

City of Norcross

65 Lawrenceville Street

Norcross, GA 30071



Meeting Minutes

Tuesday, April 21, 2026

6:00 PM

2nd Floor Conference Room

Architectural Review Board

Jeff Hopper, Chair

Barbara Grayson, Vice Chair

Hugh Cooper

Naim Harrison

Bill McLees

A. Call to Order

The meeting was called to order by Chair Jeff Hopper at 6:03 pm.

| Attendee Name | Title | Status | Arrived |
|-----------------|--------------|-------------|---------|
| Jeff Hopper | Chair | Present | |
| Barbara Grayson | Vice Chair | Present | |
| Naim Harrison | Board member | Not Present | |
| Bill McLees | Board member | Present | |
| Hugh Cooper | Board member | Present | |

B. Approval of Previous Meetings Minutes

Approval of the March 17, 2026, meeting minutes of the Architectural Review Board.

RESULT: APPROVED [UNANIMOUS] 4-0

MOVER: Barbara Grayson, Vice Chair

SECONDER: Bill McLees, Board Member

AYES: Hopper, McLees, Grayson, Cooper

ABSENT: Naim Harrison

C. Unfinished Business – None

D. New Business

1. 2026-136: COA2026-003

Discussion by the ARB

- Single-family home proposal, including the project location, proposed architectural elevations, and overall site plan, as well as garage door elevation details and gutter placement.

ARB Conditional Approval

- Garage door to match trim color (Iron Ore).
- Garage door to match the design presented on page 7 of the agenda packet.
- The applicant is reminded that this approval assumes general conformance with the adopted City of Norcross Architectural and Site Design Standards and Unified Development Ordinance. The applicant and/or builder is responsible for ensuring compliance with any specific design standard or UDO section not addressed in the staff report and ARB approval.
- Any changes from the ARB-approved components shall require ARB approval at a future public hearing.
- An architectural inspection shall be conducted prior to issuance of the certificate of completion or occupancy to confirm compliance with the ARB's approval.

RESULT: APPROVED [UNANIMOUS] 4-0

MOVER: Barbara Grayson, Vice Chair

SECONDER: Hugh Cooper, Board Member

AYES: Hopper, McLees, Grayson, Cooper

ABSENT: Naim Harrison

E. ADDITIONAL INPUT AND/OR DISCUSSION NOT OTHERWISE ADDRESSED BY THIS AGENDA

F. Adjourn

Jeff Hopper motioned to adjourn the meeting at 6:28 pm, seconded by Hugh Cooper. The vote was unanimous, 4-0