

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, June 5, 2023

6:30 PM

Council Chambers

Mayor and Council

Mayor Craig Newton

Mayor Pro Tem Bruce Gaynor

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Matt Myers

Councilmember Dr. Arlene Beckles

- A. Call to Order by Mayor Craig Newton**
- B. Invocation**
- C. Pledge of Allegiance to the Flag of the United States of America**
- D. Roll Call (recorded)**

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Bruce Gaynor	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Josh Bare	Councilmember	Present	
Matt Myers	Councilmember	Present	
Arlene Beckles	Councilmember	Present	

Regular Meeting was called to order at 6:31 PM by Mayor Craig Newton

- E. Presentation of previous meetings minutes for acceptance**

23-6750: Approval of Previous Meeting Minutes

Motion

A motion to Approve the May 1st Regular Council Meeting Minutes and Executive Session, the May 3rd Special Called Meeting, and the May 15th Policy Work Session and Executive Session.

Mayor and Council - Regular Meeting - May 1, 2023, 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

Special Called Meeting - Special Meeting - May 3, 2023, 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

Policy Work Session - Policy Work Session - May 15, 2023, 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

F. Set agenda as presented for scheduled meeting.**1. 23-6749: Acceptance of the Agenda & Approval of the Consent Agenda****Motion**

A motion to Accept the Agenda and Approve the Consent Agenda with the following items being moved to discussion:

23-6736: DebtBook Software Contract

23-6755: Mayor and Councilmember Pay

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

Motion

A motion to add item **23-6756: FY24 Budget Review Process** from the floor for discussion.

RESULT:	APPROVED [4 TO 1]
MOVER:	Arlene Beckles, Mayor Pro Tem
SECONDER:	Andrew Hixson, Councilmember
AYES:	Arlene Beckles, Andrew Hixson
NAYS:	Bruce Gaynor, Josh Bare
ABSTAIN:	Matt Myers

G. Ceremonial Presentations, Recognitions, and Swearing in Ceremonies**H. Floor Open to Citizens Desiring to Address the Governing Authority****a. Comments by Citizens**

* Faye McFarland - Comments regarding Code Enforcement compliance at 775 Glochester.

* Yull Wohlmuth - Boga Latin Cuisine - Comments regarding the extension of hours of operation.

b. Comments by Council**c. Comments by City Manager****PH. Public Hearings****PH1. 23-6732: RZ2023-001 – 3005 Reps Miller Road****Motion**

A motion to approve rezoning of the property located at 3005 Reps Miller Road from OI (Office Institutional) to R-60 (Residential Single-family) for a single-family residence, subject to the following conditions:

1.To restrict the use of the property for a single-family home;

2.The applicant is reminded that this approval assumes general conformance with the adopted City of Norcross Architectural and Site Design Standards and Unified Development Ordinance (UDO). The applicant and/or builder are responsible for conforming with any specific design standard or UDO code section not addressed in the staff report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Josh Bare, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

PH2. 23-6733: RZ2023-002 - 510 & 520 West Peachtree Street

Motion

A motion to table item 23-6733 to the June 20th Policy Work Session.

RESULT:	TABLED SENT TO [2:3 MOTION DIED]
	Next: 6/20/2023 6:30 PM
TO:	Policy Work Session
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Hixson, Beckles
NAYS:	Gaynor, Bare, Myers

Motion

A motion to table item 23-6733 to the June 20th Policy Work Session at which time the applicant will bring back the completed survey and the results of the ground radar.

RESULT:	TABLED SENT TO [UNANIMOUS]
	Next: 6/20/2023 6:30 PM
TO:	Policy Work Session
MOVER:	Josh Bare, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

J. Reports of the Mayor and Councilmembers**a. General Announcements****JUNE CALENDAR OF EVENTS****Farm Fresh Days**

Wednesday, June 7 | 4:00 - 7:00 p.m. | Thrasher Park

Summer Concert Series: Bogey and the Viceroy

Friday, June 9 | 7:30 - 9:30 p.m. | Thrasher Park

Household Hazardous Waste Event

Saturday, June 10 | 8:00 a.m. - 12:00 p.m. | Summerour Bus Lot, Off Mitchell Rd.

Movie Monday: DC League of Super-Pets

Monday, June 12 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

Farm Fresh Days

Wednesday, June 14 | 4:00 - 7:00 p.m. | Thrasher Park

Coffee With Council

Saturday, June 17 | 8:00 a.m. | 45 South Cafe

Juneteenth Festival

Saturday, June 17 | 2:00 - 8:00 p.m. | Thrasher Park

City Hall Closed for Juneteenth Observance

Monday, June 19 | Sanitation & Recycling Services Will Not Be Affected.

