

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, August 18, 2025

6:30 PM

2nd Floor Conference Room

Policy Work Session

Mayor Craig Newton

Mayor Pro Tem Marshall Cheek

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Matt Myers

Councilmember Bruce Gaynor

Meeting Recording :

<https://youtube.com/live/rrUz27zcbhc?feature=share>

A. Roll Call (recorded)

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Marshall Cheek	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Josh Bare	Councilmember	Present	
Matt Myers	Councilmember	Present	
Bruce Gaynor	Councilmember	Absent	

Policy Work Session was called to order at 6:32 PM by Mayor Craig Newton

B. Board Updates

- * Historic Preservation Commission, Vice Chair Chuck Kays

C. Citizen Input

- Sonya Tablada
Sent an email to Mayor and Council prior to the meeting and requested it be included in the minutes. Commented that the proposed UDO changes are difficult to follow and noted she had submitted feedback on the ADU process based on public input.
- Mary Dowdy
Raised concerns about the proposed three-hour parking, noting unclear details regarding enforcement and employee parking. Stated that the presentation differed from what was shared in May. Also expressed concerns about the Code of Ethics proposal, suggesting the committee should not be appointed by Council members themselves.
- Faye McFarland
Commented that downtown parking has been an issue since the late 1990s/early 2000s and expressed interest in how Mayor and Council plan to resolve it.
- Pierre Levy
Expressed concerns with the three-hour parking proposal and encouraged Mayor and Council to develop rules and regulations that are fair to all.
- Jim Eyre
Thanked Public Works for paving efforts and noted appreciation for UDO revisions. Suggested further review of Downtown Parking Study recommendations and delaying the three-hour parking proposal until ordinance revisions are complete. Expressed support for the Techie Homes cottage item and encouraged expanding technology initiatives.
- Lynn Ward
Suggested creating employee parking lots behind 80 and 94 Wingo Street. Requested clarification on parking study drawings near her property and recommended completing south-end improvements before the north end. Also proposed that the Iron Horse property be used for general employee and public parking.

D. General Updates

- * Expanded Downtown Parking – Len Housley

E. Council - General Discussion**F. City Manager's Report****G. Board Appointments**

H. Items for Discussion

1. **25-7416: White Squirrels of Norcross – Authorize Purchase of Third White Squirrel Sculpture in FY 2024/2025 and Up to Four in FY 2025/2026**

RESULT: THIS MATTER WAS REFERRED TO

Next: 9/2/2025 6:30 PM

TO: Mayor and Council

2. **25-7417: Accept and Appropriate Grant Funds – Norcross Forever Stamps Projects**

RESULT: THIS MATTER WAS REFERRED TO

Next: 9/2/2025 6:30 PM

TO: Mayor and Council

3. **25-7421: Award of Contract for 2025 Road Resurfacing Phase 2**

RESULT: THIS MATTER WAS REFERRED TO

Next: 9/2/2025 6:30 PM

TO: Mayor and Council

4. **25-7422: Award of Contract for Annual Seasonal Color Container Services**

RESULT: THIS MATTER WAS REFERRED TO

Next: 9/2/2025 6:30 PM

TO: Mayor and Council

5. **25-7370: Text2025-001 Proposed Unified Development Ordinance Amendments**

RESULT: THIS MATTER WAS REFERRED TO

Next: 9/2/2025 6:30 PM

TO: Mayor and Council

6. **25-7418: Request to Discuss Policy Direction Regarding Accessory Structures and Accessory Dwelling Units in Residential Districts**

RESULT: THE COUNCIL WILL APPOINT AN ADVISORY COMMITTEE TO CONSIDER ACCESSORY DWELLING UNIT TEXT AMENDMENTS AT THE 9/2/25 REGULAR COUNCIL MEETING.

THE REQUEST TO DISCUSS POLICY DIRECTION REGARDING ACCESSORY STRUCTURES AND ACCESSORY DWELLING UNITS IN RESIDENTIAL DISTRICTS DISCUSSION WILL BE DISCUSSED IN A FUTURE POLICY WORK SESSION. DATE TO TBD.

7. **25-7419: Formalizing Resolution on Accessory Dwelling Unit Moratorium**

RESULT: THIS MATTER WAS REFERRED TO

Next: 9/2/2025 6:30 PM

TO: Mayor and Council

8. 25-7393: Downtown Parking Study Update

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 9/2/2025 6:30 PM
TO:	Mayor and Council

9. 25-7420: Time Limited Downtown Parking

RESULT:	THE COUNCIL WILL DECIDE WHETHER TO RESCIND SECTION 34-60 DOWNTOWN PARKING DURING THE 9/2/2025 REGULAR COUNCIL MEETING
	THE TIME-LIMITED DOWNTOWN PARKING DISCUSSION WILL BE DISCUSSED IN A FUTURE POLICY WORK SESSION. DATE TO TBD.

10. 25-7423: Code of Ethics Ordinance Revisions

RESULT:	THIS MATTER WAS REFERRED TO THE CITY ATTORNEY.
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11. 25-7326: Techie Home Cottage Options

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 10/20/2025 6:30 PM
TO:	Policy Work Session

12. 25-7365: City Manager Follow-Up and Prioritization on Mayor and Council-Initiated Requests

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 9/15/2025 6:30 PM
TO:	Policy Work Session

13. 25-7424: Downtown District Improvement Grant

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 9/2/2025 6:30 PM
TO:	Mayor and Council

I. Adjourn to Executive Session for Personnel, Real Estate, or Legal

The meeting adjourned to Executive Session for Personnel, Real Estate, and Legal at 10:16 PM, with a motion made by Councilmember Myers, seconded by Councilmember Bare.

J. Signed by: _____ Mayor Craig Newton

K. Attest: _____ Monique Philip, City Clerk