

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Agenda

Monday, August 5, 2024

6:30 PM

Council Chambers

Mayor and Council

Mayor Craig Newton

Mayor Pro Tem Bruce Gaynor

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Matt Myers

Councilmember Marshall Cheek

- A. Call to Order by Mayor Craig Newton**
PLEASE TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES
- B. Invocation**
- C. Pledge of Allegiance to the Flag of the United States of America**
- D. Roll Call (recorded)**
- E. Presentation of previous meetings minutes for acceptance**
 - 1. [24-7084](#) **Approval of Previous Meeting Minutes**
 - [Mayor and Council - Regular Meeting - Jul 1, 2024 6:30 PM](#)
 - [Special Called Meeting - Special Meeting - Jul 15, 2024 6:30 PM](#)
 - [Policy Work Session - Policy Work Session - Jul 15, 2024 6:30 PM](#)
- F. Set agenda as presented for scheduled meeting.**
 - 1. [24-7085](#) **Acceptance of the Agenda and Approval of the Consent Agenda**
- G. Ceremonial Presentations, Recognitions, and Swearing in Ceremonies**
- H. Floor Open to Citizens Desiring to Address the Governing Authority**
 - a. Comments by Citizens
 - b. Comments by Council
 - c. Comments by City Manager
- PH. Public Hearings**
 - PH1. [24-7032](#) **Fiscal Year 2025 Budget**
 - Review FY25 Budget
 - [Agenda Report - FY25 Budget updated 7.30.24](#)
 - [Resolution to Adopt the FY2024-2025 Budget](#)
 - [Budget Book 7.10.24](#)
 - [FY25 Budget Presentation](#)

PH2. [24-7059](#) **Public Hearing on the Proposed Millage Rate**

A recommendation to keep the property tax millage rate for tax year 2024 at 6.249 mills.

[Agenda Report- Millage updated for 630pm](#)

[Five Year Tax History 062424](#)

[Notice of Property Tax Increase 2024](#)

J. **Reports of the Mayor and Councilmembers**

A. **General Announcements**

AUGUST CALENDAR OF EVENTS

Movie Monday: My Big Fat Greek Wedding 3

Monday, August 12 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

Summer Concert Series: Geek Squad

Friday, August 16 | 7:30 - 9:30 p.m. | Thrasher Park

Coffee With Council

Saturday, August 17 | 8:00 a.m. | 45 South Cafe

Jazz In The Alley: Teresa Kay Williams & Tulani

Saturday, August 17 | 7:30 - 9:30 p.m. | Betty Mauldin Park

Policy Work Session

Monday, August 19 | 6:30 p.m. | City Hall, 2nd Floor Conference Room

Welcome Center & History Museum Open House

Thursday, August 22 | 5:00 - 7:00 p.m. | The Rectory

Movie Monday: Barbie

Monday, August 26 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

Summer Concert Series: Queen Nation

Friday, August 30 | 7:30 - 9:30 p.m. | Thrasher Park

Labor Day Observance

Monday, September 2 | Sanitation & Recycling Will Be Delayed

K. **Board Appointments**

a. [24-7086](#) **Discovery Garden Park Board**

The following candidates satisfied the requirements to be considered for appointment/reappointment to the Discovery Garden Park Board which currently has (three) vacancies:

Prasanna Chodey (Reappointment)

Barbara Kohlhausen (Appointment)

b. [24-7087](#)**Tree Preservation Board**

The following candidate satisfied the requirements to be considered for reappointment to the Tree Preservation Board, which currently has (one) vacancy:

Charlie Riehm

L. **Consent Agenda**1. [24-7029](#)**Parks, Greenspaces, Trails & Green Infrastructure Master Plan**

Approve the Parks, Greenspaces, Trails & Green Infrastructure Master Plan

[Agenda Report - Parks, Greenspaces, Trails & Green Infrastructure Master Plan](#)

[City of Norcross PGTMP - Draft Final Report - July 2024](#)

2. [24-7027](#)**Fence Mural – Dumpster Enclosure at the Crossing Steakhouse**

Approve the selection of Arthur Smith Jr. to paint the presented mural on the dumpster enclosure located at the Crossing Steak House.

[Agenda Report - Fence Mural - Dumpster Enclosure at the Crossing Steakhouse](#)

[RFP - NPAC 24-03 - Fence Mural - Dumpster Enclosure at the Crossing Steakhouse](#)

[Recommendation - What's Up Norcross - Arthur Smith](#)

3. [24-7064](#)**Heritage Park Stairs Mural - Artist and Concept Design Recommendation**

Approve a recommendation from the Norcross Public Arts Commission to commission artist Mihkaela “Cherry” Chandra to complete a mural installation on the stairs of Heritage Park with the recommended design concept.

[Agenda Report - Heritage Park Stairs Mural - Artist and Concept Design Recommendation](#)

[Request for Qualifications \(Phase I\)](#)

[Request for Concept Proposals \(Phase II\)](#)

[Recommended Artist and Concept](#)

[Cherry Chandra - Concept Proposal](#)

[Sky Design - Concept Proposal](#)

4. [24-7066](#) **Council Action on Unauthorized Installation of Centro Norcross Mural**
Discuss the modified painted mural on the Clean Wave Laundry wall in the Centro Norcross Plaza at 5720 Buford Highway.

[Agenda Report - Centro Norcross Modified Mural Installation](#)
[Mural Proposal 1](#)
[Mural Proposal 2 - Recommended Mural](#)
[Unauthorized Mural](#)
[Mural Research Summary](#)
5. [24-7062](#) **Revised Mutual Aid Agreement Between All Gwinnett Agencies**
Approve a revised mutual aid agreement between all Gwinnett law enforcement agencies.

[Agenda Report - Revised Mutual Aid Agreement Between All Gwinnett Agencies](#)
[New Mutual Aid Agreement with two requested changes - April 2024](#)
[Previously Approved/Signed Mutual Aid Agreement - signed December 2023](#)
6. [24-7075](#) **FY 25 Solid Waste Fees**
Adopt a 4.8 percent increase in residential and commercial solid waste collection fees, effective with September billings, consistent with the City's increased cost under a five-year contract with Waste Management.

[Agenda Report - FY 25 Solid Waste Fees](#)
[Waste Management Notification Letter](#)
7. [24-7063](#) **Settlement Agreement with Norcross Springs Regarding Sediment Removal at Pinnacle Pond**
Accept \$164,000 as full and complete settlement of all claims arising out of repair and remediation related to sediment in Pinnacle pond and authorize the Mayor to sign a settlement agreement and release.

[Agenda Report - Settlement Agreement with Norcross Springs Regarding Sediment Removal at Pinnacle Pond](#)
[Settlement Agreement and Release - FINAL](#)
8. [24-7065](#) **Vehicular and Pedestrian Crosswalk Improvements in the Downtown District**
Approval of sign(s), equipment purchases, and electrical requirements to improve vehicular and pedestrian safety in the downtown district of Norcross.

[Agenda Report - Vehicular and Pedestrian Crosswalk Improvements in the Downtown District](#)
[Norcross Crossing Improvements Proposed Layout](#)
[Norcross PD Desired Locations](#)
[Signs and Equipment Quote](#)
[Electrical Quote](#)

9. [24-7067](#)**Adopting Vision Zero Discussion**

Adopt Vision Zero as the guiding principle for pedestrian safety in the City of Norcross.

[Agenda Report - Adopting Vision Zero Discussion](#)

M. **Items for Discussion**N. **Adjourn in memory of**O. **Adjourn to Executive Session for Personnel, Real Estate or Legal**P. **Signed by** _____ **Mayor Craig Newton**Q. **Attest:** _____ **Monique Philip, City Clerk**



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Phillip

City of Norcross

Legislation Details (With Details)

File #:	24-7084	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	8/5/2024 6:30 PM	In Control:	Mayor and Council
Title:	Approval of Previous Meeting Minutes		

Sponsors:

Code Sections:

Title
Approval of Previous Meeting Minutes

Drafter
Craig Newton

Motion
A motion to Approve/Deny the July 1st Regular Council Meeting Minutes and Executive Session Minutes, and the July 15th Special Called, Policy Work Session and Executive Session minutes.

City of Norcross

65 Lawrenceville Street
Norcross, GA 30071



Meeting Minutes

Monday, July 1, 2024

6:30 PM

Council Chambers

Mayor and Council

Mayor Craig Newton

Mayor Pro Tem Bruce Gaynor

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Matt Myers

Councilmember Marshall Cheek

Minutes Acceptance: Minutes of Jul 1, 2024 6:30 PM (Presentation of previous meetings minutes for acceptance)

- A. Call to Order by Mayor Craig Newton
- B. Invocation
- C. Pledge of Allegiance to the Flag of the United States of America
- D. Roll Call (recorded)

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Bruce Gaynor	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Josh Bare	Councilmember	Present	
Matt Myers	Councilmember	Present	
Marshall Cheek	Councilmember	Present	

Regular Meeting was called to order at 6:31 PM by Mayor Craig Newton

- E. Presentation of previous meetings minutes for acceptance
 - 1. 24-7052: Approval of Previous Meeting Minutes

Motion

A motion to Approve/Deny the June Regular Council Meeting and Executive Session Minutes and the June 17 Policy Work Session and Executive Session Minutes.

Mayor and Council - Regular Meeting - Jun 3, 2024, 6:30 PM

RESULT: APPROVED [UNANIMOUS]
MOVER: Josh Bare, Councilmember
SECONDER: Marshall Cheek, Councilmember
AYES: Gaynor, Hixson, Bare, Myers, Cheek

Policy Work Session - Policy Work Session - Jun 17, 2024, 6:30 PM

RESULT: APPROVED [UNANIMOUS]
MOVER: Josh Bare, Councilmember
SECONDER: Marshall Cheek, Councilmember
AYES: Gaynor, Hixson, Bare, Myers, Cheek

- F. Acceptance of the agenda as presented for scheduled meeting.
 - 1. 24-7053: Acceptance of the Agenda and Approval of the Consent Agenda

Motion

A motion to Accept the Agenda and Approve the Consent Agenda.

RESULT: APPROVED [UNANIMOUS]
MOVER: Josh Bare, Councilmember
SECONDER: Matt Myers, Councilmember
AYES: Gaynor, Hixson, Bare, Myers, Cheek

Minutes Acceptance: Minutes of Jul 1, 2024 6:30 PM (Presentation of previous meetings minutes for acceptance)

A motion to add the following item from the floor:

24-7054: Program Year 2025-2027 Gwinnett County Community Development Block Grant (CDBG) Cooperation Agreement

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Marshall Cheek, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

G. Ceremonial Presentations, Recognitions, and Swearing in Ceremonies

1. 24-7046: Swearing in of Officer Michael Moronta

RESULT:	PRESENTED BY MAYOR CRAIG NEWTON
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H. Floor Open to Citizens Desiring to Address the Governing Authority

a. Comments by Citizens

- * Anne Hall - Comments thanking Mayor and Council for approval of ADA ramp at Norcross Gallery & Studios.
- * Faye McFarland - Comments pertaining to trash can storage and changes in code enforcement.
- * Joe Beach - Comments inquiring about where the public can find/access budgets via the city website.
- * Penny Pool - Comments regarding 2024 Juneteenth Event
- * Jim Eyre - Comments about trash can issues and DDA appointments
- * Pierre Levy – Wishing a Happy 4th of July

b. Comments by Council

c. Comments by City Manager

PH. Public Hearings

PH1. 24-7032: Fiscal Year 2025 Budget

RESULT:	REFERRED TO JULY 15, 2024, SPECIAL CALLED MEETING
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PH2. 24-7034: Urban Redevelopment Authority Ordinance

Motion

A motion to Approve the attached 2024 Resolution Declaring the Need to Exercise Redevelopment Powers Pursuant to O.C.G.A. Section 36-61-5; Making Findings Required By The Urban Redevelopment Law, O.C.G.A. Sections 36-61-1 Et Seq.; Providing For The Establishment of an Urban Redevelopment Agency And Appointing Commissioners for the Same; Authorizing The Redevelopment Agency to Exercise Redevelopment Powers on Behalf of the City; Adopting The City Of Norcross Urban Redevelopment Plan Pursuant to O.C.G.A. Section 36-61-7; and Authorizing the City Clerk to Attest Signatures and Affix the Official Seal Of The City.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Bruce Gaynor, Mayor Pro Tem
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

Minutes Acceptance: Minutes of Jul 1, 2024 6:30 PM (Presentation of previous meetings minutes for acceptance)

J. Reports of the Mayor and Council Members

a. General Announcements

July Calendar of Events

Red, White & BOOM!

Wednesday, July 3 | 5:00 - 10:00 p.m. | Lillian Webb Park

Independence Observance

Thursday, July 4 | Sanitation & Recycling Will Be Delayed

Meet A Budweiser Clydesdale

Friday, July 5 | 5:00 - 7:00 p.m. | B&W Burgers

Summer Concert Series: September In The Park

Friday, July 5 | 7:30 - 9:30 p.m. | Thrasher Park

Cookout With Council

Sunday, July 7 | 11:00 a.m. - 1:00 p.m. | Thrasher Park

Movie Monday: The Boys In The Boat

Monday, July 8 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

Coffee With Council

Saturday, July 13 | 8:00 a.m. | 45 South Cafe

Policy Work Session

Monday, July 15 | 6:30 p.m. | City Hall, 2nd Floor Conference Room

Summer Concert Series: The Troubadour Project

Friday, July 19 | 7:30 - 9:30 p.m. | Thrasher Park

Historic Trolley Tour

Saturday, July 20 | 10:00 a.m. | Cultural Arts & Community Center

Movie Monday: A Million Miles Away

Monday, July 22 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

Jazz In The Alley: Justice Michael & Friends

Saturday, July 27 | 7:30 - 9:30 p.m. | Betty Mauldin Park

K. Board Appointments

1. 24-7047: Board Appointment - Downtown Development Authority of Norcross

Motion

A motion to Approve the reappointment of the following candidates to the Downtown Development Authority of Norcross, with the terms as presented:

Downtown Development Authority of Norcross

Brenden Frazier December 1, 2028

Liz Jackson December 1, 2028

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Andrew Hixson, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

Councilmember Josh Bare December 1, 2028 (Council Representative)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

2. **24-7048: Board Appointment - Historic Preservation Commission**

Motion

A motion to Approve the appointment of the following candidate and term as presented:

Historic Preservation Commission

Mark Ward

December 1, 2027

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Marshall Cheek, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

3. **24-7049: Board Appointment - Norcross Public Arts Commission**

Motion

A motion to Approve the appointment of the following candidate to the Norcross Public Arts Commission, with the following term as presented:

Norcross Public Arts Commission

Bobbie Adamczyk

December 1, 2027

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Josh Bare, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

4. **24-7050: Board Appointment - Tree Preservation Board**

Motion

A motion to Approve the reappointment of the following candidates to the Tree Preservation Board, with the terms as presented:

Tree Preservation Board

Charlotte Osborn June 1, 2027

Hayne Thompson June 1, 2027

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Bruce Gaynor, Mayor Pro Tem
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

5. **24-7051: Board Appointment - Zoning Board of Appeals**

Motion

A motion to Approve the appointment of the following candidate to the Zoning Board of Appeals, with the following term as presented:

Zoning Board of Appeals

DaVida Cole

June 1, 2026

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Marshall Cheek, Councilmember
SECONDER:	Andrew Hixson, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

L. **Consent Agenda**

1. **24-7031: Discovery Garden Park Board Bylaws**

Motion

A motion to Approve the attached Discovery Garden Park Board Bylaws as presented.

M. **Items for Discussion**

1. **24-7054: Program Year 2025-2027 Gwinnett County Community Development Block Grant (CDBG) Cooperation Agreement**

Motion

A motion Authorizing the Mayor to execute the Cooperative Participation Agreements permitting the City to remain a member of the Gwinnett Urban County CDBG Program.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Bruce Gaynor, Mayor Pro Tem
AYES:	Gaynor, Hixson, Bare, Myers, Cheek

N. **Adjourn in memory of**

O. **Adjourn to Executive Session for Personnel, Real Estate or Legal**

The meeting adjourned to Executive Session for Real Estate and Legal at 7:38PM with a motion to adjourn made by Councilmember Cheek, seconded by Councilmember Bare.

P. **Signed by** _____ **Mayor Craig Newton**

Q. **Attest:** _____ **Monique Philip, City Clerk**

Minutes Acceptance: Minutes of Jul 1, 2024 6:30 PM (Presentation of previous meetings minutes for acceptance)

City of Norcross

65 Lawrenceville Street
Norcross, GA 30071



Meeting Minutes

Monday, July 15, 2024

6:30 PM

2nd Floor Conference Room

Special Called Meeting

Mayor Craig Newton

Mayor Pro Tem Bruce Gaynor

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Matt Myers

Councilmember Marshall Cheek

Minutes Acceptance: Minutes of Jul 15, 2024 6:30 PM (Presentation of previous meetings minutes for acceptance)

A. Call to Order by Mayor Craig Newton

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Bruce Gaynor	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Josh Bare	Councilmember	Present	
Matt Myers	Councilmember	Present	
Marshall Cheek	Councilmember	Present	

The Special Meeting was called to order at 6:31 PM

B. Roll Call (recorded)**C. Comments by Citizens****PH. Public Hearings****PH. 24-7059: Public Hearing on the Proposed Millage Rate**

RESULT: THIS MATTER WAS REFERRED TO

Next: 8/5/2024 10:00 AM

TO: Special Called Meeting

E. Items for Discussion**F. Adjourn to Executive Session for Legal, Personnel, and Real Estate**

Councilmember Bare motioned to close the meeting at 6:46 pm, seconded by Councilmember Myers. The vote was unanimously approved.

G. Signed by _____ Mayor Craig Newton

H. Attest _____ Monique Philip, City Clerk

Minutes Acceptance: Minutes of Jul 15, 2024 6:30 PM (Presentation of previous meetings minutes for acceptance)

City of Norcross

65 Lawrenceville Street
Norcross, GA 30071



Meeting Minutes

Monday, July 15, 2024

6:30 PM

2nd Floor Conference Room

Policy Work Session

Mayor Craig Newton

Mayor Pro Tem Bruce Gaynor

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Matt Myers

Councilman Marshall Cheek

Minutes Acceptance: Minutes of Jul 15, 2024 6:30 PM (Presentation of previous meetings minutes for acceptance)

A. Roll Call (recorded)

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Bruce Gaynor	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Josh Bare	Councilmember	Present	
Matt Myers	Councilmember	Present	
Marshall Cheek	Councilman	Present	

Policy Work Session was called to order at 6:50 PM

B. Citizen Input**C. Board Updates**

* Tree Preservation Board - Chair Charlotte Osborn

D. General Updates**E. Council - General Discussion****F. City Manager's Report****G. Board Appointments**

* Discovery Garden Park Board (Three Vacancies | Two Applicants)

* Tree Preservation Board (One Vacancy | One Applicant)

H. Items for Discussion**1. 24-7029: Parks, Greenspaces, Trails & Green Infrastructure Master Plan**

RESULT: THIS MATTER WAS REFERRED TO

Next: 8/5/2024 6:30 PM

TO: Mayor and Council

2. 24-7027: Fence Mural – Dumpster Enclosure at the Crossing Steakhouse

RESULT: THIS MATTER WAS REFERRED TO

Next: 7/23/2024 6:30 PM

TO: Norcross Public Arts Commission

3. 24-7064: Heritage Park Stairs Mural - Artist and Concept Design Recommendation

Minutes Acceptance: Minutes of Jul 15, 2024 6:30 PM (Presentation of previous meetings minutes for acceptance)

RESULT: THIS MATTER WAS REFERRED TO

Next: 8/5/2024 6:30 PM

TO: Mayor and Council

4. **24-7066: Council Action on Unauthorized Installation of Centro Norcross Mural**

RESULT: THIS MATTER WAS REFERRED TO

Next: 8/5/2024 6:30 PM

TO: Mayor and Council

5. **24-7062: Revised Mutual Aid Agreement Between All Gwinnett Agencies**

RESULT: THIS MATTER WAS REFERRED TO

Next: 8/5/2024 6:30 PM

TO: Mayor and Council

6. **24-7032: Fiscal Year 2025 Budget**

RESULT: THIS MATTER WAS REFERRED TO

Next: 8/5/2024 6:30 PM

TO: Mayor and Council

7. **24-7033: Fence Installation for State Champion American Elm Tree**

RESULT: THIS MATTER WAS REFERRED TO STAFF

8. **24-7063: Settlement Agreement with Norcross Springs Regarding Sediment Removal at Pinnacle Pond**

RESULT: THIS MATTER WAS REFERRED TO

Next: 8/5/2024 6:30 PM

TO: Mayor and Council

9. **24-7065: Vehicular and Pedestrian Crosswalk Improvements in the Downtown District**

RESULT: THIS MATTER WAS REFERRED TO

Next: 8/5/2024 6:30 PM

TO: Mayor and Council

10. **24-7075: FY 25 Solid Waste Fees**

Minutes Acceptance: Minutes of Jul 15, 2024 6:30 PM (Presentation of previous meetings minutes for acceptance)

RESULT: THIS MATTER WAS REFERRED TO

Next: 8/5/2024 6:30 PM

TO: Mayor and Council

11. **24-6978: Mixed Use Development Standards**

RESULT: TABLED INDEFINTELY (NO VOTE)

12. **24-7073: Reopening the Buford Highway Master Plan**

RESULT: TABLED INDEFINTELY (NO VOTE)

13. **24-7070: Pocket Parks/Outdoor Dining Areas on Jones Street**

RESULT: THIS MATTER WAS REFERRED TO

Next: 9/16/2024 6:30 PM

TO: Policy Work Session

14. **24-7072: Consideration of Grant-Writing Options**

RESULT: THIS MATTER WAS REFERRED TO STAFF

15. **24-7067: Adopting Vision Zero Discussion**

RESULT: THIS MATTER WAS REFERRED TO

Next: 8/5/2024 6:30 PM

TO: Mayor and Council

16. **24-7068: Use of Payment in Lieu of Taxes (PILOT)**

RESULT: DISCUSSED

17. **24-7069: City Employees Serving on Appointed BCAs**

RESULT: THIS MATTER WAS REFERRED TO

Next: 8/19/2024 6:30 PM

TO: Policy Work Session

18. **24-7071: Preventing “Demolition by Neglect” of Historic Structures**

RESULT: THIS MATTER WAS REFERRED TO STAFF

I. **Adjourn to Executive Session for Personnel, Real Estate, or Legal**

Councilmember Bare motioned to the meeting at 10:51 pm, seconded by Councilmember Myers. The vote was unanimous.

Minutes Acceptance: Minutes of Jul 15, 2024 6:30 PM (Presentation of previous meetings minutes for acceptance)

J. Signed by: _____ Mayor Craig Newton

K. Attest: _____ Monique Philip, City Clerk

Minutes Acceptance: Minutes of Jul 15, 2024 6:30 PM (Presentation of previous meetings minutes for acceptance)



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Phillip

City of Norcross

Legislation Details (With Details)

File #:	24-7085	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	8/5/2024 6:30 PM	In Control:	Mayor and Council
Title:	Acceptance of the Agenda and Approval of the Consent Agenda		

Sponsors:

Code Sections:

Title

Acceptance of the Agenda and Approval of the Consent Agenda

A motion to Accept the Agenda and Approve the Consent Agenda.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Phillip

City of Norcross

Legislation Details (With Details)

File #:	24-7032	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	8/5/2024 6:30 PM	In Control:	Mayor and Council
Title:	Fiscal Year 2025 Budget		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report - FY25 Budget updated 7.30.24](#)
2. [Resolution to Adopt the FY2024-2025 Budget](#)
3. [Budget Book 7.10.24](#)
4. [FY25 Budget Presentation](#)

Title

Fiscal Year 2025 Budget

Drafter

Toni Jo Howard

Motion

A motion to Approve/Deny the attached Resolution to adopt the 2024-2025 Operating Budget, Capital Improvement, Enterprise, and Special Revenue Funds Budgets.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

Agenda Report

To: Mayor and Council

From: Toni Jo Howard, Finance Director

Meeting Date: August 5, 2024 - Mayor and Council

Item No.: 24-7032

Title: Fiscal Year 2025 Budget

CC: Eric Johnson, City Manager

Recommendation

Adopt FY25 budget.

Background

This is the final of 4 presentations on the FY25 budget. The budget includes the general, special revenue, and enterprise funds.

Financial Impact:

The total appropriations for the FY25 budget are \$45,693,679.

Consistent with Comprehensive Plan?

1. Continues to define Norcross' sense of place
2. Continues to Strengthen Norcross as a Livable, Inclusive, and Safe Environment
3. Maintains a Vibrant Economy and Continue to Facilitate Job Growth
4. Furthers the City's Tradition of Strong Leadership and High Level of Quality Services

Attachment: Agenda Report - FY25 Budget updated 7.30.24 (24-7032 : Fiscal Year 2025 Budget)



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

Attachments:

Draft FY25 Budget

FY25 PowerPoint Presentation

Resolution to Adopt the FY2024-2025 Budget

Next Steps:

N/A

Update

N/A

Attachment: Agenda Report - FY25 Budget updated 7.30.24 (24-7032 : Fiscal Year 2025 Budget)



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

CITY OF NORCROSS
Resolution to Adopt
2024-2025 Operating Budget, Capital Improvement, Enterprise
and Special Revenue Funds Budgets

August 5, 2024

WHEREAS, the City Manager and Finance Director have prepared and submitted to the Mayor and Council the General Operating, Capital Improvement, Enterprise, and Special Revenue Funds Budgets for the fiscal year beginning September 1, 2024, and ending August 31, 2025 (fiscal year 2025); and

WHEREAS, the Mayor and Council have studied and revised the proposed General Operating, Capital Improvement, Enterprise, and Special Revenue Funds Budgets and consider adoption of the attached budget documents to serve the citizens' best interests of the City of Norcross.

THEREFORE, BE IT RESOLVED by the Mayor and Council that the General Operating, Capital Improvement, Enterprise, and Special Revenue Fund Budgets attached hereto and made a part hereof for the fiscal year 2025 are approved.

This 5th day of August 2024.

 Chief Executive Officer

 Attest: Monique Philip, City Clerk

Attachment: Resolution to Adopt the FY2024-2025 Budget (24-7032 : Fiscal Year 2025 Budget)

CITY OF NORCROSS, GA

FY 2025 BUDGET

DRAFT

FY 2025 BUDGET ALL FUNDS

General Fund		
Revenues	20,575,385	
Expenditures	20,575,385	
Balance	-	

Special Investigations Fund		
Revenues	3,000,200	
Expenditures	1,459,165	
Balance	1,541,035	

Technology Surcharge Fund		
Revenues	119,900	
Expenditures	107,700	
Balance	12,200	

Economic Development		
Revenues	160,000	
Expenditures	160,000	
Balance	-	

Hotel/Motel Fund		
Revenues	1,200,000	
Expenditures	1,200,000	
Balance	-	

Motor Vehicle Rental Fund		
Revenues	127,200	
Expenditures	127,200	
Balance	-	

Storm Water Fund		
Revenues	1,710,822	
Expenditures	1,710,822	
Balance	-	

Electric Fund		
Revenues	15,210,000	
Expenditures	15,109,047	
Balance	100,953	

Solid Waste Fund		
Revenues	5,616,000	
Expenditures	5,244,360	
Balance	371,640	

Total Revenue	47,719,507	
Total Expenditures	45,693,679	

Transfers:			
From	To		
General Fund	Capital	500,000	
Hotel/Motel	General Fund	516,000	
Electric	General Fund	870,000	

100 - General Fund Revenues

Revenues		FY 2022	FY23	FY2024		FY 2025	
Account	Description	Actuals	Actuals	Budget	4.30.24 YTD	Proposed	Change
100-0000-31.1000	GENERAL PROPERTY TAXES	7,078,851	7,935,644	8,761,100	8,780,926	9,750,000	988,900
100-0000-31.1310	MOTOR VEHICLE AD VALOREM	799,017	897,214	960,900	580,838	970,000	9,100
100-0000-31.1340	INTANGIBLE RECORDING TAX	121,614	72,110	50,900	29,353	50,000	(900)
100-0000-31.1600	REAL ESTATE TRANSFER	104,811	24,329	25,200	16,468	25,000	(200)
100-0000-31.1700	FRANCHISE TAXES	977,263	1,239,257	1,265,200	1,155,061	1,250,000	(15,200)
100-0000-31.3200	CITY TAD REVENUE		32,348		41,236	41,000	41,000
100-0000-31.4200	ALCOHOLIC BEVERAGE DISTRIBUTOR	259,597	266,067	273,800	138,296	250,000	(23,800)
100-0000-31.4205	LIQUOR BY THE DRINK EXCISE TAX	125,669	126,694	146,400	81,484	146,400	-
100-0000-31.6100	BUSINESS & OCCUPATION LICENSE	343,131	344,634	360,000	344,066	430,000	70,000
100-0000-31.6105	FINANCIAL INSTITUTION TAX	11,363	21,935	12,700	12,841	13,000	300
100-0000-31.6200	INSURANCE PREMIUM TAX	1,240,465	1,445,634	1,443,000	1,526,651	1,600,000	157,000
100-0000-31.9100	PEN & INT-GENERAL PROP	17,886	77,113	27,400	24,897	27,000	(400)
100-0000-31.9105	PEN & INT-LIC & PERMITS	3,752	2,923	2,600	2,382	2,600	-
100-0000-32.1100	ALCOHOLIC BEVERAGE LICENSE	147,963	173,075	175,200	186,050	190,000	14,800
100-0000-32.1105	POURING PERMIT	8,620	9,828	7,600	6,750	8,000	400
100-0000-32.1110	CODE ENFORCMT REGULATORY	613	5,007	5,200	6,797	6,000	800
100-0000-32.2100	BUILDING PERMITS	625,479	568,874	529,700	624,106	600,000	70,300
100-0000-33.1120	State Grant Revenue	56,290	15,000	1,500	2,500	1,500	-
100-0000-33.1125	Federal Grant Revenue	62,500	81,076		66,598	-	-
100-0000-33.1140	Law Enforcement Grant	19,800					
100-0000-33.6105	INTERGOV. REV.GW-ENERGY EXCISE	11,315	10,344	9,200	5,756	9,000	(200)
100-0000-33.6106	INTERGOV. REV-LMIG	144,080	147,117	140,900	364,502	140,000	(900)
100-0000-33.6107	INTERGOV. REV.-TAD	44,874	56,940	56,800	67,868	65,000	8,200
100-0000-3361100	INTERGOV. REV.-MISC	157,621					
100-0000-33.6150	E911 GWINNETT REIMBURSEMENT	281,144	467,065	416,100	248,759	400,000	(16,100)
100-0000-34.1199	CULTURE ART REVENUE	171,888	112,501	100,000	81,522	100,000	-
100-0000-34.1206	CULTURAL ARS -KUDZU ART ZONE	6,000					
100-0000-34.1207	CULTURAL ARTS -LION HEART	11,000					
100-0000-34.1208	NORCROSS SOCCER REVENUE	15,900	18,000	18,000	12,000	18,000	-
100-0000-34.2100	SPECIAL POLICE SERVICES	39,707	33,768	35,800	35,552	35,000	(800)
100-0000-34.2108	SALE OF POLICE VEHICLES	11,590					
100-0000-34.5411	TREE RECOMPENSE FEES		74,722				-
100-0000-34.6900	CHARGE FOR OTHER SERVICES	45,040	42,936	19,100	6,509	19,000	(100)
100-0000-34.6910	CONVENIENCE FEES		5		5		-
100-0000-34.9300	BAD CHECK FEES	1,622	2,575	1,800	1,525	1,000	(800)
100-0000-34.9305	LATE FEES	3,480	6,381	1,500	2,958	1,000	(500)
100-0000-35.1170	COURT-MUNICIPAL	1,512,292	1,781,934	1,512,681	981,210	2,235,000	722,319
100-0000-35.1174	COURT CITATION PROCESSING	1,318	1,302	1,000	754	1,000	-
100-0000-36.1000	INTEREST INCOME	5,632	195,289	480,900	497,323	500,000	19,100
100-0000-37.1000	DONATIONS	7,149	18,014		25,000		-
100-0000-38.1000	RENTS & ROYALTIES	-	15,625	19,200	14,640	19,000	(200)
100-0000-38.1003	DEPOT LEASE REVENUE	81,613	85,843	80,700	58,523	80,700	-
100-0000-38.3000	REIMB FOR DAMAGED PROPERT	71,666	73,117	43,200	227,651	43,200	-
100-0000-38.9000	OTHER (MISCELLANEOUS REV)	69,655	915,155	28,300	36,533	29,421	1,121
100-0000-38.9001	PROPERTY TAX SALES		500		92	-	-
100-0000-38.9003	GAS SOUTH ALLIANCE PROGRAM	81,638	34,788	10,000	10,902	10,000	-
100-0000-38.9500	BUDGETED FUND BALANCE	-	-	791,197		-	(791,197)
100-0000-39.1200	TRANSFER FROM ELECTRIC FUND	788,800	1,197,474	862,200		870,000	7,800
100-0000-39.1210	TRANSFER FROM SPECIAL INVESTIGATION	100,893					
100-0000-39.1275	TRANSFER FROM HOTEL-MOTEL	424,500	462,537	508,900		516,000	7,100
100-0000-39.1310	TRANSFER FROM CAPITAL PROJECTS	4,766					
100-0000-39.1230	TRANSFER FROM DDA					122,564	122,564
100-0000-39.2200	PROPERTY SALE	114,500	667		11,207	-	-
Total Revenues		16,214,364	19,093,359	19,185,878	16,318,089	20,575,385	1,389,507

Attachment: Budget Book 7.10.24 (24-7032 : Fiscal Year 2025 Budget)

100 - General Fund Expenditures by Department

Expenditures							
Account	Description	FY 2022	FY23	FY2024		FY 2025	Change
		Actuals	Actuals	Budget	4.30.24 YTD	Proposed	
100-0000	NON DEPARTMENTAL	1,255,571	2,544,308	2,099,284	383,628	1,067,600	(531,684)
100-1130	CITY CLERK	224,773	190,671	231,419	155,666	237,286	5,867
100-1310	MAYOR AND COUNCIL	722,729	450,155	607,087	324,340	1,585,782	978,695
100-1330	CITY MANAGER	481,054	683,204	998,291	463,886	1,220,547	222,256
100-1510	FINANCE	626,960	650,869	710,474	442,748	765,183	54,709
100-1519	NON DEPARTMENTAL	1,437	-	14,800	549	15,000	200
100-1535	INFORMATION TECHNOLOGY	1,483,170	1,281,170	1,428,695	888,465	1,513,978	85,283
100-1540	HUMAN RESOURCES	266,521	311,170	319,897	204,044	343,535	23,638
100-2650	MUNICIPAL COURT	472,656	497,891	652,890	399,397	714,980	62,090
100-3200	POLICE	5,674,110	5,622,358	6,039,788	4,046,560	6,908,259	868,471
100-3800	E911	745,856	683,488	808,071	515,143	859,652	51,581
100-4100	PUBLIC WORKS	2,334,396	2,032,271	2,395,833	1,227,792	2,519,612	123,779
100-6000	CULTURE ARTS	198,113	403,804	466,480	225,224	455,921	(10,559)
100-6200	PARKS	763,683	939,047	1,137,155	777,897	1,304,794	167,639
100-7000	COMMUNITY DEVELOPMENT	704,052	789,999	926,075	565,543	876,524	(49,551)
100-7500	ECONOMIC DEVELOPMENT	287,420	286,126	349,639	247,205	186,732	(162,907)
Total Expenditures		16,242,502	17,366,530	19,185,878	10,868,087	20,575,385	1,889,507

