

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, April 1, 2024

6:30 PM

Council Chambers

Mayor and Council

Mayor Craig Newton

Mayor Pro Tem Bruce Gaynor

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Matt Myers

Councilmember Marshall Cheek

- A. Call to Order by Mayor Craig Newton**
- B. Invocation**
- C. Pledge of Allegiance to the Flag of the United States of America**
- D. Roll Call (recorded)**

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Bruce Gaynor	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Josh Bare	Councilmember	Present	
Matt Myers	Councilmember	Present	
Marshall Cheek	Councilmember	Present	

Regular Meeting was called to order at 6:33 PM by Mayor Craig Newton

- E. Presentation of previous meetings minutes for acceptance**

24-6963: Approval of Previous Meeting Minutes

Motion

A motion to Approve the meeting minutes for the January 12th Mayor and Council Visioning Session, March 4th Regular Council Meeting, and the March 18th Special Called Meeting, Policy Work Session and Executive Session.

- a. **Mayor and Council Visioning Session - Visioning Session - Jan 12, 2024, 9:00 AM**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce Gaynor, Mayor Pro Tem
SECONDER:	Marshall Cheek, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

- b. **Mayor and Council - Regular Meeting - Mar 4, 2024, 6:30 PM**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce Gaynor, Mayor Pro Tem
SECONDER:	Marshall Cheek, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

- c. **Special Called Meeting - Special Meeting - Mar 18, 2024, 6:00 PM**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce Gaynor, Mayor Pro Tem
SECONDER:	Marshall Cheek, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

- d. **Policy Work Session - Policy Work Session - Mar 18, 2024, 6:30 PM**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce Gaynor, Mayor Pro Tem
SECONDER:	Marshall Cheek, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

F. Set agenda as presented for scheduled meeting.**1. 24-6964: Acceptance of the Agenda and Approval of the Consent Agenda****Motion**

A motion to Accept the Agenda and Approve the Consent Agenda with the following items being moved to discussion:

24-6945: Electric Rate Study

24-6950: Storm Damage Reduction/ Tree Removal Program and Front Yard Tree Program

24-6954: City Speed Bump Policy Discussion

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Marshall Cheek, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

G. Ceremonial Presentations, Recognitions, and Swearing in Ceremonies**a. 24-6965: Proclamation for National Safe Digging Month April 2024**

RESULT:	PRESENTED BY MAYOR CRAIG NEWTON
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H. Floor Open to Citizens Desiring to Address the Governing Authority**a. Comments by Citizens**

- * Greg Bradley - Comments regarding the support of speed bumps on Lake Drive.
- * Kim Galano – Introduction; Judge of Magistrate Court of Gwinnett County; candidate of Superior Court of Gwinnett County
- * Evelyn Smith - comments regarding the support of speed bumps near west Peachtree Street.
- * Jim Eyre - Comments expressing gratitude to Chief Grogan pertaining to RFQ for the Construction Manager at Risk for the Public Safety Building. Comments pertaining to items 24-6934: Comprehensive Plan Update, item 24-6944: Town Center LCI Plan Update and item 24-6919: SUP2023-005 - Towing Service and Impound Lot
- * Gordon Neilson- Comments regarding code violations for parking his RV in his driveway.
- * Barry Payne - comments pertaining to graffiti near Sheffield Forest.

b. Comments by Council**c. Comments by City Manager**

PH. Public Hearings**1. 23-6876: Review and Revision of Charter Language**

Motion (Final Adoption)

A motion to Approve the attached Resolution, amending Part I - CHARTER AND RELATED LAWS of the Norcross, Georgia Code of Ordinances with the following enacting clause:

The Mayor and City Council of the City of Norcross, Georgia, hereby ordains that Part I - CHARTER AND RELATED LAWS of the City Charter for the City of Norcross, shall be amended by ordinance after compliance with the procedure set forth in O.C.G.A. § 36-35-3 (b)(1) as more particularly set forth below.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Marshall Cheek, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

2. 24-6934: Comprehensive Plan Update

Motion

A motion to move the adoption of the "Imagine Our Future" 2045 Comprehensive Plan to a Special Called Meeting on April 15, 2024 and for staff to publish the changes recommended by DDA Chair Jim Eyre for the benefit of the public.

RESULT:	MOTION FAILED [2 TO 3]
MOVER:	Josh Bare, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Josh Bare, Matt Myers
NAYS:	Bruce Gaynor, Andrew Hixson, Marshall Cheek

Motion

A motion to Approve a resolution to adopt the Norcross "Imagine Our Future" 2045 Comprehensive Plan, with the submitted errata sheet and additional policy issues to be addressed at a later date.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce Gaynor, Mayor Pro Tem
SECONDER:	Josh Bare, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

3. 24-6944: Town Center LCI Plan Update

Motion

A motion to Approve a resolution to adopt the City of Norcross Town Center 2024 Livable Center Initiative Study.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

4. **24-6919: SUP2023-005 - Towing Service and Impound Lot**

Motion

A motion to table item 24-6919 to the May 6, 2024, Council meeting.

