

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, April 7, 2025

6:30 PM

Council Chambers

Mayor and Council

Mayor Craig Newton

Mayor Pro Tem Marshall Cheek

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Matt Myers

Councilmember Bruce Gaynor

- A. Call to Order by Mayor Craig Newton
- B. Invocation
- C. Pledge of Allegiance to the Flag of the United States of America
- D. Roll Call (recorded)

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Marshall Cheek	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Remote	
Josh Bare	Councilmember	Present	
Matt Myers	Councilmember	Present	
Bruce Gaynor	Councilmember	Present	

Regular Meeting was called to order at 6:30 PM by Mayor Craig Newton

- E. Presentation of Previous Meeting Minutes for Acceptance
- 25-7280: Approval of Previous Meeting Minutes

Motion

A motion to approve the March 3 Regular Council Meeting Minutes and the March 17th Policy Work Session and Executive Session Meeting Minutes.

Mayor and Council - Regular Meeting - Mar 3, 2025, 6:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Marshall Cheek, Mayor Pro Tem
AYES:	Cheek, Hixson, Bare, Myers, Gaynor

Policy Work Session - Policy Work Session - Mar 17, 2025, 6:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Marshall Cheek, Mayor Pro Tem
AYES:	Cheek, Hixson, Bare, Myers, Gaynor

- F. Set Agenda as Presented for the Scheduled Meeting
- 1. 25-7281: Acceptance of the Agenda

Motion

A motion to accept the agenda and approve the Consent Agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Cheek, Hixson, Bare, Myers, Gaynor

- G. Ceremonial Presentations, Recognitions, and Swearing-in Ceremonies

a. **25-7259: Swearing in of Officer Logan Spurgeon**

RESULT: ACKNOWLEDGED AND READ

b. **25-7282: Swearing in of Officer Damour Bailey**

RESULT: ACKNOWLEDGED AND READ

H. Floor Open to Citizens Desiring to Address the Governing Authority

a. Comments by Citizens

- Jim Eyre

Provided a detailed timeline of the Comp Plan from review to adoption.

b. Comments by Council

c. Comments by City Manager

PH. Public Hearings

J. Reports of the Mayor and Councilmembers

a. General Announcements

APRIL CALENDAR OF EVENTS

Norcross Then & Now Exhibit

Tuesday, April 1 - Wednesday, April 30 | Welcome Center & History Museum

Movie Monday: The Fall Guy

Monday, April 14 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

Day Of Play

Friday, April 18 | 10:00 - 11:00 a.m. | Lillian Webb Park

Coffee With Council

Saturday, April 19 | 8:00 a.m. | 45 South Cafe

Easter Egg Hunt

Saturday, April 19 | 10:00 a.m. | Rossie Brundage Park

Eggs-tra Special Needs Egg Hunt

Saturday, April 19 | 1:00 p.m. | Rossie Brundage Park

Public Safety Building Groundbreaking

Monday, April 21 | 2:00 p.m. | 6025 Buford Hwy.

Policy Work Session

Monday, April 21 | 6:30 p.m. | City Hall, 2nd Floor Conference Room

Planting For Pollinator Workshop

Tuesday, April 22 | 1:00 - 2:00 p.m. | Norcross Gwinnett Public Library

Norcross Then & Now Exhibit Reception

Thursday, April 24 | 5:00 - 7:00 p.m. | Welcome Center & History Museum

Arboretum Ribbon Cutting

Friday, April 25 | 2:00 p.m. | Pinnacle Park

Georgia Cities Week: Norcross LCuster Innovation Showcase

Saturday, April 26 | 9:00 a.m. - 1:00 p.m. | Lillian Webb Park

Freckles & Co. Ribbon Cutting

Saturday, April 26 | 9:30 a.m. | 19 Jones St. NW

Movie Monday: The Monk And The Gun

Monday, April 28 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

K. Board Appointments

25-7284: Board Appointment - Discovery Garden Park Board

RESULT:	POSTPONED
	Next: 4/21/2025 6:30 PM
TO:	Policy Work Session

25-7285: Board Appointment - Norcross Public Arts Commission

RESULT:	POSTPONED
	Next: 4/21/2025 6:30 PM
TO:	Policy Work Session

L. Consent Agenda

RESULT:	ADOPTED ON CONSENT AGENDA [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Cheek, Hixson, Bare, Myers, Gaynor

1. 25-7264: Surplus Vehicles

Motion

A motion to approve the surplus of five (5) vehicles.

2. 25-7265: Switchgear for Public Safety Building

Motion

A motion to approve Reeves Young to purchase the public safety building's electrical switchgear as early release work, ahead of an agreed upon Guaranteed Maximum Price (GMP) for the construction of the public safety building.

3. 25-7266: LED Street Lights Policy

Motion

A motion to approve the adoption of a policy that requires the installation and/or retrofit with Dark Sky-compliant light-emitting diode (LED) lamps in street lights.

4. **25-7267: Amendments to the FY25 Budget**

Motion

A motion to approve amendments to the adopted FY25 budget totaling \$7,416,975.

5. **25-7269: Contract Award for HVAC Preventative Maintenance and Services**

Motion

A motion to approve a contract between the City of Norcross and MaxAir Mechanical, LLC for HVAC Preventative Maintenance and Service.

6. **25-7270: Contract Award for Anamanda Close Headwall Replacement**

Motion

A motion to approve the contract between the City of Norcross and Professional Pipeline, LLC for the replacement of the Anamanda Close headwall, at a total cost of \$65,714, to be funded from the Stormwater Fund.

7. **25-7271: Contract Award for Cured-In-Place Pipe (CIPP) Relining**

Motion

A motion to approve the contract between the City of Norcross and Southern Premier Contractors, Inc. for the CIPP (Cured-In-Place Pipe) relining project, at a total cost of \$857,432.50, to be funded from the Stormwater Fund.

8. **25-7272: Contract Award for On-Call Concrete Services**

Motion

A motion to approve a contract between the City of Norcross and Curb-Tech Inc. for on-call concrete services.

9. **25-7273: Norfolk Southern (NFS) Lease Agreement-West**

Motion

A motion to approve the attached NFS lease Agreement (West, MP 618.50) and Appropriation of \$85,000 for the 2025-2026 Annual Payment.

10. **25-7274: Elected Official Accommodations at GMA Conferences and Training**

Motion

A motion to approve an exemption to the travel policy restrictions on short-term rentals for the Mayor and City Councilmembers when attending Georgia Municipal Association (GMA) meetings, conferences, and training sessions.

M. Items for Discussion

1. **25-7263: Request for an Authorization for an Out of Cycle Comprehensive Plan Amendment in the Town Center Character Area by John Mansour**

Motion

A motion to approve the request for an out of cycle Comprehensive Plan amendment.

RESULT:	FAILED [2 TO 3]
MOVER:	Matt Myers, Councilmember
SECONDER:	Marshall Cheek, Mayor Pro Tem
AYES:	Marshall Cheek, Matt Myers
NAYS:	Andrew Hixson, Josh Bare, Bruce Gaynor

N. Adjourn in memory of

O. Adjourn to Executive Session for Personnel, Real Estate, or Legal

Councilmember Gaynor motioned to adjourn the meeting at 7:39 pm, seconded by Councilmember Bare. The vote was unanimous.

Signed by _____ **Mayor Craig Newton**

Attest _____ **Monique Philip, City Clerk**