100-0000 - Non Departmental

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
100-1000-51.2105	GROUP INSURANCE - RETIREES	193,688	156,638	164,900	86,332	164,900	-
100-1000-51.2600	UNEMPLOYMENT INSURANCE	-	-	-	798	-	-
100-1000-51.2700	WORKER'S COMPENSATION	-	-	-	1,000	-	-
100-1000-52.1206	PROFESSIONAL SERV-OTHER	-	-	-	9,020	-	-
100-1000-52.1240	INSURANCE	46,808	372,063	402,700	273,753	402,700	-
100-1000-52.1206	PROFESSIONAL SERV-OTHER	15,075	174	-	268	-	-
100-1000-52.3305	POSTAGE	-	7,603	-	2,540	-	-
100-1000-52.3600	DUES & FEES	-	-	-	7,042	-	-
100-1000-52.3920	BANK CHARGES	-	-	-	-	-	-
100-1000-53.1710	MISCELLANEOUS	-	7,520	-	25	-	-
100-1000-57.3000	CONTRIBUTION TO OPEB TRUST	1,000,000	1,000,000	500,000	2,850	-	-
100-1000-58.2000	INTEREST ON DEBT SERVICE	-	311	-	-	-	-
100-1000-61.2310	TRANSFER TO CAPITAL	-	1,000,000	1,031,684	-	500,000	(531,684)
Total Expenditures		1,255,571	2,544,308	2,099,284	383,628	1,067,600	(531,684)

100-1130 - City Clerk

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
100-1130-51.1100	REGULAR EMPLOYEES	135,085	133,046	150,385	105,815	146,644	(3,741)
100-1130-51.1300	OVERTIME	3,019	1,751	6,019	4,622	6,000	(19)
100-1130-51.2100	GROUP INSURANCE	16,247	15,137	17,877	11,627	17,948	71
100-1130-51.2200	FICA/MEDICARE CONTRIBUTIONS	10,385	10,058	9,684	8,332	11,677	1,993
100-1130-51.2400	RETIREMENT CONTRIBUTIONS	13,044	11,031	7,827	8,032	14,867	7,040
100-1130-51.2500	OTHER EMPLOYEE BENEFITS	-	-	1,000	105	100	(900)
100-1130-51.2600	UNEMPLOYMENT INSURANCE	72	49		83	-	-
100-1130-51.2700	WORKER'S COMPENSATION	-	38	127	27	50	(77)
100-1130-52.1301	PROF SERV.-SOFTWARE & LIC	420	2,569		440	-	-
100-1130-52.1305	PROFESSIONAL SERV.-OTHER	8,397	2,344	8,300		8,300	-
100-1130-52.3100	INSURANCE, OTHER THAN EMP BEN	5,588					
100-1130-52.3201	CIVIC PARTICIPATION	980	1,283	700	143	700	-
100-1130-52.3225	ACKNOWLEDGMENT	1,143	1,146	1,400	144	2,000	600
100-1130-52.3250	HOSPITALITY	5,769	3,916	5,100	1,296	5,100	-
100-1130-52.3300	ADVERTISING	464	428	300	504	300	-
100-1130-52.3305	POSTAGE	9					
100-1130-52.3400	PRINTING & BINDING	36	-	200	-	200	-
100-1130-52.3500	TRAVEL	6,170	4,329	4,710	1,839	5,000	290
100-1130-52.3600	ADMIN DUES, M&E EXPENSES	334	468	700	423	700	-
100-1130-52.3700	EDUCATION & TRAINING	1,510	588	2,390	971	3,000	610
100-1130-52.3850	CONTRACT LABOR	1,293					
100-1130-53.1101	GENERAL SUPPLIES - BUILDING		35			-	-
100-1130-53.1101	OFFICE SUPPLIES	3,242	1,313	1,300		1,300	-
100-1130-53.1107	ELECTION SUPPLIES	11,174	50	12,000	10,817	12,000	-
100-1130-53.1400	BOOKS & PERIODICALS	-	26	100		100	-
100-1130-53.1710	MISCELLANEOUS	394	1,066	1,300	399	1,300	-
100-1130-54.2402	CLERK SOFTWARE				49	-	-
Total Expenditures		224,773	190,671	231,419	155,666	237,286	5,867

100-1310 - Mayor and Council

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
100-1310-51.1305	MAYOR AND COUNCIL	62,206	63,918	70,050	49,650	88,200	18,150
100-1310-51.2100	GROUP INSURANCE	19,680	49,591	12,719	30,850	39,985	27,266
100-1310-51.2200	FICA/MEDICARE CONTRIBUTIONS	4,059	4,240	4,902	3,428	6,747	1,845
100-1310-51.2400	RETIREMENT CONTRIBUTIONS	-	22	1,147	-	-	(1,147)
100-1310-51.2600	UNEMPLOYMENT INSURANCE	4	-	-	14	-	-
100-1310-51.2700	WORKER'S COMPENSATION	-	8	69	10	50	(19)
100-1310-52.1205	PROFESSIONAL SERV.-LEGAL	224,051	211,834	201,100	187,456	201,100	-
100-1310-52.1305	PROFESSIONAL SERV.-OTHER	3,870	38,897	74,900	2,035	74,900	-
100-1310-52.3201	CIVIC PARTICIPATION	25,595	14,508	23,800	2,305	9,540	(14,260)
100-1310-52.3225	ACKNOWLEDGMENT	-	613	500	736	500	-
100-1310-52.3400	PRINTING & BINDING	566	160	300	195	300	-
100-1310-52.3500	TRAVEL	8,639	9,129	7,225	10,305	10,000	2,775
100-1310-52.3501	TRAVEL - MAYOR	3,782	7,709	3,815	3,030	15,000	11,185
100-1310-52.3600	ADMIN DUES, M&E EXPENSES	25,618	9,613	26,630	7,785	26,630	-
100-1310-52.3700	EDUCATION & TRAINING	4,298	6,160	6,700	150	7,000	300
100-1310-52.3701	EDUCATION & TRAINING - MAYOR	1,230	4,081	3,430		3,430	-
100-1310-52.3850	CONTRACT LABOR	16,116	17,000	16,600	16,925	16,600	-
100-1310-53.1101	OFFICE SUPPLIES	157	69	100	109	100	-
100-1310-53.1106	UNIFORMS	-	-	600		600	-
100-1310-53.1107	ELECTION SUPPLIES				56	-	-
100-1310-53.1300	FOOD	-		2,400	3,702	3,000	600
100-1310-53.1710	MISCELLANEOUS	2,758	3,730	100	599	100	-
100-1310-57.9000	CONTINGENCIES	-	8,874	150,000	5,000	1,082,000	932,000
100-1310-61.2310	TRANSFER TO CAPITAL	320,100					
Total Expenditures		722,729	450,155	607,087	324,340	1,585,782	978,695

100-1330 - City Manager

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
100-1330-51.1100	REGULAR EMPLOYEES	264,287	218,042	264,898	123,212	434,726	169,828
100-1330-51.1300	OVERTIME	-	-	-	-	-	-
100-1330-51.1305	MAYOR AND COUNCIL	-	-	-	-	-	-
100-1330-51.2100	GROUP INSURANCE	25,416	7,992	16,218	7,297	33,625	17,407
100-1330-51.2200	FICA/MEDICARE CONTRIBUTIONS	20,106	15,832	16,731	8,511	33,257	16,526
100-1330-51.2400	RETIREMENT CONTRIBUTIONS	14,480	18,422	33,945	19,868	34,904	959
100-1330-51.2500	OTHER EMPLOYEE BENEFITS	-	-	1,000	-	-	(1,000)
100-1330-51.2600	UNEMPLOYMENT INSURANCE	106	67	-	87	100	100
100-1330-51.2700	WORKER'S COMPENSATION	-	171	235	50	100	(135)
100-1330-52.1305	PROFESSIONAL SERV.-OTHER	10,322	77,511	71,750	55,627	71,750	-
100-1330-52.1312	PROF. SERV.-AARP	-	-	-	-	-	-
100-1330-52.3100	INSURANCE, OTHER THAN EMP BEN	5,588	-	-	-	-	-
100-1330-52.3201	CIVIC PARTICIPATION	-	223	700	114	700	-
100-1330-52.3205	TELEPHONE	-	217	-	-	-	-
100-1330-52.3236	PR EVENTS	46,141	141,999	193,584	79,165	211,455	17,871
100-1330-52.3250	HOSPITALITY	2,398	809	1,200	2,291	1,200	-
100-1330-52.3300	ADVERTISING	-	-	-	60	-	-
100-1330-52.3400	PRINTING & BINDING	76	841	225	76	225	-
100-1330-52.3500	TRAVEL	2,485	2,396	5,150	1,956	4,000	(1,150)
100-1330-52.3600	ADMIN DUES, M&E EXPENSES	19,550	3,743	8,250	25,905	9,475	1,225
100-1330-52.3700	EDUCATION & TRAINING	8,073	2,448	6,505	1,700	3,930	(2,575)
100-1330-52.3702	EDUCATION & TRAINING -SPMGR	-	-	-	193	-	-
100-1330-52.3703	MEALS AND ENTERTAINMENT	865	42	900	292	900	-
100-1330-52.3704	DEVELOPMENT FAIR	-	-	600	-	600	-
100-1330-52.3850	CONTRACT LABOR	7,758	103,348	245,100	26,037	245,100	-
100-1330-52.3855	EVENTS - ENTMT/PERFORMERS	48,554	84,005	128,700	111,430	131,900	3,200
100-1330-53.1100	GENERAL SUPPLIES	-	-	100	-	100	-
100-1330-53.1101	OFFICE SUPPLIES	588	1,131	400	-	400	-
100-1330-53.1104	OFFICE SUPPLIES-SPMGR	-	(515)	-	-	-	-
100-1330-53.1106	UNIFORMS	1,764	110	1,800	-	1,800	-
100-1330-53.1111	OFFICE FURNITURE - NON CAP	2,140	-	-	-	-	-
100-1330-53.1400	BOOKS & PERIODICALS	29	-	100	16	100	-
100-1330-53.1600	SMALL EQUIPMENT	-	-	100	-	100	-
100-1330-53.1710	MISCELLANEOUS	328	-	100	-	100	-
100-1330-54.2300	FURNITURE & FIXTURES	-	4,370	-	-	-	-
Total Expenditures		481,054	683,204	998,291	463,886	1,220,547	222,256

Attachment: Budget Book 7.10.24 (24-7032 : Fiscal Year 2025 Budget)

100-1510 - Finance

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
100-1510-51.1100	REGULAR EMPLOYEES	271,316	299,310	372,411	213,696	415,332	42,921
100-1510-51.1300	OVERTIME	5,403	2,597	6,997	3,077	5,000	(1,997)
100-1510-51.2100	GROUP INSURANCE	55,749	68,603	78,280	37,590	81,074	2,794
100-1510-51.2200	FICA/MEDICARE CONTRIBUTIONS	20,294	22,079	23,710	16,195	32,155	8,445
100-1510-51.2400	RETIREMENT CONTRIBUTIONS	21,580	43,734	38,645	20,880	40,622	1,977
100-1510-51.2500	OTHER EMPLOYEE BENEFITS		630		208	300	300
100-1510-51.2600	UNEMPLOYMENT INSURANCE	203	4,601		215	500	500
100-1510-51.2700	WORKER'S COMPENSATION	22,456	631	331	86	100	(231)
100-1510-52.1205	PROFESSIONAL SERV.-LEGAL		31			-	
100-1510-52.1210	PROFESSIONAL SERV.-AUDIT	26,950	42,750	41,000		41,000	
100-1510-52.1305	PROFESSIONAL SERV.-OTHER	2,392	3,342	2,600	30,542	2,600	
100-1510-52.2320	RENTAL OF EQUIP & VEHICLE				313	-	
100-1510-52.3100	INSURANCE, OTHER THAN EMP BEN	22,353					
100-1510-52.3225	ACKNOWLEDGMENT	-	-	100		100	
100-1510-52.3300	ADVERTISING	1,008	2,934	1,200		1,200	
100-1510-52.3305	POSTAGE	2,594	5,682	7,000	11,341	7,000	
100-1510-52.3400	PRINTING & BINDING	50	460	500	561	500	
100-1510-52.3500	TRAVEL	1,616	2,462	3,500	24	3,500	
100-1510-52.3600	ADMIN DUES, M&E EXPENSES	256	353	300	225	300	
100-1510-52.3700	EDUCATION & TRAINING	700	345	4,000	1,620	4,000	
100-1510-52.3850	CONTRACT LABOR	154,501	122,519	100,000	55,653	100,000	-
100-1510-52.3915	CREDIT CARD CHARGES	11,046	16,335	20,000	41,684	20,000	-
100-1510-52.3920	BANK CHARGES		5,163		2,296	-	-
100-1510-52.3925	CASH OVER/SHORT		(0)		150	-	-
100-1510-53.1100	GENERAL SUPPLIES - BUILDING		66			-	-
100-1510-53.1101	OFFICE SUPPLIES	5,798	4,158	5,700	4,472	5,700	-
100-1510-53.1106	UNIFORMS				1,814	-	-
100-1510-53.1300	FOOD				105	-	-
100-1510-53.1111	OFFICE FURNITURE-NON CAP	-		1,200		1,200	-
100-1510-53.1600	SMALL EQUIPMENT	515		3,000		3,000	-
100-1510-53.1710	MISCELLANEOUS	180	2,085			-	-
Total Expenditures		626,960	650,869	710,474	442,748	765,183	54,709

Attachment: Budget Book 7.10.24 (24-7032 : Fiscal Year 2025 Budget)

100-1519 - Non Departmental

Expenditures						
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed
				Budget	4.30.24 YTD	Change
100-1519-52.1305	PROFESSIONAL SERV.-OTHER	1,200		12,800		13,500
100-1519-52.3250	HOSPITALITY	79		500		500
100-1519-52.3400	PRINTING & BINDING				423	-
100-1519-53.1101	OFFICE SUPPLIES	159		1,500	125	1,000
Total Expenditures		1,437	0	14,800	549	15,000
						200

100-1535 - IT

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
100-1535-51.1100	REGULAR EMPLOYEES	205,513	222,429	223,746	169,739	230,675	6,929
100-1535-51.1300	OVERTIME	684	987	800	1,320	1,000	200
100-1535-51.1305	MAYOR AND COUNCIL	-	-	-	-	-	-
100-1535-51.2100	GROUP INSURANCE	40,912	42,411	44,865	31,621	44,931	66
100-1535-51.2200	FICA/MEDICARE CONTRIBUTIONS	15,121	16,406	13,931	12,721	17,723	3,792
100-1535-51.2400	RETIREMENT CONTRIBUTIONS	17,392	17,092	20,653	12,181	19,860	(793)
100-1535-51.2600	UNEMPLOYMENT INSURANCE	117	80	-	103	100	100
100-1535-51.2700	WORKER'S COMPENSATION	-	63	200	39	100	(100)
100-1535-52.1301	PROF SERV. - SOFTWARE & LIC	428,270	312,374	355,800	205,543	328,934	(26,866)
100-1535-52.1302	MISCELLANEOUS SOFTWARE	673	-	-	70	-	-
100-1535-52.1305	PROFESSIONAL SERV.-OTHER	303,864	300,446	305,300	190,417	484,888	179,588
100-1535-52.2325	RENTAL OF COMPUTER EQUIPMENT	1,640	1	108,100	1,046	-	(108,100)
100-1535-52.3100	INSURANCE, OTHER THAN EMP BEN	5,588	-	-	-	-	-
100-1535-52.3201	CIVIC PARTICIPATION	-	-	-	215	-	-
100-1535-52.3205	TELEPHONE & INTERNET SERVICE	94,453	88,557	83,700	62,634	96,854	13,154
100-1535-52.3210	MOBILE COMMUNICATIONS	108,002	121,956	125,100	76,846	125,013	(87)
100-1535-52.3500	TRAVEL	2,710	10,778	3,000	4,908	3,000	-
100-1535-52.3600	ADMIN DUES, M&E EXPENSES	680	254	400	110	400	-
100-1535-52.3700	EDUCATION & TRAINING	2,352	1,683	5,800	-	5,300	(500)
100-1535-52.3850	CONTRACT LABOR	18,694	18,037	18,700	5,453	18,700	-
100-1535-53.1101	OFFICE SUPPLIES	8	618	100	197	100	-
100-1535-53.1505	CITY WIDE PRINTING SUPPLIES	63,792	48,081	66,300	46,689	66,300	-
100-1535-53.1600	SMALL EQUIPMENT	52,013	55,759	52,100	66,452	70,000	17,900
100-1535-53.1710	MISCELLANEOUS	1,331	1,305	100	158	100	-
100-1535-58.1000	PRINCIPAL DELL LEASE	115,077	21,177	-	-	-	-
100-1535-58.2000	INTEREST DELL LEASE	4,285	676	-	-	-	-
Total Expenditures		1,483,170	1,281,170	1,428,695	888,465	1,513,978	85,283

Attachment: Budget Book 7.10.24 (24-7032 : Fiscal Year 2025 Budget)

100-1540 - HR

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
100-1540-51.1100	REGULAR EMPLOYEES	132,779	154,701	152,962	118,939	156,021	3,059
100-1540-51.2100	GROUP INSURANCE	26,146	25,519	27,563	19,111	27,559	(4)
100-1540-51.2200	FICA/MEDICARE CONTRIBUTIONS	11,072	11,474	9,484	8,929	11,936	2,452
100-1540-51.2400	RETIREMENT CONTRIBUTIONS	18,774	13,686	13,688	10,101	20,282	6,594
100-1540-51.2500	OTHER EMPLOYEE BENEFITS	5,250	34,647	35,200	14,131	33,035	(2,165)
100-1540-51.2600	UNEMPLOYMENT INSURANCE	53	98	200	68	100	(100)
100-1540-51.2700	WORKER'S COMPENSATION	-	39	200	27	100	(100)
100-1540-52.1301	PROF SERV. - SOFTWARE & LIC	-	-	22,200	4,641	40,752	18,552
100-1540-52.1305	PROFESSIONAL SERV.-OTHER	16,669	42,213	22,600	9,437	22,000	(600)
100-1540-52.3100	INSURANCE, OTHER THAN EMP BEN	5,588	-	-	-	-	-
100-1540-52.3201	CIVIC PARTICIPATION	-	385	-	-	-	-
100-1540-52.3225	ACKNOWLEDGMENT	-	186	-	-	-	-
100-1540-52.3250	HOSPITALITY	29,464	6,412	1,000	4,461	1,000	-
100-1540-52.3300	ADVERTISING	576	1,220	700	-	1,200	500
100-1540-52.3400	PRINTING & BINDING	213	257	300	-	700	400
100-1540-52.3500	TRAVEL	3,000	2,190	3,500	737	4,500	1,000
100-1540-52.3600	ADMIN DUES, M&E EXPENSES	593	1,932	1,100	1,083	1,000	(100)
100-1540-52.3700	EDUCATION & TRAINING	1,235	4,880	6,100	5,490	5,000	(1,100)
100-1540-52.3850	CONTRACT LABOR	11,632	7,495	11,500	5,740	11,500	-
100-1540-53.1101	OFFICE SUPPLIES	2,972	1,495	2,800	1,067	2,800	-
100-1540-53.1106	UNIFORMS	93	-	1,000	82	750	(250)
100-1540-53.1400	BOOKS & PERIODICALS	-	95	200	-	250	50
100-1540-53.1700	OTHER SUPPLIES	-	1,252	7,500	-	3,000	(4,500)
100-1540-53.1710	MISCELLANEOUS	412	995	100	-	50	(50)
Total Expenditures		266,521	311,170	319,897	204,044	343,535	23,638

Attachment: Budget Book 7.10.24 (24-7032 : Fiscal Year 2025 Budget)

100-2650 - Court

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
100-2650-51.1100	REGULAR EMPLOYEES	232,838	235,157	328,127	199,902	369,028	40,901
100-2650-51.1300	OVERTIME	351	488	465	557	465	-
100-2650-51.1305	MAYOR AND COUNCIL	-	-	-	-	-	-
100-2650-51.1315	JUDGE & SOLICITOR SALARY	900					
100-2650-51.2100	GROUP INSURANCE	49,661	52,668	85,274	51,911	84,161	(1,113)
100-2650-51.2200	FICA/MEDICARE CONTRIBUTIONS	17,288	17,268	20,559	14,770	28,266	7,707
100-2650-51.2400	RETIREMENT CONTRIBUTIONS	17,669	23,711	28,265	16,247	29,750	1,485
100-2650-51.2500	OTHER EMPLOYEE BENEFITS	-	-	-	-	-	-
100-2650-51.2600	UNEMPLOYMENT INSURANCE	151	150		208	200	200
100-2650-51.2700	WORKER'S COMPENSATION	-	98	300	43	100	(200)
100-2650-52.1215	PROF. SERV.-INTERPRETER	16,800	22,349	19,600	13,750	23,250	3,650
100-2650-52.1220	PROFESSIONAL SERV-JUDGE	69,600	75,600	91,000	56,700	92,400	1,400
100-2650-52.1225	PROFESSIONAL SERV-SOLICITOR	42,400	52,668	48,100	30,450	49,000	900
100-2650-52.1301	PROF SERV. - SOFTWARE & LIC	-	-	-	450	-	-
100-2650-52.1305	PROFESSIONAL SERV.-OTHER	170	1,260	100	92	2,000	1,900
100-2650-52.2201	REPAIRS & MAINT - VEHICLES	110					
100-2650-52.3100	INSURANCE, OTHER THAN EMP BEN	11,177					
100-2650-52.3400	PRINTING & BINDING	152	-	200	-	200	-
100-2650-52.3500	TRAVEL	2,124	4,315	4,600	3,855	4,600	-
100-2650-52.3600	ADMIN DUES, M&E EXPENSES	741	840	1,000	156	1,600	600
100-2650-52.3700	EDUCATION & TRAINING	60	1,285	9,600	2,083	9,600	-
100-2650-52.385	CONTRACT LABOR	-	350	1,000		1,260	260
100-2650-53.1101	OFFICE SUPPLIES	7,314	4,422	8,000	5,266	9,000	1,000
100-2650-53.1106	UNIFORMS	405	2,796	1,500	2,643	4,000	2,500
100-2650-53.1111	OFFICE FURNITURE-NON CAP	680	1,850	-	-	-	-
100-2650-53.1300	FOOD	-	-	900	316	1,800	900
100-2650-53.1400	BOOKS & PERIODICALS	766	-	800	-	800	-
100-2650-53.1600	SMALL EQUIPMENT	707	-	3,500	-	3,500	-
100-2650-53.1710	MISCELLANEOUS	593	617	-	-	-	-
Total Expenditures		472,656	497,891	652,890	399,397	714,980	62,090

Attachment: Budget Book 7.10.24 (24-7032 : Fiscal Year 2025 Budget)

100-3200 - Police

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
100-3200-51.1100	REGULAR EMPLOYEES	3,343,955	3,440,907	3,661,905	2,579,604	4,321,966	660,061
100-3200-51.1300	OVERTIME	176,734	167,388	175,061	140,057	175,061	-
100-3200-51.2100	GROUP INSURANCE	827,190	805,965	903,847	548,210	858,729	(45,118)
100-3200-51.2200	FICA/MEDICARE CONTRIBUTIONS	256,863	266,058	234,352	201,484	344,023	109,671
100-3200-51.2400	RETIREMENT CONTRIBUTIONS	323,109	282,122	336,300	223,735	391,405	55,105
100-3200-51.2500	OTHER EMPLOYEE BENEFITS	-	-	33,055	2,363	33,055	-
100-3200-51.2600	UNEMPLOYMENT INSURANCE	1,721	1,719	-	2,039	-	-
100-3200-51.2700	WORKER'S COMPENSATION	40,419	64,062	75,638	17,769	50,000	(25,638)
100-3200-52.1301	PROF SERV. - SOFTWARE & LIC	-	-	17,500	15,951	20,350	2,850
100-3200-52.1305	PROFESSIONAL SERV.-OTHER	2,260	3,427	3,500	2,447	4,080	580
100-3200-52.1306	PROFESSIONAL SERV-CORR RISK	3,924	21,654	32,400	38	32,400	-
100-3200-52.2201	REPAIRS & MAINT-VEHICLES	175,256	168,176	150,000	115,442	170,000	20,000
100-3200-52.2203	REPAIRS & MAINT - EQUIPMENT	1,712	870	20,280	2,055	21,115	835
100-3200-52.2320	RENTAL OF EQUIP & VEHICLE	2,926	3,490	4,720	2,053	4,970	250
100-3200-52.3100	INS, OTHER THAN EMP BEN	146,220	98	-	-	-	-
100-3200-52.3225	ACKNOWLEDGMENT	-	200	-	-	-	-
100-3200-52.3300	ADVERTISING	40	102	-	147	900	900
100-3200-52.3305	POSTAGE	192	238	200	86	200	-
100-3200-52.3400	PRINTING & BINDING	3,771	2,053	3,800	2,043	4,059	259
100-3200-52.3500	TRAVEL	8,206	6,683	22,592	6,066	23,009	417
100-3200-52.3600	ADMIN DUES, M&E EXPENSES	2,716	3,882	3,947	2,065	4,559	612
100-3200-52.3700	EDUCATION & TRAINING	16,357	16,326	15,519	8,429	17,532	2,013
100-3200-52.3810	ACCREDITATION EXPENSES	4,595	4,970	5,095	4,845	5,715	620
100-3200-52.3870	CRIMINAL INVESTIGATIONS	375	-	-	-	-	-
100-3200-52.3875	COMMUNITY OUTREACH AND SUST	2,688	7,330	9,450	902	11,250	1,800
100-3200-53.1100	GENERAL SUPPLIES	-	388	500	88	500	-
100-3200-53.1101	OFFICE SUPPLIES	2,386	1,414	3,000	1,167	4,000	1,000
100-3200-53.1102	SUPPORT SERVICES	5,157	5,263	7,978	2,666	2,736	(5,242)
100-3200-53.1103	PATROL SUPPLIES	57,078	51,173	87,956	35,109	169,964	82,008
100-3200-53.1106	UNIFORMS	22,149	39,439	58,620	28,335	57,373	(1,247)
100-3200-53.1111	OFFICE FURNITURE-NON CAP	615	1,214	1,273	1,532	2,073	800
100-3200-53.1270	ENERGY-GASOLINE/DIESEL	204,694	170,322	165,700	97,590	165,700	-
100-3200-53.1300	FOOD	85	64	1,000	90	2,800	1,800
100-3200-53.1400	BOOKS & PERIODICALS	1,920	2,055	2,500	548	2,217	(283)
100-3200-53.1600	SMALL EQUIPMENT	1,052	19,535	2,000	1,575	6,418	4,418
100-3200-53.1710	MISCELLANEOUS	2,243	415	100	31	100	-
100-3200-54.2200	VEHICLES	35,500	63,356	-	-	-	-
Total Expenditures		5,674,110	5,622,358	6,039,788	4,046,560	6,908,259	868,471

Attachment: Budget Book 7.10.24 (24-7032 : Fiscal Year 2025 Budget)

100-3800 - E911

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
100-3800-51.1100	REGULAR EMPLOYEES	299,930	382,845	447,146	291,850	468,542	21,396
100-3800-51.1300	OVERTIME	111,943	74,459	76,800	60,355	76,800	-
100-3800-51.2100	GROUP INSURANCE	58,536	69,249	95,803	53,177	128,886	33,083
100-3800-51.2200	FICA/MEDICARE CONTRIBUTIONS	30,658	33,911	36,865	26,253	41,719	4,854
100-3800-51.2400	RETIREMENT CONTRIBUTIONS	28,457	38,677	50,975	24,229	38,555	(12,420)
100-3800-51.2500	OTHER EMPLOYEE BENEFITS	-	283	500	339	500	-
100-3800-51.2600	UNEMPLOYMENT INSURANCE	283	274	-	327	-	-
100-3800-51.2700	WORKER'S COMPENSATION	-	2,807	12,850	-	5,000	(7,850)
100-3800-52.1301	PROF SERV. - SOFTWARE & LIC	84,488	73,235	73,017	48,180	83,917	10,900
100-3800-52.1305	PROFESSIONAL SERV.-OTHER	2,080	548	450	600	300	(150)
100-3800-52.3100	INS, OTHER THAN EMP BEN	25,148	-	-	-	-	-
100-3800-52.3500	TRAVEL	-	-	1,300	844	2,950	1,650
100-3800-52.3600	ADMIN DUES, M&E EXPENSES	-	999	957	972	1,076	119
100-3800-52.3700	EDUCATION & TRAINING	895	150	1,710	1,164	1,015	(695)
100-3800-53.1101	OFFICE SUPPLIES	1,300	1,426	3,000	1,022	3,000	-
100-3800-53.1106	UNIFORMS	648	808	2,900	2,323	2,815	(85)
100-3800-53.1111	OFFICE FURNITURE-NON CAP	-	593	2,124	1,904	1,973	(151)
100-3800-53.1300	FOOD	-	-	500	-	500	-
100-3800-53.1600	SMALL EQUIPMENT	597	3,226	1,174	1,606	2,104	930
100-3800-58.1002	PRINCIPAL - E911 SOFTWARE	100,893	-	-	-	-	-
Total Expenditures		745,856	683,488	808,071	515,143	859,652	51,581

Attachment: Budget Book 7.10.24 (24-7032 : Fiscal Year 2025 Budget)

100-4100 - PW

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
100-4100-51.1100	REGULAR EMPLOYEES	430,100	551,999	646,204	378,510	878,266	232,062
100-4100-51.1300	OVERTIME	26,887	22,214	38,110	19,019	38,110	-
100-4100-51.2100	GROUP INSURANCE	91,536	85,501	114,750	58,767	103,325	(11,425)
100-4100-51.2200	FICA/MEDICARE CONTRIBUTIONS	33,532	42,047	42,735	29,551	70,103	27,368
100-4100-51.2400	RETIREMENT CONTRIBUTIONS	38,413	48,931	65,217	34,585	64,115	(1,102)
100-4100-51.2500	OTHER EMPLOYEE BENEFITS	-	240	1,000	62	250	(750)
100-4100-51.2600	UNEMPLOYMENT INSURANCE	285	370	-	406	400	400
100-4100-51.2700	WORKER'S COMPENSATION	-	1,292	29,820	4,724	7,086	(22,734)
100-4100-52.1300	PROFESSIONAL SERV.-TECH	9,637	12,830	11,000	9,915	11,000	-
100-4100-52.1301	PROFESSION SERV. - SOFTWARE & LICENSE	-	50			-	-
100-4100-52.1302	PROFESSIONAL SERV. - ENG.	-	-	20,000		20,000	-
100-4100-52.1305	PROFESSIONAL SERV.-OTHER	-	905	200	15,980	200	-
100-4100-52.2130	CUSTODIAL	43,974	41,684	55,900	25,678	57,900	2,000
100-4100-52.2140	PARK MAINTENANCE	3,816					
100-4100-52.2141	CITY WIDE LANDSCAPE	27,732					
100-4100-52.2142	PARK MAINTENANCE - CONTRACT	353,865					
100-4100-52.2146	STORM WATER MGMT PROGRAM		22,231		64	-	-
100-4100-52.2200	REPAIRS & MAINT-BUILDING	160,914	207,322	188,800	159,005	193,800	5,000
100-4100-52.2201	REPAIRS & MAINT-VEHICLES	55,354	46,600	48,400	34,736	48,400	-
100-4100-52.2203	REPAIRS & MAINT - EQUIPMENT	20,442	11,797	18,500	26,955	25,500	7,000
100-4100-52.2205	SEWALK MAINTENANCE	32,760	29,105	40,000	42,585	40,000	-
100-4100-52.2208	REPAIRS & MAINT - EQ STREET	2,125					
100-4100-52.2310	RENTAL OF LAND/BUILDING	16,278	17,096	70,000	3,437	15,000	(55,000)
100-4100-52.2320	RENTAL OF EQUIP & VEHICLE	2,998	14,629	7,000	5,610	7,000	-
100-4100-52.2330	RENTAL/LEASE FLEET MGMT	75,291	76,545	78,300	29,778	79,000	700
100-4100-52.3100	INS, OTHER THAN EMP BEN	24,624					
100-4100-52.3201	CIVIC PARTICIPATION	1,440		200		200	-
100-4100-52.3225	ACKNOWLEDGEMENT	132					
100-4100-52.3250	HOSPITALITY	1,811	201	300	110	300	-
100-4100-52.3300	ADVERTISING	-	3,245	200	1,035	1,000	800
100-4100-52.3305	POSTAGE	135		100		160	60
100-4100-52.3400	PRINTING & BINDING	232		100		200	100
100-4100-52.3500	TRAVEL	6,463	7,813	3,000	1,658	3,000	-
100-4100-52.3600	ADMIN DUES, M&E EXPENSES	666	926	1,400	419	1,400	-
100-4100-52.3700	EDUCATION & TRAINING	4,913	5,249	3,500	2,504	4,500	1,000
100-4100-52.3850	CONTRACT LABOR	225,884	108,815	240,000	91,722	200,000	(40,000)
100-4100-53.1100	GENERAL SUPPLIES	4,589	37,510	13,700	22,992	15,000	1,300
100-4100-53.1101	OFFICE SUPPLIES	5,118	2,734	2,500	3,481	2,500	-
100-4100-53.1106	UNIFORMS	9,412	8,543	9,000	5,232	9,000	-
100-4100-53.1108	FIRST AID SUPPLIES	711	3,429	500		500	-
100-4100-53.1109	GENERAL SUPPLIES-STREETS	23,113	28,351	30,900	10,106	30,900	-
100-4100-53.1111	OFFICE FURNITURE-NON CAP	2,275	7,100	1,000		1,000	-
100-4100-53.1113	GENERAL SUPPLIES-COVID 19	11,568		-		-	-
100-4100-53.1210	ENERGY-WATER/SEWERAGE	29,798	28,611	30,000	17,693	35,000	5,000
100-4100-53.1220	ENERGY-NATURAL GAS	930	2,373	2,500	4,945	4,500	2,000
100-4100-53.1230	ENERGY - ELECTRICITY	228,071	222,507	255,000	155,191	225,000	(30,000)
100-4100-53.1270	ENERGY-GASOLINE/DIESEL	32,509	28,357	25,300	16,777	25,300	-
100-4100-53.1600	SMALL EQUIPMENT	14,449	11,483	9,500	2,461	9,500	-
100-4100-53.1700	OTHER SUPPLIES	452	905			-	-
100-4100-53.1710	MISCELLANEOUS	4,112					
100-4100-54.1415	PARK IMPROVEMENTS				11,800	-	-
100-4100-54.2200	VEHICLES				298	-	-
100-4100-54.2374	LMIG PROJECT	274,913	290,731	291,197	-	291,197	-
100-4100-55.1105	NON-PERSONNEL COSTS	140					-
Total Expenditures		2,334,396	2,032,271	2,395,833	1,227,792	2,519,612	123,779

Attachment: Budget Book 7.10.24 (24-7032 : Fiscal Year 2025 Budget)

100-6000 - Cultural Arts

Expenditures						
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed
				Budget	4.30.24 YTD	Change
100-6000-51.1100	REGULAR EMPLOYEES	84,844	174,493	213,399	108,210	228,045
100-6000-51.1300	OVERTIME	928	1,639	2,000	1,752	2,000
100-6000-51.2100	GROUP INSURANCE	12,019	24,354	42,949	11,587	18,298
100-6000-51.2200	FICA/MEDICARE CONTRIBUTIONS	6,805	13,028	13,357	8,306	17,598
100-6000-51.2400	RETIREMENT CONTRIBUTIONS	2,053	11,294	16,978	10,366	12,445
100-6000-51.2500	OTHER EMPLOYEE BENEFITS	-	-	1,000	-	-
100-6000-51.2600	UNEMPLOYMENT INSURANCE	80	106	300	103	100
100-6000-51.2700	WORKER'S COMPENSATION	-	51	187	42	100
100-6000-52.1206	PROFESSIONAL SERV.-OTHER	-	462	-	-	-
100-6000-52.2200	REPAIRS & MAINT-BUILDING	15,082	24,142	10,000	3,920	10,000
100-6000-52.3100	INS, OTHER THAN EMP BEN	5,588	-	-	-	-
100-6000-52.3201	CIVIC PARTICIPATION	1,776	52,941	63,410	18,203	63,410
100-6000-52.3235	WELCOME CENTER	256	11,739	11,200	5,953	11,200
100-6000-52.3236	CULTURAL ARTS EVENT	-	-	-	15,227	-
100-6000-52.3300	ADVERTISING	-	6,957	-	650	-
100-6000-52.3305	POSTAGE	114	50	500	215	500
100-6000-52.3400	PRINTING & BINDING	565	-	8,500	738	8,500
100-6000-52.3500	TRAVEL	37	31	2,500	689	3,525
100-6000-52.3600	DUES & FEES	-	150	-	-	-
100-6000-52.3700	EDUCATION & TRAINING	-	348	2,500	1,349	2,500
100-6000-52.3850	CONTRACT LABOR	-	1,000	10,000	1,231	10,000
100-6000-52.3855	EVENT PERFORMERS	-	-	-	7,725	-
100-6000-53.1100	GENERAL SUPPLIES	792	8,479	5,800	1,305	5,800
100-6000-53.1101	OFFICE SUPPLIES	-	3,256	1,000	1,126	1,000
100-6000-53.1106	UNIFORMS	-	1,334	1,000	321	1,000
100-6000-53.1109	GENERAL SUPPLIES - SWAG	-	-	-	266	-
100-6000-53.1111	OFFICE FURNITURE-NON CAP	-	9,242	8,000	5,970	8,000
100-6000-53.1210	ENERGY-WATER/SEWERAGE	428	-	100	2,386	100
100-6000-53.1220	ENERGY-NATURAL GAS	-	-	600	-	600
100-6000-53.1230	ENERGY - ELECTRICITY	66,010	58,663	51,200	16,841	51,200
100-6000-53.1600	SMALL EQUIPMENT	-	-	-	743	-
100-6000-53.1710	MISCELLANEOUS	737	44	-	-	-
Total Expenditures		198,113	403,804	466,480	225,224	455,921
						(10,559)

