

# City of Norcross

*65 Lawrenceville Street  
Norcross, GA 30071*



## Meeting Agenda

**Monday, December 21, 2020**

**6:30 PM**

**Teleconference**

**<https://zoom.us/j/97606435461>**

### **Special Called Meeting**

***Mayor Craig Newton***

***Mayor Pro Tem Josh Bare***

***Councilmember Andrew Hixson***

***Councilmember Elaine Puckett***

***Councilmember Matt Myers***

***Councilmember Bruce Gaynor***

- A. **Call to Order by Craig Newton**  
**PLEASE TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES**
- B. **Roll Call (recorded)**
- C. **Comments by Citizens**
- PH. **Public Hearings**
- E. **Items for Discussion**
  - 1. [20-5979](#) **COVID-19 Employee Incentive One-Time Pay**  
Discussion to allow a one-time incentive pay for City employees during this period of Covid-19.  
  
[Incentive memo](#)
  - 2. [20-5980](#) **Public Notice Legal Ad for House Bill 661**  
Approval to run notice that the City of Norcross will be reconsidering HB 661 during the 2021 Session of the General Assembly.  
  
[Memorandum GDP Public Notice](#)
- F. **Adjourn to Executive Session Legal Personnel, and Real Estate**
- G. **Signed by \_\_\_\_\_ Mayor Craig Newton**
- H. **Attest \_\_\_\_\_ Monique Lang, City Clerk**



# City of Norcross

Legislation Details (With Details)

65 Lawrenceville Street  
Norcross, GA 30071

770-448-2122

770-242-0824

|                      |                                          |                    |                        |
|----------------------|------------------------------------------|--------------------|------------------------|
| <b>File#:</b>        | 20-5979                                  | <b>Version:</b>    |                        |
| <b>Type:</b>         | Agenda Item                              | <b>Status:</b>     | Agenda Ready           |
| <b>File Created:</b> | 12/18/2020                               | <b>In Control:</b> | Special Called Meeting |
| <b>On Agenda:</b>    | 12/21/2020 6:30 PM                       | <b>Status:</b>     | Reviewed               |
| <b>Title:</b>        | COVID-19 Employee Incentive One-Time Pay |                    |                        |

**Sponsors:**

**Code Sections:**

**Attachments:**

1. [Incentive Memo](#)

**Title**  
**COVID-19 Employee Incentive One-Time Pay**

**Motion**  
**A motion to approve a onetime covid-19 work incentive pay for city of Norcross employees.**



MAYOR **CRAIG NEWTON** • MAYOR PRO TEM **JOSH BARE** • COUNCILMAN **ANDREW HIXSON** • COUNCILWOMAN **ELAINE PUCKETT**  
 COUNCILMAN **MATT MYERS** • COUNCILMAN **BRUCE GAYNOR** • CITY MANAGER **ERIC JOHNSON** • CITY CLERK **MONIQUE LANG**

## MEMORANDUM

**December 18, 2020**

**To: Mayor and Council**  
**From: Eric Johnson, City Manager**  
**Subject: One-Time Incentive Pay**

I have been asked about giving City employees a one-time incentive pay during this period of Covid-19 – recognizing the exemplary work performed during the pandemic and the challenges it has presented to you and staff. Additionally, as you recall, concerns about the impact of the accompanying recession on City revenues resulted in employees not receiving a pay increase this year.

This is clearly a decision for Mayor and Council. If we recognize employees with a Covid-19 incentive, I would recommend such incentive pay not be added to the base salary and it will not be considered in calculating pension obligations by either our employees or the City.

I would recommend it be appropriated from a small portion of the \$2.1 million in federal CARES Act funding the City is receiving through Gwinnett County. Based, for example, on a \$500 incentive payment to full time employees, and a \$250 incentive payment to part time employees, the total cost would be less than \$70,000 including our FICA costs.

My suggestion is that all permanent employees be eligible to receive the incentive – recognizing that this unique situation is expected to continue at least for the next several months.

Attachment: Incentive Memo (20-5979 : COVID-19 Employee Incentive One-Time Pay)



# City of Norcross

Legislation Details (With Details)

65 Lawrenceville Street  
Norcross, GA 30071

770-448-2122

770-242-0824

|                      |                                           |                    |                        |
|----------------------|-------------------------------------------|--------------------|------------------------|
| <b>File#:</b>        | 20-5980                                   | <b>Version:</b>    |                        |
| <b>Type:</b>         | Agenda Item                               | <b>Status:</b>     | Agenda Ready           |
| <b>File Created:</b> | 12/18/2020                                | <b>In Control:</b> | Special Called Meeting |
| <b>On Agenda:</b>    | 12/21/2020 6:30 PM                        | <b>Status:</b>     | Reviewed               |
| <b>Title:</b>        | Public Notice Legal Ad for House Bill 661 |                    |                        |

**Sponsors:**

**Code Sections:**

**Attachments:**

1. [Memorandum GDP Public Notice](#)

**Title**  
**Public Notice Legal Ad for House Bill 661**

**Drafter**  
**Tara Smith**

**Motion**  
**To run notice that the City of Norcross will be reconsidering HB 661 during the 2021 Session of the General Assembly as requested by the state legislator.**

# MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Tara Smith, Economic Development Coordinator

**DATE:** December 18, 2020

**SUBJECT:** Issue Public Notice to Gwinnett Daily Post

**CC:** Economic Development Director William Corbin, City Manager Eric Johnson

The Department of Economic Development is seeking approval to allow the City Clerk to issue a public notice to the Gwinnett Daily Post. The purpose is to run notice that the City of Norcross will be reconsidering HB 661 during the 2021 Session of the General Assembly. Timely submission of the ad as requested by the legislator reflects an intent to reconsider the HB 661 but does not obligate the city to pursue the legislation.

Attachment: Memorandum GDP Public Notice (20-5980 : Public Notice Legal Ad for House Bill 661)