

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, March 1, 2021

6:30 PM

Teleconference

Mayor and Council

Mayor Craig Newton

Mayor Pro Tem Josh Bare

Councilmember Andrew Hixson

Councilmember Matt Myers

Councilmember Bruce Gaynor

Councilmember Arlene Beckles

- A. Call to Order by Mayor Craig Newton
- B. Invocation
- C. Pledge of Allegiance to the Flag of the United States of America
- D. Roll Call (recorded)

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Josh Bare	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Matt Myers	Councilmember	Present	
Bruce Gaynor	Councilmember	Late	6:39 PM
Arlene Beckles	Councilmember	Present	

Regular Meeting was called to order at 6:30 PM by Mayor Craig Newton

- E. Presentation of previous meetings minutes for acceptance

21-6070: Approval of Previous Meeting Minutes

Motion

A motion to Approve the February 1st Regular Council Meeting Minutes and the February 15th Policy Work Session and Executive Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Josh Bare, Andrew Hixson, Matt Myers, Arlene Beckles
LATE:	Bruce Gaynor

Mayor and Council - Regular Meeting - Feb 1, 2021 6:30 PM

Policy Work Session - Regular Meeting - Feb 15, 2021 6:30 PM

- F. Set agenda as presented for scheduled meeting.

21-6066: Acceptance of the Agenda

Motion

A motion to Accept the Agenda as Presented with the following items being moved to discussion:

21-6049 : Business Development Manager

21-6050 : Private Road

20-5972 : Reactivation of the Parks and Greenspace Commission

21-6052 : Norcross Distillery Ordinance Proposal

Amended Motion

A motion to amend the agenda to add the following items to discussion:

21-6069 : Budget Amendment

21-6071 : Contract Amendment

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Josh Bare, Mayor Pro Tem
AYES:	Bare, Hixson, Myers, Gaynor, Beckles

G. Ceremonial Presentations, Recognitions, and Swearing in Ceremonies**21-6067: Important Announcements and Updates Regarding COVID-19**

RESULT:	PRESENTED BY DR. ARONA
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H. Floor Open to Citizens Desiring to Address the Governing Authority

- a. Comments by Citizens
- b. Comments by Council
- c. Comments by City Manager

PH. Public Hearings**J. Reports of the Mayor and Councilmembers**

- a. General Announcements

MARCH CALENDAR OF EVENTS

Please remember to wear a mask and social distance at all in-person events.

Saturday, March 13

Free Carriage Rides (Valentine's Rescheduled Event) | Board in Front of Taste of Britain | 6:00 p.m. - 8:30 p.m.

Friday, March 26

Clothes Story: An Exhibition Opening Night | 4:00 p.m. & 6:00 p.m. | The Rectory | *Must RSVP, call 678.421.2048/2049. Entry is limited to 15 people for each entry time due to social distancing. Additional viewing hours/times to be announced at a later date.*

Saturday, March 27

Facebook Live Virtual Concert: Tribute to Johnny Cash & Waylon Jennings | 7:00 p.m. - 8:30 p.m. | City of Norcross Facebook Live (@cityofnorcrossga)

Saturday, April 10

Neighborhood Cleanup & Recycling Day | Various Downtown Locations and Times, See Website for Details

Other Upcoming Events to Look Forward To:

- Norcross Community Drive-through Market
- Red, White & Boom July 3 Celebration
- August Summer Concert with The Bee Gees Gold ...and more!

Our events team is working to finalize our 2021 events calendar and share details as soon as more information comes available. Stay tuned!

K. Board Appointments**21-6068: Board Appointment - Planning and Zoning Board**

Motion

A motion to Approve the reappointment of the following board members and terms as presented:

Planning and Zoning Board

Joey Clayton 06/01/2025

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Bare, Hixson, Myers, Gaynor, Beckles

L. Approval of Consent Agenda

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Bare, Hixson, Myers, Gaynor, Beckles

1. 21-6044: Gwinnett Metro Task Force Memorandum of Agreement

Motion

A motion to Approve a request to approve the updated Gwinnett Metro Task Force Memorandum of Agreement as presented.

2. 21-6047: Walk Friendly

Motion

A motion to Approve a request to adopt the attached International Charter for Walking.

3. 21-6051: Civic Club Membership

Motion

A motion to Approve a request for the City Manager to gain Membership into the Rotary Club of Peachtree Corners at a cost of \$400, quarterly, to be funded by the City Manager dues and fees budget.

M. Items for Discussion**1. 21-6049: Business Development Manager**

Motion

A motion to Table this item to the March 15 Policy Work Session.

RESULT:	DENIED [2 TO 3]
MOVER:	Arlene Beckles, Councilmember
SECONDER:	Josh Bare, Mayor Pro Tem
AYES:	Arlene Beckles, Josh Bare
NAYS:	Andrew Hixson, Matt Myers, Bruce Gaynor

Amended Motion

A motion to add the full time position of 'Business Development Manager' to the Economic Development Department and to authorize moving the appropriate amount of funds in Economic Development from Contract Labor to Salary/Benefits in order to financially cover this position through the end of Fiscal Year 2021.

RESULT:	APPROVED [4 TO 1]
MOVER:	Matt Myers, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Andrew Hixson, Matt Myers, Bruce Gaynor, Arlene Beckles
NAYS:	Josh Bare

2. 21-6050: Private Road

Motion

A motion to Approve a request to allow a private road at 275 Summerour Street to serve the 14-lot townhome development.

Motion Amendment

To include a report by the arborist detailing the plan for trees and tree coverage back to Council.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Bare, Hixson, Myers, Gaynor, Beckles

3. 20-5972: Reactivation of the Parks and Greenspace Commission

A motion to Approve an amendment to Article V of Chapter 2 of the City Code of Ordinances to add a new Section 2-154 to create the Parks, Green Spaces and Trails Commission pursuant to Section 3.11 of the Norcross City Charter, with the following enacting clause:

The Mayor and City Council of the City of Norcross, Georgia hereby ordains that the adopted Code of Ordinance is hereby amended as more particularly set forth below. It is the intention of the Mayor and City Council, and it is hereby ordained that all following provisions shall become and be made part of the Code of the City of Norcross.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Bare, Hixson, Myers, Gaynor, Beckles

4. 21-6052: Norcross Distillery Ordinance Proposal

Motion

A motion to Table this item to the March 15 Policy Work Session.

RESULT:	TABLED TO
	Next: 3/15/2021 6:30 PM
TO:	Policy Work Session

5. 21-6069: Budget Amendment

Motion

A motion to Approve a budget amendment to cover salary adjustments authorized by the City Manager, a 4% salary increase for other eligible City employees, and \$20,000 to allow issuance of a request for proposals (RFP) for a salary survey covering City of Norcross positions and elected officials.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Bare, Hixson, Myers, Gaynor, Beckles

6. 21-6071: Contract Amendment

Motion

A Motion to Approve legal making minor verbiage edits to the Norcross On Call Services Contracts as necessary without affecting contract pricing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Josh Bare, Mayor Pro Tem
AYES:	Bare, Hixson, Myers, Gaynor, Beckles

N. Adjourn in memory of**O. Adjourn to Executive Session for Personnel, Real Estate or Legal**

The meeting adjourned at 8:32 PM with a motion by Councilmember Bruce Gaynor and seconded by Councilmember Arlene Beckles.

P. Signed by: _____ **Mayor Craig Newton**

Q. Attest: _____ **Monique Lang, City Clerk**