Attachment: Budget Book 7.10.24 (24-7032 : Fiscal Year 2025 Budget)

100-6200 - Parks

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
100-6200-51.1100	REGULAR EMPLOYEES	198,462	183,203	262,826	195,923	256,123	(6,703)
100-6200-51.1100	REGULAR EMPLOYEES						-
100-6200-51.1100	REGULAR EMPLOYEES						-
100-6200-51.1300	OVERTIME	38,989	50,110	48,711	26,360	51,146	2,435
100-6200-51.2100	GROUP INSURANCE	51,113	45,604	72,190	41,787	74,934	2,744
100-6200-51.2200	FICA/MEDICARE CONTRIBUTIONS	17,398	17,012	19,316	16,498	23,506	4,190
100-6200-51.2400	RETIREMENT CONTRIBUTIONS	18,776	16,750	27,639	15,902	19,290	(8,349)
100-6200-51.2500	OTHER EMPLOYEE BENEFITS	-		1,000			(1,000)
100-6200-51.2600	UNEMPLOYMENT INSURANCE	132	128		217	500	500
100-6200-51.2700	WORKER'S COMPENSATION	-	5,043	10,373	1,371	2,056	(8,317)
100-6200-52.1305	PROFESSIONAL SERV-OTHER		(65)				-
100-6200-52.2141	LANDSCAPE					70,000	70,000
100-6200-52.2142	PARK MAINTENANCE-CONTRACT	112,286	157,921	179,900	70,080	150,000	(29,900)
100-6200-52.2142	PARK MAINTENANCE-CONTRACT						-
100-6200-52.2142	PARK MAINTENANCE-CONTRACT						-
100-6200-52.2142	PARK MAINTENANCE-CONTRACT						-
100-6200-52.2200	REPAIRS & MAINT-BUILDING	10,961	18,437	18,300	13,857		(18,300)
100-6200-52.2201	REPAIRS & MAINT-VEHICLES	15,550	14,699	10,300	8,026	10,609	309
100-6200-52.2203	REPAIRS & MAINT - EQUIPMENT	416	853	1,000	887	1,030	30
100-6200-52.2320	RENTAL OF EQUIP & VEHCL				1,334		-
100-6200-52.2330	RENTAL/LEASE FLEET MGMT	18,261	14,244	16,800	9,165	16,800	-
100-6200-52.3100	INS, OTHER THAN EMP BEN	13,971					-
100-6200-52.3201	CIVIC PARTICIPATION	172,892	1,996		80		-
100-6200-52.3250	HOSPITALITY	600	37	1,900	893	1,900	-
100-6200-52.3250	HOSPITALITY						-
100-6200-52.3250	HOSPITALITY						-
100-6200-52.3250	HOSPITALITY						-
100-6200-52.3400	PRINTING & BINDING	-	15	100	541	100	-
100-6200-52.3500	TRAVEL	1,883	3,977	2,500	1,008	2,500	-
100-6200-52.3600	ADMIN DUES, M&E EXPENSES	2,324	4,265	2,700	915	2,700	-
100-6200-52.3700	EDUCATION & TRAINING	2,675	1,250	6,000	1,804	6,000	-
100-6200-52.3850	CONTRACT LABOR	50,924	341,710	390,000	328,595	550,000	160,000
100-6200-53.1100	GENERAL SUPPLIES	11,832	38,144	48,400	21,668	48,400	-
100-6200-53.1100	GENERAL SUPPLIES						-
100-6200-53.1100	GENERAL SUPPLIES						-
100-6200-53.1101	OFFICE SUPPLIES	166	314	1,000	19	1,000	-
100-6200-53.1106	UNIFORMS	4,592	3,483	5,100	3,098	5,100	-
100-6200-53.1111	OFFICE FURNITURE-NON CAP	-		1,000	795	1,000	-
100-6200-53.1210	ENERGY - WATER/SEWERAGE	178			439		-
100-6200-53.1230	ENERGY - ELECTRICITY	382			9,765		-
100-6200-53.1270	ENERGY-GASOLINE/DIESEL	9,676	12,223	7,000	5,865	7,000	-
100-6200-53.1600	SMALL EQUIPMENT	149	466	3,100	1,007	3,100	-
100-6200-53.1710	MISCELLANEOUS	6,128					-
100-6200-54.1451	PARK IMPROVEMENTS	2,968					-
100-6200-54.2500	EQUIPMENT	-	7,230				-
Total Expenditures		763,683	939,047	1,137,155	777,897	1,304,794	167,639

Attachment: Budget Book 7.10.24 (24-7032 : Fiscal Year 2025 Budget)

100-7000 - Community Development

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
100-7000-51.1100	REGULAR EMPLOYEES	369,600	358,601	504,199	280,461	451,052	(53,147)
100-7000-51.1300	OVERTIME	-	1	-	959	-	-
100-7000-51.2100	GROUP INSURANCE	43,563	53,455	94,724	53,922	67,549	(27,175)
100-7000-51.2200	FICA/MEDICARE CONTRIBUTIONS	27,538	26,626	31,261	20,766	34,505	3,244
100-7000-51.2400	RETIREMENT CONTRIBUTIONS	27,560	32,988	47,245	26,478	42,377	(4,868)
100-7000-51.2500	OTHER EMPLOYEE BENEFITS	-	-	1,000	-	-	(1,000)
100-7000-51.2600	UNEMPLOYMENT INSURANCE	173	197	-	293	440	440
100-7000-51.2700	WORKER'S COMPENSATION	-	4,692	8,246	17	26	(8,220)
100-7000-52.1202	PROF. SER. INSPECTOR	114,399	86,548	115,000	70,210	115,000	-
100-7000-52.1301	PROF SERV-SOFTWARE & LIC	-	25	-	160	-	-
100-7000-52.1302	PROFESSIONAL SERV. - ENG.	19,120	165,970	20,000	46,378	45,000	25,000
100-7000-52.1305	PROFESSIONAL SERV.-OTHER	13,221	9,874	20,000	13,620	20,000	-
100-7000-52.1313	PROF. SER-SUSTAINABLE	45,379	28,908	58,500	20,365	53,225	(5,275)
100-7000-52.1315	PROF. SER-TREE BOARD	16,880	11,279	8,000	20,784	25,500	17,500
100-7000-52.3100	INS, OTHER THAN EMP BEN	16,765	-	-	-	-	-
100-7000-52.3201	CIVIC PARTICIPATION	-	-	-	124	-	-
100-7000-52.3250	HOSPITALITY	714	336	2,200	83	2,200	-
100-7000-52.3300	ADVERTISING	600	769	3,500	1,070	3,500	-
100-7000-52.3305	POSTAGE	198	26	100	-	100	-
100-7000-52.3400	PRINTING & BINDING	491	455	300	-	300	-
100-7000-52.3500	TRAVEL	532	400	1,500	1,559	1,500	-
100-7000-52.3510	BOARD MEMBER EXPENSES	139	-	-	-	-	-
100-7000-52.3600	ADMIN DUES, M&E EXPENSES	1,129	776	1,300	156	1,300	-
100-7000-52.3700	EDUCATION & TRAINING	1,828	795	5,000	3,296	8,950	3,950
100-7000-52.3850	CONTRACT LABOR	-	3,406	-	-	-	-
100-7000-52.3855	CONTRACT SERVICES - SUSTAINABLE	-	-	-	751	-	-
100-7000-53.1101	OFFICE SUPPLIES	3,208	3,069	3,400	3,059	3,400	-
100-7000-53.1106	UNIFORMS	510	405	300	1,019	300	-
100-7000-53.1400	BOOKS & PERIODICALS	99	-	200	-	200	-
100-7000-53.1600	SMALL EQUIPMENT	-	-	100	-	100	-
100-7000-53.1710	MISCELLANEOUS	405	397	-	13	-	-
Total Expenditures		704,052	789,999	926,075	565,543	876,524	(49,551)

Attachment: Budget Book 7.10.24 (24-7032 : Fiscal Year 2025 Budget)

100-7500 - Economic Development

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
100-7500-51.1100	REGULAR EMPLOYEES	164,739	148,770	180,908	128,474	75,078	(105,830)
100-7500-51.2100	GROUP INSURANCE	10,017	6,592	20,515	6,563	10,763	(9,752)
100-7500-51.2200	FICA/MEDICARE CONTRIBUTIONS	12,446	11,237	11,403	9,841	14,158	2,755
100-7500-51.2400	RETIREMENT CONTRIBUTIONS	15,551	12,878	18,256	9,818	16,333	(1,923)
100-7500-51.2600	UNEMPLOYMENT INSURANCE	58	97		68	100	100
100-7500-51.2700	WORKER'S COMPENSATION	-	(157)	9,857	39	100	(9,757)
100-7500-52.1205	PROFESSIONAL SERV-LEGAL		16,450			-	-
100-7500-52.1305	PROFESSIONAL SERV.-OTHER	25,027	45,960	35,000	54,092	-	(35,000)
100-7500-52.3100	INS, OTHER THAN EMP BEN	2,239					
100-7500-52.3250	HOSPITALITY	1,597	831	900	261	900	-
100-7500-52.3300	ADVERTISING	13,592	23,003	35,000	17,043	30,000	(5,000)
100-7500-52.3400	PRINTING & BINDING	-	60	500		500	-
100-7500-52.3500	TRAVEL	4,623	3,791	7,500	4,606	9,000	1,500
100-7500-52.3600	ADMIN DUES, M&E EXPENSES	33,452	13,614	25,000	5,830	25,000	-
100-7500-52.3700	EDUCATION & TRAINING	1,960	2,710	4,500	3,578	4,500	-
100-7500-52.3705	ECON DEV NDA & DDA	1,934			6,691	-	-
100-7500-52.3850	CONTRACT LABOR	-		-		-	-
100-7500-53.1101	OFFICE SUPPLIES	101	195	100	190	100	-
100-7500-53.1400	BOOKS & PERIODICALS	85	95	200	110	200	-
Total Expenditures		287,420	286,126	349,639	247,205	186,732	(162,907)

Attachment: Budget Book 7.10.24 (24-7032 : Fiscal Year 2025 Budget)

210 - Special Investigations Fund

Revenues						
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed
				Budget	4.30.24 YTD	Change
210-0000-33.6110	INTERGOV REV - MISC	37,487	24,513	-	-	-
210-0000-34.2105	POLICE SEIZED	4,500				
210-0000-35.2005	EVIDENCE RETENTION AWARDED	2,974				
210-0000-35.2015	REDSPEED FINES	4,154,513	3,865,451	2,787,600	1,364,640	3,000,000
210-0000-36.1000	INTEREST INCOME	407	453	200	-	200
210-0000-38.9000	OTHER	-	-	-	855	-
Total Revenues		4,199,880	3,890,418	2,787,800	1,365,495	3,000,200
						212,400

Expenditures						
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed
				Budget	4.30.24 YTD	Change
210-3210-51.1100	REGULAR EMPLOYEES	-	-	494,062	-	56,696
210-3210-51.1300	OVERTIME	-	-	25,247	-	-
210-3210-51.1305	MAYOR AND COUNCIL	-	-	-	-	-
210-3210-51.2100	GROUP INSURANCE	-	-	140,265	-	-
210-3210-51.2200	FICA/MEDICARE CONTRIBUTIONS	-	-	32,384	-	-
210-3210-51.2400	RETIREMENT CONTRIBUTIONS	-	-	40,892	-	-
210-3210-51.2500	OTHER EMPLOYEE BENEFITS	-	-	-	-	-
210-3210-51.2700	WORKER'S COMPENSATION	-	-	11,288	-	-
210-3210-52.1220	PROFESSIONAL SERV-JUDGE	16,800	9,600	12,000	5,600	8,400
210-3210-52.1225	PROFESSIONAL SERV-SOLICITOR	10,800	7,650	10,000	3,150	5,400
210-3210-52.1300	PROFESSIONAL SERV-TECH	-	-	-	155,668	-
210-3210-52.1301	PROF SERV. - SOFTWARE & LIC	-	150	58,500	31,421	58,500
210-3210-52.1305	PROFESSIONAL SERV.-OTHER	31,296	71,541	179,019	106,568	182,019
210-3210-52.2201	REPAIRS & MAINT - VEHICLES	-	1,782	-	-	-
210-3210-52.2203	REPAIRS & MAINT - EQUIPMENT	-	-	16,109	-	-
210-3210-52.3500	TRAVEL	-	-	-	-	-
210-3210-52.3600	ADMIN DUES, M&E EXPENSES	1,455,791	1,429,435	975,660	491,032	-
210-3210-52.3700	EDUCATION & TRAINING	-	59,481	46,000	30,400	46,000
210-3210-52.3850	CONTRACT LABOR	9,372	70,723	-	-	-
210-3210-53.1106	UNIFORMS	-	-	2,175	-	2,150
210-3210-53.1115	Supplies-REDSPEED	197,947	12,017	-	-	-
210-3210-53.1600	SMALL EQUIPMENT	-	15,869	-	-	-
210-3210-53.1710	MISCELLANEOUS	-	9,167	-	(48)	-
210-3210-54.1100	LAND	-	1,052,983	-	69,944	-
210-3210-54.1300	BUILDINGS AND IMPROVEMENTS	-	12,805	744,199	-	-
210-3210-54.2200	VEHICLES	152,392	269,647	-	(7,501)	-
210-3210-54.2500	EQUIPMENT	221,328	131,006	-	-	-
210-3210-58.1001	DEBT SERVICE	-	-	-	-	1,100,000
210-3210-61.1100	TRANSFER TO GENERAL FUND	100,893	-	-	-	-
Total Expenditures		2,196,618	3,153,854	2,787,800	886,235	1,459,165
						(1,328,635)

Attachment: Budget Book 7.10.24 (24-7032 : Fiscal Year 2025 Budget)

217 - Technology Surcharge Fund

Revenues							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
217-0000-35.1194	CITY WIDE TECH SURCHRG RV	82,286	121,842	119,900	62,367	119,900	-
217-0000-36.1000	INTEREST REVENUE	-	-	-	765	-	-
217-0000-38.9500	BUDGETED FUND BALANCE	-	-	72,600	-	-	(72,600)
Total Revenues		82,286	121,842	192,500	63,133	119,900	-72,600

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
217-1535-52.1301	PROF SERV. - SOFTWARE & LIC	-	-	27,700	-	27,700	-
217-1535-52.3850	CONTRACT LABOR	29,788	27,695	-	18,463	40,000	40,000
217-1535-52.3920	BANK CHARGES	-	-	-	8	-	-
217-1535-53.1600	SMALL EQUIPMENT	46,629	73,535	46,700	247,401	40,000	(6,700)
217-1535-54.2500	EQUIPMENT	-	-	118,100	-	-	(118,100)
Total Expenditures		76,417	101,230	192,500	265,872	107,700	-84,800

270 - Economic Development Fund

Revenues						
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed
				Budget	4.30.24 YTD	Change
217-0000-31.1000	PROPERTY TAXES	-	-	-	-	160,000
Total Revenues		-	-	-	-	160,000

Expenditures						
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed
				Budget	4.30.24 YTD	Change
217-0000-51.1100	REGULAR EMPLOYEES					110,000
217-0000-52.1305	PROFESSIONAL SERV-OTHER	-	-	-	-	50,000
Total Expenditures		-	-	-	-	160,000

275 - Hotel Motel Fund

Revenues							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
275-0000-31.4100	HOTEL/MOTEL	1,043,582	1,234,094	1,115,800	653,365	1,200,000	84,200
275-0000-36.1000	INTEREST INCOME	-	7,272	30,700	24,072	-	(30,700)
Total Revenues		1,043,582	1,241,366	1,146,500	677,437	1,200,000	53,500

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
275-7540-52.1306	PROFESSIONAL SERV-CORR RISK	298,166	130,855	318,800	135,549	342,000	23,200
275-7540-52.1310	PROFESSIONAL SERV.-CVB	298,166	130,855	318,800	135,549	342,000	23,200
275-7540-52.3920	BANK CHARGES		379		243		-
275-7540-61.6100	TRANSFER TO GENERAL FUND	424,500	462,537	508,900		516,000	7,100
Total Expenditures		1,020,833	724,627	1,146,500	271,342	1,200,000	53,500

280 - Motor Vehicle Rental Fund

Revenues							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
280-0000-31.4400	MOTOR VEHICLE EXCISE TAX	115,226	145,002	115,200	58,822	115,200	-
280-0000-36.1000	INTEREST INCOME	-	5,576	23,500	8,685	12,000	(11,500)
Total Revenues		115,226	150,577	138,700	67,507	127,200	(11,500)

Expenditures							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
280-7540-54.1300	BUILDINGS AND IMPROVEMENTS	-	-	138,700	-	127,200	(11,500)
280-7540-52.2201	REPAIRS & MAINT - VEHICLES	-	41	-	-	-	-
280-7540-52.3920	BANK CHARGES	-	291	-	88	-	-
280-7540-54.2200	VEHICLES	56,881	267,773	-	5,593	-	-
280-7540-54.2500	EQUIPMENT	-	-	-	-	-	-
280-7540-61.1100	TRANSFER TO GENERAL FUND	4,656	-	-	-	-	-
Total Expenditures		61,537	268,104	138,700	5,681	127,200	(11,500)

500 - Storm Water Fund

Revenues						
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed
				Budget	4.30.24 YTD	Change
500-0000-31.6300	STORM WATER REVENUE	1,167,689	1,214,799	1,075,700	1,213,444	1,215,000
500-0000-36.1000	INTEREST INCOME	-	17,158	72,400	50,614	75,000
500-0000-39.1231	TRANSFER FROM ARPA	623,062	3,658,540			-
500-0000-38.9500	BUDGETED FUND BALANCE	-		46,784		420,822
Total Revenues		1,790,751	4,890,498	1,194,884	1,264,058	1,710,822
						515,938

Expenses						
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed
				Budget	4.30.24 YTD	Change
500-4320-51.1100	REGULAR EMPLOYEES	272,399	313,961	273,005	243,197	358,342
500-4320-51.1300	OVERTIME	4,972	1,996	4,609	3,596	5,500
500-4320-51.1305	MAYOR AND COUNCIL	-		-		-
500-4320-51.2100	GROUP INSURANCE	58,436	56,115	45,200	44,186	61,441
500-4320-51.2200	FICA/MEDICARE CONTRIBUTIONS	22,121	24,074	17,287	18,920	27,413
500-4320-51.2400	RETIREMENT CONTRIBUTIONS	20,577	27,809	23,177	20,003	35,865
500-4320-51.2500	OTHER EMPLOYEE BENEFITS	-	-	1,000		-
500-4320-51.2600	UNEMPLOYMENT INSURANCE	135	126	300	174	262
500-4320-51.2700	WORKER'S COMPENSATION	-	1,229	6	4,693	7,039
500-4320-52.1210	PROFESSIONAL SERV.-AUDIT	16,150	5,000	19,600		21,560
500-4320-52.1302	PROFESSIONAL SERV. - ENG.	31,006	28,830	40,000	22,395	50,000
500-4320-52.2201	REPAIRS & MAINT-VEHICLES	4,821	5,478	5,400	2,312	5,400
500-4320-52.2203	REPAIRS & MAINT - EQUIPMENT	4,870	2,574	4,000	2,531	4,000
500-4320-52.2209	REPAIRS & MAINT - STORMWATER	4,595	901			-
500-4320-52.2320	RENTAL OF EQUIP & VEHICLE		4,028		180	-
500-4320-52.2330	RENTAL/LEASE FLEET MGMT	22,218	19,887	20,600	9,356	20,600
500-4320-52.3100	INS, OTHER THAN EMP BEN	11,177				-
500-4320-52.3250	HOSPITALITY	1,145		800		500
500-4320-52.3305	POSTAGE	2,881	782	2,300	667	2,300
500-4320-52.3400	PRINTING & BINDING	310		400		400
500-4320-52.3500	TRAVEL	1,626	435	2,500	504	1,500
500-4320-52.3600	ADMIN DUES, M&E EXPENSES	522	529	500		500
500-4320-52.3700	EDUCATION & TRAINING	1,939	2,512	3,500	1,716	3,500
500-4320-52.3850	CONTRACT LABOR	25,058	54,783	100,000	296	70,000
500-4320-52.3920	CREDIT CARD CHARGES		894		512	-
500-4320-53.1100	GENERAL SUPPLIES	8,317	15,178	16,000	9,666	16,000
500-4320-53.1101	OFFICE SUPPLIES	890	103	700		700
500-4320-53.1106	UNIFORMS	4,458	3,202	4,000	1,726	4,000
500-4320-53.1210	ENERGY - WATER/SEWERAGE	189				-
500-4320-53.1230	ENERGY - ELECTRICITY	7,654				-
500-4320-53.1270	ENERGY-GASOLINE/DIESEL	11,217	13,420	8,000	9,457	12,000
500-4320-53.1600	SMALL EQUIPMENT	2,310	1,309	2,000	1,186	2,000
500-4320-54.1400	INFRASTRUCTURE	-		505,000	438,320	1,000,000
500-4320-54.2500	EQUIPMENT	-		95,000	82,930	-
500-4320-54.2503	STORM WATER IMPROVEMENT		-		74,131	-
500-4320-55.1100	PERSONNEL COSTS	51,425	17,179		11,419	-
500-4320-56.1000	DEPRECIATION	56,527	65,981			-
Total Expenses		649,946	668,316	1,194,884	1,004,074	1,710,822
						515,938

Attachment: Budget Book 7.10.24 (24-7032 : Fiscal Year 2025 Budget)

510 - Electric Fund

Revenues							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
510-0000-34.4310	ELECTRIC SALES	14,029,595	14,011,992	14,315,200	7,733,908	14,500,000	184,800
510-0000-34.4315	CUSTOMER CHOICE SALES		358,734				-
510-0000-34.4331	POLE ATTACHMENT CHARGE	20,335	20,066	26,600	91,177	50,000	23,400
510-0000-34.4340	LATE FEES - ELECTRIC	162,021	143,844	155,600	113,481	160,000	4,400
510-0000-34.9305	LATE FEES	(350)		-	50	-	-
510-0000-34.9315	PROCESSING FEES	100	(40)				-
510-0000-36.1000	INTEREST INCOME	(770,740)	300,934	92,500	499,335	450,000	357,500
510-0000-38.9000	OTHER (MISCELLANEOUS REV)	95,870	97,384	68,600	47,410	50,000	(18,600)
510-0000-39.2100	SALE OF FIXED ASSET	6,551					-
Total Revenues		13,543,382	14,932,914	14,658,500	8,485,360	15,210,000	551,500

Expenses							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
510-4610-51.1100	REGULAR EMPLOYEES	618,114	540,118	875,327	508,912	1,045,397	170,070
510-4610-51.1300	OVERTIME	80,453	56,169	91,555	52,178	91,555	-
510-4610-51.1305	MAYOR AND COUNCIL	-		-		-	-
510-4610-51.2100	GROUP INSURANCE	335,872	124,389	207,379	111,895	173,367	(34,012)
510-4610-51.2200	FICA/MEDICARE CONTRIBUTIONS	60,356	50,320	59,994	45,982	86,977	26,983
510-4610-51.2400	RETIREMENT CONTRIBUTIONS	32,630	45,652	84,071	51,125	89,552	5,481
510-4610-51.2500	OTHER EMPLOYEE BENEFITS	-	-	1,000		-	(1,000)
510-4610-51.2600	UNEMPLOYMENT INSURANCE	352	287		563	844	844
510-4610-51.2700	WORKER'S COMPENSATION	30,877	7,937	6,988	1,704	2,555	(4,433)
510-4610-52.1205	PROFESSIONAL SERV.-LEGAL	-		300		-	(300)
510-4610-52.1210	PROFESSIONAL SERV.-AUDIT	17,000	17,500	40,000	15,000	20,000	(20,000)
510-4610-52.1301	PROFESSIONAL SERV.-SFTWRE&LIC		2,205			-	-
510-4610-52.1302	PROFESSIONAL SERV. - ENG.	-		2,500		-	(2,500)
510-4610-52.1305	PROFESSIONAL SERV.-OTHER	280	12,731	16,000	9,253	16,000	-
510-4610-52.2201	REPAIRS & MAINT-VEHICLES	32,926	48,300	46,100	33,534	46,100	-
510-4610-52.2202	REPAIRS & MAINT-GROUNDS	29,550					-
510-4610-52.2203	REPAIRS & MAINT - EQUIPMENT	12,290	4,580	7,800	19,889	20,000	12,200
510-4610-52.2320	RENTAL OF EQUIP & VEHICLE	401	-	600	86	4,000	3,400
510-4610-52.2330	RENTAL/LEASE FLEET MGMT	41,442	42,104	40,100	8,240	40,500	400
510-4610-52.3100	INS, OTHER THAN EMP BEN	27,942					-
510-4610-52.3210	MOBILE COMMUNICATIONS	3,811	1,131	2,500	1,876	2,500	-
510-4610-52.3250	HOSPITALITY	1,344	36	500		500	-
510-4610-52.3300	ADVERTISING		140			-	-
510-4610-52.3305	POSTAGE	4,635	4,375	5,700	464	5,700	-
510-4610-52.3400	PRINTING & BINDING	88,041	93,731	92,100	64,372	92,100	-
510-4610-52.3500	TRAVEL	10,246	12,920	15,000	6,100	15,000	-
510-4610-52.3600	ADMIN DUES, M&E EXPENSES	4,659	3,231	1,900	2,950	5,000	3,100
510-4610-52.3700	EDUCATION & TRAINING	9,074	2,426	12,000	4,271	12,000	-
510-4610-52.3850	CONTRACT LABOR	239,648	9,055		3,945	-	-
510-4610-52.3852	CONTRACT LABOR-SMART METERS	53,428	49,761	54,000	70,214	75,000	21,000
510-4610-52.3853	CONTRACT LABOR/UTILITIES	240,173	112,544	231,600	138,296	250,000	18,400
510-4610-52.3856	ELEC. LINE-LABOR/MATERIAL	257,173	109,960	500,000	239,884	500,000	-
510-4610-52.3915	CREDIT CARD CHARGES	30,000	27,387	20,000	1,881	20,000	-
510-4610-52.3920	BANK SERVICE CHARGES		1,141		732	-	-
510-4610-53.1100	GENERAL SUPPLIES	321,979	(491,852)	544,900	491,884	750,000	205,100
510-4610-53.1101	OFFICE SUPPLIES	2,157	1,582	5,200	479	5,200	-
510-4610-53.1106	UNIFORMS	9,980	11,464	11,500	11,346	14,000	2,500
510-4610-53.1210	ENERGY - WATER/SEWERAGE	10,927	14,320		4,197	-	-
510-4610-53.1220	ENERGY - NATURAL GAS	1,301	5,285			-	-
510-4610-53.1230	ENERGY - ELECTRICITY	14,040	526		56	-	-
510-4610-53.1270	ENERGY-GASOLINE/DIESEL	28,486	22,690	20,200	16,004	20,200	-
510-4610-53.1530	INV PCH FOR RSALE-ELECTR	9,224,227	10,176,829	9,871,885	6,539,535	10,034,000	162,115
510-4610-53.1535	INCENTIVE PROGRAM	-		5,000	1,650	5,000	-
510-4610-53.1600	SMALL EQUIPMENT	7,846	18,657	8,100	1,979	10,000	1,900
510-4610-53.1710	MISCELLANEOUS		(68)			-	-
510-4610-54.1450	CUSTOMER CHOICE BUILDOUTS	-		710,000	148,696	500,000	(210,000)
510-4610-54.2200	VEHICLES	-		126,000	120,055	-	(126,000)
510-4610-54.2500	EQUIPMENT	-		66,700	315,057	286,000	219,300
510-4610-55.1100	PERSONNEL COSTS	139,920	100,267		60,504	-	-
510-4610-56.1000	DEPRECIATION EXPENSE	270,798	285,607			-	-
510-4610-61.2100	TRANSFER TO GENERAL FUND	788,800	1,197,474			-	-
510-4610-61.2101	DIVIDEND TRANSFER TO GEN FUND	-	-	874,001		870,000	(4,001)
Total Expenses		13,083,177	12,722,913	14,658,500	9,104,785	15,109,047	450,547

540 - Solid Waste Fund

Revenues							
		FY 2022	FY23	FY2024		FY 2025	
Account	Description	Actuals	Actuals	Budget	4.30.24 YTD	Proposed	Change
540-0000-34.4110	SOLID WASTE FEES	3,821,010	5,339,602	4,875,400	3,579,149	5,502,000	626,600
540-0000-34.4195	LATE FEES - SOLID WASTE	58,164	72,252	74,100	56,802	74,000	(100)
540-0000-36.1000	INTEREST INCOME	-	9,835	41,500	27,781	40,000	(1,500)
540-0000-38.9500	BUDGETED FUND BALANCE	-	-	76,478		-	(76,478)
Total Revenues		3,879,174	5,421,689	5,067,478	3,663,733	5,616,000	548,522

Expenses							
Account	Description	FY 2022 Actuals	FY23 Actuals	FY2024		FY 2025 Proposed	Change
				Budget	4.30.24 YTD		
540-4510-51.1100	REGULAR EMPLOYEES	11,476	25,102	97,468	16,540	129,466	31,998
540-4510-51.1300	OVERTIME	-	160	252	332	252	-
540-4510-51.1305	MAYOR AND COUNCIL	-		-		-	-
540-4510-51.2100	GROUP INSURANCE	11,113	10,881	26,282	9,864	5,298	(20,984)
540-4510-51.2200	FICA/MEDICARE CONTRIBUTIONS	5,935	4,242	6,068	3,203	4,859	(1,209)
540-4510-51.2400	RETIREMENT CONTRIBUTIONS	2,167	2,076	7,022	5,005	6,822	(200)
540-4510-51.2600	UNEMPLOYMENT INSURANCE	30	26		49	-	-
540-4510-51.2700	WORKER'S COMPENSATION	-	-	86		86	-
540-4510-52.3305	POSTAGE	2,235	704		582		-
540-4510-52.3850	CONTRACT LABOR	3,777,073	5,177,845	4,864,100	3,170,275	5,097,577	233,477
540-4510-52.3920	BANK CHARGES		513		281		-
540-4510-55.1100	PERSONNEL COSTS	71,765	33,450	66,200	27,309		(66,200)
540-4510-56.1000	DEPRECIATION	3,263	3,263				-
Total Expenses		3,885,057	5,258,261	5,067,478	3,233,439	5,244,360	176,882

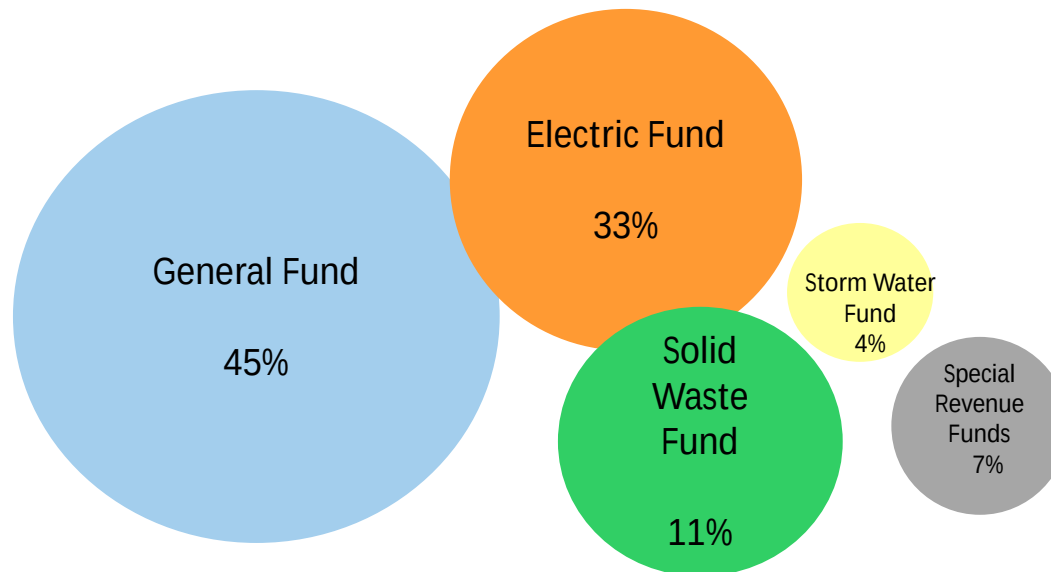
Five Year CIP

Department	Projects	FY 25	FY 26	FY 27	FY 28	FY 29
IT	Live Stream		33,645			
IT	COOP		61,086			
Parks	Lillian Webb Park - Railing		110,000			
Police	Replacement Patrol	351,382				
Police	New Patrol Vehicles for Added Positions	210,829				
Police	Toyota Camry Hybrid (Detective)	70,085				
Police	Ford Maverick Hybrid - Code	29,484				
Police	Incenerator		40,090			
Police	TruNarc		40,300			
PW	Flat Bed Dump Truck	95,000				
PW	HVAC Replacements	25,000	30,000	45,000	45,000	45,000
PW	F250 Pick up			75,000		
PW	F-350 Pick up Utility bed		85,000			
PW	F-150 Pick up		67,000			
Cultural Arts	Signage		10,000			
Cultural Arts	Upstairs		40,000			
Cultural Arts	New Lobby Floors		16,000			
Cultural Arts	Solar Panels		45,000			
Stormwater	Stormwater Projects	1,000,000	750,000	500,000	500,000	500,000
Electric	Line Truck	275,000				
Electric	Thumper	10,900				
Total		2,067,681	1,328,121	620,000	545,000	545,000

Funding Sources:						
General Fund	781,781	578,121	120,000	45,000	45,000	
Stormwater	1,000,000	750,000	500,000	500,000	500,000	
Electric	285,900	-	-	-	-	

