

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, January 4, 2021

6:30 PM

Teleconference

Meeting Recording:

<https://zoom.us/rec/share/d3B3PLYz8HRDT0XGfRmLp7-wQ5bR9hmPh1T44HB0YDnIC2dSEIUooAEVImOfMoUF.d1iuhZA-WL6V2pNm>

Mayor and Council

Mayor Craig Newton

Mayor Pro Tem Josh Bare

Councilmember Andrew Hixson

Councilmember Arlene Beckles

Councilmember Matt Myers

Councilmember Bruce Gaynor

- A. Call to Order by Mayor Craig Newton**
- B. Invocation**
- C. Pledge of Allegiance to the Flag of the United States of America**
- D. Roll Call (recorded)**

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Josh Bare	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Arlene Beckles	Councilmember	Present	
Matt Myers	Councilmember	Present	
Bruce Gaynor	Councilmember	Present	

Regular Meeting was called to order at 6:34 PM by Mayor Craig Newton

E. Presentation of previous meetings minutes for acceptance

A motion to Approve the December 7th Regular Council Meeting Minutes and Executive Session, the December 21st Policy Work Session and Executive Session and Special Called Meeting, and the December 28th Special Called-Mayor and Council Visioning Session.

Mayor and Council - Regular Meeting - Dec 7, 2020 6:30 PM

RESULT: APPROVED [UNANIMOUS]
MOVER: Josh Bare, Mayor Pro Tem
SECONDER: Matt Myers, Councilmember
AYES: Bare, Hixson, Myers, Gaynor

Policy Work Session - Regular Meeting - Dec 21, 2020 6:30 PM

RESULT: APPROVED [UNANIMOUS]
MOVER: Josh Bare, Mayor Pro Tem
SECONDER: Matt Myers, Councilmember
AYES: Bare, Hixson, Myers, Gaynor

Special Called Meeting - Special Meeting - Dec 21, 2020 6:30 PM

RESULT: APPROVED [UNANIMOUS]
MOVER: Josh Bare, Mayor Pro Tem
SECONDER: Matt Myers, Councilmember
AYES: Bare, Hixson, Myers, Gaynor

Mayor and Council Visioning Session - Visioning Session - Dec 28, 2020 6:30

RESULT: APPROVED [UNANIMOUS]
MOVER: Josh Bare, Mayor Pro Tem
SECONDER: Matt Myers, Councilmember
AYES: Bare, Hixson, Myers, Gaynor

F. Ceremonial Presentations, Recognitions, and Swearing in Ceremonies

21-5986: Inauguration of Councilmember Andrew Hixson

RESULT: SWORN IN BY JUDGE WICKHAM

21-5987: Swearing in of Councilmember Arlene Beckles

RESULT: SWORN IN BY JUDGE WICKHAM

21-5988: Inauguration of Councilmember Josh Bare

RESULT: SWORN IN BY JUDGE WICKHAM

21-5990: Appointment of Mayor Pro Tem for 2021

Motion

A motion to Approve Councilmember Josh Bare as Mayor Pro Tem for 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Bare, Hixson, Beckles, Myers, Gaynor

21-5989: Recognition of Councilmember Elaine Puckett

RESULT:	ACKNOWLEDGED AND READ BY MAYOR NEWTON
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21-5985: Important Announcements and Updates Regarding COVID-19

RESULT:	PRESENTED BY DR. ARONA
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G. Set agenda as presented for scheduled meeting.**21-5984: Acceptance of the Agenda**

Motion

A motion to Accept the Agenda as Presented with the following items being moved to discussion:

20-5970: Dumpster Enclosure Update

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Bare, Hixson, Beckles, Myers, Gaynor

H. Floor Open to Citizens Desiring to Address the Governing Authority

- a. Comments by Citizens
- b. Comments by Council
- c. Comments by City Manager

PH. Public Hearings**J. Reports of the Mayor and Council Members**

- a. General Announcements

January Calendar of Events

All City events have been canceled due to precautionary measures for COVID-19.

K. Board Appointments**21-5991: Board Appointment - Architectural Review Board**

Motion

A motion to Approve the appointment of the following board member and term as presented:

Architectural Review Board

Linda Emde 1/4/2024

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Bare, Hixson, Beckles, Myers, Gaynor

21-5992: Board Appointment - Discovery Garden Park Board

Motion

A motion to Approve the appointment or reappointment of the following board members and terms as presented:

Discovery Garden Park Board

Barbara Kohlhausen 1/4/2023

Rodger Harris 1/4/2023

John Herron 1/4/2023

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Andrew Hixson, Councilmember
AYES:	Bare, Hixson, Beckles, Myers, Gaynor

21-5993: Board Appointment - Historic Preservation Commission

Motion

A motion to Approve the reappointment of the following board members and terms as presented:

Historic Preservation Commission

Gene Ramsey 1/4/2024

Ashley Baumann 1/4/2024

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Andrew Hixson, Councilmember
AYES:	Bare, Hixson, Beckles, Myers, Gaynor

21-5994: Board Appointment - Sustainable Norcross Commission

Motion

A motion to Approve the appointment or reappointment of the following board members and terms as presented:

Sustainable Norcross Commission

Linda Demaris 1/4/2023

Bob Evelyn 1/4/2023

Susan Bell 1/4/2023

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Josh Bare, Mayor Pro Tem
AYES:	Bare, Hixson, Beckles, Myers, Gaynor

L. Approval of Consent Agenda**1. 20-5965: Renewal Contract with the City of Norcross and Motorola**

Motion

A motion to Approve a renewal contract with the City of Norcross and Motorola Solutions, Inc. as presented.

2. 20-5929: City Website Improvements

Motion

A motion to Approve a website add-on, CivicReady, to improve the city's mass notifications system at a proposed cost of \$4,427.89 annually, funded through the IT Department Budget.

3. 20-5966: FY20 End of Year Budget Amendments

Motion

A motion to Approve budget amendments to the General Fund and several Special Funds as presented.

4. 20-5967: FY21 Appropriation of CARES Act Funds

Motion

A motion to Approve a request to have funds received under the CARES Act set aside for special projects.

5. 20-5933: Text Amendment to Sec. 2-153 Norcross Development Authority

Motion

A motion to Approve a text amendment to amend Sec. 2-153 allowing staff to correct scrivener's errors within the attached ordinance administratively.

6. 20-5968: On Demand Services

Motion

A motion to Approve the attached qualified design professionals for the 2021 On Demand Services list.

7. 20-5969: Pipe Relining Project PWUP 20-04 Contractor Agreement

Motion

A motion to Approve the Contractor Agreement attached for IPR Southeast LLC for storm water pipe relining under RFP PWUP 20-04 at a proposed cost of \$224,867.00, funded by the Storm Water Capital Fund.

8. 20-5971: Setting of 2021 Election Qualifying Fees

Motion

A motion to Approve the attached qualifying fees and notice as presented.

M. Items for Discussion**20-5970: Dumpster Enclosure Update**

Motion

A motion to Approve the Public Works, Utilities, & Parks Department to move forward with stationing a dumpster enclosure behind Paizanos at the communicated cost with funding to come from the Capital Infrastructure- Sanitation Budget.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Bare, Hixson, Beckles, Myers, Gaynor

N. Adjourn in memory of**O. Adjourn to Executive Session for Personnel, Real Estate or Legal**

The meeting was adjourned at 7:52 PM with a motion by Councilmember Bruce Gaynor and second by Councilmember Andrew Hixson.

P. Signed by _____ Mayor Craig Newton

Q. Attest: _____ Monique Lang, City Clerk