Policy Work Session

Tuesday, June 20 | 6:30 p.m. | City Hall 2nd Floor Conference Room

Farm Fresh Days

Wednesday, June 21 | 4:00 - 7:00 p.m. | Thrasher Park

Summer Concert Series: Purple Madness

Friday, June 23 | 7:30 - 9:30 p.m. | Thrasher Park

Bluesberry Music Festival

Saturday, June 24 | 3:00 - 10:00 p.m. | Betty Mauldin Park

Movie Monday: Lightyear

Monday, June 26 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

Farm Fresh Days

Wednesday, June 28 | 4:00 - 7:00 p.m. | Thrasher Park

Coming Up In July:**Red, White & BOOM!**

Monday, July 3 | 5:00 - 10:00 p.m. | Lillian Webb Park

Farm Fresh Days

Wednesday, July 5 | 4:00 - 7:00 p.m. | Thrasher Park

Summer Concert Series: Az IzZ

Friday, July 7 | 7:30 - 9:30 p.m. | Thrasher Park

K. Board Appointments

There are no Board, Commission, or Authority appointments/re-appointments for Mayor and Council to consider at this time.

L. Consent Agenda**1. 23-6692: COA2023-007/ Norcross Housing Authority and Walton Communities**

Motion

A motion to Approve Phase 2 of the Walton Crossing project, with the following recommended conditions:

- 1.The applicant shall provide a screening plan for the utilitarian equipment, such as electrical/gas meters if they are located on an exterior wall or disrupt the visual appearance of the building design subject to administrative approval.
- 2.The applicant shall conform to the elevations in terms of design, materials, and color submitted as part of this application.
- 3.The HVAC equipment shall be screened so it is not visible from the road.
4. All windows that contain light dividers shall provide muntins of appropriate dimension to convey depth from street view. This shall be administratively approved.
- 5.A sign permit shall be applied for separately from the building permit.
- 6.The applicant is reminded that this approval assumes general conformance with the adopted City of Norcross Architectural and Site Design Standards and Unified Development Ordinance. The applicant and/or builder is responsible for conforming with Architectural Review Board approval.
7. Any changes from the Architectural Review Board approved component shall follow established procedures and may require additional public hearings.
8. A final Architectural Review Board inspection shall occur prior to release of the certificate of occupancy to confirm compliance with the above conditions.

2. 23-6739: Urban Redevelopment Authority Amendment

Motion

A motion to Approve the adoption of the attached resolution to approve amendments to the Urban Redevelopment Plan, providing for the redevelopment of the former library site, to expand public infrastructure and buildings, and to describe the desire to expand public-safety investments.

3. 23-6738: Lighting and Holiday Décor Vendor Recommendation

Motion

A motion to Approve Carter 1 Enterprises as the city's vendor for Lighting and Holiday décor, at an annual cost of \$99,502.00, and to authorize the Mayor to execute all necessary documents.

4. 23-6740: Invitation to Bid - Street Striping and Markings

Motion

A motion Approve staff moving forward with an Invitation to Bid (ITB) for Street Striping and Markings.

5. 23-6737: Janitorial Services Contract Award Recommendation

Motion

A motion to Approve a five-year Janitorial Contract with Good Success Company, and to authorize the Mayor to execute all necessary documents.

6. 23-6741: LMIG Street Resurfacing Recommendation

Motion

A motion to Approve a contract with ShepCo Paving, Inc for the 2023 Streets Resurfacing Project, funded by the Local Maintenance & Improvement Grant (LMIG).

M. Items for Discussion**1. 23-6736: DebtBook Software Contract**

Motion

A motion to authorize the City Manager to enter into an agreement with DebtBook to track and report on the city's lease and Software as a Service (SaaS) contracts.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Bruce Gaynor, Mayor Pro Tem
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

2. 23-6755: Mayor and Councilmember Pay

Motion: Final Adoption

A motion to Approve an amendment to Chapter 2, Article I, Sec 2-1 Salary, Compensation and Expenses, with the following enacting clause:

The Council of the City of Norcross, Georgia, hereby ordains that the adopted Code of Ordinances, is hereby amended as more particularly set forth herein. It is the intention of the Mayor and the Council, and it is hereby ordained that the following provisions shall become and be made a part of the Code of the City of Norcross, and the Sections of the Code in the Ordinance may be renumbered to accomplish that intention.

RESULT:	APPROVED [4 TO 1]
MOVER:	Bruce Gaynor, Mayor Pro Tem
SECONDER:	Matt Myers, Councilmember
AYES:	Bruce Gaynor, Josh Bare, Matt Myers, Arlene Beckles
NAYS:	Andrew Hixson, Councilmember

3. **23-6756: FY24 Budget Review Process**

RESULT:	DISCUSSED
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N. **Adjourn in memory of**

O. **Adjourn to Executive Session for Personnel, Real Estate or Legal**

The meeting adjourned to Executive Session for Personnel and Real Estate at 7:59 PM with a motion made by Councilmember Bare, seconded by Councilmember Myers.

P. **Signed by**_____ **Mayor Craig Newton**

Q. **Attest:** _____ **Monique Philip, City Clerk**