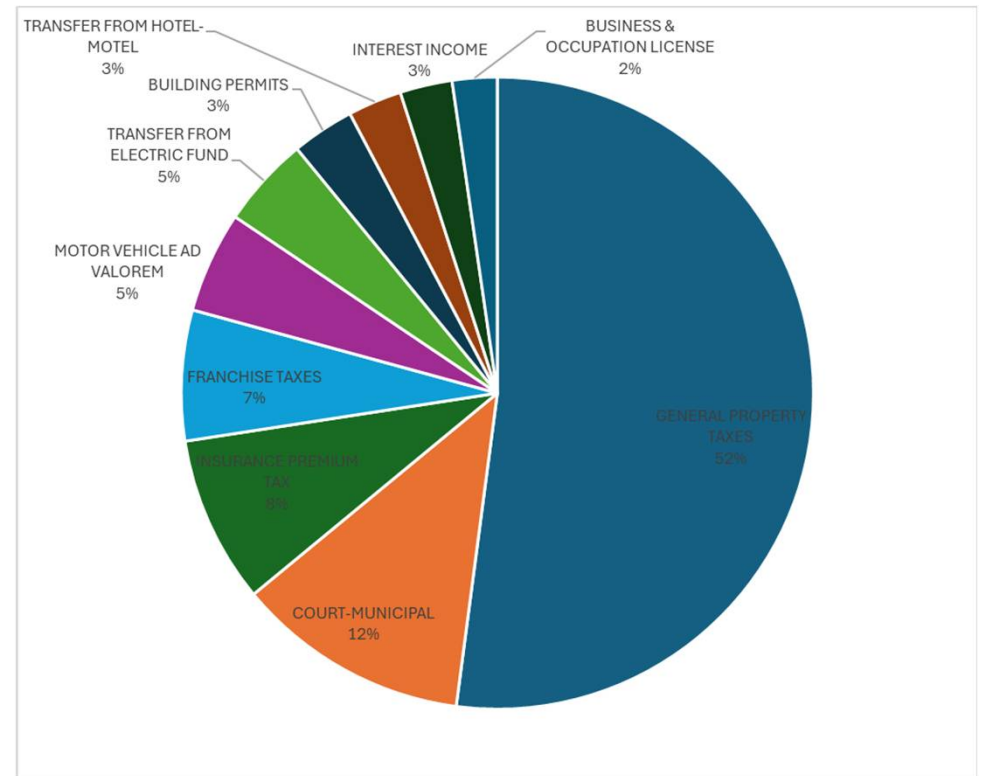
FY2025 Budget

FY 2025 Budget



Total FY 2025 Budget:
\$45,693,679

Top Ten Revenue	
Description	FY 2025 Proposed
GENERAL PROPERTY TAXES	9,750,000
COURT-MUNICIPAL	2,235,000
INSURANCE PREMIUM TAX	1,600,000
FRANCHISE TAXES	1,250,000
MOTOR VEHICLE AD VALOREM	970,000
TRANSFER FROM ELECTRIC FUND	870,000
BUILDING PERMITS	600,000
TRANSFER FROM HOTEL-MOTEL	516,000
INTEREST INCOME	500,000
BUSINESS & OCCUPATION LICENSE	430,000
Total	18,721,000

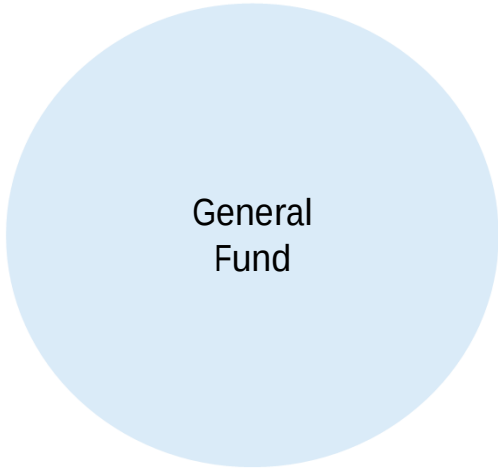


General
Fund

General
Fund

Other Revenue	
Description	FY 2025 Proposed
E911 GWINNETT REIMBURSEMENT	400,000
ALCOHOLIC BEVERAGE DISTRIBUTOR	250,000
ALCOHOLIC BEVERAGE LICENSE	190,000
LIQUOR BY THE DRINK EXCISE TAX	146,400
INTERGOV. REV-LMIG	140,000
TRANSFER FROM DDA	122,564
CULTURE ART REVENUE	100,000
DEPOT LEASE REVENUE	80,700
INTERGOV. REV.-TAD	65,000
INTANGIBLE RECORDING TAX	50,000
REIMB FOR DAMAGED PROPERT	43,200
CITY TAD REVENUE	41,000
SPECIAL POLICE SERVICES	35,000
OTHER (MISCELLANEOUS REV)	29,421
PEN & INT-GENERAL PROP	27,000
REAL ESTATE TRANSFER	25,000
CHARGE FOR OTHER SERVICES	19,000
RENTS & ROYALTIES	19,000
NORCROSS SOCCER REVENUE	18,000
FINANCIAL INSTITUTION TAX	13,000
GAS SOUTH ALLIANCE PROGRAM	10,000
INTERGOV. REV.GW-ENERGY EXCISE	9,000
POURING PERMIT	8,000
CODE ENFORCMT REGULATORY	6,000
PEN & INT-LIC & PERMITS	2,600
State Grant Revenue	1,500
BAD CHECK FEES	1,000
LATE FEES	1,000
COURT CITATION PROCESSING	1,000
Total	1,854,385

Expenditures	
Departments	FY 2025 Proposed
POLICE	6,908,259
PUBLIC WORKS	2,519,612
MAYOR AND COUNCIL	1,585,782
INFORMATION TECHNOLOGY	1,513,978
PARKS	1,304,794
CITY MANAGER	1,220,547
NON DEPARTMENTAL	1,067,600
COMMUNITY DEVELOPMENT	876,524
E911	859,652
FINANCE	765,183
MUNICIPAL COURT	714,980
CULTURE ARTS	455,921
HUMAN RESOURCES	343,535
CITY CLERK	237,286
ECONOMIC DEVELOPMENT	186,732
NON DEPARTMENTAL	15,000
Total	20,575,385



General
Fund

Revenues	
Description	FY 2025 Proposed
ELECTRIC SALES	14,500,000
POLE ATTACHMENT CHARGE	50,000
LATE FEES - ELECTRIC	160,000
INTEREST INCOME	450,000
OTHER (MISCELLANEOUS REV)	50,000
Total	15,210,000

Electric
Fund

Expenses	
Description	FY 2025 Proposed
REGULAR EMPLOYEES	1,045,397
OVERTIME	91,555
GROUP INSURANCE	173,367
FICA/MEDICARE CONTRIBUTIONS	86,977
RETIREMENT CONTRIBUTIONS	89,552
UNEMPLOYMENT INSURANCE	844
WORKER'S COMPENSATION	2,555
PROFESSIONAL SERV.-AUDIT	20,000
PROFESSIONAL SERV.-OTHER	16,000
REPAIRS & MAINT-VEHICLES	46,100
REPAIRS & MAINT - EQUIPMENT	20,000
RENTAL OF EQUIP & VEHCL	4,000
RENTAL/LEASE FLEET MGMT	40,500
MOBILE COMMUNICATIONS	2,500
HOSPITALITY	500
POSTAGE	5,700
PRINTING & BINDING	92,100
TRAVEL	15,000
ADMIN DUES, M&E EXPENSES	5,000
EDUCATION & TRAINING	12,000
CONTRACT LABOR-SMART METERS	75,000
CONTRACT LABOR/UTILITIES	250,000
ELEC. LINE-LABOR/MATERIAL	500,000
CREDIT CARD CHARGES	20,000
GENERAL SUPPLIES	750,000
OFFICE SUPPLIES	5,200
UNIFORMS	14,000
ENERGY-GASOLINE/DIESEL	20,200
INV PCH FOR RSALE-ELECTR	10,034,000
INCENTIVE PROGRAM	5,000
SMALL EQUIPMENT	10,000
CUSTOMER CHOICE BUILDOUTS	500,000
EQUIPMENT	286,000
DIVIDEND TRANSFER TO GEN FUND	870,000
Total	15,109,047

Revenues	
Description	FY 2025 Proposed
SOLID WASTE FEES	5,502,000
LATE FEES - SOLID WASTE	74,000
INTEREST INCOME	40,000
Total	5,616,000



Expenses	
Description	FY 2025 Proposed
REGULAR EMPLOYEES	129,466
OVERTIME	252
GROUP INSURANCE	5,298
FICA/MEDICARE CONTRIBUTIONS	4,859
RETIREMENT CONTRIBUTIONS	6,822
WORKER'S COMPENSATION	86
CONTRACT LABOR	5,097,577
Total	5,244,360

Stormwater
Fund

Revenues	
Description	FY 2025 Proposed
STORM WATER REVENUE	1,215,000
INTEREST INCOME	75,000
BUDGETED FUND BALANCE	420,822
Total	1,710,822

Expenses	
Description	FY 2025 Proposed
REGULAR EMPLOYEES	358,342
OVERTIME	5,500
GROUP INSURANCE	61,441
FICA/MEDICARE CONTRIBUTIONS	27,413
RETIREMENT CONTRIBUTIONS	35,865
UNEMPLOYMENT INSURANCE	262
WORKER'S COMPENSATION	7,039
PROFESSIONAL SERV. -AUDIT	21,560
PROFESSIONAL SERV. - ENG.	50,000
REPAIRS & MAINT-VEHICLES	5,400
REPAIRS & MAINT - EQUIPMENT	4,000
RENTAL/LEASE FLEET MGMT	20,600
HOSPITALITY	500
POSTAGE	2,300
PRINTING & BINDING	400
TRAVEL	1,500
ADMIN DUES, M&E EXPENSES	500
EDUCATION & TRAINING	3,500
CONTRACT LABOR	70,000
GENERAL SUPPLIES	16,000
OFFICE SUPPLIES	700
UNIFORMS	4,000
ENERGY-GASOLINE/DIESEL	12,000
SMALL EQUIPMENT	2,000
INFRASTRUCTURE	1,000,000
Total	1,710,822

Special Investigations Fund		
Revenues		3,000,200
Expenditures		1,459,165
	Balance	1,541,035

Hotel/Motel Fund		
Revenues		1,200,000
Expenditures		1,200,000
	Balance	-

Technology Surcharge Fund		
Revenues		119,900
Expenditures		107,700
	Balance	12,200

Motor Vehicle Rental Fund		
Revenues		127,200
Expenditures		127,200
	Balance	-

Economic Development		
Revenues		160,000
Expenditures		160,000
	Balance	-



Five Year CIP

Department	Projects	FY 25	FY 26	FY 27	FY 28	FY 29
IT	Live Stream		33,645			
IT	COOP		61,086			
Parks	Lillian Webb Park - Railing		110,000			
Police	Replacement Patrol	351,382				
Police	New Patrol Vehicles for Added Positions	210,829				
Police	Toyota Camry Hybrid (Detective)	70,085				
Police	Ford Maverick Hybrid - Code	29,484				
Police	Incenerator		40,090			
Police	TruNarc		40,300			
PW	Flat Bed Dump Truck	95,000				
PW	HVAC Replacements	25,000	30,000	45,000	45,000	45,000
PW	F250 Pick up			75,000		
PW	F-350 Pick up Utility bed		85,000			
PW	F-150 Pick up		67,000			
Cultural Arts	Signage		10,000			
Cultural Arts	Upstairs		40,000			
Cultural Arts	New Lobby Floors		16,000			
Cultural Arts	Solar Panels		45,000			
Stormwater	Stormwater Projects	1,000,000	750,000	500,000	500,000	500,000
Electric	Line Truck	275,000				
Electric	Thumper	10,900				
Total		2,067,681	1,328,121	620,000	545,000	545,000



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

City of Norcross

Legislation Details (With Details)

File #:	24-7059	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	8/5/2024 6:30 PM	In Control:	Mayor and Council
Title:	Public Hearing on the Proposed Millage Rate		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report- Millage updated for 630pm](#)
2. [Five Year Tax History 062424](#)
3. [Notice of Property Tax Increase 2024](#)

Title
Public Hearing on the Proposed Millage Rate

Drafter
Toni Jo Howard

Motion
A motion to Approve/Deny the property tax millage rate for tax year 2024 at 6.249 mills.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

Agenda Report

To: Mayor and Council

From: Toni Jo Howard, Finance Director

Meeting Date: August 5, 2024 - Mayor and Council

Item No.: 24-7059

Title: Millage Rate

CC: Eric Johnson, City Manager

Recommendation

Public hearing for the adoption of the 2024 millage rate. Adopt millage rate at 6.249.

Background

This is the final of three public hearings on the 2024 millage rate.

Financial Impact:

The total amount anticipated to be collected from a 6.249 millage rate is \$10.3M.

Consistent with Comprehensive Plan?

(Select the appropriate goal(s).

1. Continues to define Norcross' sense of place
2. Continues to Strengthen Norcross as a Livable, Inclusive, and Safe Environment
3. Maintains a Vibrant Economy and Continue to Facilitate Job Growth
6. Furthers the City's Tradition of Strong Leadership and High Level of Quality Services



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

Attachments:

Five Year Tax History

Notice of Tax Increase

Next Steps:

N/A

Update

N/A

**CITY OF NORCROSS
FIVE YEAR TAX LEVY AND M&O HISTORY**

NOTICE

The Mayor and Council of the City of Norcross do hereby announce that the millage rate will be set at a meeting to be held at City Hall, 65 Lawrenceville Street, Norcross, GA on August 5, 2024 at 6:30pm and pursuant to the requirements of O.C.G.A. Section 48-5-32 does hereby publish the following presentation of the current year's tax digest and levy, along with the history of the tax digest and levy for the past five years.

CURRENT 2024 TAX DIGEST AND 5 YEAR HISTORY OF LEVY

INCORPORATED	2019	2020	2021	2022	2023	2024
Real & Personal	915,927,101	1,029,419,740	1,092,865,132	1,346,930,430	1,484,746,370	1,687,711,887
Motor Vehicles	6,138,140	5,063,720	3,965,160	3,414,580	3,286,020	3,004,210
Mobile Homes	2,880	2,880	2,880	2,880	2,880	2,880
Utility	46,699,800	46,699,800	43,012,240	43,793,000	43,506,440	47,747,560
Timber - 100%						
Heavy Duty Equipment	29,960	109,700	16,360	60,580	152,090	67,140
Gross Digest	968,797,881	1,081,295,840	1,139,861,772	1,394,201,470	1,531,693,800	1,738,533,677
Less M & O Exemptions	72,171,960	48,752,314	50,398,666	80,754,794	91,626,316	89,775,094
Net M & O Digest	896,625,921	1,032,543,526	1,089,463,106	1,313,446,676	1,440,067,484	1,648,758,583
State Forest Land Assistance Grant Value						
Adjusted Net M&O Digest	896,625,921	1,032,543,526	1,089,463,106	1,313,446,676	1,440,067,484	1,648,758,583
Gross M&O Millage	6.749	6.749	6.749	6.249	6.249	6.249
Less Rollbacks						
Net M&O Millage	6.749	6.749	6.749	6.249	6.249	6.249
Net Taxes Levied	\$6,051,328	\$6,968,636	\$7,352,787	\$8,207,728	\$8,998,982	\$10,303,092
\$ Increase (Decrease)	\$1,187,761	\$917,308	\$384,150	\$854,942	\$791,253	\$1,304,111
% Increase/Decrease	24.42%	15.16%	5.51%	11.63%	9.64%	14.49%

Attachment: Five Year Tax History 062424 (24-7059 : Public Hearing on the Proposed FY24 Millage Rate)

NOTICE OF PROPERTY TAX INCREASE

The Mayor and City Council of the City of Norcross has tentatively adopted a millage rate which will require an increase in property taxes by 9.98 percent. All concerned citizens are invited to the public hearing on this tax increase to be held at Norcross City Hall on July 15, 2024, at 6:30 PM. Times and places of additional public hearings on this tax increase are at Norcross City Hall on August 5, 2024, at 10:00 AM and August 5, 2024, at 6:30 PM. This tentative increase will result in a millage rate of 6.249 mills, an increase of 0.567 mills. Without this tentative tax increase, the millage rate will be no more than 5.682 mills. The proposed tax increase for a home with a fair market value of \$425,000 is approximately \$96.39 and the proposed tax increase for non-homestead property with a fair market value of \$750,000 is approximately \$170.10.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Phillip

City of Norcross

Legislation Details (With Details)

File #:	24-7086	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	8/5/2024 6:30 PM	In Control:	Mayor and Council
Title:	Discovery Garden Park Board		

Sponsors:

Code Sections:

Title

Discovery Garden Park Board

Motion

A motion to Approve/Deny the appointment and reappointment of the following candidates and terms as presented:

Discovery Garden Park Board

Prasanna Chodey (Reappointment)	June 1, 2026
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Barbara Kohlhausen (Appointment)	June 1, 2026
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Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Phillip

City of Norcross

Legislation Details (With Details)

File #:	24-7087	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	8/5/2024 6:30 PM	In Control:	Mayor and Council
Title:	Tree Preservation Board		

Sponsors:

Code Sections:

Title
Tree Preservation Board

Motion

A motion to Approve/Deny the reappointment of the following candidate and term as presented:

Tree Preservation Board

Charlie Riehm

June 1, 2027



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

City of Norcross

Legislation Details (With Details)

File #:	24-7029	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	8/5/2024 6:30 PM	In Control:	Mayor and Council
Title:	Parks, Greenspaces, Trails & Green Infrastructure Master Plan		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report - Parks, Green Spaces, and Trails Master Plan Update](#)
2. [City of Norcross PGTMP - Draft Final Report - July 2024](#)

Title

Parks, Greenspaces, Trails & Green Infrastructure Master Plan

Drafter

Carlos Perez - Perez Planning + Design

Motion

A motion to Approve/Deny the adoption of the Parks, Greenspaces, Trails & Green Infrastructure Master Plan.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

Agenda Report

To: Mayor and Council

From: Michael Jones, Parks Superintendent

Meeting Date: August 5, 2024 – Mayor and Council

Item No.: 24-7029

Title: Parks, Greenspaces, Trails, & Green Infrastructure Master Plan

CC: Eric Johnson, City Manager

Recommendation

Approve the final draft of the Parks, Greenspaces, Trails, & Green Infrastructure Master Plan.

Background

In 2023, the City's Parks Division issued a Request for Proposals to create a new comprehensive strategic plan titled "Parks, Greenspaces, Trails and Green Infrastructure Master Plan." The intent of this Master Plan is to guide the City's vision for ecological/economical sustainability. On April 3, 2023, Perez Planning & Design, LLC was contracted by the City to serve as the project consultant. Working collaboratively with the Parks, Greenspaces & Trails Commission (PG&T) the consultant has engaged community stakeholders, reviewed existing city planning documents including Norcross' Comprehensive Plan, and subsequently identified relevant ecological assets and opportunities that support the PGT&GI Plan's intent. By identifying and prioritizing relevant opportunities, recommending practical strategies and policies, and including resources and suggested partnerships that support this vision, the final PGT&GI Plan will provide goals considered achievable over the next 5 to 10 years, and relevant to creating and encouraging a vibrant, healthy human and natural community that is sustained through innovative leadership and educated environmental stewardship.

Timeline of events:

- June 13, 2024-The PGT board had their last stakeholders meeting to go over the final draft for the parks master plan before Perez Planning & Design presents the latest report on June 17 at the mayor and council's policy meeting which the PGT board asked that 10 acres of city owned land (West Peachtree and Hunter Street) zoned for commercial development be included to the map highlighting city owned property that could be earmarked for greenspace, across all communities.

- June 17, 2024- Perez Planning & Design presented the final parks master plan draft report to Mayor and council which now includes the proposed implementation phase. Details include the following:

- Areas of low to high wealth across the city
- Funding proposed projects and review strategies for securing project funding

- July 15, 2024- Perez Planning & Design presented another final update to the parks master plan and the matter was referred to be on the August 5 Mayor and Council regular meeting.

Financial Impact

TBD – SPLOST with potential Grants

Consistent with Comprehensive Plan? (If applicable, please select which goal applies)

Comprehensive Plan Goal 1: Continue to define Norcross' unique sense of place, where nature-based and cultural assets are conserved and enhanced.

Comprehensive Plan Goal 2: Continue to Strengthen Norcross as a Livable, Inclusive, and Safe Environment

Comprehensive Plan Goal 3: Increase Opportunities for Travel via Different Modes within and Outside Community

Next Steps

Upon adoption/approval of the Parks, Greenspace, Trails, & Green Infrastructure Master Plan, seek direction from Mayor and Council on priority of tasks.

Attachments

CNPGTMP_Draft Final Report Presentation_July 2024

Update



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

City of Norcross

Legislation Details (With Details)

File #:	24-7027	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	8/5/2024 6:30 PM	In Control:	Mayor and Council
Title:	Fence Mural – Dumpster Enclosure at the Crossing Steakhouse		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report - Fence Mural – Dumpster Enclosure at the Crossing Steakhouse - Final](#)
2. [RFP - NPAC 24-03 - Fence Mural - Dumpster Enclosure at the Crossing Steakhouse](#)
3. [Recommendation - What's Up Norcross - Arthur Smith](#)

Title

Fence Mural – Dumpster Enclosure at the Crossing Steakhouse

Presenter

Liz Simpson

Motion

A motion to table item 24-7027 and reissue RFP-NPAC 24-03.



Mayor: Craig Newton • Mayor Pro Tem: Bruce Gaynor • Councilmember: Andrew Hixson • Councilmember: Josh Bare
Councilmember: Matt Myers • Councilmember: Marshall Cheek • City Manager: Eric Johnson • City Clerk: Monique Philip

Agenda Report

To: Mayor and Council

From: Yamily Mijes-O'Reilly, Norcross Public Arts Commission

Meeting Date: August 5, 2024 – Mayor and Council

Item No.: 24-7027

Title: Fence Mural – Dumpster Enclosure at the Crossing Steakhouse

CC: Eric Johnson, City Manager

Recommendation

Approve a recommendation from the Norcross Public Arts Commission (NPAC) to commission Arthur Smith, Soul Outkast, to complete the installation of the recommended mural on the dumpster enclosure located at the Crossing Steakhouse.

Background

The Norcross Public Arts Commission was approached by the City and asked to commission an artist to paint a mural on the dumpster enclosure located at the Crossing Steakhouse.

NPAC and the City of Norcross issued a public Call for Artists/Request for Proposals from June 6, 2024 – June 9, 2024, and received responsive proposals from two (2) artists: Desiree Udell and Arthur Smith Jr.

NPAC's recommendation is based on evaluating proposals using a specific scoring rubric to select the concept with the highest score.

The concept that has been chosen will work collaboratively with Norcross Gallery and Studios' highly anticipated photography contest. The chosen concept involves a pop-up art installation that will contribute to the progression and development of visual arts in the city. This installation aims to enrich the city's artistic landscape by showcasing diverse and innovative artistic expressions, creating an immersive and dynamic experience for art enthusiasts and the community as a whole.

Artist Selection Criteria

- Proposed design and colors are in keeping with surroundings
- Pricing is reasonable for the design, surface, and time/effort required
- Artist's availability and willingness to work collaboratively with NPAC
- Implementation plan and project dates are in line with expectations
- Vision statement is included and complete
- References can be validated and are positive



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

Financial Impact

\$2,100 to be absorbed by current NPAC budget.

Consistent with Comprehensive Plan?

1. Continues to define Norcross' sense of place
2. Continues to Strengthen Norcross as a Livable, Inclusive, and Safe Environment

Attachments

RFP - NPAC 24-03 - Fence Mural - Dumpster Enclosure at the Crossing Steakhouse

Recommendation - What's Up Norcross - Arthur Smith

Arthur Smith - Fence Mural Proposal

Desiree Udell - Fence Mural Proposal

Next Steps

Upon the Council's approval, the selected artist/artist group will be notified and asked to provide an updated installation timeline.

NPAC will coordinate with the City to have the dumpster enclosure pressure washed to ensure that the area is clean and prepared for the mural installation.

Update

Approve a request to table this item and approve the re-issuance of RFP NPAC 24-03: Dumpster Enclosure at the Crossing Steakhouse.



**City of Norcross &
NORCROSS PUBLIC ARTS COMMISSION**



**REQUEST FOR PROPOSALS (RFP)
(RFP – NPAC 24-03)**

**Fence Mural – Dumpster Enclosure at the
Crossing Steakhouse**

Title of Request for Proposals (RFP):
RFQ-NPAC 24-03:
Fence Mural – Dumpster Enclosure at the Crossing Steakhouse

Owner:
City of Norcross

Site Location:
40 South Peachtree Street Norcross, GA 30071

Issue Date:
Thursday, June 6, 2024, at 2:00 PM

Last Day/Time to Submit Questions:
Saturday, June 8, 2024, at 5:00 PM

RFQ Submission Due Date:
Sunday, June 9, 2024, at 5:00 PM

Contact for RFQ Questions:
Norcross Public Arts Commission
npac@norcrossga.net

Submission Requirements:
Proposals shall be submitted electronically to
shayla.alexis@norcrossga.net.

PROJECT OVERVIEW

About NPAC

The Norcross Public Arts Commission (NPAC) is a Norcross City commission with six active board members whose mission is to cultivate a growing, creative arts community while partnering with local artists, local galleries, and other Norcross boards. Our goal is to install public art that touches the heart of Norcross and leave a lasting impression with all who visit our city and parks. In so doing, we aim to weave a tapestry of creativity, community, and culture. At the core of this is the Norcross Master Arts & Cultural Plan—a visionary document adopted by the Mayor & Council in 2023.

About the Project Site

The Train Depot, now known as The Crossing Steak House, was originally built on the western side of the tracks. In November 1908, the original train depot caught fire in the middle of the night and burnt to the ground.

In 1909, it moved to its current location on the east side of the tracks. This depot in the early 1900s put the city of Norcross on the map.

Today, this train depot stands not just as a relic of the past, but as a testament to our community's resilience and adaptability. For 150 years, this building has been a hub, serving the local community and welcoming visitors from all over, a true symbol of our collective history.

Now, you can dine on Contemporary American Cuisine in an atmosphere as genuine as America itself.

Assignment

Located in the vicinity of the parking lot is a fenced enclosure containing a dumpster. The City of Norcross, in conjunction with NPAC, invites experienced and creative artists or artist teams to submit their proposals for consideration to design and paint attractive, fun-themed murals on the two forward-facing sides of this primarily wooded structure and use a solid color on the non-forward-facing two sides.

NPAC's goals for the dumpster enclosure mural:

- Beautify the parking lot and the view from surrounding neighbors
- Add a pop of color and liveliness to the area
- Develop a work of art that creates interactive experiences
- Create a lasting impression that encourages repeat visits
- Add excitement, energy, and a sense of adventure to the downtown area.

Project Overview

The dumpster enclosure is situated in the parking lot of Crossing Steakhouse, just beyond the restaurant's main entrance, and is visible from most local establishments in Historic Norcross.

Project Objectives

Expresses the values of the City of Norcross through the integration of art that fuels a sense of adventure, fun, and creativity.

Project Specifications

Media: Murals & Street Art, Appropriate for Outdoor Space,

The scope includes approximately 19-00-08/10-07-08 OR 228.5 inches long and 127.5 inches wide of fence enclosure; only the forward-facing sides will showcase murals while the additional two sides will be painted a solid color to provide continued cohesiveness.

The artwork will remain on display for six months to two years, depending on wear and tear, with installation tentatively planned for July to August 2024.

Project Budget

Not to exceed \$2,400.00

The budget is inclusive of the artist fee and all expenses for the production of the work, including but not limited to design, materials, supplies, equipment, fabrication, transportation, installation and labor, and insurance.

How to Apply

- Eligible artists will be Georgia based, reside in Georgia, or have ties to Georgia, however two of these three are required.
- Eligible artists will have experience with the requested medium and be able to explain special considerations for the surface in scope (i.e. Brick, concrete, wood, etc.).
- Eligible artists will represent and warrant that the artwork will be an original work of art by the artist.
- Eligible artists shall have previously created large-scale public art or exterior projects on their own or as an artist team.

- Eligible artists must be willing to meet contractual obligations, adhere to the budget and timeline agreed upon, weather permitting.
- Eligibility is open to artists 18 years or older and are eligible regardless of race, color, religion, national origin, gender, gender identification, military status, sexual orientation, marital status, or physical ability.
- Candidates must be eligible to work in the United States.

What to Include in Proposal

1. Resume – Include a professional resume for yourself and each team member, if applicable, highlighting relevant experience.
2. Supporting Works – Include images of 2-6 completed works of similar scale with an image identification sheet to describe each work. You may also submit renderings and proposals that are relevant.
3. Professional References - Three professional references who can speak to the applicant's qualifications and work ethic.
4. Artists Statement – An artist statement will be required by the artist who will be the principal contact and project manager. The statement should be a brief letter explaining how you meet the Artist Eligibility Requirements defined in this RFQ, why you want to be a part of this project, and how your vision can contribute to enhancing Norcross culture. If a team is applying, explain the team member's roles and why your team's experience makes you the best candidate for this project. (limit to 2 pages).
5. Vision Statement for this specific project – Include a brief narrative describing the intent or vision you have for this project and how it meets or exceeds the requirements stated.
6. Proposed Pricing - Include an itemized quote which accounts for all project expenses in the following categories: A) concept development fees, B) artist fees, C) materials, D) miscellaneous expenses. Submissions exceeding the identified project budget or that do not comply with the requirement for an itemized quote will not be accepted.
7. Project Timeline- Include a tentative schedule for project from inception to completion.

Deadline for Proposal Submissions

Sunday, June 9, 2024, at 5:00 PM

The required materials as stated above must be submitted electronically to shayla.alexis@norcrossga.net by 5:00 PM Eastern Standard Time (EST) on the submission deadline date.

For questions, please contact:

The Norcross Public Arts Commission at npac@norcrossga.net.

Selection Process

NPAC will consider all submissions based on completeness and adherence to the criteria below. Each of the four criteria identified on the scoring rubric below will be assessed on a scale of 1 to 5, resulting in a total score of 25.

Scoring Rubric

1. Professional Qualifications - Artist has relevant professional experience with similar projects (evaluated by resume, supporting works, and references). (5 Points)
2. Artist Eligibility - Artist meets eligibility criteria identified in the Request for Qualifications (evaluated by the artist statement). (5 Points)
3. Vision - The artist's vision is clear, compelling, and demonstrates adherence to the project objectives (evaluated by the vision statement). (5 Points)
4. Pricing - The artist's quote is itemized as defined, competitive, and reasonable for the design, surface, and time/effort required (evaluated by the pricing quote). (5 Points)
5. Project Timeline - Include a tentative schedule for project from inception to completion. (5 Points)

General Conditions:

- TBD by the City's legal team
- The City of Norcross reserves the right to reject all submittals and decline to award contracts for this project.

GATE CONCEPT DESIGN



A)



B)



Attachment: Recommendation - What's Up Norcross - Arthur Smith (24-7027 : Fence Mural



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Phillip

City of Norcross

Legislation Details (With Details)

File #:	24-7064	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	8/5/2024 6:30 PM	In Control:	Mayor and Council
Title:	Heritage Park Stairs Mural - Artist and Concept Design Recommendation		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report - Heritage Park Stairs Mural Recommendation](#)
2. [Request for Qualifications \(Phase I\)](#)
3. [Request for Concept Proposals \(Phase II\)](#)
4. [Recommended Artist and Concept](#)
5. [Cherry Chandra - Concept Proposal](#)
6. [Sky Design - Concept Proposal](#)

Title

Heritage Park Stairs Mural - Artist and Concept Design Recommendation

Presenter

Liz Simpson

Motion

A motion to Approve/Deny a recommendation to commission artist Mihkaela “Cherry” Chandra to complete a mural installation on the stairs of Heritage Park with the recommended design concept.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Phillip

Agenda Report

To: Mayor and Council

From: Kat Ash, Norcross Public Arts Commission (NPAC)

Meeting Date: August 5, 2024 – Mayor and Council

Item No.: 24-7064

Title: Heritage Park Stairs Mural – Artist and Concept Design Recommendation

CC: Eric Johnson, City Manager

Recommendation

Approve a recommendation from the Norcross Public Arts Commission to commission artist Mihkaela “Cherry” Chandra to complete the installation of a mural on the stairs of Heritage Park with the recommended concept design.

Background

Heritage Park is situated between the Norcross Community Center and City Hall, offering a peaceful retreat in the heart of the town. The park aims to provide a serene environment amidst a bustling downtown area, perfect for relaxation and community engagement. It is a canvas for public art installations that reflect the city's values, celebrate the park's natural beauty, and foster a sense of community. Integrating artwork with nature is encouraged to enhance the park's visual appeal and communal atmosphere.

Heritage Park, a beautiful and well-trafficked area, provides an ideal canvas for public works of art. The targeted exhibition space, a staircase leading from Lawrenceville Street up to College Street, is located in the median of a prime retail and civic corridor. The artwork, once installed, will remain on exhibition for a significant period of approximately ten (10) years, with installation tentatively planned for August 2024.

NPAC and the City of Norcross issued a public Call for Artists/Request for Qualifications "RFQ" on April 29, 2024 – May 24, 2024, and received responsive proposals from three (3) artist/artist groups: Sky Design, Marisa Mustard, and Cherry Chandra.

On June 14, 2024, a request for concepts was sent to qualified and responsive artists or artist groups. The submission deadline was Sunday, June 23, 2024, at 11:59 PM. Two concepts were received, scored objectively, and refined, with the leading artist being Mikhaela "Cherry" Chandra. NPAC's recommendation is based on the highest-scoring candidate from the Qualification and Concept scoring rubrics.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

Financial Impact

\$6,150, to be absorbed by existing NPAC budget.

Consistent with Comprehensive Plan?

1. Continues to define Norcross' sense of place
2. Continues to Strengthen Norcross as a Livable, Inclusive, and Safe Environment

Attachments

Request for Qualifications (Phase I)

Request for Concept Proposals (Phase II)

Recommended Artist and Concept

Cherry Chandra - Concept Proposal

Sky Design - Concept Proposal

Next Steps

Upon the Council's approval, the selected artist/artist group will be notified and asked to provide an updated installation timeline.

NPAC will coordinate with the City to have hanging tree limbs trimmed and stairs pressure washed to ensure that the area is clean and prepared for the mural installation.

Update



City of Norcross & NORCROSS PUBLIC ARTS COMMISSION



REQUEST FOR QUALIFICATIONS (RFQ-NPAC 24-02)

Heritage Park Stairs Mural

Title of Request for Qualifications (RFQ):
RFQ-NPAC 24-02: Heritage Park Stairs Mural

Owner:
City of Norcross

Site Location:
10 College Street NW, Norcross GA 30071
positioned between Norcross Community Center and
City Hall

Issue Date:
Monday, April 29, 2024, at 12:00 PM

Last Day/Time to Submit Questions:
Friday, May 17, 2024, at 12:00 PM

RFQ Submission Due Date:
Friday, May 24, 2024, at 12:00 PM

Contact for RFQ Questions
Norcross Public Arts Commission
npac@norcrossga.net

Submission Requirement
Proposals shall be submitted electronically to
shayla.alexis@norcrossga.net.

PROJECT OVERVIEW

Assignment

The City of Norcross invites experienced and creative artists or artist teams to submit their qualifications for consideration in a significant public art project. This project aims to enhance the cultural landscape of our city and contribute to the vibrancy and identity of our community.

The Norcross Public Arts Commission ("NPAC") is seeking proposals to overlay a public work of art on the vertical stair risers connecting Lawrenceville St to College St.

Budget

Not to exceed \$6,150.00

Semifinalists will receive a \$750 honorarium to develop project proposals.

The budget is inclusive of the artist fee and all expenses for the production of the work, including but not limited to design, materials, supplies, equipment, fabrication, transportation, installation, and insurance.

As part of our commitment to transparency, cost-effectiveness, and quality assurance, it is a requirement for all projects to obtain a minimum of three quotes from reputable suppliers or service providers. This process ensures thorough consideration of options, allowing for informed decision-making and optimal resource allocation. By obtaining multiple quotes, we aim to promote fair competition, mitigate risks, and enhance the overall success of the project.

About NPAC

The Norcross Public Arts Commission (NPAC) is a Norcross City commission with seven active board members whose mission is to cultivate a growing, creative arts community while partnering with local artists, local galleries, and other Norcross boards. Our goal is to install public art that touches the City of Norcross and leaves a lasting impression on all who visit our City and parks. In so doing, we aim to weave a tapestry of creativity, community, and culture. At the core of this is the Norcross Master Arts & Cultural Plan—a visionary document adopted by the City Council in 2023.

Project Overview

The selected artist or artist team will have the opportunity to design and create a permanent or semi-permanent art installation prominently displayed in Heritage Park. The artwork should be innovative, thought-provoking, and reflective of the spirit and character of our city.

Heritage Park, situated between the Norcross Community Center and City Hall, is both beautiful and well-trafficked, ensuring an ideal canvas for public works of art. The targeted exhibition space consists of a staircase leading from Lawrenceville Street up to College Street, in the median of a prime retail and civic corridor. The artwork will remain on exhibition for approximately ten (10) years, with installation tentatively planned for August - September 2024.

