

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, February 3, 2025

6:30 PM

Council Chambers

Mayor and Council

Mayor Pro Tem Marshall Cheek

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Matt Myers

Councilmember Bruce Gaynor

Mayor Craig Newton

- A. **Call to Order by Mayor Craig Newton**
- B. **Invocation**
- C. **Pledge of Allegiance to the Flag of the United States of America**
- D. **Roll Call (recorded)**

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Marshall Cheek	Mayor Pro Tem	Absent	
Andrew Hixson	Councilmember	Present	
Josh Bare	Councilmember	Present	
Matt Myers	Councilmember	Present	
Bruce Gaynor	Councilmember	Present	

Regular Meeting was called to order at 6:33 PM by Mayor Craig Newton

- E. **Presentation of previous meeting minutes for acceptance**

25-7243: Approval of Previous Meeting Minutes

Motion

A motion to Approve the January 6 Special Called Executive Session meeting minutes, the January 6 Regular Council Meeting and Executive Session meeting minutes, and the January 27 Policy Work Session and Executive Session meeting minutes.

Special Called Meeting - Special Meeting - Jan 6, 2025 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Andrew Hixson, Councilmember
AYES:	Andrew Hixson, Josh Bare, Matt Myers, Bruce Gaynor
ABSENT:	Marshall Cheek

Mayor and Council - Regular Meeting - Jan 6, 2025, 6:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Andrew Hixson, Councilmember
AYES:	Andrew Hixson, Josh Bare, Matt Myers, Bruce Gaynor
ABSENT:	Marshall Cheek

Policy Work Session - Policy Work Session - Jan 27, 2025, 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Andrew Hixson, Councilmember
AYES:	Andrew Hixson, Josh Bare, Matt Myers, Bruce Gaynor
ABSENT:	Marshall Cheek

- F. **Set the agenda for the scheduled meeting as presented.**

- 1. **25-7244: Acceptance of the Agenda**

Motion

A motion to Accept the Agenda and Approve the Consent Agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Andrew Hixson, Josh Bare, Matt Myers, Bruce Gaynor
ABSENT:	Marshall Cheek

G. Ceremonial Presentations, Recognitions, and Swearing in Ceremonies

25-7241: 2025 Arbor Day Proclamation

RESULT:	ACKNOWLEDGED AND READ
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H. Floor Open to Citizens Desiring to Address the Governing Authority

a. Comments by Citizens

Lynn Ward raised concerns about marked trees on 80 and 94 Wingo and wants to know the DDA's plans. She also stated that there are ample parking spaces in the downtown.

Pierre Levy thanked the Mayor and Council for the well-organized Mini Retreat and the insightful ideas that emerged from the meeting. He also briefly mentioned annexation and suggested expanding the Historic District.

Tiney Willis voiced her apprehensions about Jones Street's newly approved pocket park. She suggested installing blinking lights at the intersection of Jones Street/South Peachtree St and Holcomb Bridge/South Peachtree as a safety measure. She is also eager to understand the DDA's plans for 80 and 94 Wingo.

b. Comments by Council

c. Comments by City Manager

PH. Public Hearings

J. Reports of the Mayor and Councilmembers

a. General Announcements

FEBRUARY CALENDAR OF EVENTS

First Friday Concert: The Rainmen
Friday, February 7 | 7:00 - 9:00 p.m. | Cultural Arts & Community Center

Movie Monday: The Art Of Love
Monday, February 10 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

Valentine's Night To Remember

Friday, February 14 | 6:30 - 8:30 p.m. | Downtown Norcross Coffee With Council

Saturday, February 15 | 8:00 a.m. | 45 South Cafe Valentine's Father-

Daughter Dance Saturday, February 15 | 6:30 - 8:30 p.m. | Cultural Arts & Community Center

Policy Work Session

Monday, February 17 | 6:30 p.m. | City Hall, 2nd Floor Conference Room

Georgia Arbor Day Celebration

Friday, February 21 | 10:00 a.m. | Lion's Club Concession Area

Movie Monday: Harriet

Monday, February 24 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

K. Board Appointments

A. 25-7242: Zoning Board of Appeals (One Vacancy | One Applicant)

Motion

A motion to Approve/Deny the appointment of the following candidate to the Zoning Board of Appeals with the term as presented :

Naim Harrison June 1, 2029

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Andrew Hixson, Josh Bare, Matt Myers, Bruce Gaynor
ABSENT:	Marshall Cheek

L. Consent Agenda

RESULT:	ADOPTED ON CONSENT AGENDA [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Andrew Hixson, Josh Bare, Matt Myers, Bruce Gaynor
ABSENT:	Marshall Cheek

1. 25-7231: Amendment to MOU Between Sustainable Norcross Inc. and the City

Motion

A motion to Authorize an amendment to the Memorandum of Understanding between Sustainable Norcross Inc. and the City for the Green Roof project, funded by a grant from Sustainable Norcross, Inc., for the relocation of the Green Roof project to Pinnacle Park, and adding naming honors and dedication/ribbon cutting ceremonies, and authorize the Mayor to execute.

2. 25-7232: Georgia First Responder PTSD Program

Motion

A motion to Adopt a resolution to add the First Responder PTSD program to the GIRMA Fund.

3. 25-7234: Authorization to Sign Tax Determination Letter Regarding Employee Retirement Plan

Motion

A motion Authorizing the Mayor to execute documents necessary to submit a determination letter

to the Internal Revenue Service and to hire counsel from the Georgia Municipal Employees Benefit System to monitor tax status.

M. Items for Discussion

1. 25-7233: Additional Appropriation for South Peachtree Parking Lot

Motion

A motion to Approve an appropriation from Transportation SPLOST for the additional amount of \$360,517.94 for the construction of the South Peachtree Parking Lot.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Andrew Hixson, Josh Bare, Matt Myers, Bruce Gaynor
ABSENT:	Marshall Cheek

N. Adjourn in memory of

O. Adjourn to Executive Session for Personnel, Real Estate, or Legal

Councilmember Hixson motioned to adjourn the meeting at 7:07 PM, seconded by Councilmember Myers. The vote was unanimously approved.

Signed by _____ Mayor Craig Newton

Attest _____ Monique Philip, City Clerk