

City of Norcross

65 Lawrenceville Street

Norcross, GA 30071



Meeting Agenda

Wednesday, August 12, 2026

4:00 PM

2nd Floor Conference Room

Tree Preservation Board

Charlotte Osborn, Chair

Charlie Riehm, Board Member

Terry Sutton, Board Member

A. Call to Order

Please turn off all cell phones and electronic devices

B. Roll Call**C. Presentation of previous meeting minutes for acceptance and acceptance of the agenda as presented for the scheduled meeting.**

[Tree Preservation Board - Regular Meeting - July 8, 2026, 4:00 PM](#)

D. Introductions

- Keturah Hall – Deputy City Clerk
- Paul Bennett – TPB member applicant

E. Arborist / Staff Updates – City Arborist Activities Update**F. Old Business****New Membership:**

Paul Bennett, a local resident and proprietor of Total Tree Service, has submitted an application to join the TPB but has not submitted the required video. He has been invited to this meeting.

City Newsletter “Tree Talk” Articles:

Charlotte has submitted Terry’s Sept. article – “From Tree Preservation to Urban Forest Stewardship.”

John has volunteered to write the October Tree Talk article, which is due Sept. 1st. Charlie is next in line for the November submission – due Oct 1st.

Swenson Brown Forest Preserve:

Len has been working with Christopher Brewer, the City’s grant consultant, to apply for a \$100,000 grant from the Land and Water Conservation for improvements to SB Forest Preserve which would include a bridge, formal signage, and invasive plant remediation. In the meantime, Charlotte will request a quote from A1 Signs for a temporary sign.

Community Development Playbook:

To become a viable tool for City Hall management and the community, we must first define the initial steps of development procedures we wish the community to observe regarding arbor preservation.

Board Internal Updates:

We must remind ourselves to make formal motions to establish action items. Review and discuss new membership applications.

G. New Business**Arboretum & Forest Preserves:**

Charlie would like to discuss preparing and supporting maintenance and improvement plans for the four sites under the TPB stewardship.

Urban Forest Work Program:

Terry has suggested the TPB study developing a one-year urban forest implementation work program to address the more urgent arbor conditions/problems in Norcross.

Annual TPB Update to M&C:

There has been some confusion as to the date of the TPB annual update to M&C. The plan is to stick to the scheduled August date, which is unclear. Charlotte will confirm if we are on the agenda for the August 24th council meeting. Instead of a review of the past TPB endeavors, the focus is to be on current problems and solutions to our tree/forest issues. Primarily to address our enormous loss of trees citywide and improve our tree preservation management throughout the city.

H. Johnson Dean Business**Johnson Dean Expansion:**

Despite the Episcopal church's apparent stonewalling on the property sale, a new situation has opened up that might encourage them to move forward to a favorable outcome for Johnson Dean. Will discuss at the meeting.

Johnson Dean Front Entrance:

There have been requests for a dog watering bowl at the wellhouse. The suggestion to Public Works is to install a hand pump type water outlet to allow small amounts of water to fill the watering bowl. Len is favorable and has the budget for it and has promised to move forward.

Johnson Dean Forest:

A UGA professor of forest watershed management was invited by PG&T to meet with Len and Amir at JD to see if perhaps some of his students can study JD's (Johnson Dean) flooding issues and help us with solutions and long-range planning to protect the creek and forest from flooding damage.

I. ADDITIONAL INPUT AND/OR DISCUSSION NOT OTHERWISE ADDRESSED BY THIS AGENDA

J. Adjourn