Heritage Park is a small pocket park located between Norcross City Hall and Norcross Community Center, positioned on the hill across College Street. The park is on an axis with City Hall and provides a shaded seating area for employees of the City to eat lunch. It is also used by the City and its citizens as a spring and summer event venue. The park employs a graded terrace between Lawrenceville Street and the Community Center above. The terrace is surrounded by low walls and beautiful native flowers and plants. Heritage Park is a major focal point for the City and can be seen from all the windows in City Hall.

Project Objectives

Expresses the values of the City of Norcross.

Integration of art that celebrates natural beauty and fosters a sense of community in a way to connect with the surrounding environment will be paramount.

Project Specifications

Media: Murals & Street Art, Appropriate for Outdoor Space, Permanent.

The scope includes over 500 ft of retaining walls, steps, railings, lighting and site furnishings selections. The project would be 144 square foot measurement with painting on the front face of each step. Total steps: 35

How to Apply

- Eligible artists will be Georgia based, reside in Georgia, or have ties to Georgia, however two of these three are required.
- Eligible artists will have experience with the requested medium and be able to explain special considerations for the surface in scope (i.e. Brick, concrete, wood, etc.).
- Eligible artists will represent and warrant that the artwork will be an original work of art by the artist.
- Eligible artists shall have previously created large-scale public art or exterior projects on their own or as an artist team.
- Eligible artists must be willing to meet contractual obligations, adhere to the budget and timeline agreed upon, weather permitting.
- Eligibility is open to artists 18 years or older and are eligible regardless of race, color, religion, national origin, gender, gender identification, military status, sexual orientation, marital status, or physical ability.
- Candidates must be eligible to work in the United States.

What to Include

1. Resume – Include a professional resume for yourself and each team member, if applicable, highlighting relevant experience.
2. Supporting Works – Include images of 2-6 completed works of similar scale with an image identification sheet to describe each work. You may also submit renderings and proposals that are relevant. Concept development for the proposed project is NOT required at this stage.
3. Professional References - Three professional references who can speak to the applicant's qualifications and work ethic.
4. Artists Statement – An artist statement will be required by the artist who will be the principal contact and project manager. The statement should be a brief letter explaining how you meet the Artist Eligibility Requirements defined in this RFQ, why you want to be a part of this project, how your vision can contribute to enhancing Norcross culture. If a team is applying, explain the team member's roles and why your team's experience makes you the best candidate for this project. (limit to 2 pages).
5. Vision Statement for this specific project – Include a brief narrative describing the intent or vision you have for this project and how it meets or exceeds the requirements stated.
6. Proposed Pricing - Include an itemized quote which accounts for all project expenses in the following categories: A) concept development fees, B) artist fees, C) materials, D) miscellaneous expenses. Submissions exceeding the identified project budget or that do not comply with the requirement for an itemized quote will not be accepted.
Proposals shall be submitted electronically to shayla.alexis@norcrossga.net.

Proposal Specifics:

<https://www.norcrossga.net/794/Norcross-Public-Arts-Commission-NPAC>

Deadline

Friday, May 24, 2024 at 12:00 PM

The required materials as stated above must be submitted electronically to shayla.alexis@norcrossga.net by 12:00 PM Eastern Standard Time (EST) on the submission deadline date.

For questions, please contact:

The Norcross Public Art Commission at: npac@norcrossga.net

Selection Process

NPAC will consider all submissions based on completeness and adherence to the criteria below. Each of the four criteria identified on the scoring rubric below will be assessed on a scale of 1 to 5, resulting in a total score of 20. The leading three to five submissions will advance to the next stage in the process, Request for Concept Development. Advancing candidates will be notified by email according to the selection timeline below.

Scoring Rubric

1. Professional Qualifications - Artist has relevant professional experience with similar projects (evaluated by resume, supporting works, and references). (5 Points)
2. Artist Eligibility - Artist meets eligibility criteria identified in the Request for Qualifications (evaluated by the artist statement). (5 Points)
3. Vision - The artist's vision is clear, compelling, and demonstrates adherence to the project objectives (evaluated by the vision statement). (5 Points)
4. Pricing - The artist's quote is itemized as defined, competitive, and reasonable for the design, surface, and time/effort required (evaluated by the pricing quote). (5 Points)

Proposals shall be submitted electronically to shayla.alexis@norcrossga.net.

	The City of Norcross reserves the right to reject any and all submittals and decline to award contracts for this project.
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**City of Norcross &
NORCROSS PUBLIC ARTS COMMISSION**



**REQUEST FOR PROPOSALS
(RFP-NPAC 24-04)**

Heritage Park Stairs Mural

**Phase II:
Concept Drawings**

Project Design Objectives

1. Expresses the values of the City of Norcross.
2. An integration of art that celebrates the park's natural beauty and fosters a sense of community in a way that connects with the surrounding environment will be paramount.
3. Creates a destination worthy of visiting, capturing on camera, and sharing with others.
4. Increases awareness and foot traffic of this space and makes it an area where the community and visitors want to spend more time.
5. Accentuates the beauty of the surrounding area.

Location & Project Overview

"Heritage Park, situated between the Norcross Community Center and City Hall, is both beautiful and well-trafficked, ensuring an ideal canvas for public works of art. The targeted exhibition space consists of a staircase leading from Lawrenceville Street up to College Street, in the median of a prime retail and civic corridor.

Concept Development Fee

\$750.00 (\$250 per semifinalist)

A concept development fee will be presented to each semifinalist to cover the costs and fees associated with concept development. For each concept presented, a minimum of one rendering, drawing, sketch, or maquette shall be provided.

The artwork/image submitted by the artist upon payment would succeed to the interest of the City of Norcross as owner.

How to Submit Concepts / What to Include:

The scope of work for the concept development phase includes the following

1. Concept Statement: A written description outlining the artistic vision, theme, and intent behind the proposed concept.
2. Visual Representation: Renderings, sketches, or digital images illustrating the proposed concept from multiple perspectives. If the project is multi-dimensional, a scaled-down maquette representation of the proposed artwork provides a tactile and visual understanding of its form and composition.
3. Site Analysis: Documentation of research and analysis conducted on the designated site, including photographs, maps, and observations.
4. Materials and Methods: Specification of materials to be used in the artwork's construction and fabrication techniques to be employed.
5. Final Budget Estimate: A detailed breakdown of anticipated costs associated with realizing the concept, including materials, labor, and installation.
6. Timeline: A proposed timeline outlining key milestones and deadlines for the completion of the project, from concept development to installation.

Submit Concepts to:

The Norcross Public Art Commission at: npac@norcrossga.net

Submission Deadline:

Sunday, June 23, 2024, 11:59 pm

As stated above, the required materials must be submitted electronically by 11:59 p.m. Eastern Standard Time (EST) on the submission deadline date.

For Questions, Please Contact:

The Norcross Public Art Commission at: npac@norcrossga.net

Selection Process

NPAC will consider all submissions based on completeness and adherence to the criteria below. Each of the four criteria identified on the scoring rubric below will be assessed on a scale of 1 to 5, resulting in a total score of 30. The leading concept/vendor will secure NPAC's recommendation for approval by City Council. The winning candidate will be notified by email according to the selection timeline below.

Scoring Rubric

1. Creativity: The originality and uniqueness of the concept. (5 points)
2. Feasibility: The practicality and achievability of implementing the concept within the given constraints (budget, timeline, technical requirements). (5 points)
3. Maintenance: The ease of maintenance, associated costs to maintain, and durability of the concept over time. (5 points)
4. Relevance: The proposed concept design meets all stated project objectives. (This project has 3 defined objectives, each worth 5 points, totaling 15.)

The City of Norcross reserves the right to reject any and all submittals and decline to award contracts for this project.

Selection Timeline**Date of Issue**

Friday, June 14, 2024

Last Day to Submit Questions

Friday, June 21, 2024, at 5:00 PM

Submission Deadline

Sunday, June 23, 2024, at 11:59 PM

NPAC Finalist Selection Date

Tuesday, June 25, 2024

Notification of Selected Candidate(s)

Tuesday, August 6, 2024

HERITAGE PARK

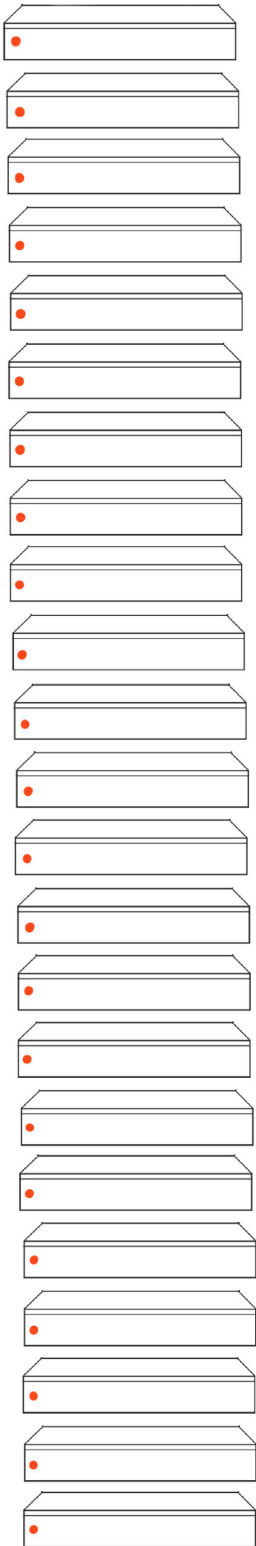
10 College St NW Norcross, GA 30071



STEPS DIAGRAM REFERENCE

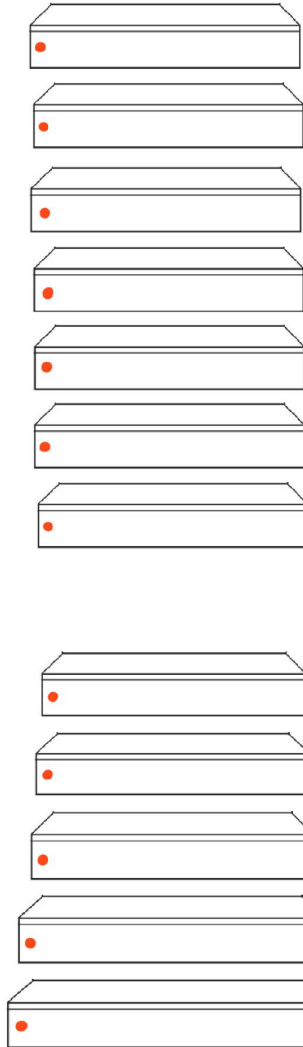
Bottom Section

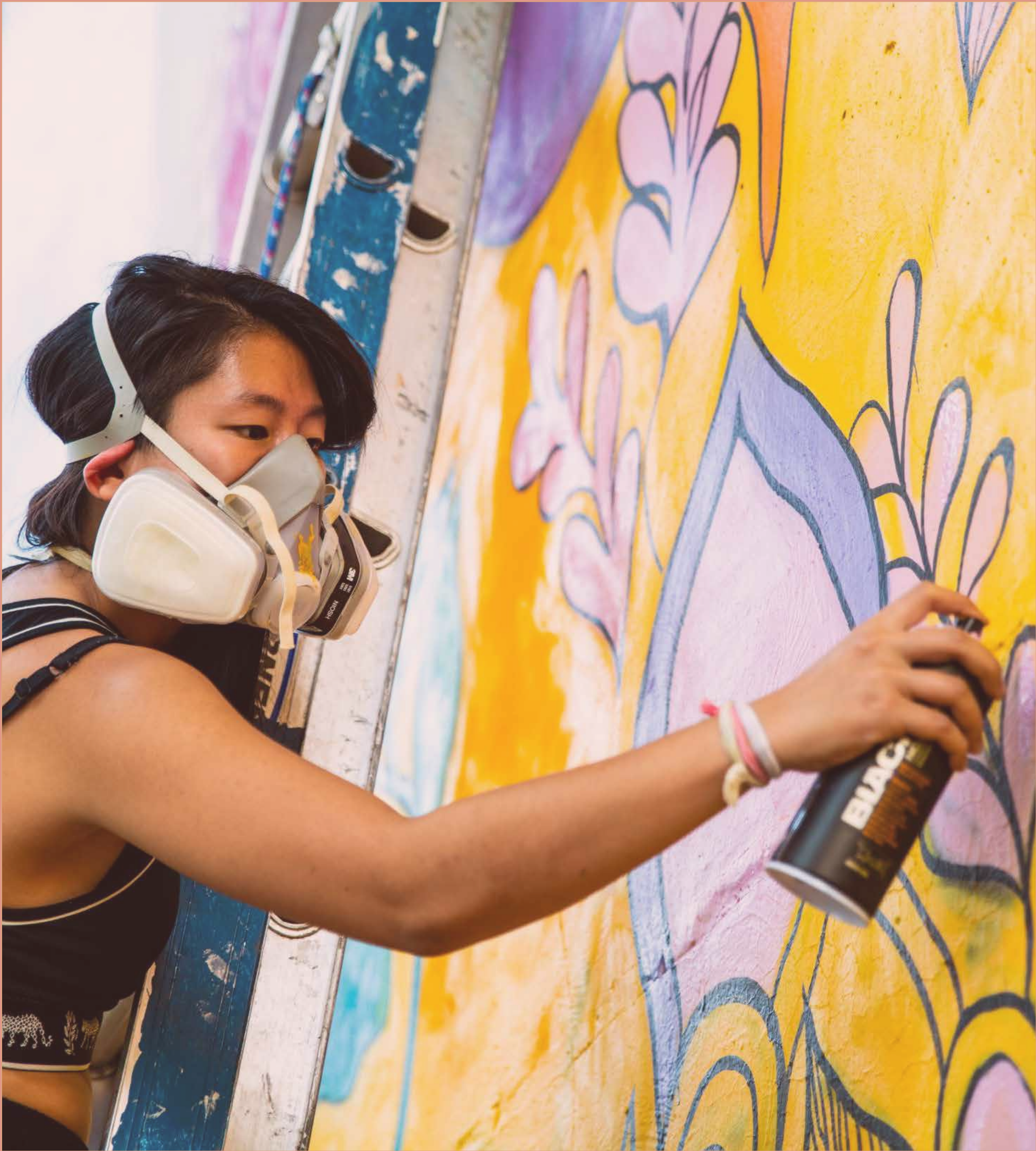
Red indicates the front face of the steps and where the mural will be painted



STEPS DIAGRAM REFERENCE**Top Section**

Red indicates the front face of the steps and where the mural will be painted.
Towards the bottom of the top section, the steps become wider.





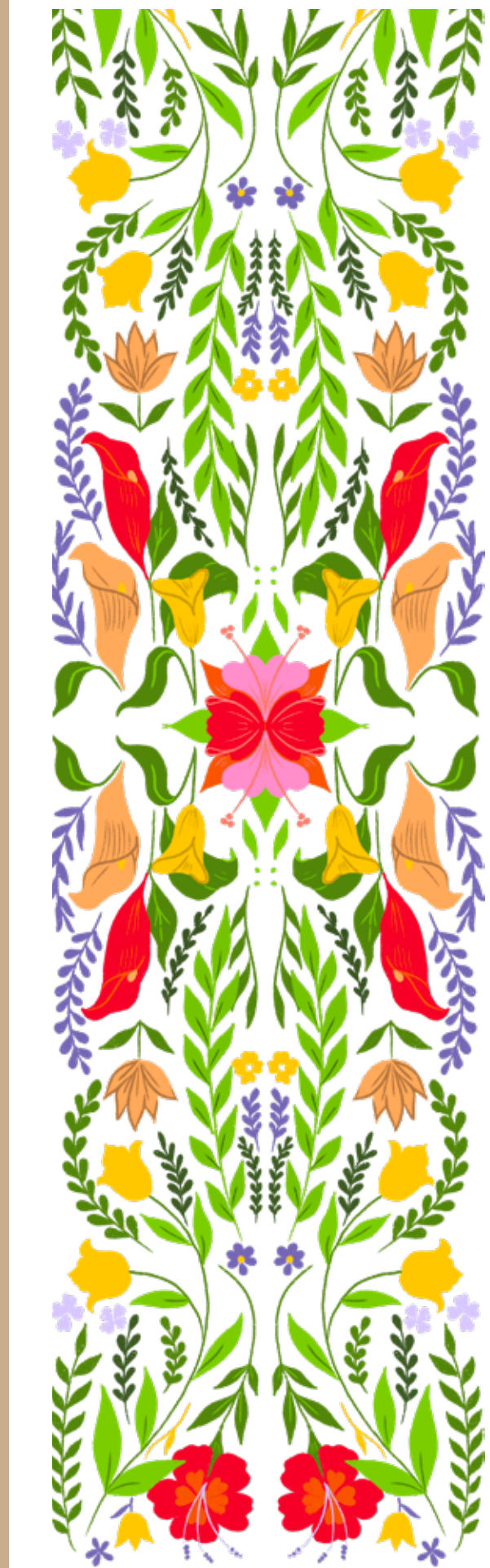
Mikhaela Cherry

Cherry is an artist based in Atlanta, GA, originally from Jakarta, Indonesia. She has been working as a mural artist for the past 5 years and have had multiple works exhibited internationally. She had the pleasure of working with amazing brands internationally and locally such as Instagram, Rimowa, Art on the Atlanta Belt-Line, and No18 Coworking Space. Other than murling, she is also well-versed in the realm of graphic design and marketing.

Cherry is currently pursuing her Master's degree in Illustration and Graphic Design & Visual Experience in Savannah College of Arts and Design Atlanta.

01

Design + Render



Since the stair case has 2 parts, the design at the top can be duplicated for the bottom part and filled in with more florals and foliage.



The artist has the liberty to adjust the design on the site if necessary that could be caused by the uneven shape of the staircase.

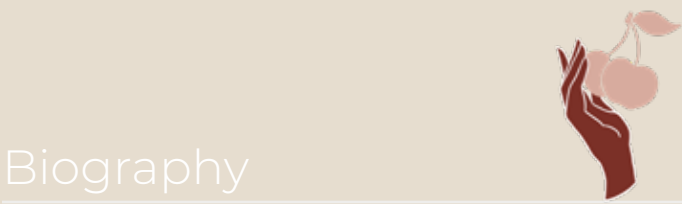
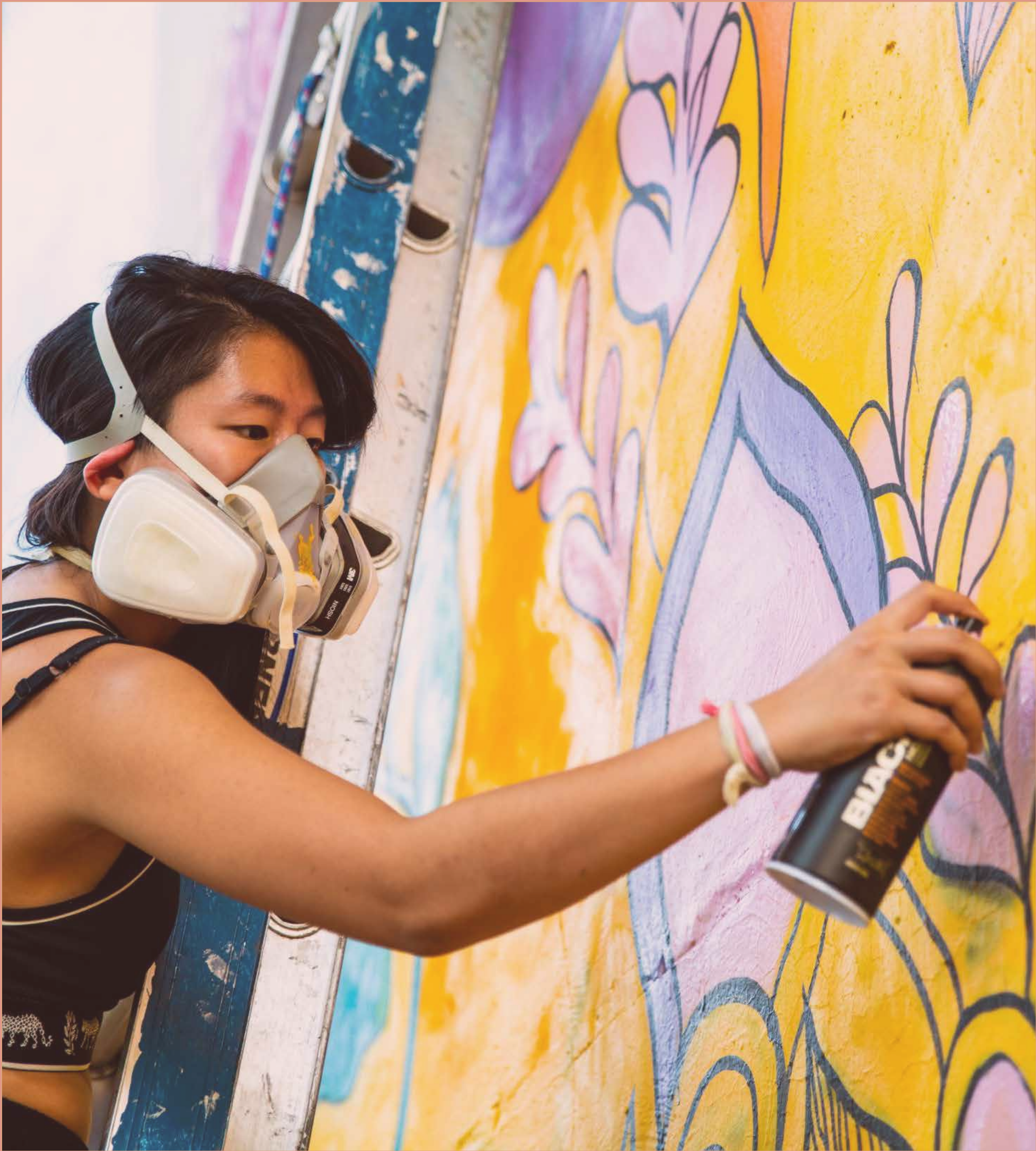


2024

Project proposal

Client: Norcross Art Commission
Date: June 22nd 2024





Mikhaela Cherry

Cherry is an artist based in Atlanta, GA, originally from Jakarta, Indonesia. She has been working as a mural artist for the past 5 years and have had multiple works exhibited internationally. She had the pleasure of working with amazing brands internationally and locally such as Instagram, Rimowa, Art on the Atlanta Belt-Line, and No18 Coworking Space. Other than murling, she is also well-versed in the realm of graphic design and marketing.

Cherry is currently pursuing her Master's degree in Illustration and Graphic Design & Visual Experience in Savannah College of Arts and Design Atlanta.

01

Artist Statement

As a Georgia-based artist, I find boundless inspiration in the rich tapestry of this state's history, communities, and natural landscapes. Specializing in [requested medium], I approach each project with a deep understanding of its surface, whether it be brick, concrete, or wood, ensuring that my art not only complements but also enhances its environment.

With a portfolio boasting large-scale public art installations and exterior projects, including the creation of a monumental mural spanning 18,800 square feet in Savannah, GA, I have proven my ability to bring ambitious visions to life while adhering to budgets and timelines, even in the face of unpredictable weather conditions. My artistic vision is rooted in creating a vibrant celebration of Georgia's natural beauty, symbolizing the city as a lush oasis amidst verdant landscapes. Influenced by my zentangle style, I aim to in-

fuse the artwork with intricate patterns and organic forms, inviting viewers to explore the interconnectedness of urban life and the surrounding environment.

Embracing diversity and inclusion, I believe in creating art that fosters unity and belonging, transcending barriers of race, gender, and background. Committed to professionalism and integrity, I approach each collaboration with dedication and respect for all voices involved. As an artist eligible to work in the United States, I am eager to continue contributing to Georgia's cultural landscape, creating meaningful experiences that resonate with audiences and enrich our shared spaces.

+1 415 319 2601

mikhaela.cherry@gmail.com



World 50 / Atlanta, GA / March 2023 - Present

- Successfully solve multiple complex problems for Safety features including alerts, location sharing, and crash detection
- Conceptualized and iterated Safety features for the highest tier plan

- Participated in competition to develop Community Tree healthcare app during COVID-19 pandemic remotely
- Directed UX design and illustration for team of 6, including designing logo, visualizing and implementing illustrations, and mapping seamless user journey.
- Tracked team progress and productivity through Slack, increasing productivity by 20% over one month

No18 Luxury Coworking Space - Atlanta & Singapore
Dogtopia Daycare Mural - Atlanta
Instagram #KindComment Campaign - Jakarta

Conducted market research for brand development and designed and standardized branding illustrations including custom illustrations for primary user interface library.

Monitored team's productivity with Slack, ultimately boosting productivity by 100% to complete project two weeks ahead of deadline.

Supervised two direct reports and oversaw two additional team members.

Assisted marketing department on 3D Max event space design project for Bourjois makeup product launch, contributing to 20% product sales increase with 3D rendering model of commercial vendor stands.

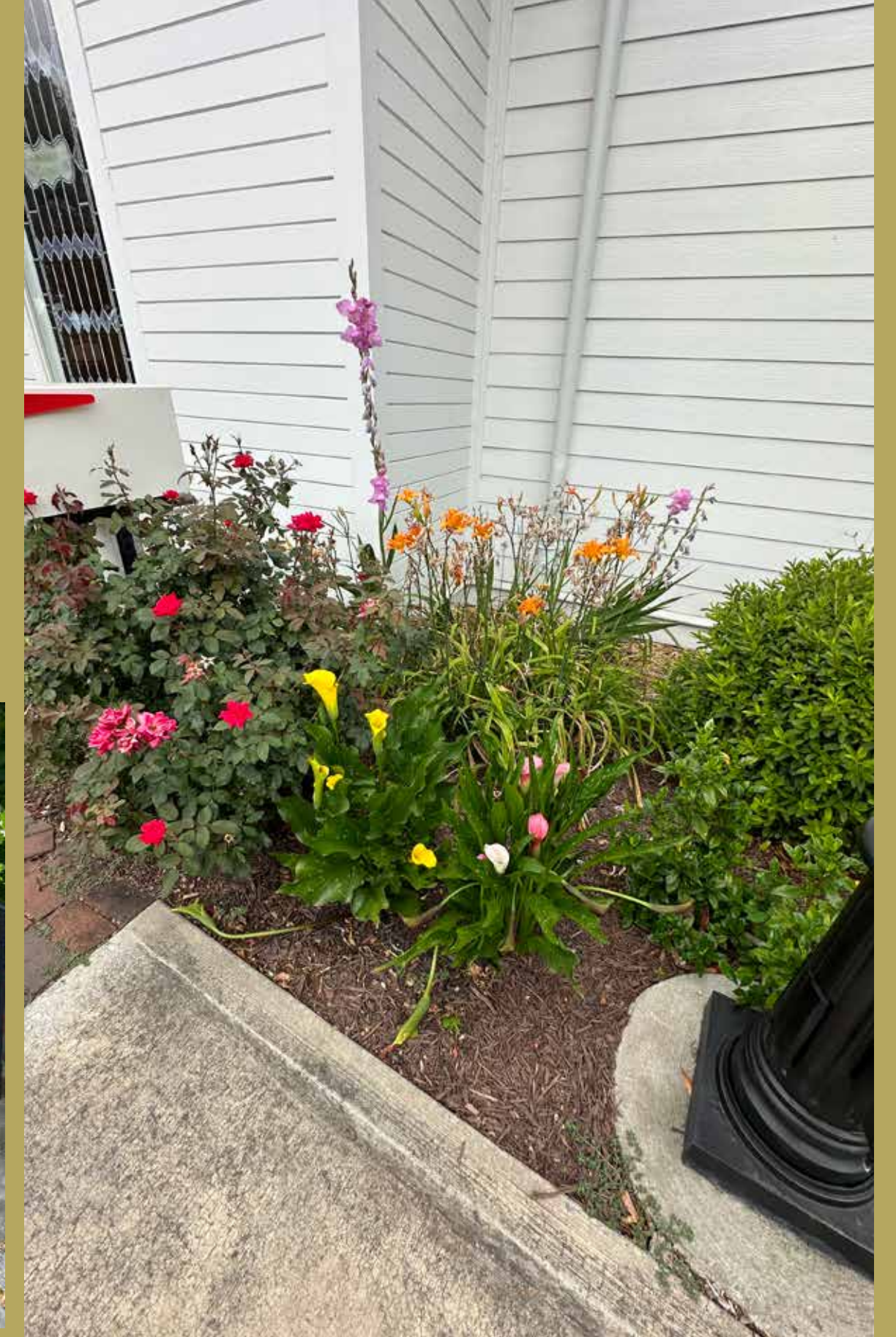
Co-directed team of 25 to manage \$20K event promotion for beauty influencer featuring including inviting selected influencers to event and designing promotional marketing materials.

BACHELOR OF FINE ARTS IN FASHION
MARKETING AND MERCHANDISING
Raffles Design Institute
Shanghai, China

Homeward Bound Group Exhibition
Melbourne, Australia
2018

Site Analysis

- The staircase tucked between the community center and city hall is surrounded by beautiful trees and a garden, making it an ideal location for photoshoots.
- The stunning florals found in the surrounding area serve as a wonderful inspiration for the mural design, contributing to its vibrant and natural aesthetic.
- The lively and vibrant atmosphere of downtown Norcross, with its diverse food choices and independent shops, truly encapsulates the beauty and charm of the area, making it a perfect backdrop for the mural.



Concept Design

For the mural design at Heritage Park in downtown Norcross, I draw inspiration from the vibrant natural florals such as calla lilies, lavender, and Chinese hibiscus. These flowers and their vivid colors will beautifully enhance the park's surroundings. Positioned at the heart of downtown Norcross, Heritage Park serves as a central symbol of community. To reflect this, I am creating a design with quadrant symmetry, ensuring a captivating focal point at the center.

The choice of calla lilies, lavender, and Chinese hibiscus is significant. In Greek culture, the calla lily represents life and magnificent beauty, while lavender symbolizes purity, devotion, and grace. The Chinese

hibiscus, on the other hand, celebrates success and serves as a nod to the ephemeral nature of achievement. When I first visited downtown Norcross, I was struck by the lively and vibrant atmosphere, with many people enjoying the park. The meanings of these flowers perfectly encapsulate the feelings I experienced during my visit, bringing a sense of life, vibrancy, and celebration to the mural. These beautifully drawn murals will make a fantastic addition to the park, providing a picturesque backdrop for wedding photoshoots and intimate events, adding a unique charm and elegance to any occasion.

03

Design + Render



Since the stair case has 2 parts, the design at the top can be duplicated for the bottom part and filled in with more florals and foliage.



The artist has the liberty to adjust the design on the site if necessary that could be caused by the uneven shape of the staircase.



Deliverable

Illustration

The artists will develop a stunning illustration that follows your core beliefs by matching the organization’s overall tone and vibe. The illustration will incorporate logo treatment provided by the client if needed.

The process will take 20 hours to complete the final illustration. You are welcome to input as much or as little as you like into the illustration development process. During this process, the artist will take your strict guidance and follow your vision, or let the artist run wild and drive the creative process, creating cohesive imagery for your brand story.

Proposed Timeline

Mural

- Phase I:** Meeting with staff to go over design, schedule, and material shopping.
- Phase II:** Preparation of the site which include cleaning, repainting the wall, and outlining the mural (in the evening). Power source will be needed during this phase.
- Phase III:** Painting and completion.

The mural will be expected to take place in Summer/Fall 2024. The process is projected to take a total of 8 days (4 hours each day). **If selected by Aug 6th**, the artist can start as soon as **August 16th-24th**. The date is negotiable depending on the client’s need.

50% deposit is expected at least **1 week** prior to purchase the materials. Power source may be needed for projection in the first day of work as stated on Phase II. The artist will be able to tag her name/IG handle on the mural.

Pricing

Base price	Unit Price	Quantities	
Artist fee	\$150/hour	32 hrs	\$4,800
Paint BEHR Ultra paint. 2 coats application.	\$27	15	\$405
Paint brush Wooster 2 in pro	\$12	20	\$240
Frog tape To ensure the top part of the stairs stays clean	\$25	1	\$25
Plastic mask Scotch-blue pre taped plastic	\$10	3	\$30
Cleaning rag HDX multi-purpose towell	\$10	1	\$10
Chalk markers Used for design outline	\$15	1	\$15
Paint cups Handy brand from Home Depot. The cups will be used to put paint and water.	\$3	20	\$60
Bucket HDX brand from home depot to put water to clean the brush	\$6	2	\$12
Paint roller kit To cover the front part of the stairs	\$17.49	1	\$17.49
Gas Mileage 56 miles back and forth for 8 days/32 hrs	\$3.29/gallon	56 miles/8 days	\$55
TOTAL			\$5,669

Materials

BEHR Ultra exterior waterproof paint. To ensure the quality of the color and durability. Double coat application.

Coating: Commercial acrylic paint can last up to 7-8 years out-door without coating.

HDX Ceaning rag, Scotch-blue pre taped plastic, Frog tape, Wooster 2in paint brush, Handy paint cups, HDX bucket, HDX multi-purpose towel, Chalk markers.

Methods

On phase II, the artist will outline the design with doodle method (in case there’s no power source nearby) using the chalk markers. The artist will paint the front part of the stairs white using roller paint. After the facade has been painted white, The artist will use the acrylic exterior waterproof paint and double coat the application to ensure the longevity of the mural.

Previous Work



Selected Clients

Rimowa, 2016

<http://www.neighbourlist.com/2016/11/rimowa-introduces-new-bossa-nova-re-turns-nature-wwf-indonesia/>



Instagram, 2017

<https://www.thejakartapost.com/life/2017/10/01/three-indonesian-artists-featured-on-instagram-kind-comments-campaign.html>



Atlanta: Dogtopia West Midtown, No18 Luxury Coworking Space, Artober MET Atlanta, The Exchange Midtown, Art in Beltline, Inc.

International: Artotel Jakarta + Bali, Instagram Indonesia, Rimowa Indonesia, Leafwell Jakarta, Vietnam Backpacker Hostel, Dojo Coworking Space, Sahid Jaya

Thank you! Let's work together.

✉ mikhaela.cherry@gmail.com
🌐 mikhaelacherry.com
☎ 415-319-2601
📷 @mikhaelacherry



References Contact

Kaitlyn Patrick (Dogtopia West Midtown)
kaitlyn.patrick@dogtopia.com

Ariel Ramirez (No. 18 Coworking space)
ariel.ramirez@no18.com

Rachel Evans (SCAD Art Sales)
revans@scad.edu

Shane Shamloufar (The Exchange Apartment)
cdexchange@liverangewater.com



Heritage Park Stair Mural RFP-NPAC 24-04 Response

skydesign
55 Ivan Allen Jr Blvd NW, Suite 100
Atlanta, GA 3038

Eric Randall Morris, Associate
emorris@skydesigngraphics.com

Tiffany Chen, Vice President/Principal
tchen@skydesigngraphics.com

06.21.2024

RFP Design Guidelines	Word Associations		
1. Expresses the values of the City of Norcross	COMMUNITY	ENVIRONMENT	ARTS & CULTURE
2. An integration of art that celebrates the park’s natural beauty and fosters a sense of community in a way that connects with the surrounding environment will be paramount.	NATURE	ACTIVE	“A PLACE TO IMAGINE”
3. Creates a destination worthy of visiting, capturing on camera, and sharing with others.	CONNECTION	“STEWARDS OF THE WHOLE”	INSTAGRAM-WORTHY
4. Increases awareness and foot traffic of this space and makes it an area where the community and visitoes want to spend more time.	LIFESTYLE	DIVERSE	CELEBRATORY
5. Accentuates the beauty of the surrounding area.	CAPTIVATING	VIBRANT	DESTINATION
	SMALL TOWN	OPTIMISM	LONG-LASTING

HERITAGE PARK STAIR MURAL CONCEPTS

Project Fee, Schedule & Specifications

Project Fees	
Design Fees	\$3,000.00
Implementation Fees	\$3,150.00
Project Total	\$6,150.00

Project Schedule	
June 21, 2024 RFP NPAC 20-04 Response Submitted (Deliverable #1)	
August 6, 2024 Notification of Selected Candidate	
August 7-14, 2024 Kick-off Session (Meeting #1)	(1 week)
August 14-23, 2024 Design Refinement 1 (Deliverable #2)	(1.5 weeks)
August 26-30, 2024 Design Review 1 (Meeting #2)	(1 week)
September 3-6, 2024 Design Refinement 2 (Deliverable #3)	(1 week)
September 9-27, 2024 Material Submittals & Artwork	(3 weeks)
September 30-October 11, 2024 Installation	(2 weeks)
Project Timeline Project Schedule assumes immediate design kick-off, and prompt client feedback from meetings.	(9-10 weeks)

Project Materials
Epoxy-based paints provide high durability and stain resistance, making them ideal for garage or patio floors. Masonry paints are designed for brick and other masonry applications, but also provide effective coatings for concrete. All surfaces will be cleaned and dry in preparation for installation. A sealant and/or edge guards for the stair treads are recommended for further longevity of design.



