

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, November 18, 2024

6:30 PM

2nd Floor Conference Room

Policy Work Session

Mayor Craig Newton

Mayor Pro Tem Bruce Gaynor

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Matt Myers

Councilmember Marshall Cheek

A. Roll Call (recorded)

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Bruce Gaynor	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Absent	
Josh Bare	Councilmember	Present	
Matt Myers	Councilmember	Present	
Marshall Cheek	Councilmember	Absent	

Policy Work Session was called to order at 6:31 PM by Mayor Craig Newton

B. Citizen Input**C. Board Updates**

* Norcross Development Authority - Kathleen Allen, Chair

D. General Updates**E. Council - General Discussion****F. City Manager's Report****G. Board Appointments**

* Discovery Garden Park Board (Two Vacancies | One Applicant)

* Historic Preservation Commission (Two Vacancies | Two Applicant)

* Norcross Development Authority (Seven Vacancies | Two Applicants)

* Norcross Public Arts Commission (Four Vacancies | Four Applicants)

* Sustainable Norcross Commission (Six Vacancies | One Applicant)

H. Items for Discussion**1. 24-7171: Special Use Permit - Stage at South End**

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 12/2/2024 6:30 PM
TO:	Mayor and Council

2. 24-7172: Verbal Request to Reduce the “Lapse of Time Requirement for Reapplication” for a Special Use Permit Request at 3150 Holcomb Bridge Road from 12 Months to 6 Months

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 12/2/2024 6:30 PM
TO:	Mayor and Council

3. **24-7180: Agenda Report - Agreement with Gwinnett County Sheriff's Department for The Transport of Prisoners from Outside of Gwinnett County to Their Facility**

RESULT: THIS MATTER WAS REFERRED TO

Next: 12/2/2024 6:30 PM

TO: Mayor and Council

4. **24-7155: Ordinance for Art Regulation**

RESULT: THIS MATTER WAS REFERRED TO

Next: 12/16/2024 6:30 PM

TO: Policy Work Session

5. **24-7174: City of Norcross Traffic Calming Manual**

RESULT: THIS MATTER WAS REFERRED TO

Next: 12/16/2024 6:30 PM

TO: Policy Work Session

6. **24-7173: Replacement of Speed Bumps on West Peachtree Street**

RESULT: THIS MATTER WAS REFERRED TO

Next: 12/16/2024 6:30 PM

TO: Policy Work Session

7. **24-7175: Gravel Pave Parking Lot, Britt Ave - ITB PW 25-03**

RESULT: THIS MATTER WAS REFERRED TO

Next: 12/2/2024 6:30 PM

TO: Mayor and Council

8. **24-7070: Pocket Parks/Outdoor Dining Areas on Jones Street**

RESULT: THIS MATTER WAS REFERRED TO

Next: 12/16/2024 6:30 PM

TO: Policy Work Session

9. **24-7176: Storm Water Pipe Repair and Relining on Hammond Drive**

RESULT: THIS MATTER WAS REFERRED TO

Next: 12/2/2024 6:30 PM

TO: Mayor and Council

10. 24-7122: Homestead Exemptions and First-Time Homebuyers Incentive**RESULT: HOMESTEAD EXEMPTIONS WAS REFERRED TO****Next: 12/2/2024 6:30 PM****TO: Mayor and Council****RESULT: FIRST-TIME HOMEBUYERS INCENTIVE WITHDRAWN FROM CONSIDERATION****11. 24-7177: Disposition of City Sewer Easement in Connection with Development at 5420 Buford Highway****RESULT: THIS MATTER WAS REFERRED TO****Next: 12/2/2024 6:30 PM****TO: Mayor and Council****12. 24-7156: Invocation at Regular Meeting****RESULT: THIS MATTER WAS REFERRED TO STAFF TO CREATE AN ANNUAL INVOCATION SCHEDULE ALLOCATING TWO MEETINGS TO THE MAYOR AND EACH COUNCIL MEMBER TO ENSURE EQUITABLE PARTICIPATION, REFLECTING THE DIVERSE PERSPECTIVES OF THE COMMUNITY.****13. 24-7178: RFQ for City Attorney****RESULT: THIS MATTER WAS REFERRED TO****Next: 12/16/2024 5:00 PM****TO: Special Called Meeting - Executive Session****14. 24-7181: Financial Services Agreement with Piper Sandler****RESULT: THIS MATTER WAS REFERRED TO****Next: 12/2/2024 6:30 PM****TO: Mayor and Council****I. Adjourn to Executive Session for Personnel, Real Estate, or Legal**

The meeting adjourned to Executive Session for Personnel, Real Estate, and Legal at 9:24 PM, with a motion to adjourn made by Councilmember Bare, seconded by Councilmember Myers. The vote was unanimously approved. 3-0

J. Signed by: _____ Mayor Craig Newton**K. Attest: _____ Monique Philip, City Clerk**