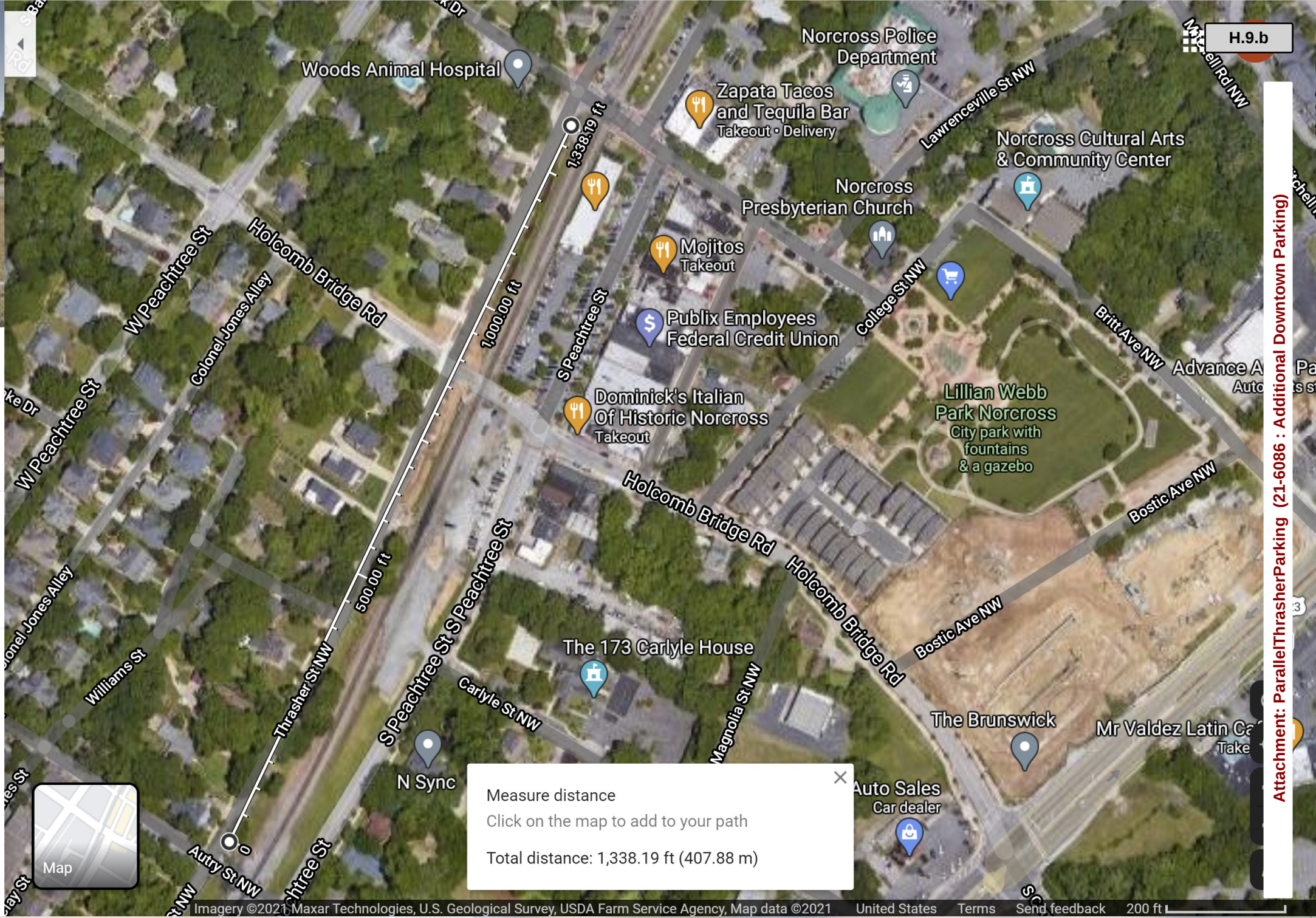
City engineer to work up concepts and estimates. City staff to work with railroad to determine what the annual lease will be.

Attachments:

Map with measurement of that stretch of Thrasher St.

Update

Not applicable.



H.9.b

Attachment: ParallelThrasherParking (21-6086 : Additional Downtown Parking)

Measure distance

Click on the map to add to your path

Total distance: 1,338.19 ft (407.88 m)