County Logo



Gwinnett

City Logo



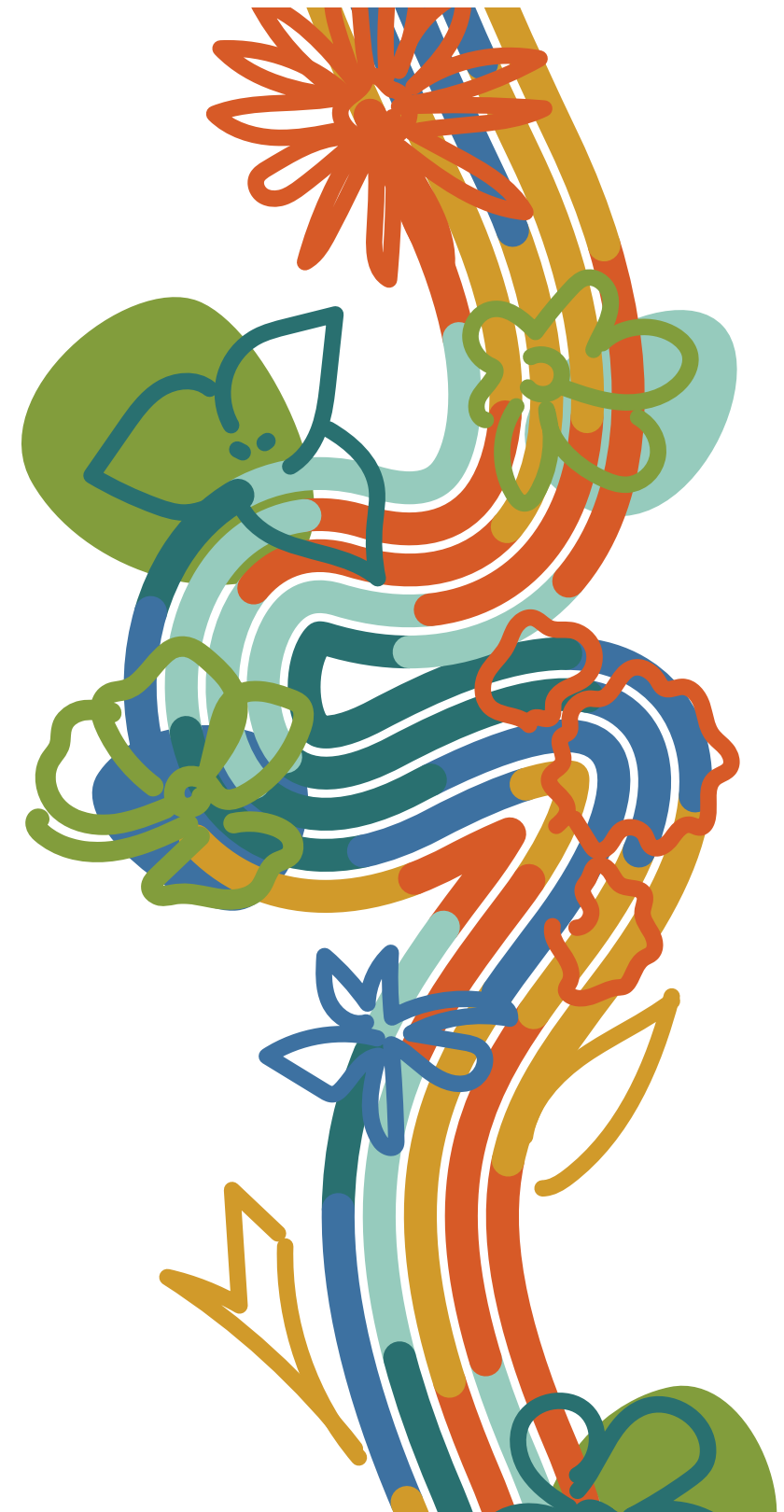
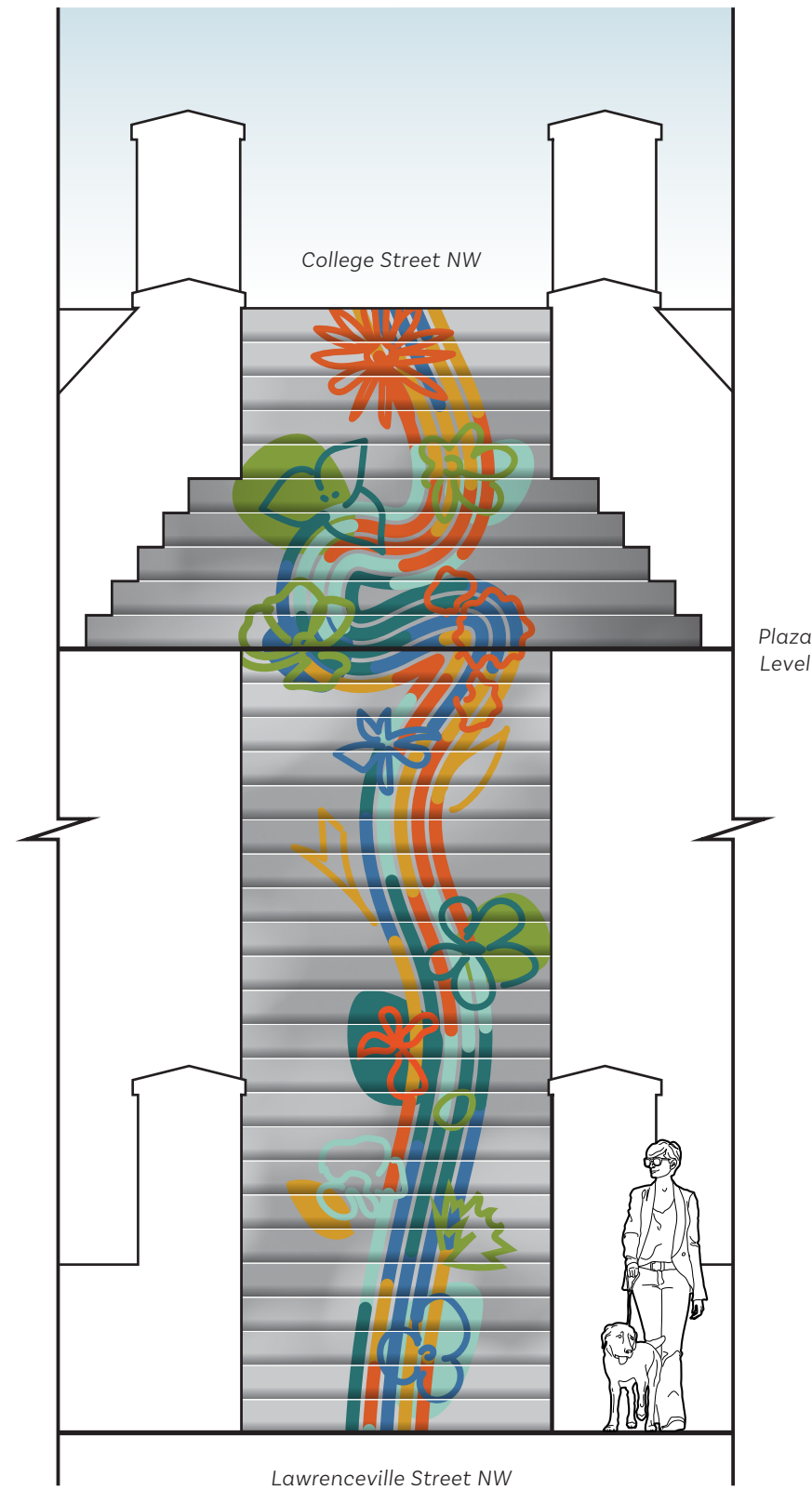
NORCROSS
a place to imagine

Commission Logo



npac
norcross public arts commission

Option 1 - A Walk Through Color and Nature

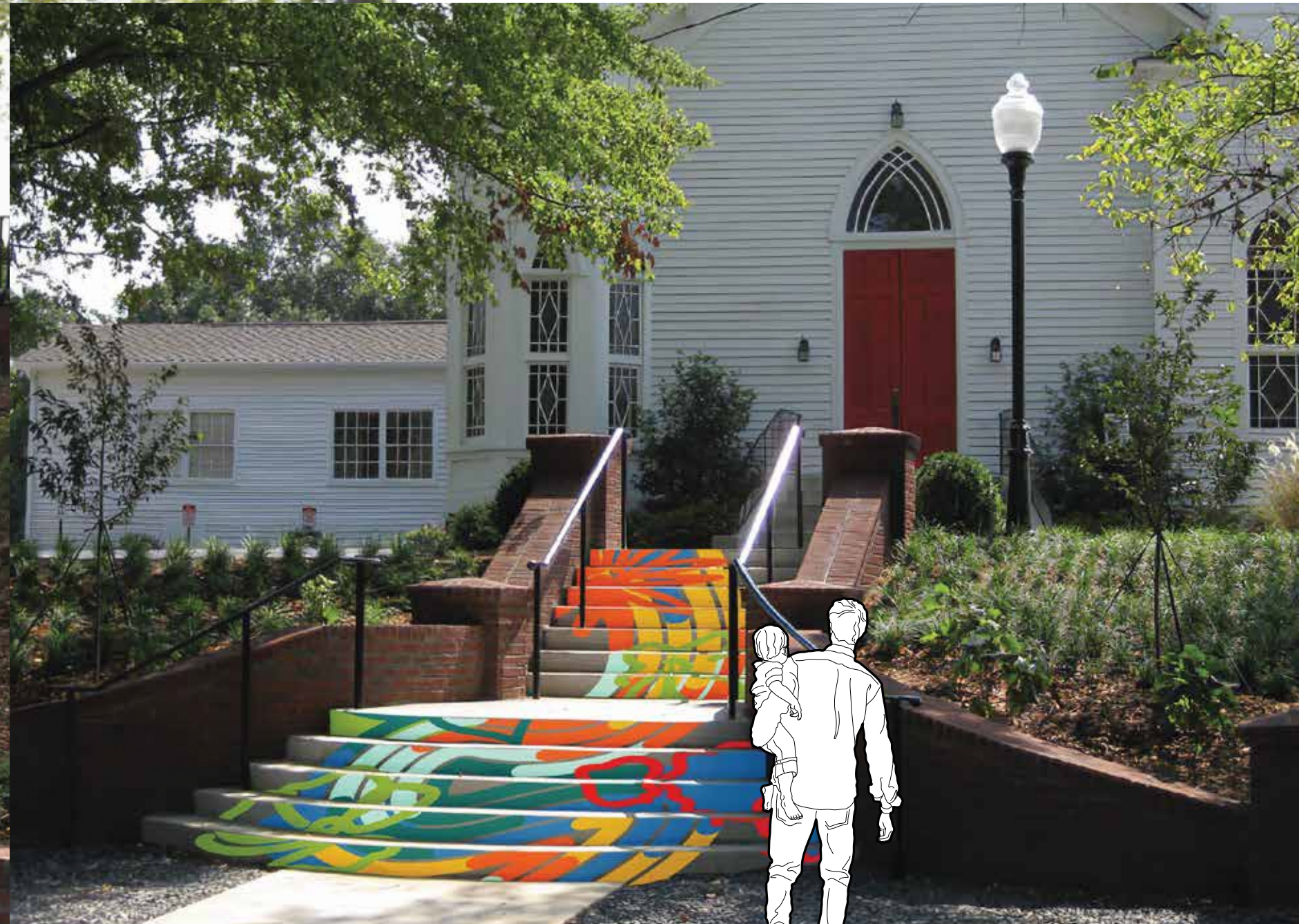


1 Heritage Park Stair Mural - Full Graphic Layout
SCALE: NTS

2 Heritage Park Stair Mural - Opt 1, Front Elevation
SCALE: 1/4" = 1'-0"

3 Heritage Park Stair Mural - Detail Zoom
SCALE: NTS

Option 1 - A Walk Through Color and Nature

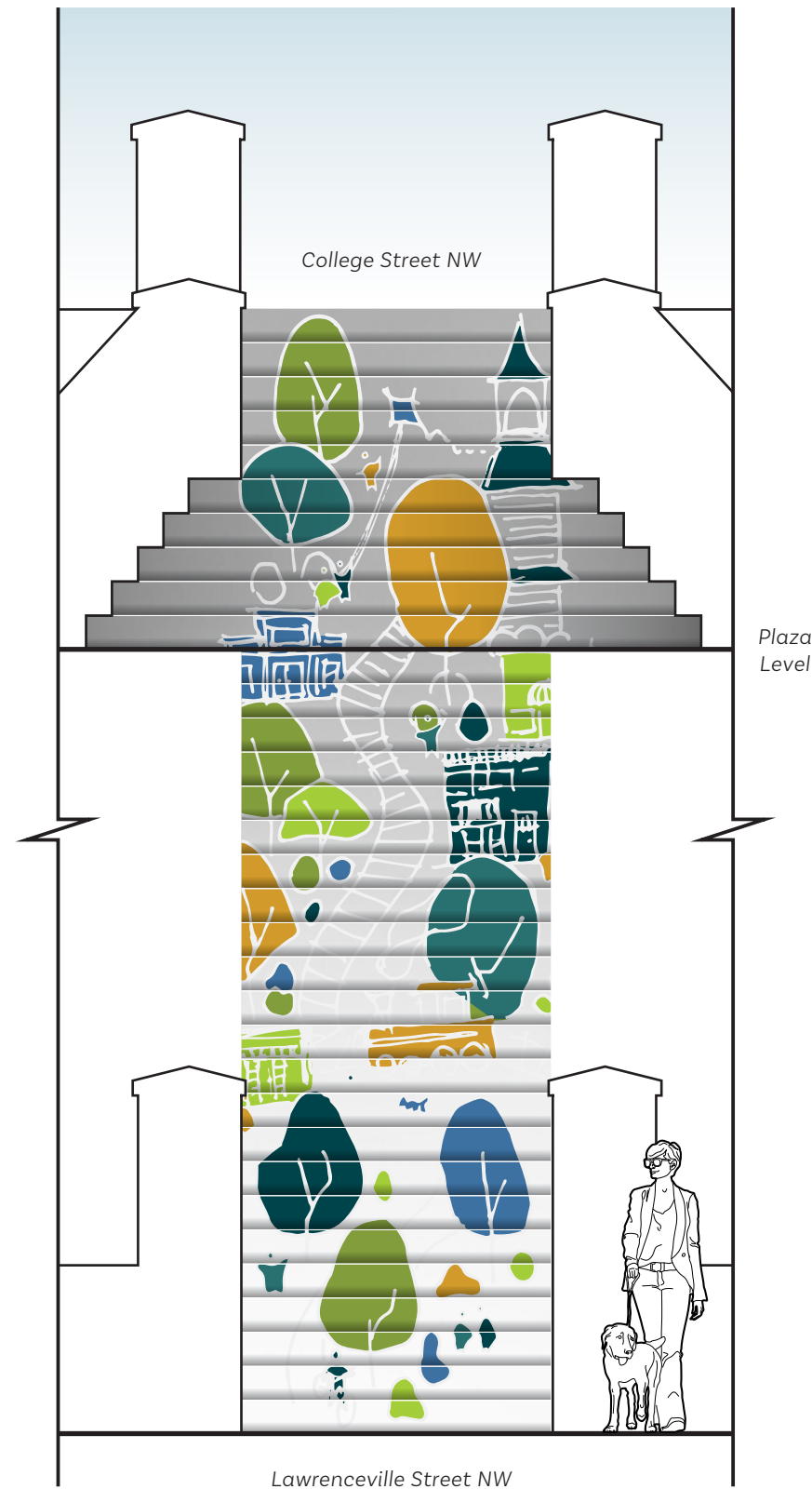


“A celebration of diversity and color, a dynamic path shifts hues, and transforms like the change of the seasons. Georgia wildflowers emerge along the walk connecting people to the nature around them.

Option 1 Concept Statement



1 Heritage Park Stair Mural - Full Graphic Layout
SCALE: NTS



2 Heritage Park Stair Mural - Opt 2, Front Elevation
SCALE: 1/4" = 1'-0"



3 Heritage Park Stair Mural - Detail Zoom
SCALE: NTS

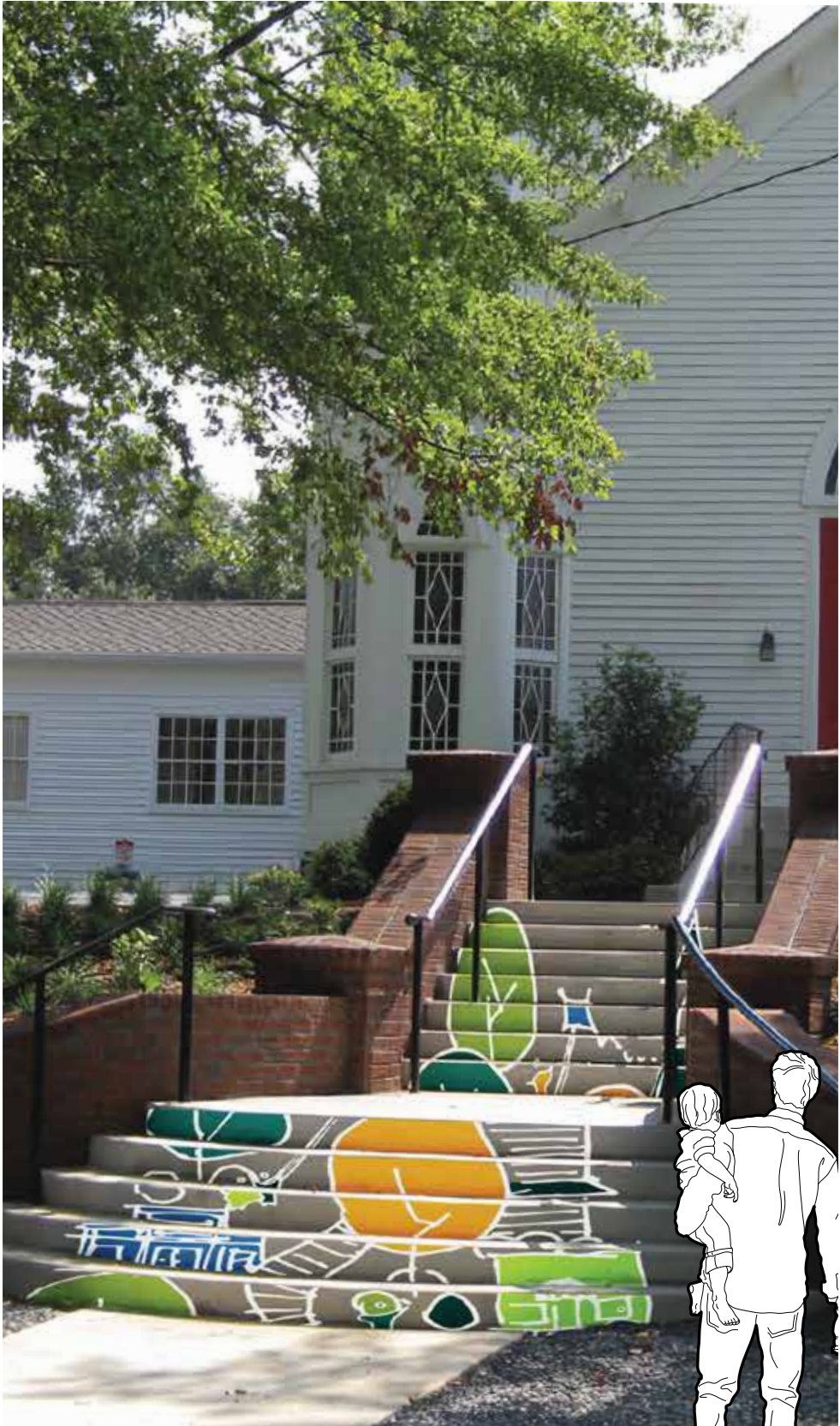
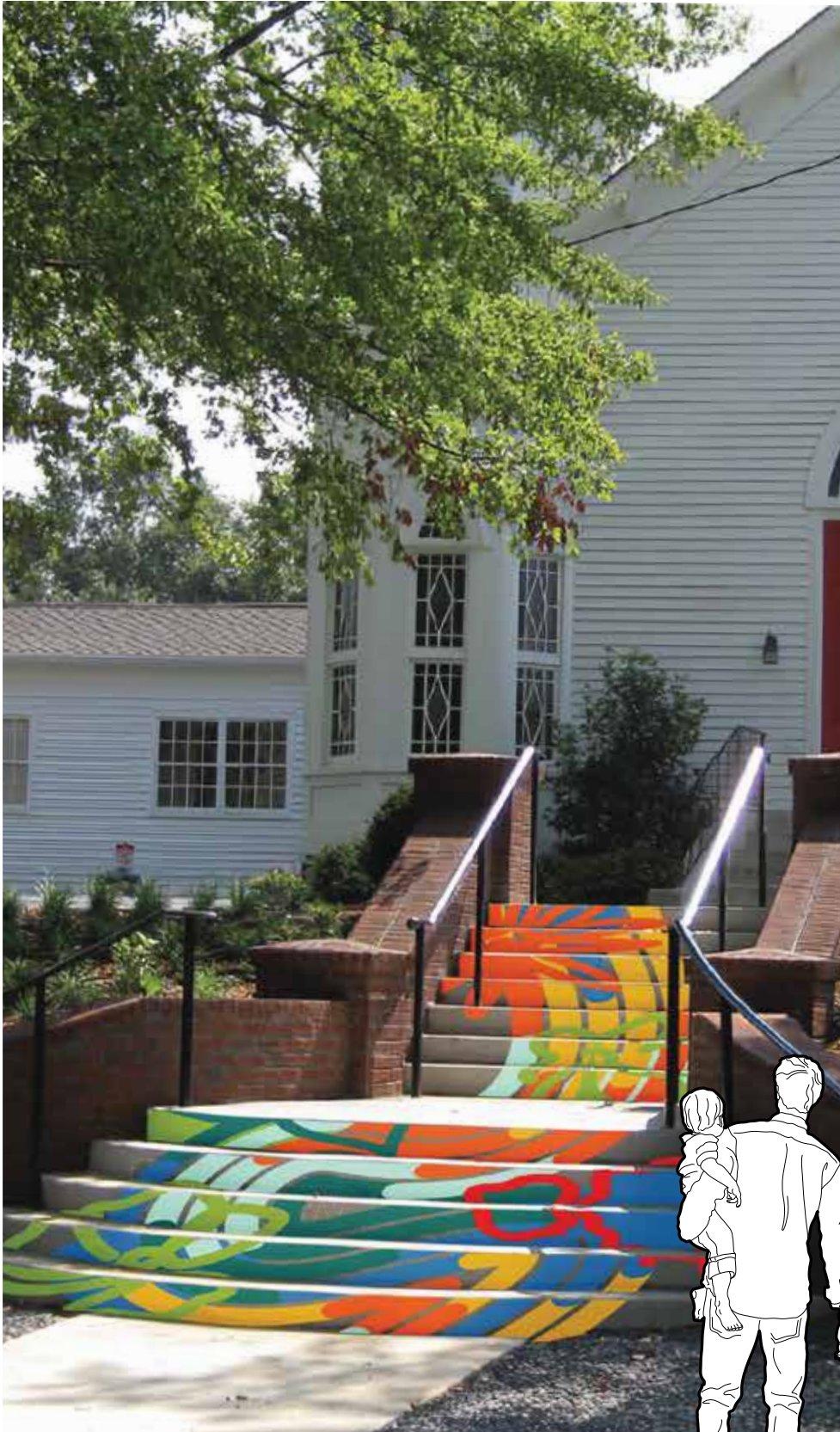
Option 2 - Doodle Town



“Playfully interpreting the city of Norcross, this mural is a sketched version of the downtown district highlighting key landmarks and businesses, with a joyful expression of figures enaging with each other and the community around them.

Option 2 Concept Statement





**THANK
YOU!**



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Phillip

City of Norcross

Legislation Details (With Details)

File #:	24-7066	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	8/5/2024 6:30 PM	In Control:	Mayor and Council
Title:	Council Action on Unauthorized Installation of Centro Norcross Mural		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report - Council Action on Adverse Mural Installation - update](#)
2. [Mural Proposal 1](#)
3. [Mural Proposal 2 - Recommended Mural](#)
4. [Mural Research Summary](#)
5. [Unauthorized Mural](#)

Title

Council Action on Unauthorized Installation of Centro Norcross Mural

Drafter

Mayor Craig Newton

Motion

A motion to Accept/Decline the substituted mural as presented on page 135 of the agenda packet.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

Agenda Report

To: Mayor and Council

From: Mayor Craig Newton

Meeting Date: August 5, 2024 – Mayor and Council

Item No.: 24-7066

Title: Council Action on Adverse Installation of Centro Norcross Mural

CC: Eric Johnson, City Manager

Recommendation

Discuss the unauthorized mural on the wall of Clean Wave Laundry at 5720 Buford Highway and the need to establish a comprehensive policy that outlines the guidelines and regulations for future art installations in public spaces.

Background

The owner of Centro Norcross, King Retail Group, approached the Norcross Public Arts Commission expressing interest in painting a mural on the outer wall near Clean Wave Laundry in the Centro Norcross Plaza. A representative of the Norcross Public Arts Commission presented two concept drawings designed by an artist selected by King Retail Group at the May Policy Work Session. Following this, Concept Proposal 2, which features various musical notes, was approved at the June 3 Council Meeting.

It came to the city's attention that the mural approved by the Mayor and Council was not installed as planned. Instead, a completely different mural was painted by a different artist, raising concerns that need to be promptly addressed. The mural plays a significant role in defining Norcross' sense of place, making this a matter of considerable importance.

Consistent with Comprehensive Plan?

1. Continues to define Norcross' sense of place

Financial Impact

n/a



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

Attachments

Mural Proposal 1

Mural Proposal 2 - Recommended Mural

Mural Research Summary

Unauthorized Mural

Next Steps

Update





Mural Research Summary

	Definition	Considered a sign?	Reviewing body	Code Section	Notes
Codified					
Hapeville	A work of art painted otherwise directly applied on a building or wall	No	Design review committee	Signs & Murals (Article 3.3)	Three types of murals: historic, original, limited message
Douglasville	(Public Art) A work of art that is visible and accessible to the public for a minimum of 40 hours per week.		Public Art Commission		
Kennesaw	An original work of visual art which is tiled or painted directly upon or affixed directly to an exterior wall of a building	No	City of Kennesaw Art and Culture Commission makes recommendation; final decision made by MCC	Public Art Exhibits (2.03.00)	• If proposal is in Historic district or Central Business District, a recommendation from the HPC is needed. • PZ Department can order the painting, alteration or removal of exhibit if it becomes dilapidated
Snellville	A mural is any piece of artwork painted or applied directly on a wall, ceiling or other large permanent surface. A particularly distinguishing characteristic of mural painting is that the architectural elements of the given space are harmoniously incorporated into the picture	No	Staff *if grant is being requested, the application is reviewed by the Tactical Urbanism Board	Signs (Sec. 207.6)	
North Miami	Art or graphics on buildings and walls	No	Art Selection Committee	Division 21: Art in Public and Private Places	Limited to certain zoning districts
Oklahoma City	Visual depictions and/or works of art including mosaic, painting or graphic art technique applied, painted, implanted or placed directly onto the exterior of any wall of a building; such depictions shall not contain words, logos, emblems, trademarks or other similar devices which identify or advertise any product, service or business.	No	Arts Commission	9350.46. Murals	Reviews are done by other applicable commissions based on location of property (example: certain overlay districts require a design review)

Mural Research Summary

Not codified					
Savannah	A singular, flat work of art applied on a building, structure, fence, or other object within public view; does not contain text, graphics, or symbols which advertise or promote a business, product, or service; nor does it promote a political candidate or party		Savannah-Chatham County Historic Site & Monument Commission		If proposed project is on public property, City Council makes final decision
Decatur	• No public art commission • Decatur Arts Alliance works with City - 501c3 that takes art/artists proposals to city management and Council for 'okay' • Historic Preservation Committee has to give approval for a historical building (designated historical) • No codified policy - No marketing (logos are allowed, but no hours/ads) - No alcohol • Work with other organizations like Living Walls, Outer Space Organization to find locations and artists • Use in kind donations and grants to fund projects • Public Art Ordinance is in the early stages - Hoping to encourage developers to include public art during construction or make donations to art fund				
Duluth	• Not codified policy - If the piece has words on it, it is considered a sign. Unless the word is Duluth, then it is a mural • If the mural is on private property, permission is not required from City - Maintained by property owner • If the mural is on public property, an application is made - Arts Commission recommends - Council makes decision - Before final approval is given, a maintenance schedule is required as well as a 10% donation for maintenance • Developers and builders are required to meet with Arts Commission prior to permits being issued - Encouraged to include public art, donate 1% of the construction fees to arts fund, or sponsor off site public art (for example, in a park)				

Mural Research Summary

Trend: Developer donations to public art fund

- Many cities, including Suwanee and Duluth, encourage developers to donate a percentage of the construction cost to a public art fund or include public art within their development.
- In Duluth, a developer or builder is required to meet with the Arts Commission prior to permits being approved. This allows the Commission to explain the City's vision for public art in the City and determine if and how public art can fit into new developments. Developers can also donate money to the art fund, or they can sponsor a piece of specific art work/project in a public space.
- The City of Decatur is also looking into a similar policy.

Hapeville, GA

- Mural: A mural is a work of art painted otherwise directly applied on a building or wall
- Three types
 - (1) Historic murals: original works of visual art or signs produced by hand that were tiled, painted directly on or affixed directly to a wall or building prior to the date of adoption of this division.
 - (2) Original art murals: original works of visual art produced by hand that are tiled, painted directly on, or affixed directly to a wall or building. Content neutral; cannot contain text, graphics, or symbols.
 - (3) Limited message murals: painted on or applied to and made integral with a building wall or free-standing wall that contain a graphic or written message
- Review criteria for the design review committee:
 - (1) Size, scale, and relationship of a mural to the historic context in the case of historic murals. Original art murals and limited message murals may or may not bear any relationship to the Hapeville context. The content of a mural shall not be the focus of review.
 - (2) Repainting of historic advertising shall be guided by exacting documentation concerning the mural.
 - (3) A permanent plan for maintenance and exact repainting according to the plan of the original artist shall be submitted with the application. The exact matching of color and application technique shall be specified in the plan.
 - (4) Any mural proposed must be on a wall surface that will not mar a key historic feature and will be compatible with the streetscape. The image of any faded advertising murals shall be stabilized using appropriate preservation techniques and shall remain otherwise unchanged.
 - (5) The standards of this division applicable to each mural type shall be considered.

Snellville, GA

- Mural: Any piece of artwork painted or applied directly on a wall, ceiling or other large permanent surface. A particularly distinguishing characteristic of mural painting is that the architectural elements of the given space are harmoniously incorporated into the picture.
- Sign code prohibits murals unless given proper permission from Planning & Zoning Department
- The Tactical Urbanism Program Project Guide allows murals
- Applicants apply using the Tactical Urbanism Installation Permit Application form
 - (1) Staff Review
 - (2) If the applicant wants to request a grant for the project, the application goes to the Tactical Urbanism Board for review
 - (3) If the applicant does not want to request a grant, and staff has approved the application, the project can begin.

Mural Research Summary

Douglasville

- Public Art (from code) means a work of art that is visible and accessible to the public for a minimum of 40 hours per week. Public art may include sculpture, painting, installations, photography, video, works of light or sound, or any other work or project determined by the public art commission to satisfy the intent of this division
- Mural criteria:
 - (1) Reflect the character, culture and history of the area/neighborhood
 - (2) Appropriate thematic and other relationships to the surrounding environment
 - (3) Readability and appropriateness of scale
 - (4) Content: No signage or subject matter that could be construed as advertising or political messages
- Application is submitted to staff, then put on agenda for Public Art Commission and any other required Commissions (for example, Historic Preservation Committee)
- Buildings/walls that may potentially be suited for a mural are identified by the City and the City approaches the property owner or a building owner can submit a letter of request for the proposed mural

Oklahoma City, OK

- Mural: An original work of art that is applied to an exterior building facade or structure and permitted to consist of any size, shape, form, color, material, medium or combination thereof.
- Application must include the following:
 - (1) Site plan showing the lot and building dimensions, and indicating the proposed location of the mural.
 - (2) Scale drawing and color photo of the building showing proposed size and placement of the mural.
 - (3) Colored drawings of the proposed mural.
 - (4) Proposed maintenance schedule.
 - (5) An affidavit signed by the property owner giving permission to place the mural on the building.
 - (6) A statement by the applicant indicating said applicant waives any VARA rights.
- Murals require approval from Arts Commission and other boards/commissions that have design guidelines for the mural's location (example: an overlay district)

Gainesville, GA

- Mural: A picture or image (including but not limited to painted art) which is painted, constructed, or affixed directly onto a building wall, which may or may not contain text, logos, and/or symbols.
- Permitted under the sign code (Chapter 9-18-2) and is 'exempt from sign regulations with permission of the governing body of the city'
- No codified regulations for murals; 'case by case'

Peachtree Corners, GA

- Arts Council would review application if artist wanted to install a mural
- No codified regulations for murals; 'case by case'

Savannah, GA

Mural Research Summary

- Mural a singular, flat work of art applied on a building, structure, fence, or other object within public view. The work does not contain text, graphics, or symbols which advertise or promote a business, product, or service; nor does it promote a political candidate or party.
- The City Zoning Administrator will determine if a mural constitutes a sign and must, therefore, meet the requirements of the Zoning Ordinance.
- In the Savannah Local Historic District, a mural is considered a material change to a building and must receive a Certificate of Appropriateness from the Historic District Board of Review (HDBR) in addition to approval from the HSMC. It is recommended that a mural be reviewed by HDBR in advance of the HSMC.
- Savannah-Chatham County Historic Site & Monument Commission reviews mural applications





Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Phillip

City of Norcross

Legislation Details (With Details)

File #:	24-7062	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	8/5/2024 6:30 PM	In Control:	Mayor and Council
Title:	Revised Mutual Aid Agreement Between All Gwinnett Agencies		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report - Revised Mutual Aid Agreement Between All Gwinnett Agencies](#)
2. [New Mutual Aid Agreement with two requested changes - April 2024](#)
3. [Previously Approved/Signed Mutual Aid Agreement - signed December 2023](#)

Title

Revised Mutual Aid Agreement Between All Gwinnett Agencies

Drafter

Bill Grogan

Motion

A motion to Approve/Deny a revised mutual aid agreement between all Gwinnett law enforcement agencies.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

Agenda Report

To: Mayor and Council
From: Bill Grogan, Chief of Police
Meeting Date: August 5, 2024 – Mayor and Council
Item No.: 24-7062
Title: Revised Mutual Aid Agreement Between All Gwinnett Agencies
CC: Eric Johnson, City Manager

Recommendation

Approve a revised mutual aid agreement between all Gwinnett law enforcement agencies.

Background

In December last year, Council approved a new mutual aid agreement between Gwinnett agencies. Since then, two minor changes have been requested by other Gwinnett agencies. Our legal counsel has approved these two changes:

Page 3:

4. Pursuant to O.C.G.A. § 36-69-8, Chiefs have no legal duty to either request or grant Extraterritorial assistance and shall have complete discretion to determine the duration of such assistance, if granted. Participating Agencies are committed to the provision of personnel, facilities, equipment, Specialized Assistance, and other resources to a Requesting Agency to the extent possible without jeopardizing essential services to their own jurisdictions.

