

City of Norcross

65 Lawrenceville Street

Norcross, GA 30071



Meeting Agenda

Monday, June 15, 2026

6:30 PM

2nd Floor Conference Room

Policy Work Session

Mayor Craig Newton
Mayor Pro Tem Bruce Gaynor
Councilmember Andrew Hixson
Councilmember Josh Bare
Councilmember Matt Myers
Councilmember Marshall Cheek

Livestream Here:

<https://norcrossga.portal.civicclerk.com/event/186/media>

<https://youtube.com/live/Qy11nCNrJIg?feature=share>

A. Roll Call (recorded)**B. Citizen Input****C. Board Updates**

Architectural Review Board

D. General Updates

Update Brief by Kimley-Horn for Safe Streets for All (SS4A) Study

E. Council- General Discussions**F. City Manager's Report****G. Board Appointments**

The Mayor and Council will consider appointments and reappointments to the following Boards, Commissions, or Authorities:

- Zoning Board of Appeals

H. Items for Discussion**1. 2026-185: Municipal Court Base-Fine Schedule Procedures**

Discussion of Municipal Court Base-Fine Schedule Procedures and Authority and Creation of Associated Policy.

Attachments:

1. Agenda Report - MC Base-Fine Schedule Procedures, Authority & Policy
2. City of Norcross Municipal Court Fine Schedule Policy Draft

2. 2026-213: FY2027 Funding Request – Prospera

Approve a \$15,000 funding request from Prospera to support programs that provide technical assistance and access to capital for Latino entrepreneurs and small business owners in the Norcross community.

Attachments:

1. Agenda Report - Prospera Funding
2. Prospera proposal to City of Norcross for FY2027 funding request
3. Presentation slides from Prospera

3. 2026-172: Certificate of Appropriateness COA 2026-005 503 North Peachtree St.

Approval of COA2026-005 per the Architectural Review Board's Approval and Recommendations.

Attachments:

1. Agenda Report - COA2026-005
2. Staff Report
3. Redacted Application
4. Engineer Letter
5. Verified Funds

6. Floor and Roof Plans
7. Pre-Deconstruction Inspection Checklist
8. Historical Survey

4. 2026-223: Abandonment of Right of Way along a portion of Beutell Street

Authorize the City's abandonment of a 160 feet in length right-of-way located between Beutell Street and the Norfolk Southern Right-of-way pursuant to O.C.G.A. § 32-7-1 et seq.

Attachments:

1. Agenda Report - Beutell 6.9.26
2. Draft Resolution with Legal Description and Survey
3. Subject Right of Way shown in existing plat

5. 2026-93: Downtown Parking Policies and Related Amendments to the Unified Development Ordinance

Approve recommended Policies and Actions and direct the Community Development staff to prepare for consideration amendments to the Unified Development Ordinance (UDO) to better facilitate economic and business development by eliminating minimum parking requirements for commercial uses in Historic Downtown Norcross.

Attachments:

1. Agenda Report Downtown Parking Code_PWS_06.15.26
2. TEXT2026-004_Ch 200_Downtown Parking Annotated
3. Map of proposed Downtown Parking District

6. 2026-94: Business and Occupational License Tax

Approve an increase to the Business and Occupational License Tax rates for FY2027 as part of a multiyear strategy to generate additional General Fund revenue and better align with prevailing practices in peer communities.

Attachments:

1. Agenda Report & Business Occupation Tax_PWS_06.15.26
2. Resolution to Adopt Business Occupation Tax Increase

7. 2026-214: Recommended FY26 Millage Rate

Discuss the Recommended Property Tax Millage Rate for tax year 2026 at 6.249 mills.

Attachments:

1. Agenda Report 2026 millage rate discussion
2. City of Norcross - Millage Rate History

8. 2026-215: Recommended FY27 Budget

Review and discuss the Proposed FY27 Budget.

Attachments:

1. Agenda Item - FY27 Budget Presentation
2. FY27 Budget Presentation
3. FY27 Budget-at-a-Glance
4. FY27 Recommended Budget

9. 2026-217: Budget Amendment — Motor Vehicle Fund Appropriation for Public Safety Building Project

Appropriate and amend FY26 Budget to transfer \$100,000 from the Motor Vehicle Fund to the Capital Improvement Projects Fund for payment of a portion of the Public Safety Building construction costs.

Attachments:

1. Agenda Report - Budget Amendment Motor Vehicle Fund
2. Budget Amendment Item 26-061526-1

10. 2026-216: Banking Services Request for Proposals (RFP)

Approve the release of the Request for Proposals (RFP) for Banking Services and authorize staff to advertise the solicitation to qualified financial institutions.

Attachments:

1. Agenda Report - Banking Services RFP
2. Banking Services RFP

11. 2026-219: Change Order for Economic Development Video Production Contract

Approve a change order to increase the budget for Economic Development video production services by \$1,000.

Attachments:

1. Agenda Report Change Order Ec Dev Video_PWS_06.15.26

12. 2026-182: Perimeter Protection for State Champion American Elm Tree

Approve an option to protect the perimeter and critical root zone of the Norcross State Champion American Elm tree.

Attachments:

1. Agenda Report June 15, 2026 PWS-Champion Elm Fence
2. Cost estimates Chamblee Fence Elm May 2026 Proposal
3. Champion Elm Area to Fence
4. Fence Type Sample
5. Eng-Span Off-Limit signs Elm

13. 2026-210: Contract Award for 2026 Road Resurfacing

Approve award of contract for 2026 Road Resurfacing between the City of Norcross and DCBC LLC.

Attachments:

1. Agenda Report - Award of Contract for 2026 Road Resurfacing
2. Contract Agreement – City of Norcross and DCBC LLC
3. Bid Tabulation - ITB PW 26-08
4. ITB Packet - 2026 Road Resurfacing

14. 2026-211: Council Member Nominee to serve on the Safe Streets for All (SS4A) Steering Committee

Nominate and approve a Council member to serve on the SS4A Steering Committee.

Attachments:

1. Agenda Report - Council Member Nominee to Serve on SS4A Steering Committee
2. SS4A Recommended Membership List

I. Adjourn to Executive Session for Legal, Personnel, and Real Estate

J. Signed by _____ Mayor Craig Newton

K. Attest _____ Monique Philip, City Clerk