

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, September 18, 2023

5:30 PM

2nd Floor Conference Room

Policy Work Session

Mayor Craig Newton

Mayor Pro Tem Bruce Gaynor

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Matt Myers

Councilmember Dr. Arlene Beckles

A. Roll Call (recorded)

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Bruce Gaynor	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Josh Bare	Councilmember	Present	
Matt Myers	Councilmember	Present	
Dr. Arlene Beckles	Councilmember	Present	

The Policy Work Session was called to order at 5:30 PM by Mayor Craig Newton.

B. Citizen Input**C. Board Updates****D. General Updates**

* Grant Writer Update - Christopher Brewer

E. Council- General Discussion**F. Board Appointments**

Mayor and Council will consider appointments to the following board, authority or commission:

Norcross Public Arts Commission (1 Vacancy | 1 Application)

G. City Manager's Report**H. Items for Discussion****1. 23-6814: Recommendation to Adopt the Master Arts and Cultural Plan**

RESULT: THIS MATTER WAS REFERRED TO

Next: 10/2/2023 6:30 PM

TO: Mayor and Council

2. 23-6838: Request for Project Funding - NPAC

RESULT: DISCUSSED & REFERRED TO STAFF

3. 23-6816: Non-Profit Funding Request - So Am I Worthy Inc.

RESULT: THIS MATTER WAS REFERRED TO

Next: 10/2/2023 6:30 PM

TO: Mayor and Council

4. **23-6836: Non-Profit Funding Request - Norcross Gallery & Studios**

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 10/2/2023 6:30 PM
TO:	Mayor and Council
5. **23-6817: Non-Profit Contribution to Gwinnett Housing Corporation**

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 10/2/2023 6:00 PM
TO:	Mayor and Council
6. **23-6818: Non-Profit Contribution to Norcross High School Football**

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 10/2/2023 6:30 PM
TO:	Mayor and Council
7. **23-6793: Grass Pave Parking at Pad 2 (57 College Street)**

RESULT:	TABLED INDEFINITELY
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8. **23-6819: Gravel Pave Parking at Phase 2 Property (Britt Street Below Community Center)**

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 10/2/2023 6:30 PM
TO:	Mayor and Council
9. **23-6835: Contract Award for Architectural & Engineering Services**

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 10/2/2023 6:30 PM
TO:	Mayor and Council
10. **23-6831: RFP for HRIS Software**

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 10/2/2023 6:30 PM
TO:	Mayor and Council
11. **23-6795: Personal Transportation Vehicle (PTV/Golf Cart) Ordinance**

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 10/2/2023 6:30 PM
TO:	Mayor and Council

12. 23-6827: IGA Extension for Mitchell Road Property (Norcross Development Authority)**RESULT: THIS MATTER WAS REFERRED TO****Next: 10/2/2023 6:30 PM****TO: Mayor and Council****13. 23-6820: Recommendation of Consultant for Target Industry Report****RESULT: THIS MATTER WAS REFERRED TO****Next: 10/2/2023 6:30 PM****TO: Mayor and Council****14. 23-6828: Bolton Circle Resurfacing ITB****RESULT: THIS MATTER WAS REFERRED TO****Next: 10/2/2023 6:30 PM****TO: Mayor and Council****15. 23-6826: Overhead and Underground Distribution Electric On-Call Contractors****RESULT: THIS MATTER WAS REFERRED TO****Next: 10/2/2023 6:30 PM****TO: Mayor and Council****16. 23-6821: Shade Structure at Thrasher Park and Summerour Park****RESULT: THIS MATTER WAS REFERRED TO STAFF****17. 23-6822: PWUP Surplus Vehicles****RESULT: THIS MATTER WAS REFERRED TO****Next: 10/2/2023 6:30 PM****TO: Mayor and Council****18. 23-6837: Cochran Road - Valley Drive Contract Award****RESULT: THIS MATTER WAS REFERRED TO****Next: 10/2/2023 6:30 PM****TO: Mayor and Council****19. 23-6824: 2023 CDBG Resurfacing ITB****RESULT: THIS MATTER WAS REFERRED TO****Next: 10/2/2023 6:30 PM****TO: Mayor and Council**

20. 23-6825: Peachtree Industrial Boulevard Name Change**RESULT: THIS MATTER WAS REFERRED TO****Next: 10/2/2023 6:30 PM****TO: Mayor and Council****21. 22-6596: Employee Complaint Resolution Policy****RESULT: TABLED TO****Next: 10/16/2023 6:30 PM****TO: Policy Work Session****22. 23-6833: Norcross Board & Commission Compensation****RESULT: THIS MATTER WAS REFERRED TO****Next: 10/2/2023 6:30 PM****TO: Mayor and Council****23. 22-6595: Hiring and Promotion Policy Discussion****RESULT: TABLED TO****Next: 10/16/2023 6:30 PM****TO: Policy Work Session****24. 23-6800: HRD Cultural Assessment Update****RESULT: THIS MATTER WAS REFERRED TO****Next: 10/16/2023 6:30 PM****TO: Policy Work Session****I. Adjourn to Executive Session for Personnel, Real Estate or Legal**

The meeting was paused for a dinner break at 6:49 PM with a motion by Councilmember Myers, seconded by Councilmember Bare. The meeting reconvened at 7:10 PM.

The meeting adjourned to Executive Session for Personnel, Real Estate or Legal at 8:42 PM with a motion by Councilmember Bare, seconded by Councilmember Beckles.

J. Signed by: _____ Mayor Craig Newton**K. Attest: _____ Monique Philip, City Clerk**