3. Each Participating Agency is required to maintain insurance coverage in an amount reasonably sufficient to satisfy the liability for damages reasonably foreseeable from Assistance Events or shall be sufficiently self-insured. This requirement shall not be and shall not be construed to be a waiver of or an attempt to waive any immunity defense (including but not limited to sovereign immunity, official immunity, qualified immunity, etc.) allowed by the laws or Constitution of the State of Georgia or the

The previous mutual aid agreement between Gwinnett law enforcement agencies had not been updated in 10 years. Gwinnett Chiefs and Sheriff have updated it to better meet current State law requirements and to include new agencies, colleges, etc in Gwinnett.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

A mutual aid agreement between agencies/jurisdictions is required in order for us to provide and receive assistance from other law enforcement agencies in Gwinnett during emergencies, defined in State law as incidents involving “extreme peril to the safety of persons and property ... caused by natural disasters, riots, civil disturbances, or other situations presenting major law enforcement and other public safety problems ... likely to be beyond the control of the services, personnel, equipment, and facilities of that (agency) and which require the combined forces of other (agencies).” This agreement also gives authority to sworn peace officers to act when violations of law are witnessed outside home jurisdiction or apprehension of criminal perpetrators are required. (OCGA 36-69-2...7)

Financial Impact:

None

Consistent with Comprehensive Plan?

Yes:

Goal 2: Continues to Strengthen Norcross as a Livable, Inclusive, and Safe Environment

Attachments

- 1) New Mutual Aid Agreement with two requested changes – April 2024
- 2) Previously approved/signed Mutual Aid Agreement – signed December 2023

Next Steps

If approved, Mayor and Chief of Police signatures.

Update

**Mutual Aid Agreement Between Law Enforcement
Agencies Operating in Gwinnett County and Their Governing Authorities**

Definitions:

The following definitions apply to this Agreement in both their singular and plural forms:

“Agreement” means this Mutual Aid Agreement entered by the Participating Agencies with the support of their corresponding Governing Authorities.

“Assistance Event” means any event that qualifies for mutual assistance combined with a request for assistance from a Requesting Agency. Events that qualify for mutual assistance are local emergencies as defined by O.C.G.A. § 36-69-2 and/or the prevention or detection of violations of any law, and the apprehension or arrest of any person who violates a criminal law of this state, or in any criminal case as provided in O.C.G.A. § 36-69-3.

“Participating Agency” means all law enforcement agencies participating in this Agreement as evidenced by the signature of the Chief.

“Requesting Agency” means any Participating Agency requesting assistance under the auspices of this Agreement.

“Responding Agency” means any Participating Agency assisting under the auspices of this agreement.

“Responding Employees” means sworn and unsworn employees of a Responding Agency Extraterritorially assisting a Requesting Agency.

“Governing Authority” means the governmental entity that created and governs Participating Agencies, identified as follows:

For Gwinnett County, the Gwinnett Board of Commissioners.

For a city, the Mayor or the City Council, depending on the terms of the city charter.

For a state university, the university president and the University System of Georgia.

For a state technical college, the college president and the Technical College System of Georgia.

For Gwinnett County Schools, the Gwinnett County School Board.

For a city school system, the city’s School Board.

For Gwinnett Sheriff’s Office, the elected Sheriff.

“Chief” means the highest-ranking law enforcement official in a Participating Agency, usually the appointed police chief or the Sheriff. In the absence of the chief or Sheriff, the

next-highest ranking law enforcement official will be the Chief for purposes of this Agreement.

“Incident Commander” means the Chief or designee of the Chief of the Requesting Agency in command of the law enforcement response during an Assistance Event.

“Specialized Assistance” means Responding Agencies’ personnel and equipment with capabilities that exceed common patrol and investigation functions. Examples include, but are not limited to SWAT teams, incident command vehicles, enhanced surveillance capabilities, K-9 deployment, hostage negotiation, crime scene investigations, and incendiary device management.

“Extraterritorial” means locations not within the authority of a Participating Agency to engage in law enforcement functions under normal circumstances, frequently referred to as a law enforcement agencies’ jurisdiction, typically counties, cities, and school campuses.

Statement of Purpose:

Whereas the Participating Agencies and their Governing Authorities desire to provide essential law enforcement services during Assistance Events that require more resources than the Participating Agency has available.

Whereas the Participating Agencies and Governing Authorities recognize that an agreement between the Participating Agencies to respond Extraterritorially and collaboratively to an Assistance Event with the resources necessary to assist one another, will further the goals of public safety and the welfare of citizens.

Whereas the Georgia Mutual Aid Act, O.C.G.A. §36-69-1 through §36-69-10, authorizes Governing Authorities and Participating Agencies to enter into this Agreement and which dictates certain terms thereof, will always prevail over the terms of this Agreement should the two conflict.

NOW, THEREFORE, BE IT KNOWN the Participating Agencies, their Governing Authorities, by and through their undersigned representatives, in consideration for mutual promises to render valuable aid during Assistance Events, do hereby agree to fully and faithfully abide by the terms and conditions of this Agreement.

Power and Authority:

1. Pursuant to OCGA §36-69-3, any Participating Agency experiencing an Assistance Event in its jurisdiction has the authority to request one or more Participating Agencies for Extraterritorial assistance with law enforcement functions for the duration of the Assistance Event. Nothing herein shall preclude the sharing of resources or joint training in furtherance of law enforcement activities.

2. Pursuant to OCGA §36-69-4, Responding Employees, including certified law enforcement officers as defined in OCGA §35-8-2, shall have the same power, duties, rights, privileges, and immunities as if they were performing their duties within in the territory of the Responding Agency.

3. Pursuant to O.C.G.A. 36-69-3, the Incident Commander shall be in command of the local emergency as to strategy, tactics, and overall direction of the operations for the Responding Agencies. All orders or directions regarding the operations of the Responding Officers shall be relayed to the senior officer of the Responding Agency. Responding Employees shall follow the Incident Commanders or designee's lawful orders that do not violate the law or the Responding Agency's policies and procedures. Responding Employees shall adhere to the Responding Agencies' policies and procedures, including the use of force. When conducting Specialized Assistance, the Responding Agency shall direct and supervise the Responding Employees to accomplish the task requested by the Incident Commander.

4. Pursuant to O.C.G.A. § 36-69-8, Chiefs have no legal duty to either request or grant Extraterritorial assistance and shall have complete discretion to determine the duration of such assistance, if granted. Participating Agencies are committed to the provision of personnel, facilities, equipment, Specialized Assistance, and other resources to a Requesting Agency to the extent possible without jeopardizing essential services to their own jurisdictions.

Liability:

1. Pursuant to OCGA §36-69-5, each Responding Agency which furnishes any equipment for an Assistance Event shall bear the loss or damage to such equipment and shall pay any expense incurred in the operation and maintenance thereof. The Governing Authority of a Responding Agency shall compensate its employees during the time of rendering aid and shall defray the actual travel and maintenance expenses of employees while they are rendering aid. Such compensation shall include any amounts paid or due for compensation due to personal injury or death while such employees are engaged in rendering aid.

2. This Agreement shall not be construed to create any relationship between the Participating Agencies or Governing Authorities. No joint venture or partnership is created by this Agreement.

3. Each Participating Agency is required to maintain insurance coverage in an amount reasonably sufficient to satisfy the liability for damages reasonably foreseeable from Assistance Events or shall be sufficiently self-insured. This requirement shall not be and shall not be construed to be a waiver of or an attempt to waive any immunity defense (including but not limited to sovereign immunity, official immunity, qualified immunity, etc.) allowed by the laws or Constitution of the State of Georgia or the United States.

4. Pursuant to OCGA §36-69-7, neither a Requesting Agency nor its respective Governing Authority shall be liable for any acts or omissions of Responding Employees or Responding Agencies.

5. Pursuant to OCGA §36-69-6, all of the privileges and immunities from liability; exemption from laws, ordinances, and rules; and all pension, insurance, relief, disability, workers'

compensation, salary, death, and other benefits which apply to the activity of such officers, agents, or employees of Participating Agencies and Governing Authorities when performing their respective functions within the territorial limits of their respective political subdivisions or campuses shall apply to such officers, agents, or employees to the same degree, manner, and extent while engaged in the performance of any of their functions and duties extraterritorially under the provisions of this Agreement. This applies with equal effect to paid, volunteer, and auxiliary employees.

6. Forfeitures: It is recognized that during the operation of this Agreement, property subject to forfeiture under Georgia Law, may be seized. The property shall be seized, forfeited, and equitably distributed among the participating agencies in proportion to the contribution of the Requesting Agency and each Responding Agency.

Effective Date of Agreement, Renewals, and Duration:

This Agreement shall be in full effect and at such time as it is signed by all Chiefs and authorized representatives of the Governing Authorities. This Agreement will terminate on December 31, 2024. This Agreement shall automatically renew for successive one (1) year terms unless affirmative action is taken to terminate this Agreement. This Agreement can be terminated in writing signed by all Chiefs and authorized representatives of the Governing Authorities. Withdraws and amendments to this Agreement are described *infra*.

Entire Agreement and Modification:

1. This writing is intended by the parties as a final expression of this agreement and is intended as a complete and exclusive statement of the terms of this agreement.

2. Nothing herein shall constitute a waiver on the part of any of the parties of any immunity (e.g. sovereign, official, or qualified), limitation of liability, or other protection available to them under any applicable statute or law. To the extent that any provision herein is found by any court of competent jurisdiction to conflict with any such legal protection, then whichever protections, either statutory or contractual, provide a greater benefit to the party shall apply unless the party elects otherwise.

3. If any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable, in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and the agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

4. No party shall assign any rights or duties under this Agreement without the prior written consent of the other parties.

Related Agreement for Training and Operational Procedures:

The Chiefs will enter the Gwinnett Interagency Security Strategy Memorandum of Understanding (hereafter MOU). The MOU will provide for a board of Chiefs and adopt operational plans and procedures for Assistance Events, roll-call style training, and annual field training located at a variety of locations considered to have higher probabilities of Assistance Events. Every Participating Agency will be required to attend every planning meeting and field training. The MOU will require the board

to conduct an after-action inquiry following every Assistance Event and will report findings to the Chiefs.

Withdrawals and Amendments:

Any Governing Authority or Participating Agency may withdraw from this Agreement at will by delivering written notice of withdrawal to the clerk or the highest official of each Governing Authority and all Chiefs. The withdrawal shall be effective 30 days from the date of delivery. Withdrawal by a Participating Agency shall not affect this Agreement as concerning the remaining Participating Agencies. Amendments to this Agreement can be proposed by any Chief or Governing Authority at any time and can be adopted only by agreement of all Chiefs and Governing Authorities. An amendment must be in writing and signed by all Chiefs and authorized representatives of the Governing Authorities. An amendment is required to add additional participating agencies to this Agreement.

Grant of Approval and Authority:

Pursuant to O.C.G.A. § 36-69-3, each Governing Authority hereby authorizes and directs its respective Chief to exercise sound discretion before requesting or providing Extraterritorial mutual aid. Chiefs are directed to consider the needs of their respective jurisdictions when considering the extent of assistance provided, if any. A Requesting Agency shall have no recourse against any Participating Agency that refuses or limits the requested assistance.

AGREED TO AND ACKNOWLEDGED.

{Signatures are located on the following pages.}

FOR THE GWINNETT COUNTY SHERIFF'S OFFICE:	
_____ Keybo Taylor, Sheriff, Gwinnett County Sheriff's Office Keybo.Taylor@GwinnettCounty.com	Date
_____ Approved as to form by Dan W. Mayfield, General Counsel, Gwinnett County Sheriff's Office Dan.Mayfield@GwinnettCounty.com	Date

FOR THE GWINNETT COUNTY PUBLIC SCHOOLS AND THE GWINNET SCHOOL BOARD:	
_____ Tony Lockard, Chief, Gwinnett County Public Schools Police Department Tony.Lockard@gcpsk12.org	Date
_____ Calvin Watts, Superintendent, Gwinnett County Public Schools Calvin.Watts@gcpsk12.org	Date
_____ Approved as to form by Attorney for Gwinnett County Public Schools@.....	Date

FOR GWINNETT TECHNICAL COLLEGE POLICE DEPARTMENT AND THE TECHNICAL COLLEGE SYSTEM OF GEORGIA:	
_____ Sandra D. Pryor, Chief, Technical College Police Department SPryor@gwinnettech.edu	Date
_____ Dr. D. Glen Cannon, President, Technical College System of Georgia OfficeofPresident@gwinnettech.edu	Date
_____ Greg Dozier, Commissioner, Technical College System of Georgia gdozier@tcsg.edu	Date
_____ Dr. Artesius Miller, State Board Chair, Technical College System of Georgia Artesius.miller@utopianacademy.com	Date

FOR THE CITY OF LOGANVILLE POLICE DEPARTMENT AND THE CITY OF LOGANVILLE	
_____ Dick Lowry, Chief, Loganville Police Department mdlowry@loganville-ga.gov	Date
_____ Skip Baliles, Mayor, City of Loganville sbaliles@loganville-ga.gov	Date
_____ Approved as to form by Paul Rosenthal, Attorney for the City of Loganville plr@prestonmalcom.com	Date

FOR CITY OF AUBURN POLICE DEPARTMENT AND THE CITY OF AUBURN	
 Christopher Hodge, Chief, Auburn Police Department chodge@cityofauburn-ga.org	4/11/24 Date
 Rick Roquemore, Mayor, City of Auburn mayor@cityofauburn-ga.org	4/11/24 Date
 Approved as to form by <u>Robert Jackson</u> , Attorney for City of Auburn  jwillson@r-jwpcaw.com	4/11/24 Date

FOR CITY OF BRASELTON POLICE DEPARTMENT AND THE CITY OF BRASELTON	
_____ Terry Esco, Chief, Braselton Police Department tesco@braselton.net	Date
_____ Jennifer Scott, Braselton Town Manager jscott@braselton.net	Date
_____ Kurt Ward, Mayor, City of Braselton MayorCouncil@braselton.net	Date

FOR BUFORD CITY SCHOOLS


Mindy Bayreuther, Chief, Buford City Schools Police Department

mindy.bayreuther@bufordcityschools.org

3/22/24

Date

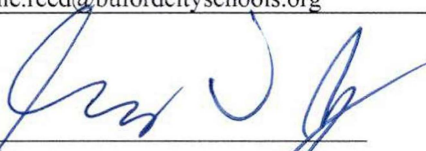


Melanie Reed, Superintendent, Buford City Schools

melanie.reed@bufordcityschools.org

3/22/24

Date

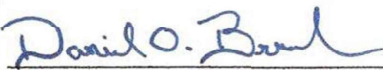
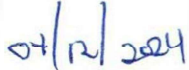
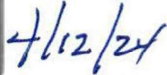
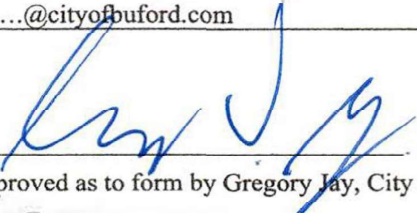
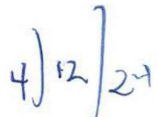


Approved as to form by Gregory Jay, Attorney for Buford City Schools

GJay@cbjlawfirm.com

3/22/24

Date

FOR BUFORD DEPARTMENT OF PUBLIC SAFETY AND THE BUFORD CITY COMMISSION	
 Dan Branch, Director, City of Buford, Dept. of Public Safety DBranch@cityofbuford.com	 Date
 Phillip Beard, Chairman of the Buford City Commission@cityofbuford.com	 Date
 Approved as to form by Gregory Jay, City Attorney GJay@cbjblawfirm.com	 Date

FOR CITY OF DULUTH POLICE DEPARTMENT AND THE CITY OF DULUTH

 Chief Jacquelyn Carruth, Chief of the City of Duluth Police Department
 chief@duluthpd.com

Date

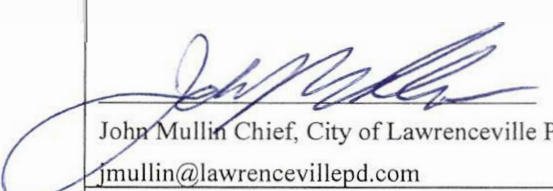
 Greg Whitlock, Mayor, City of Duluth
 gwhitlock@duluthga.net

Date

 Approved as to form by Stephen Pereira, Attorney for City of Duluth
 spereira@pkknlaw.com

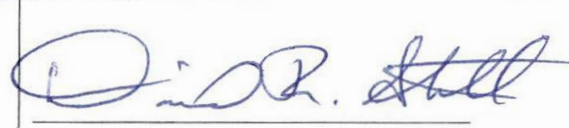
Date

FOR CITY OF LAWRENCEVILLE POLICE DEPARTMENT AND THE CITY OF LAWRENCEVILLE


 John Mullin Chief, City of Lawrenceville Police Department
 jmullin@lawrencevillepd.com

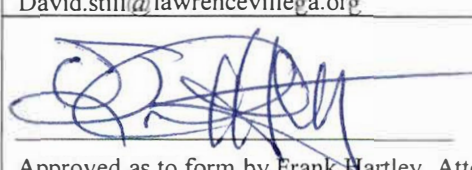
4/17/24

Date


 David Still, Mayor, City of Lawrenceville
 David.still@lawrencevillega.org

4/17/24

Date


 Approved as to form by Frank Hartley, Attorney for City of Lawrenceville
 fhartley@pkknlaw.com

4/17/24

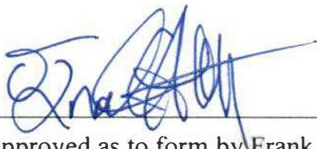
Date

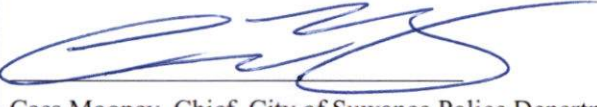
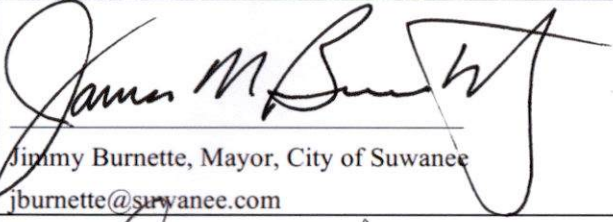
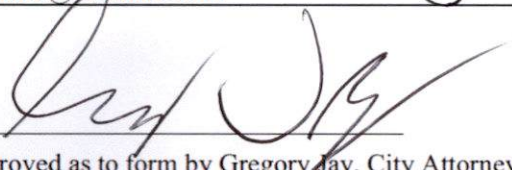
FOR CITY OF LILBURN POLICE DEPARTMENT AND THE CITY OF LILBURN	
_____ Chris Dusik, Chief, City of Lilburn Police Department cdusik@cityoflilburn.com	Date
_____ Johnny Crist, Mayor, City of Lilburn jcrist@cityoflilburn.com	Date
_____ Approved as to form by Richard A. Carothers, Attorney for City of Lilburn Richard.Carothers@carmitch.com	Date

FOR CITY OF NORCROSS POLICE DEPARTMENT AND THE CITY OF NORCROSS	
_____ Bill Grogan, Chief, City of Norcross Police Department bgrogan@norcrosspd.com	Date
_____ Craig Newton, Mayor, City of Norcross cnewton@norcrossga.net	Date

FOR CITY OF SNELLVILLE POLICE DEPARTMENT AND THE CITY OF SNELLVILLE	
_____ Greg Perry, Chief, City of Snellville Police Department gperry@snellville.org	Date
_____ Barbara Bender, Mayor, City of Snellville Bbender@snellville.org	Date
_____ Approved as to form by W. Charles Ross, Attorney for City of Snellville cross@powelledwards.com	Date

FOR CITY OF SUGAR HILL MARSHAL'S OFFICE AND THE CITY OF SUGAR HILL	
_____ Diane King, Chief Marshal, City of Sugar Hill Marshal's Office dking@cityofsugarhill.com	Date
_____ Brandon Hembree, Mayor, City of Sugar Hill brandonhembree@cityofsugarhill.com	Date
_____ Approved as to form by Frank Hartley, Attorney for City of Sugar Hill fhartley@pkknlaw.com	Date

FOR CITY OF SUGAR HILL MARSHAL'S OFFICE AND THE CITY OF SUGAR HILL	
 Diane King, Chief Marshal, City of Sugar Hill Marshal's Office dking@cityofsugarhill.com	Date 3/22/2024
 Brandon Hembree, Mayor, City of Sugar Hill brandonhembree@cityofsugarhill.com	Date 3/22/24
 Approved as to form by Frank Hartley, Attorney for City of Sugar Hill fhartley@pkknlaw.com	Date 3/22/2024

FOR CITY OF SUWANEE POLICE DEPARTMENT AND THE CITY OF SUWANEE	
 Cass Mooney, Chief, City of Suwanee Police Department cmooney@suwanee.com	Date 04/23/24
 Jimmy Burnette, Mayor, City of Suwanee jburnette@suwanee.com	Date 04/23/24
 Approved as to form by Gregory Jay, City Attorney GJay@cbjblawfirm.com	Date 04/23/24

FOR CITY OF PEACHTREE CORNERS MARSHAL'S OFFICE AND THE CITY OF PEACHTREE CORNERS	
_____ Edward Restrepo, Chief Marshal, City of Peachtree Corners Marshal's Office erestrepo@peachtreecornersga.gov	Date
_____ Mike Mason, Mayor, City of Peachtree Corners, Ga mmason@peachtreecornersga.gov	Date
_____ Approved as to form by David Rhodes, Attorney for City of Peachtree Corners drhodes@peachtreecornersga.gov	Date

**Mutual Aid Agreement Between Law Enforcement
Agencies Operating in Gwinnett County and Their Governing Authorities**

Definitions:

The following definitions apply to this Agreement in both their singular and plural forms:

“Agreement” means this Mutual Aid Agreement entered by the Participating Agencies with the support of their corresponding Governing Authorities.

“Assistance Event” means any event that qualifies for mutual assistance combined with a request for assistance from a Requesting Agency. Events that qualify for mutual assistance are local emergencies as defined by O.C.G.A. § 36-69-2 and/or the prevention or detection of violations of any law, and the apprehension or arrest of any person who violates a criminal law of this state, or in any criminal case as provided in O.C.G.A. § 36-69-3.

“Participating Agency” means all law enforcement agencies participating in this Agreement as evidenced by the signature of the Chief.

“Requesting Agency” means any Participating Agency requesting assistance under the auspices of this Agreement.

“Responding Agency” means any Participating Agency assisting under the auspices of this agreement.

“Responding Employees” means sworn and unsworn employees of a Responding Agency Extraterritorially assisting a Requesting Agency.

“Governing Authority” means the governmental entity that created and governs Participating Agencies, identified as follows:

For Gwinnett County, the Gwinnett Board of Commissioners.

For a city, the Mayor or the City Council, depending on the terms of the city charter.

For a state university, the university president and the University System of Georgia.

For a state technical college, the college president and the Technical College System of Georgia.

For Gwinnett County Schools, the Gwinnett County School Board.

For a city school system, the city’s School Board.

For Gwinnett Sheriff’s Office, the elected Sheriff.

“Chief” means the highest-ranking law enforcement official in a Participating Agency, usually the appointed police chief or the Sheriff. In the absence of the chief or Sheriff, the

next-highest ranking law enforcement official will be the Chief for purposes of this Agreement.

“Incident Commander” means the Chief or designee of the Chief of the Requesting Agency in command of the law enforcement response during an Assistance Event.

“Specialized Assistance” means Responding Agencies’ personnel and equipment with capabilities that exceed common patrol and investigation functions. Examples include, but are not limited to SWAT teams, incident command vehicles, enhanced surveillance capabilities, K-9 deployment, hostage negotiation, crime scene investigations, and incendiary device management.

“Extraterritorial” means locations not within the authority of a Participating Agency to engage in law enforcement functions under normal circumstances, frequently referred to as a law enforcement agencies’ jurisdiction, typically counties, cities, and school campuses.

Statement of Purpose:

Whereas the Participating Agencies and their Governing Authorities desire to provide essential law enforcement services during Assistance Events that require more resources than the Participating Agency has available.

Whereas the Participating Agencies and Governing Authorities recognize that an agreement between the Participating Agencies to respond Extraterritorially and collaboratively to an Assistance Event with the resources necessary to assist one another, will further the goals of public safety and the welfare of citizens.

Whereas the Georgia Mutual Aid Act, O.C.G.A. §36-69-1 through §36-69-10, authorizes Governing Authorities and Participating Agencies to enter into this Agreement and which dictates certain terms thereof, will always prevail over the terms of this Agreement should the two conflict.

NOW, THEREFORE, BE IT KNOWN the Participating Agencies, their Governing Authorities, by and through their undersigned representatives, in consideration for mutual promises to render valuable aid during Assistance Events, do hereby agree to fully and faithfully abide by the terms and conditions of this Agreement.

Power and Authority:

1. Pursuant to OCGA §36-69-3, any Participating Agency experiencing an Assistance Event in its jurisdiction has the authority to request one or more Participating Agencies for Extraterritorial assistance with law enforcement functions for the duration of the Assistance Event. Nothing herein shall preclude the sharing of resources or joint training in furtherance of law enforcement activities.

2. Pursuant to OCGA §36-69-4, Responding Employees, including certified law enforcement officers as defined in OCGA §35-8-2, shall have the same power, duties, rights, privileges, and immunities as if they were performing their duties within in the territory of the Responding Agency.

3. Pursuant to O.C.G.A. 36-69-3, the Incident Commander shall be in command of the local emergency as to strategy, tactics, and overall direction of the operations for the Responding Agencies. All orders or directions regarding the operations of the Responding Officers shall be relayed to the senior officer of the Responding Agency. Responding Employees shall follow the Incident Commanders or designee's lawful orders that do not violate the law or the Responding Agency's policies and procedures. Responding Employees shall adhere to the Responding Agencies' policies and procedures, including the use of force. When conducting Specialized Assistance, the Responding Agency shall direct and supervise the Responding Employees to accomplish the task requested by the Incident Commander.

4. Pursuant to O.C.G.A. § 36-69-8, Chiefs have no legal duty to either request or grant Extraterritorial assistance and the duration of such assistance, if granted. Participating Agencies are committed to the provision of personnel, facilities, equipment, Specialized Assistance, and other resources to a Requesting Agency to the extent possible without jeopardizing essential services to their own jurisdictions.

Liability:

1. Pursuant to OCGA §36-69-5, each Responding Agency which furnishes any equipment for an Assistance Event shall bear the loss or damage to such equipment and shall pay any expense incurred in the operation and maintenance thereof. The Governing Authority of a Responding Agency shall compensate its employees during the time of rendering aid and shall defray the actual travel and maintenance expenses of employees while they are rendering aid. Such compensation shall include any amounts paid or due for compensation due to personal injury or death while such employees are engaged in rendering aid.

2. This Agreement shall not be construed to create any relationship between the Participating Agencies or Governing Authorities. No joint venture or partnership is created by this Agreement.

3. Each Participating Agency is required to maintain insurance coverage in an amount reasonably sufficient to satisfy the liability for damages reasonably foreseeable from Assistance Events or shall be sufficiently self-insured.

4. Pursuant to OCGA §36-69-7, neither a Requesting Agency nor its respective Governing Authority shall be liable for any acts or omissions of Responding Employees or Responding Agencies.

5. Pursuant to OCGA §36-69-6, all of the privileges and immunities from liability; exemption from laws, ordinances, and rules; and all pension, insurance, relief, disability, workers' compensation, salary, death, and other benefits which apply to the activity of such officers, agents, or employees of Participating Agencies and Governing Authorities when performing their respective functions within the territorial limits of their respective political subdivisions or campuses shall apply

to such officers, agents, or employees to the same degree, manner, and extent while engaged in the performance of any of their functions and duties extraterritorially under the provisions of this Agreement. This applies with equal effect to paid, volunteer, and auxiliary employees.

6. Forfeitures: It is recognized that during the operation of this Agreement, property subject to forfeiture under Georgia Law, may be seized. The property shall be seized, forfeited, and equitably distributed among the participating agencies in proportion to the contribution of the Requesting Agency and each Responding Agency.

Effective Date of Agreement, Renewals, and Duration:

This Agreement shall be in full effect and at such time as it is signed by all Chiefs and authorized representatives of the Governing Authorities. This Agreement will terminate on December 31, 2024. This Agreement shall automatically renew for successive one (1) year terms unless affirmative action is taken to terminate this Agreement. This Agreement can be terminated in writing signed by all Chiefs and authorized representatives of the Governing Authorities. Withdraws and amendments to this Agreement are described *infra*.

Entire Agreement and Modification:

1. This writing is intended by the parties as a final expression of this agreement and is intended as a complete and exclusive statement of the terms of this agreement.
2. Nothing herein shall constitute a waiver on the part of any of the parties of any immunity (e.g. sovereign, official, or qualified), limitation of liability, or other protection available to them under any applicable statute or law. To the extent that any provision herein is found by any court of competent jurisdiction to conflict with any such legal protection, then whichever protections, either statutory or contractual, provide a greater benefit to the party shall apply unless the party elects otherwise.
3. If any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable, in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and the agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
4. No party shall assign any rights or duties under this Agreement without the prior written consent of the other parties.

Related Agreement for Training and Operational Procedures:

The Chiefs will enter the Gwinnett Interagency Security Strategy Memorandum of Understanding (hereafter MOU). The MOU will provide for a board of Chiefs and adopt operational plans and procedures for Assistance Events, roll-call style training, and annual field training located at a variety of locations considered to have higher probabilities of Assistance Events. Every Participating Agency will be required to attend every planning meeting and field training. The MOU will require the board to conduct an after-action inquiry following every Assistance Event and will report findings to the Chiefs.

Withdrawals and Amendments:

Any Governing Authority or Participating Agency may withdraw from this Agreement at will by delivering written notice of withdrawal to the clerk or the highest official of each Governing Authority and all Chiefs. The withdrawal shall be effective 30 days from the date of delivery. Withdrawal by a Participating Agency shall not affect this Agreement as concerning the remaining Participating Agencies. Amendments to this Agreement can be proposed by any Chief or Governing Authority at any time and can be adopted only by agreement of all Chiefs and Governing Authorities. An amendment must be in writing and signed by all Chiefs and authorized representatives of the Governing Authorities.

Grant of Approval and Authority:

Pursuant to O.C.G.A. § 36-69-3, each Governing Authority hereby authorizes and directs its respective Chief to exercise sound discretion before requesting or providing Extraterritorial mutual aid. Chiefs are directed to consider the needs of their respective jurisdictions when considering the extent of assistance provided, if any. A Requesting Agency shall have no recourse against any Participating Agency that refuses or limits the requested assistance.

AGREED TO AND ACKNOWLEDGED.

{Signatures are located on the following pages.}

FOR THE GWINNETT COUNTY SHERIFF'S OFFICE:

_____ Keybo Taylor, Sheriff, Gwinnett County Sheriff's Office Keybo.Taylor@GwinnettCounty.com	Date
_____ Approved as to form by Dan W. Mayfield, General Counsel, Gwinnett County Sheriff's Office Dan.Mayfield@GwinnettCounty.com	Date

FOR THE GWINNETT COUNTY POLICE DEPARTMENT AND GWINNETT COUNTY BOARD OF COMMISSIONERS:

_____ Chief J.D. McClure, Gwinnett County Police Department James.McClure@GwinnettCounty.com	Date
_____ Nichole Love Hendrickson, Chairwoman, Gwinnett Board of Commissioners Nichole.Hendrickson@GwinnettCounty.com	Date
_____ Approved as to form by Mike Ludwiczak, Director, Gwinnett County Law Department Mike.Ludwiczak@GwinnettCounty.com	Date

FOR THE GWINNETT COUNTY PUBLIC SCHOOLS AND THE GWINNET SCHOOL BOARD:	
_____ Tony Lockard, Chief, Gwinnett County Public Schools Police Department Tony.Lockard@gcpsk12.org	Date
_____ Calvin Watts, Superintendent, Gwinnett County Public Schools Calvin.Watts@gcpsk12.org	Date
_____ Approved as to form by Attorney for Gwinnett County Public Schools@.....	Date

FOR GEORGIA GWINNETT COLLEGE POLICE DEPARTMENT AND THE UNIVERSITY SYSTEM OF GEORGIA	
_____ Terry Schneider, Chief, Georgia Gwinnett College Police Department tschneid@ggc.edu	Date
_____ Jann Joseph, PhD, President, Georgia Gwinnett College president@ggc.edu	Date
_____ Sonny Perdue, Chancellor, University System of Georgia chancellor@usg.edu	Date
_____ Approved as to form by Attorney for the University System of Georgia@.....	Date

FOR GWINNETT TECHNICAL COLLEGE POLICE DEPARTMENT AND THE TECHINICAL COLLEGE SYSTEM OF GEORGIA:	
_____ Chief, Kenneth Skinner Gwinnett Technical College Police Department kskinner@gwinnettech.edu	Date
_____ President, Technical College System of Georgia @.....	Date
_____ Cory Thompson, Executive Director, Technical College System of Georgia cthompson@tcsg.edu	Date
_____ Approved as to form by Attorney for the Technical College System of Georgia @.....	Date

FOR THE CITY OF LOGANVILLE POLICE DEPARTMENT AND THE CITY OF LOGANVILLE	
_____ Dick Lowry Chief, Loganville Police Department mdlowry@loganville-ga.gov	Date
_____ Skip Baliles Mayor, City of Loganville sbaliles@loganville-ga.gov	Date
_____ Approved as to form by Paul Rosenthal Attorney for the City of Loganville @.....	Date

FOR CITY OF AUBURN POLICE DEPARTMENT	
_____ Christopher Hodge Chief, Auburn Police Department chodge@cityofauburn-ga.org	Date
_____ Linda Blechinger, Mayor, City of Auburn lblechinger@cityofauburn-ga.org	Date
_____ Approved as to form by Attorney for City of Auburn@.....	Date

FOR BUFORD CITY SCHOOLS	
_____ Mindy Bayreuther Chief, Buford City Schools Police Department mindy.bayreuther@bufordcityschools.org	Date
_____ Melanie Reed, Superintendent, Buford City Schools melanie.reed@bufordcityschools.org	Date
_____ Approved as to form by Attorney for Buford City Schools@.....	Date

FOR CITY OF DACULA POLICE DEPARTMENT	
_____ Greg Chapel Chief, City of Dacula Police Department Gregory.chapel@daculaga.gov	Date
_____ Trey King Mayor, City of Dacula Trey.king@dacula.ga.gov	Date
_____ Approved as to form by Attorney for City of Dacula@.....	Date

FOR CITY OF DULUTH POLICE DEPARTMENT	
_____ Chief Jacquelyn Carruth Chief, City of Duluth Police Department chief@duluthpd.com	Date
_____ Nancy Harris Mayor, City of Duluth nharris@duluth.ga.net	Date
_____ Approved as to form by Stephen Pereira Attorney for City of Duluth sp@thompson-sweeny.com	Date

FOR CITY OF LAWRENCEVILLE POLICE DEPARTMENT	
_____ John Mullin Chief, City of Lawrenceville Police Department jmullin@lawrencevillepd.com	Date
_____ David Still Mayor, City of Lawrenceville David.still@lawrencevillega.org	Date
_____ Approved as to form by Attorney for City of Lawrenceville@.....	Date

FOR CITY OF LILBURN POLICE DEPARTMENT	
_____ Chris Dusik, Chief, City of Lilburn Police Department cdusik@cityoflilburn.com	Date
_____ Tim Dunn Mayor, City of Lilburn tdunn@cityoflilburn.com	Date
_____ Approved as to form by Richard A. Carothers Attorney for City of Lilburn Richard.Carothers@carmitch.com	Date

FOR CITY OF NORCROSS POLICE DEPARTMENT	
_____ Bill Grogan, Chief, City of Norcross Police Department bgrogran@norcrosspd.com	Date
_____ Craig Newton Mayor, City of Norcross cnewton@norcrossga.net	Date

FOR CITY OF SNELLVILLE POLICE DEPARTMENT	
_____ Greg Perry, Chief, City of Snellville Police Department gperry@snellville.org	Date
_____ Barbara Bender Mayor, City of Snellville Bbender@snellville.org	Date

FOR CITY OF SUGAR HILL POLICE DEPARTMENT	
_____ Diane King, Chief Marshall, City of Sugar Hill Police Department dking@cityofsugarhill.com	Date
_____ Brandon Hembree Mayor, City of Sugar Hill brandonhembree@cityofsugarhill.com	Date

FOR CITY OF SUWANEE POLICE DEPARTMENT	
_____ Cass Mooney, Chief, City of Suwanee Police Department cmooney@suwanee.com	Date
_____ Jimmy Burnette Mayor, City of Suwanee jburnette@suwanee.com	Date
_____ Approved as to form by Attorney for City of Suwanee @.....	Date



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Phillip

City of Norcross

Legislation Details (With Details)

File #:	24-7075	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	8/5/2024 6:30 PM	In Control:	Mayor and Council
Title:	FY 25 Solid Waste Fees		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report - FY 25 Solid Waste Fees](#)
2. [Waste Management Notification Letter](#)

Title
FY 25 Solid Waste Fees

Drafter
Eric Johnson

Motion
A motion to Approve/Deny the adoption of a 4.8 percent increase in residential and commercial solid waste collection fees, effective with September billings, consistent with the City's increased cost under a five-year contract with Waste Management.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bai
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Pl

Agenda Report

To: Mayor and Council
From: Eric Johnson, City Manager
Meeting Date: August 5, 2024 – Mayor and Council
Item No.: 24 - 7075
Title: FY 25 Solid Waste Fees

Recommendation Adopt a 4.8 percent increase in residential and commercial solid waste collection fees, effective with September billings, consistent with the City's increased cost under a five-year contract with Waste Management.

