

**City of Norcross**

*65 Lawrenceville Street*

*Norcross, GA 30071*



**Meeting Agenda**

**Monday, July 13, 2026**

**6:00 PM**

**2<sup>nd</sup> Floor Conference Room**

**Discovery Garden Park Board**

***Paul Sumner, Chair***

***Kathy Mallard, Vice Chair & Treasurer***

***Ashley Gilliam, Secretary***

***Nicole Hooks, Garden Plot Manager***

***Barbara Kolhaussen, Board Member***

***Britt Lancaster, Board Member***

***Cristy Hines, Board Member***

***Lottie Jackson-Kelly, Board Member***

***Helga Lewis, Board Member***

***Josh Bare, City Council Advisor***

***Greg Devon, City Public Works, Utilities, & Parks Advisor***

**A. Call to Order by Chair Paul Sumner**

Please silence all cell phones and electronic devices.

**B. Approval of Previous Meeting Minutes**

DGP Board - Regular Board Meeting Minutes – June 8, 2026

**C. Set Agenda as Presented for Scheduled Meeting****D. Ceremonial Presentations, Recognitions, and Swearing in**

- Swearing In for Helga Lewis

**E. Floor Open to Citizens Desiring to Address the Board**

- I. Comments by Citizens
- II. Comments by Board Members

**F. Reports of the Board Chair and Officers**

- I. Chair's Report
- II. Secretary's Report
- III. Treasurer's Report
  - Financials:
    - Beginning balance June 1, 2026: \$28,538.12
    - Ending balance July 1, 2026: \$28,538.12
  - Summary
    - Preliminary May Bank Statement Reconciliation:
      - June Revenue of \$0
      - Expenses recognized in June of \$0
      - Outstanding Revenue in June of \$0
    - Preliminary Credit Card Statement Reconciliation:
      - June Credit Card Expenses Incurred: \$510.40
      - Outstanding Expenses expected to hit July Credit Card Statement: \$12.22
- IV. Garden Plot Manager's Report
  - Full capacity
  - 5 interested parties remain on Waitlist – Fire Station #1 added

**G. Advisor(s) Updates****H. Past & Upcoming Events**

- June 25<sup>th</sup> Summerfest (Barbara)
- June 9<sup>th</sup> Ribbon Cutting Ceremony (Paul)

**I. Board Appointments****J. Items for Discussion**

- 10th Anniversary Celebration (Team)
    - Celebration Event Planning
    - - Date & Time: 10/10/2026, 4:00 – 7:00 PM
    - Permitting & Fee Requirements
      - TBD; Paul verifying with City
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- RSVP invitation only
    - Kathy offered to compile MS Excel invitation list
    - Cristy to manage Evite tool for invitation distribution
  - Food, Drink
    - Barbara, Cristy and Kathy to research local restaurants - Update
    - Bring your own adult beverages was decided
  - Entertainment
    - Music provided by Aaron Reynolds; solo guitarist, singer & composer
  - Garden & Fun Activities (Adult & Children)
    - Tour of the garden park
    - Hat Bar – Paul Duke Stem HS
- DGP Web Site discussion (Ashley)
    - Volunteers for Team
    - Discuss possibility for a site being released with 10<sup>th</sup> anniversary
    - Concept ideas
    - Facebook Page status
  - Garden Plot Rental Fee (Nicole)
    - Soil cost increases
    - Increasing number of beds (rental & demo)

**K. Adjournment Motion**

**L. Signed by:** \_\_\_\_\_ **Paul Sumner, Chair**

**M. Attested by:** \_\_\_\_\_ **Monique Philip, City Clerk**

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