

**City of Norcross**

65 Lawrenceville Street

Norcross, GA 30071



**Special Meeting Minutes**

**Monday, February 23, 2026**

**6:00 PM**

**2<sup>nd</sup> Floor Conference Room**

**Discovery Garden Park Board**

***Paul Sumner, Chair***

***Kathy Mallard, Vice Chair & Treasurer***

***Ashley Gilliam, Secretary***

***Nicole Hooks, Garden Plot Manager***

***Barbara Kolhaussen, Board Member***

***Britt Lancaster, Board Member***

***Cristy Hines, Board Member***

***Lottie Jackson-Kelly, Board Member***

***Prasanna Chodey, Board Member***

***Josh Bare, City Council Advisor***

***Greg Devon, City Public Works, Utilities, & Parks Advisor***

**A. Call to Order by Chair Paul Sumner**

Please silence all cell phones and electronic devices.

- *Meeting called to order at 6:02 PM with quorum in attendance.*

**B. Attendees**

Attendee Name	Title	Status
Ashley Gilliam	Board Member	Absent
Barbara Kolhaussen	Board Member	Present
Britt Lancaster	Board Member	Present
Cristy Hines	Board Member	Present
Greg Devon	City Public Works, Utilities, & Parks Advisor	Absent
Josh Bare	Council Member - Advisor	Absent
Kathy Mallard	Board Member	Present
Lottie Jackson- Kelly	Board Member	Absent
Nicole Hooks	Board Member	Absent
Paul Sumner	Board Member	Present
Prasanna Chodey	Board Member	Absent

**C. Approval of Previous Meeting Minutes**

- Not Applicable

**D. Set Agenda as Presented for Scheduled Meeting**

- Agenda Set

**E. Ceremonial Presentations, Recognitions, and Swearing in**

- Not Applicable

**F. Floor Open to Citizens Desiring to Address the Board****I. Comments by Citizens**

- *No citizens attended*

**II. Comments by Board Members**

- *None provided*

**G. Reports of the Board Chair and Officers****I. Chair's Report**

- None

**II. Secretary's Report**

- None

**III. Treasurer's Report**

- Not Applicable

**IV. Garden Plot Manager's Report**

- Not Applicable

**H. Advisor(s) Updates**

- Not Applicable

**I. Past & Upcoming Events**

- Not Applicable

**J. Board Appointments**

- None

**K. Items for Discussion**

- Discovery Garden Park Enhancement Committee (Team)
    - Purpose: Review designs, plant selection and costing proposals from Shade of Green Permaculture and Hunter Rawls
    - Secure Installation Dates (Security Deposit of \$2,000) required
    - Motion to Approve:
      - *Motion by Kathy and seconded by Barbara to approve proposed landscaping designs from Hunter Rawls and Shades of Green, and to progress forward for securing installation date(s).*
      - *Motion passed unanimously.*
  - 10th Anniversary (Team)
    - Merchandise Update
    - Paul Duke Stem HS visit feedback
      - Additional ideas for merchandise and promotional materials from Paul Duke print shop (bags, metal or fabric signage, umbrellas, water bottles, tool handles, hats, stickers, magnets, pocket planting calendars).
      - CNC machine capability for metal cutting.
    - Production timelines, costs, and printing capabilities
      - *Paul Duke Stem High School chosen to produce 100 bags at \$6.00. per bag. Discussed additional items that the school can produce such as tins, banners, calendars, hats and gardening gloves, in particular. To be further discussed at upcoming regular board meeting(s).*
      - *Discussed the possibility to include the high school logo and verbiage around DGP partnership. Kathy to follow-up.*
    - Motion to Approve:
      - *Motion by Cristy and seconded by Barbara to approve procurement of 100 gardening bags.*
      - *Motion passed unanimously.*
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- Further action items:
  - *Paul to reach out to city for city marquee announcements, banner placements and possible garden landscape lighting*

**L. Adjournment Motion**

- *Motion by Kathy, seconded by Barbara for meeting adjournment.*
- *Motion unanimously passed.*
- *Meeting adjourned at 6:44 PM*

**M. Signed by:** \_\_\_\_\_ **Paul Sumner, Chair**

**N. Attested by:** \_\_\_\_\_ **Monique Philip, City Clerk**