

# City of Norcross

65 Lawrenceville Street  
Norcross, GA 30071



## Meeting Agenda

Wednesday, April 08, 2026  
4:00 PM

2nd Floor Conference Room  
**Tree Preservation Board**

*Charlotte Osborn, Chair*  
*Charlie Riehm, Board Member*  
*Terry Sutton, Board Member*  
*Hayne Thompson, Board Member*  
*Michelle Osborne, Board Member*

- A. Call to Order**  
PLEASE TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES
- B. Presentation of previous meeting minutes for acceptance and acceptance of the agenda as presented for the scheduled meeting.**
- a. Approval of Previous Meeting Minutes**  
[Tree Preservation Board – Regular Meeting – Mar 11, 2026, 4:00 PM](#)

### **Arborist / Staff Updates – City Arborist Activities Update**

**C. Old Business**

**Revised Tree Ordinances:**

Helen provided TPB members Draft copies of the latest UDO revisions regarding decision making responsibilities of boards. The TPB, Sec.103-8, showed the revisions to TPB powers and also the proposed changes to the Appeals process of TPB decisions. Review.

**Tree Bank:**

Updates from Bruce on current debits and credits to the Tree Bank.

**City Newsletter “Tree Talk” Articles:**

Terry's Tree Talk article has appeared in the March first edition of the new newsletter format – Protecting Trees for the Future. The April edition will present an article regarding Norcross's participation with Tree City USA – author unknown. Hayne will contribute an article to the May edition.

**Arbor Day Celebration Plans:**

Our 2027 Arbor Day celebration is tentatively scheduled to be held at Beaver Ridge Elementary. We will then have covered all four of Norcross's elementary school third grades.

**Tree Removal Assistance Program:**

There are districts in Norcross that do qualify for this program. Michele to update.

**Swenson Brown Forest Preserve:**

Invasive plant remediation has begun using the Weather's driveway access. Public Works is planning to prepare a cost estimate for public access to the preserve (bridge).

**Community Development Playbook:**

Terry to provide an update on any progress with City staff on developing a TPB/PG&T community development playbook to aid Norcross's review system. He is working with Bruce to select a target site to begin implementation.

**D: NEW BUSINESS**

**Champion Elm Tree Maintenance:**

Our new tree maintenance contractor – Davey Tree Experts – has begun maintenance work on the State champion Elm tree. Bruce to update the status.

**City-Owned Trees Forestry Management Plan:**

Bruce is working with Tree Plotter to bring the City's status of all city-owned trees up to speed. He plans to put metal tags on ROW trees.

**E. JOHNSON DEAN BUSINESS**

**Johnson Dean Expansion:**

Check for updates on the JD purchase offer. The city has received word from Congressman Hank Johnson that Johnson Dean may qualify for approximately \$80,000 in Fiscal Year 2027 Community Project Funding for this expansion project. See letter.

The new front entrance has many new plantings and looks beautiful! The forest has received remedial invasive plant removals, which have enhanced it impressively. Thank you, Hunter, for all your work and expertise!

# **City of Norcross**

*65 Lawrenceville Street*

*Norcross, GA 30071*



## **Meeting Minutes**

**Wednesday, March 11, 2026**

**4:00 PM**

**2nd Floor Conference Room**

### **Tree Preservation Board**

**Charlotte Osborn, Chair**  
**Charlie Riehm, Board Member**  
**Hayne Thompson, Board Member**  
**Terry Sutton, Board Member**  
**Michelle Osborne, Board Member**

**A. Call to Order****B. Presentation of previous meeting minutes for acceptance and acceptance of the agenda as presented for the scheduled meeting.****1. 2026-120: Approval of Previous Meeting Minutes****C. Ongoing Business****Honoring Landmark/Historic Trees in Norcross:**

This project has been tabled until there is more interest.

**Revised Tree Ordinances:**

It has been made clear that the TPB will have no participation in the revisions of Norcross Tree Ordinances until City staff review is complete.

**Downtown Norcross Parking Improvements:**

Council members have requested that any loss of parking spaces due to TPB-recommended improvements to soil and space for parking lot island trees be added back.

**Tree Bank:**

Updates from Bruce on current debits and credits to the Tree Bank. We have been informed that our budget addition for an Earth Day celebration at Pinnacle Park has been rescinded.

**City Newsletter "Tree Talk" Articles:**

The April "Tree Talk" article to be submitted for the April publication of the Norcross Rough Draft newsletter has been withdrawn. Without our knowledge, an article (by an unknown author) on this subject is appearing in the March edition.

**Expanding TPB Responsibilities:**

There is little interest among board members in expanding TPB responsibilities at this time.

**Arbor Day Celebration Plans:**

The TPB's Arbor Day celebration at Stripling Elementary School was a memorable event for the entire third grade classes of 120 students and their teachers. With the help of the Norcross Garden Club, the donation and planting of a "Florida Flame Maple" tree by Serve Scape, the Mayor's and GA Forestry Commission's participation, and an engaging arborist-themed program put on by Edward Morrow gave these students a fun time and impressed upon them the importance of trees.

**Tree Removal Assistance Program:**

Norcross apparently does not qualify for this program. Michelle to update

**Swenson Brown Forest Preserve:**

The stewardship of the Swenson Brown Forest Preserve remains unclear, as does its future public access from Longview Dr. Charlotte met with City Engineer Amir and gave him the plans for the footbridge constructed at JD Forest Preserve.

**Community Development Playbook:**

Terry to give an update on any progress with City staff in developing a TPB/PG&T Community Development playbook to aid Norcross's review system.

**Arboretum/Earth Day Event:**

Apparently, the TPB does not have a \$1,850 budget for this event, and all TPB plans have stopped.

**D. New Business****E. Johnson Dean Business**

**Johnson Dean Expansion:** Charlie will provide an update if there is any news from the Episcopal Church officers regarding Norcross's purchase offer for the proposed property acquisition.

**New Development Threatening Excessive Storm Water in Creek:**

No word from City staff with regard to solutions for the anticipated increased stormwater runoff from the construction of new homes on Barton and Buchanan streets.

**F. ADDITIONAL INPUT AND/OR DISCUSSION NOT OTHERWISE ADDRESSED BY THIS AGENDA****G. Adjourn**

Michelle Osborne motioned to adjourn at 5:22 pm. Seconded by Charlie Riehm. The vote was unanimously approved, 4-0.