

# City of Norcross

*65 Lawrenceville Street*

*Norcross, GA 30071*



## Meeting Minutes

**Monday, March 16, 2026**

**6:30 PM**

**2nd Floor Conference Room**

### **Policy Work Session**

**Mayor Craig Newton**  
**Mayor Pro Tem Bruce Gaynor**  
**Councilmember Andrew Hixson**  
**Councilmember Josh Bare**  
**Councilmember Matt Myers**  
**Councilmember Marshall Cheek**

**Meeting Recording:**

<https://norcrossga.portal.civicclerk.com/event/183/media>

**A. Roll Call (recorded)**

Mayor Newton called the meeting to order at 6:35 p.m.

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Marshall Cheek	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Josh Bare	Councilmember	Present	
Matt Myers	Councilmember	Present	
Bruce Gaynor	Councilmember	Present	

**B. Citizen Input**

**Dwayne Wiggins** — Expressed support for Item #5 (COA 2025-027) and encouraged its approval.

**Jim Eyre** — Commented on proposed UDO text amendments, requesting clearer definitions for duplex, triplex, quadplex, and multifamily uses, and expressed support for the approval of the construction budget for expanded downtown parking.

**C. Board Updates**

**D. General Updates**

Josh Carroll, a partner at Mauldin & Jenkins, provided an overview of the audit findings and presented the FY 2025 audit to the Mayor and Council.

**E. Council- General Discussions**

**F. City Manager's Report**

**G. Board Appointments**

The Mayor and Council will consider appointments and reappointments to the following Boards, Commissions, or Authorities: Norcross Public Arts Commission

**H. Items for Discussion**

**1. 2026-89: Bond Financing for the Public Safety Building**

RESULT:  
This matter was referred to the Regular Council Meeting on April 6, 2026.

**2. 2026-104: Appropriation of 2023 SPLOST Administration and Transportation funds**

RESULT:  
This matter was referred to the Regular Council Meeting on April 6, 2026.

- 3. 2026-99: Resolution to update Authorized users for Georgia Fund 1**  
RESULT:  
This matter was referred to the Regular Council Meeting on April 6, 2026.
- 4. 2026-82: RZ2025-007 290 and 300 Academy Street**  
RESULT:  
This matter was referred to the Public Hearing on April 6, 2026.
- 5. 2025-324: COA2025-027; Consideration of a Historic Demolition and New Home**  
RESULT:  
This matter was referred to the Public Hearing on April 6, 2026.
- 6. 2026-67: TEXT2026-002; Amendment to the Unified Development Ordinance**  
RESULT:  
This matter was referred to the Policy Work Session on April 20, 2026.
- 7. 2026-83: TEXT2026-003, Amendment to the Unified Development Ordinance**  
RESULT:  
This matter was referred to the Policy Work Session on April 20, 2026.
- 8. 2026-100: Award of Contract for Safety Action Plan**  
RESULT:  
This matter was referred to the Regular Council Meeting on April 6, 2026.
- 9. 2026-107: Direction for Executive Search Services RFP**  
RESULT:  
This matter was referred to the Regular Council Meeting on April 6, 2026.
- 10. 2026-101: Approval of Contract Award for Thrasher Lightning**  
RESULT:  
This matter was referred to the Regular Council Meeting on April 6, 2026.
- 11. 2026-103: Approval of Construction Budget for Expanded Downtown Parking**  
RESULT:  
This matter was referred to the Regular Council Meeting on April 6, 2026.
- 12. 2026-102: Request for Audio-Visual Equipment Upgrades to Council Meeting Spaces**  
RESULT:  
Council discussed upgrading audio-visual equipment in meeting spaces. Staff was asked to work with audio-visual experts to recommend options that meet the Council's expectations, with plans to later issue an RFP to select a vendor.

Council also expressed interest in equipment that can be easily moved between meeting spaces and asked staff to coordinate with the technology currently used in the Public Safety Building. In addition, the equipment should support integration with Microsoft Office 365, including Copilot and Microsoft Teams.

**13. 2026-106: Discussion of Use of Historic Norcross Library**

RESULT:

Council discussed potential multi-use options for the Historic Norcross Library and the possibility of issuing an RFP. No further action was taken at this time.

**14. 2026-71: Ethics Ordinance Revision**

RESULT:

This matter was referred to the Regular Council Meeting on April 6, 2026.

**I. Adjourn to Executive Session for Legal, Personnel, and Real Estate**

**J. Signed by \_\_\_\_\_ Mayor Craig Newton**

**K. Attest \_\_\_\_\_ Monique Philip, City Clerk**