RESULT:	TABLED SENT TO [UNANIMOUS] Next 5/6/2024 6:30 PM
TO:	Mayor and Council
MOVER:	Matt Myers, Councilmember
SECONDER:	Marshall Cheek, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

J. **Reports of the Mayor and Councilmembers**

a. **General Announcements**

APRIL CALENDAR OF EVENTS

First Friday Concert: Weekend Getaway Band

Friday, April 5 | 7:00 - 9:00 p.m. | Cultural Arts & Community Center

Movie Monday: Champions

Monday, April 8 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

Coffee With Council

Saturday, April 13 | 8:00 a.m. | 45 South Café

Planting For Pollinator Workshop

Saturday, April 13 | 10:30 a.m. - 12:00 p.m. | City Hall, 2nd Floor Community Room

Policy Work Session

Monday, April 15 | 6:30 p.m. | City Hall, 2nd Floor Conference Room

Neighborhood Cleanup & Recycling Day

Saturday, April 20 | 8:00 a.m. - 12:00 p.m. | Norcross Public Works

Historic Cemetery Tour

Sunday, April 21 | 2:00 p.m. | Norcross City Cemetery

Movie Monday: Sun Moon

Monday, April 22 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

Historic Cemetery Tour

Tuesday, April 23 | 11:00 a.m. | Norcross City Cemetery

Planting For Pollinator Workshop

Saturday, May 4 | 10:30 a.m. - 12:00 p.m. | City Hall, 2nd Floor Community Room

K. Board Appointments**A. 24-6966: Board Appointment - Architectural Review Board**

Motion

A motion to Approve the appointment of the following candidate to the Architectural Review Board with terms as presented:

Architectural Review Board

Barbra Grayson

06/01/2027

RESULT:	APPROVED [UNANIMOUS]
TO:	Mayor and Council
MOVER:	Marshall Cheek, Councilmember
SECONDER:	Andrew Hixson, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

B. 24-6967: Board Appointment - Historic Preservation Commission

Motion

A motion to Approve the reappointment of the following candidate to the Historic Preservation Commission with terms as presented:

Historic Preservation Commission

Gene Ramsay

12/01/2027

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Andrew Hixson, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

L. Consent Agenda

RESULT:	ADOPTED ON CONSENT AGENDA [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Marshall Cheek, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

1. 24-6946: Surplus Vehicles Request

Motion

A motion to Approve the surplus of six (6) vehicles and four (4) bicycles.

2. 24-6947: Change Order NO. 2 for County Road Project

Motion

A motion to Approve Change Order #2, authorizing expenditures of up to \$339,571.11 of City 2014 SPLOST funds for construction costs associated with the joint-funded Buford Highway/Jimmy Carter intersection improvements managed by Gwinnett County.

3. 24-6948: CDBG 2023 Resurfacing and Stormwater Infrastructure

Motion

A motion to Approve the contract with Atlanta Paving Company for Street Resurfacing and stormwater infrastructure repair and replacement at a cost of \$1,098,360.66, to be funded by the CDBG 2023 grant funds and City SPLOST Transportation funding.

4. 24-6949: SPLOST Transportation Resurfacing

Motion

A motion to Approve a contract with Atlanta Paving and Concrete Construction, Inc. for Street Resurfacing, to be funded by SPLOST 2023 grant fund in the amount of \$1,567,697.20.

M. Items for Discussion**1. 24-6945: Electric Rate Study**

Motion

A motion to Approve the adoption of the attached electric rate schedule completed by ECG effective with Winter rates in November.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

2. 24-6950: Storm Damage Reduction/ Tree Removal Program and Front Yard Tree Program

Motion

A motion to Approve the Storm Damage Reduction/Tree Removal Program and Front Yard Tree Program.

RESULT:	APPROVED [3 TO 1]
MOVER:	Bruce Gaynor, Mayor Pro Tem
SECONDER:	Marshall Cheek, Councilmember
AYES:	Bruce Gaynor, Matt Myers, Marshall Cheek
NAYS:	Andrew Hixson
ABSTAIN:	Josh Bare

3. 24-6954: City Speed Bump Policy Discussion

Motion

A motion to table item 24-6954 indefinitely.

RESULT:	TABLED INDEFINITELY (WITH VOTE) [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Bruce Gaynor, Mayor Pro Tem
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

N. Adjourn in memory of

O. Adjourn to Executive Session for Personnel, Real Estate or Legal
Councilmember Bare, seconded by Councilmember Hixson, moved to adjourn to the Exec Session for Personnel, Real Estate, and Legal at 8:31 p.m. The vote was unanimously approved.

P. Signed by_____ Mayor Craig Newton

Q. Attest: _____ Monique Philip, City Clerk