Background The City approved a five-year contract extension for solid waste collection services in 2023 with Waste Management that provides for an annual increase in what the City is charged, based on the Consumer Price Index.

Section 5.3 provides:

(a) The CPI adjustment on all of Contractor's Collection Rates shall continue to take effect each September 1 during the term of the Agreement beginning September 1, 2024. Notice of any increase in pricing caused by CPI adjustments shall be provided no later than July 1 and shall be based on the immediately preceding published CPI numbers. The CPI index used for this extended term shall be 100% of the Consumer Price Index for Water, Sewer, and Trash CPI, Not Seasonally Adjusted, All Areas, (WST CPI) published by the Bureau of Labor Statistics, U.S. Department of Labor ("C.P.I."). No CPI adjustments shall exceed 7% on an annual basis.

Waste Management notified the City as required, and City staff confirmed that the referenced index increased over the preceding twelve months reflected in the June CPI report by 4.8 percent.

There was no increase in residential fees in FY 23. Residential fees are partly subsidized by commercial fees. The increase in residential fees for FY 24 would be from \$295.00 per year to \$309.16. Seniors, who currently pay a discounted fee of \$147.50 per year, would pay \$154.58 per year in FY 25. Those increases would appear on September 2024 tax bills. All other residential and commercial fees would increase by that same 4.8%.

Staff will assess commercial fee revenue against costs during the next several months to ensure that fees are keeping pace with the City's overall costs. Commercial fees charged by the City could be adjusted. Residential fees, since they are largely reflected on annual tax bills, have less flexibility for adjustment.

Attachment: Agenda Report - FY 25 Solid Waste Fees (24-7075 : FY 25 Solid Waste Fees)

Financial Impact: Depending on the level of commercial services, which vary each month, the impact on revenues and expenditures would be an increase of approximately \$250,000 to \$275,000.

Consistent with Comprehensive Plan?

6. Furthers the City's Tradition of Strong Leadership and High Level of Quality Services

Attachments Waste Management notification letter.

Next Steps Public notification of fee changes.

Update NA



June 21, 2024

Mr. Eric Johnson
City Manager
City of Norcross
65 Lawrenceville Street
Norcross, GA 30071

Dear Mr. Johnson:

We sincerely appreciate being your local solid waste provider and a valued member of your business community. As per our most recent Addendum under number 6a, we are authorized, contracted, and scheduled for a CPI Increase of 4.8% effective September 1, 2024. Even though the increase is minimal, I wanted to properly notify you as per our Addendum. Please see the below support documentation.

Sincerely,

Steve Edwards

Steve Edwards
WM, Public Sector Manager
sedward1@wm.com
770 560-4025

RESIDENTIAL SERVICES

Table R.1.

Services	Current Rates	Rates Effective 9/1/2024
MSW	\$23.45	\$24.58
Recycle	\$3.28	\$3.44
Total Per Month	\$26.73	\$28.01

COMMERCIAL

SERVICES

Table C.1.

Front End Load Garbage Service	Current Rates	Rates Effective 9/1/2024
1-2x1	\$68.98	\$72.29
1-2x2	\$115.08	\$120.60
1-2x3	\$161.31	\$169.05

1-4x1	\$90.37	\$94.71
1-4x2	\$155.89	\$163.37
1-4x3	\$219.86	\$230.41
1-4x4	\$361.49	\$378.84
1-4x5	\$383.37	\$401.77
1-6x1	\$114.07	\$119.55
1-6x2	\$200.60	\$210.23
1-6x3	\$287.09	\$300.87
1-6x4	\$375.27	\$393.28
1-6x5	\$460.14	\$482.23
1-8x1	\$137.84	\$144.46
1-8x2	\$248.12	\$260.03
1-8x3	\$358.15	\$375.34
1-8x4	\$468.46	\$490.95
1-8x5	\$578.65	\$606.43

Extra pick-up charge \$78.60, overage charges \$104.80 per occurrence

Front Load

**Cardboard Recycle
Service**

Current Rates

**Rates Effective
9/1/2024**

1-8x1	\$105.00	\$110.04
1-8x3	\$196.00	\$205.41
1-8x4	\$287.00	\$300.78
1-8x5	\$378.00	\$396.14
1-8x6	\$469.00	\$491.51

Contamination and Extra pick-up charge \$78.60

Current Temp Roll

Off Rates

Temp Roll Off	Monthly	Haul Charge	Disposal Charge per ton
20 yard temp	\$150.00	\$225.00	\$58
30 yard temp	\$150.00	\$225.00	\$58

Trip charge and relocate charge \$157.20

Rates Effective

9/1/2024

Temp Roll Off Service	Monthly Rental	Haul Charge	Disposal Charge per ton
20 yard temp	\$157.20	\$235.80	\$60.78
30 yard temp	\$157.20	\$235.80	\$60.78

Trip charge and relocate charge \$157.20

Current Temp Roll

Off Rates

Perm Roll off	Monthly	Haul Charge	Disposal Charge per ton
20 yard Open top	\$150.00	\$275.00	\$58
30 yard Open top	\$150.00	\$275.00	\$58
12 yard compactor	\$550.00	\$350.00	\$58
35 yard compactor	\$550.00	\$400.00	\$58
40 yard Compactor	\$550.00	\$400.00	\$58

City Glass recycling 20 yard, \$628.80 per haul

Rates Effective**9/1/2024**

Perm Roll off Service	Monthly Rental	Haul Charge	Disposal Charge per ton
20 yard Open top	\$157.20	\$288.20	\$60.78
30 yard Open top	\$157.20	\$288.20	\$60.78
12 yard compactor	\$576.40	\$366.80	\$60.78
35 yard compactor	\$576.40	\$419.20	\$60.78
40 yard Compactor	\$576.40	\$419.20	\$60.78

Commercial downtown carts \$27.70, 2nd cart \$19.07 per month Recycle Service

6. Section 5.3 (Rate Adjustments Due to Significant Changes) is hereby deleted, and the following Section 5.3 is inserted in lieu thereof:
- (a) The CPI adjustment on all of Contractor's Collection Rates shall continue to take effect each September 1 during the term of the Agreement beginning September 1, 2024. Notice of any increase in pricing caused by CPI adjustments shall be provided no later than July 1 and shall be based on the immediately preceding published CPI numbers. The CPI index used for this extended term shall be 100% of the Consumer Price Index for Water, Sewer, and Trash CPI, Not Seasonally Adjusted, All Areas, (WST CPI) published by the Bureau of Labor Statistics, U.S. Department of Labor ("C.P.I."). No CPI adjustments shall exceed 7% on an annual basis.

Table 2. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by detailed expenditure category, May 2024 — Continued

[1982-84=100, unless otherwise noted]

Expenditure category	Relative importance Apr. 2024	Unadjusted percent change		Seasonally adjusted percent change		
		May 2023- May 2024	Apr. 2024- May 2024	Feb. 2024- Mar. 2024	Mar. 2024- Apr. 2024	Apr. 2024- May 2024
Owners' equivalent rent of primary residence ¹³ ..	25.304	5.6	0.4	0.4	0.4	0.4
Tenants' and household insurance ^{1, 2}	0.408	4.3	0.5	0.5	-0.1	0.5
Water and sewer and trash collection services ²	1.089	4.8	-0.1	0.3	0.4	0.1
Water and sewerage maintenance.....	0.765	5.2	0.0	0.5	0.5	0.2
Garbage and trash collection ^{1, 10}	0.324	3.8	-0.3	-0.1	0.2	-0.3
Household operations ^{1, 2}				0.0	1.2	



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Phillip

City of Norcross

Legislation Details (With Details)

File #:	24-7063	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	8/5/2024 6:30 PM	In Control:	Mayor and Council
Title:	Settlement Agreement with Norcross Springs Regarding Sediment Removal at Pinnacle Pond		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report - Settlement Agreement with Norcross Springs Regarding Sediment Removal at Pinnacle Pond](#)
2. [Settlement Agreement and Release - FINAL](#)

Title

Settlement Agreement with Norcross Springs Regarding Sediment Removal at Pinnacle Pond

Drafter

Eric Johnson

Motion

A motion to Accept/Decline \$164,000 as full and complete settlement of all claims arising out of repair and remediation related to sediment in Pinnacle pond and authorize the Mayor to sign a settlement agreement and release.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bai
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique P

Agenda Report

To: Mayor and Council

From: Eric Johnson, City Manager

Meeting Date: August 5, 2024 – Mayor and Council

Item No.: 24 -7063

Title: Settlement agreement with Norcross Springs regarding sediment removal at Pinnacle Pond

Recommendation Accept \$164,000 as full and complete settlement of all claims arising out of repair and remediation related to sediment in Pinnacle pond and authorize the Mayor to sign a settlement agreement and release.

Background In November 2020, a collapsed pipe on the detention pond at 2200 Norcross Parkway occurred, resulting in a sinkhole to develop and the dam of an adjacent detention pond being washed out. That action resulted in sediment washing into the City's pond at Pinnacle Park. Rather than have the responsible party, Norcross Springs, contract to have a vendor enter City property to remove sediment, City staff negotiated to have Norcross Springs pay the City for the cost of the estimated quantity of sediment that washed into the City's pond, along with the estimated cost for mobilization to remove sediment. By having a cash contribution to the City, it is the City's intent to contract for the sediment removal and to expand the quantity removed, at City expense, to extend the life of the pond. By doing so, the City avoids the cost of a separate mobilization of equipment later as sediment builds.

Separately, the City intends to explore options for reducing the natural buildup of sediment in the pond if cost-effective measures are available. Maintaining depth in the pond is beneficial by lowering the water temperature and supporting wildlife.

Financial Impact: \$164,000 in revenue to the City to be allocated to removal of sediment from Pinnacle Pond. The City will contract for additional sediment to be removed at City expense to deepen the pond and thereby extend the period during which sediment will not need to be removed. The settlement covers both the cost of removing sediment as well as the cost of mobilization.

Consistent with Comprehensive Plan?

1. Continues to define Norcross' sense of place
2. Continues to Strengthen Norcross as a Livable, Inclusive, and Safe Environment

4. Maintains a Vibrant Economy and Continue to Facilitate Job Growth
6. Furthers the City's Tradition of Strong Leadership and High Level of Quality Services

Attachments Settlement Agreement and Release.

Next Steps Council will consider options/alternatives.

Update NA

SETTLEMENT AGREEMENT AND RELEASE

This Settlement Agreement and Release (hereinafter the “Agreement”) dated as of the Effective Date, hereafter established, and is entered into by and between Norcross Springs LP (“Norcross Springs”), and the City of Norcross (the “City”), with each party hereto being referred to as “Party” and collectively as “the Parties.”

RECITALS

WHEREAS, in November of 2020 a collapsed pipe on the detention pond at Pinnacle Park 2200 Norcross Parkway occurred; and

WHEREAS, the collapse caused a sinkhole to develop with the dam of the adjacent detention pond being washed out; and

WHEREAS, the sinkhole has grown in size by virtue of the additional rainfall and the need for repair; and

WHEREAS, the Parties hereto have met and agreed to a repair procedure to the sinkhole and dam and excavation of sediment from Pinnacle pond.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties hereto do agree as follows:

AGREEMENT

1. **Incorporation of Recitals.** The Recitals set forth above are incorporated herein by reference and become part of this Agreement.

2. **The Settlement Amount.** Upon execution of this Agreement, Norcross Springs agrees to pay to the City the amount of One Hundred Sixty-Four Thousand and 00/100 Dollars (\$164,000.00) as full and complete settlement of all claims arising out of repair and remediation related to the sediment in Pinnacle pond. Norcross Springs will issue a check to the City which

will be sent to the City Attorney, J. Patrick O'Brien, at Thompson, O'Brien, Kappler & Nasuti, P.C., 2 Sun Court, Suite 400, Peachtree Corners, Georgia 30092.

Upon receipt of payment, the City will proceed to secure and retain a contractor or contractors for the purpose of removing sediment from Pinnacle pond, excavating and extraction by any means necessary, all cubic yards of silt and sediment which became deposited in Pinnacle pond. This will be accomplished by the issuance of an RFP or an ITB, or any another lawful means by which the City may contract with a contractor for this purpose. Once the retention of a contractor or contractors is accomplished, the City will use the Settlement Amount to complete the project.

3. **Release of Norcross Springs.** In consideration of the receipt and clearance of the Settlement Amount set forth in Paragraph 2, and effective upon its receipt and clearance, the City, on behalf of itself and current and former agents, servants, employees, attorneys, professionals, representatives, officers, sureties, insurers, does hereby remise, release, acquit and forever discharge Norcross Springs, and its current and former owners, partners, members, agents, servants, employees, attorneys, professionals, principals, representatives, officers, directors, parent, subsidiary and affiliate corporations, entities and divisions if any, subconsultants, sureties, insurers, predecessors, successors and assigns, all of their consultants and all others from any and all past, current and future claims, suits, causes of action, rights, damages and expenses, whether known or unknown, foreseen or unforeseen and any and all direct, indirect, compensatory, consequential, exemplary, and punitive damages of any kind, whether arising in law or equity, contract, warranty or tort, including but not limited to any claim for attorney's fees, costs, expenses or penalties that are based upon, arise out of, connected with or in any way related to the repair

and remediation of the sinkhole and dam and excavation of sediment from Pinnacle pond as set forth in the Recitals section as set forth hereinabove

4. **No Joint Venture.** Each Party to this Agreement shall assume the responsibility and liability for the acts and omissions of its own employees, deputies, officers, or agents, in connection with the performance of their official duties under this Agreement. No Party shall be considered the agent or joint venture of the other participating Party. Under no circumstances shall this Agreement be interpreted to create a partnership, joint venture or agency relationship between the Parties.

5. **No Admission of Liability.** The Parties hereby acknowledge that this Agreement does not constitute an admission by any Party hereto of any wrongdoing or the existence or breach of any obligation.

6. **Attorneys' Fees.** Norcross Springs and the City shall each bear their own attorneys' fees and costs incurred in connection with the preparation and negotiation of this Agreement. All claims to attorney's fees, expenses, and costs, arising out of or related to the disputes related to this Agreement shall be deemed to have been fully and finally settled and released by the provisions of this Agreement.

7. **Entire Agreement.** This Agreement represents the entire agreement between the Parties hereto with respect to the subject matter contained herein. This Agreement and its provisions may not be changed, waived, discharged or terminated orally, but only by an instrument in writing signed by the Party against whom enforcement of the change, waiver, discharge or termination is sought.

8. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia. It is the express intent of the parties that this

Agreement be binding and enforceable under the principles of law applicable to contracts and that the Agreement itself may be used as evidence in a subsequent proceeding in which any party alleges a breach of this Agreement.

9. **Severability.** If any provision of this Agreement is prohibited by law, such prohibition shall not affect the validity of the remaining provisions of this Agreement.

10. **Construction.** The Parties have jointly drafted this Agreement. Any ambiguity in its terms shall not be construed against any one of the Parties.

11. **Cooperation.** Each of the Parties agree to cooperate to effectuate the terms of this Agreement and further agree to take any reasonable steps necessary to carry out this Agreement and its intent, including but not limited to the execution of additional documents as required so long as such documents do not unreasonably impose any additional obligations for payment or performance under this Agreement.

12. **Counterparts.** This Agreement may be executed in counterparts, each of which will be deemed an original but all of which together will constitute one and the same instrument. A signed copy of this Agreement delivered by facsimile, e-mail or other means of electronic transmission will be deemed to have the same legal effect as delivery of an original signed counterpart of this Agreement.

[Remainder of this page is left intentionally blank.]

IN WITNESS WHEREOF, Norcross Springs and the City have caused this Agreement to be signed on the date set forth below and be effective on the latest date specified below, or the same date if so both parties sign on such date (the “Effective Date”).

NORCROSS SPRINGS LP**CITY OF NORCROSS**

 BY: _____
 ITS: _____

 ERIC JOHNSON, CITY MANAGER

Date: _____

Date: _____

5122452.1



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Phillip

City of Norcross

Legislation Details (With Details)

File #:	24-7065	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	8/5/2024 6:30 PM	In Control:	Mayor and Council
Title:	Vehicular and Pedestrian Crosswalk Improvements in the Downtown District		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report - Vehicular and Pedestrian Crosswalk Improvements in the Downtown District](#)
2. [Norcross Crossing Improvements Proposed Layout](#)
3. [Norcross PD Desired Locations](#)
4. [Signs and Equipment Quote](#)
5. [Electrical Quote](#)

Title

Vehicular and Pedestrian Crosswalk Improvements in the Downtown District

Drafter

Len Housley

Motion

A motion to Approve/Deny sign(s), equipment purchases, and electrical requirements to improve vehicular and pedestrian safety in the downtown district of Norcross.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

Agenda Report

To: Mayor and Council

From: Len Housley, Director, Public Works Department

Meeting Date: August 5, 2024 – Mayor and Council

Item No.: 24-7065

Title: Vehicular and Pedestrian Crosswalk Improvements in the Downtown District

CC: Eric Johnson, City Manager

Recommendation

Approval of sign(s), equipment purchases, and electrical requirements to improve vehicular and pedestrian safety in the downtown district of Norcross.

Background:

- The growing mix of vehicular traffic and pedestrian foot traffic in the Downtown district dictates improved traffic safety measures. The Police Department in coordination with Public Works recommends four locations to install improved lighted stop signs and interactive lighted crosswalk signs. Areas recommended for improvement are:

- Holcombe Bridge Road and Thrasher Street
- Park Drive and Thrasher Street
- Jones Street and South Peachtree
- Holcombe Bridge Road and South Peachtree

- Attachments provide equipment specifications, locations, and a visual proposed layout.

Financial Impact:

Total: \$48,128.83 (Signs and Equipment, \$37,703.97/Electrical work, \$10,424.86)

Consistent with Comprehensive Plan?

1. Continues to define Norcross' sense of place
2. Continues to Strengthen Norcross as a Livable, Inclusive, and Safe Environment
3. Increases Opportunities for Travel via Different Modes within and Outside the Community



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

Attachments

- Norcross Crossing Improvements Proposed Layout
- Norcross PD Desired Locations
- Signs and Equipment Quote
- Electrical Quote

Next Steps

M&C Approve proposal, quotes, and funding.

Update

K&K Systems' Sign Alert™ Stop Signs are designed for intersections that need enhanced visibility. Whether in congested cities, or on rural and remote roadways, K&K Systems' Sign Alert Stop Signs are used to enhance the visibility at intersections that are considered dangerous due to obstructed view, inclement weather, and right-of-way confusion. Sign Alert Systems are visible in all weather conditions with our ultra-bright LEDs.

Sign Alert Stop Signs operate 24 hours a week at top performance with our auto dimming and multi-stage battery charge features built into our smart controller. Our Sign Alert Systems have the capability to also be activated by our optional radar detector to flash only when vehicle traffic is approaching.

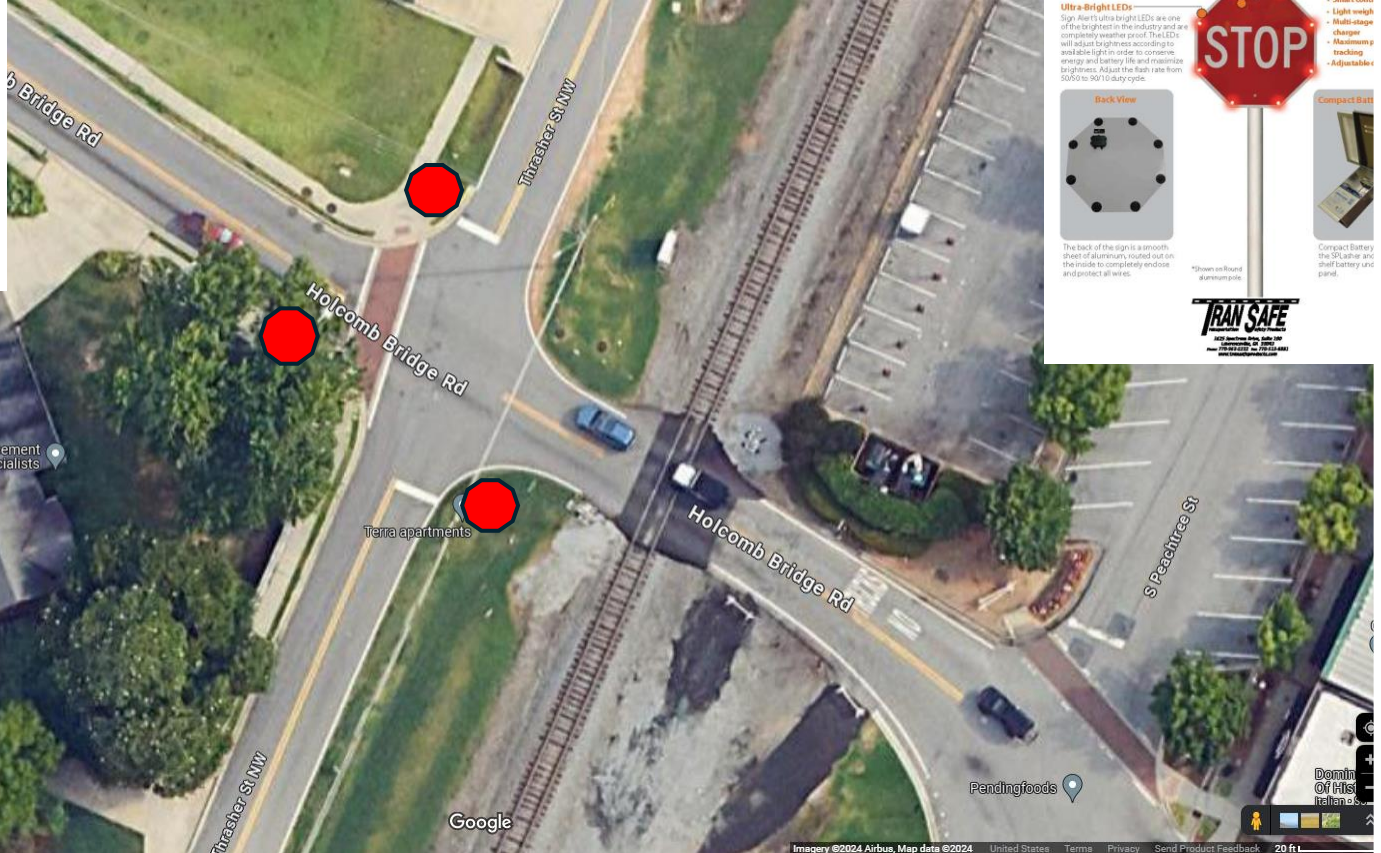
FEATURES

- Simple installation
- Solar powered
- Visible day and night
- Automatic light output for maximum efficiency
- Compact battery box
- Ultra slim design
- Super bright LEDs



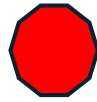
Holcombe Bridge Road and Thrasher

 = 3 Each 30" High Intensity Stop Sign Solar

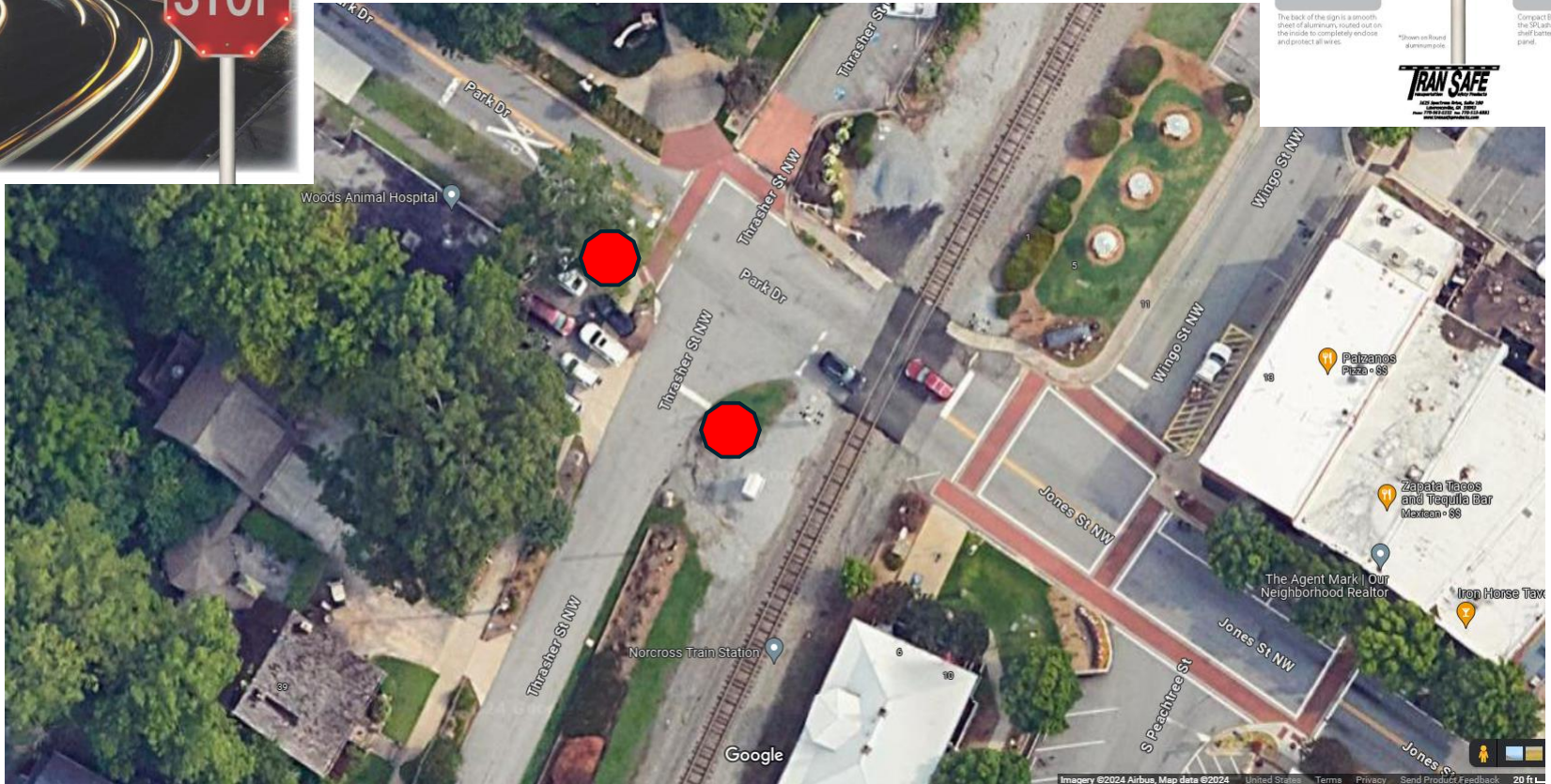




Park Dr. and Thrasher St NW



= 2 Each 30" High Intensity Stop Sign solar



Attachment: Norcross Crossing Improvements Proposed Layout (24-7065 : Vehicular and



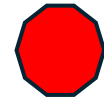
Jones and South Peachtree



1 Each Lighted Crosswalk with lighted Stop sign



1 each lighted Crosswalk



1 each lighted Stop sign



Holcombe Bridge and South Peachtree

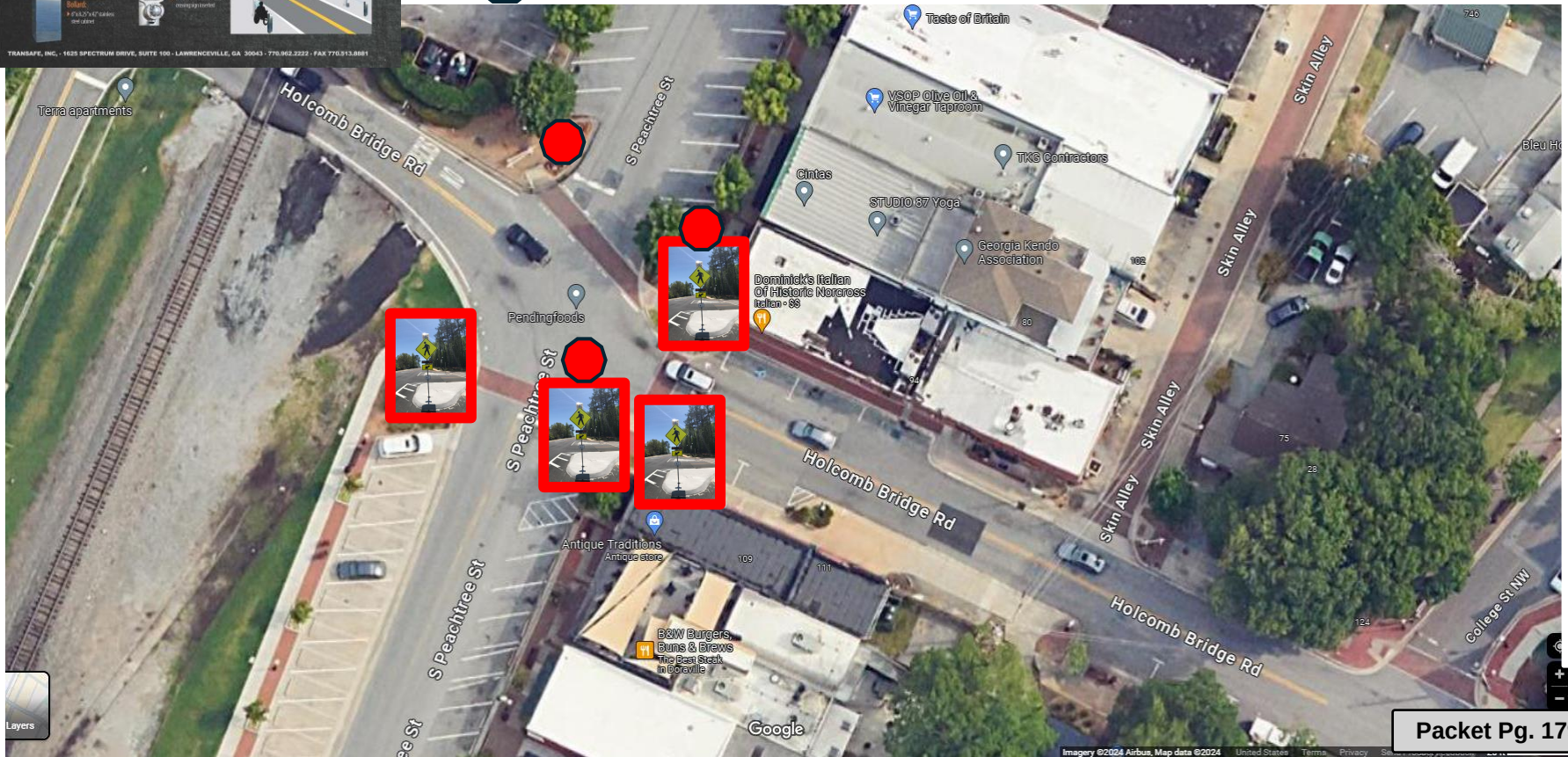
L.8.b



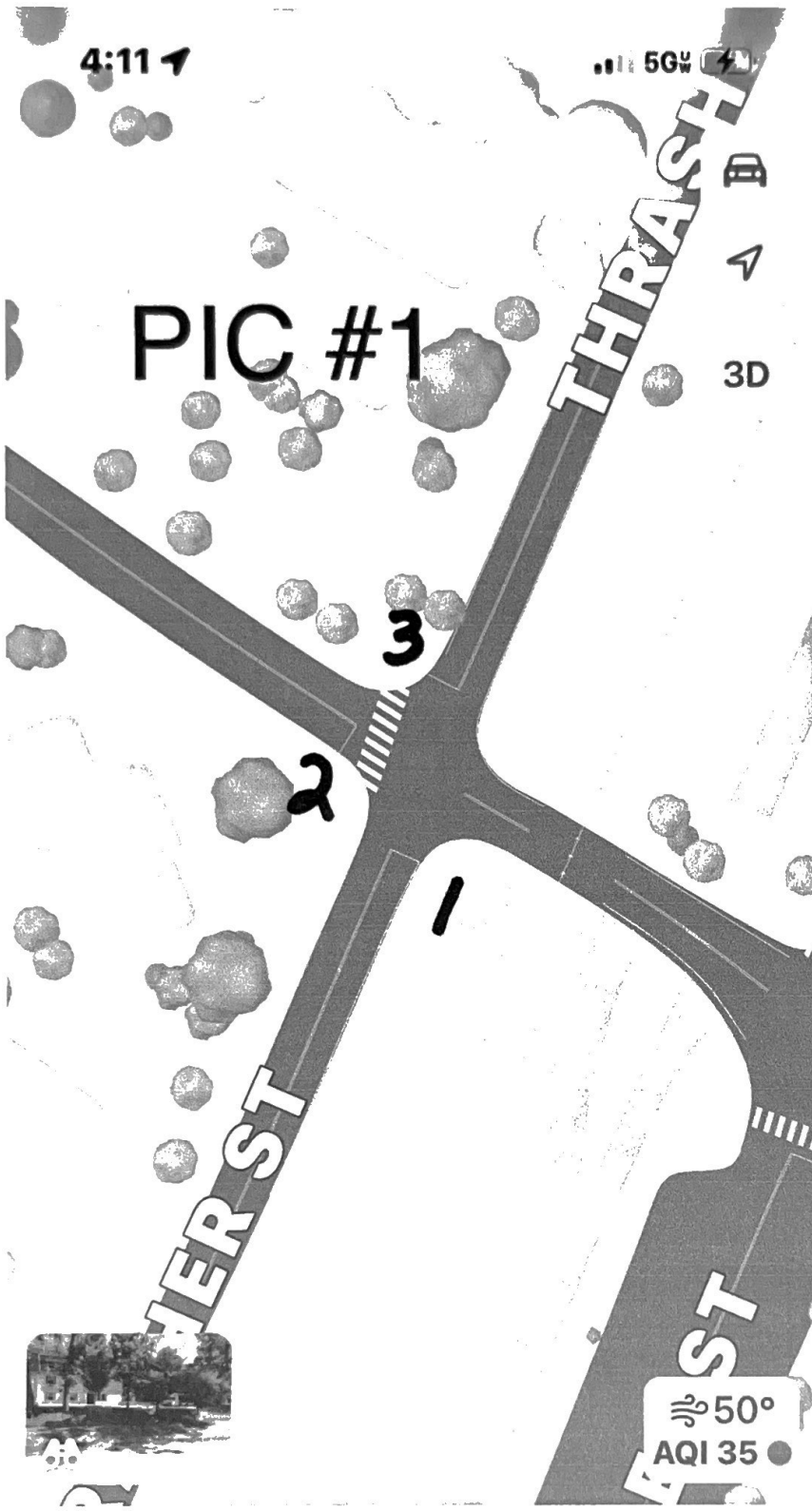
2 each lighted Crosswalks with lighted Stop sign

2 each lighted Crosswalks

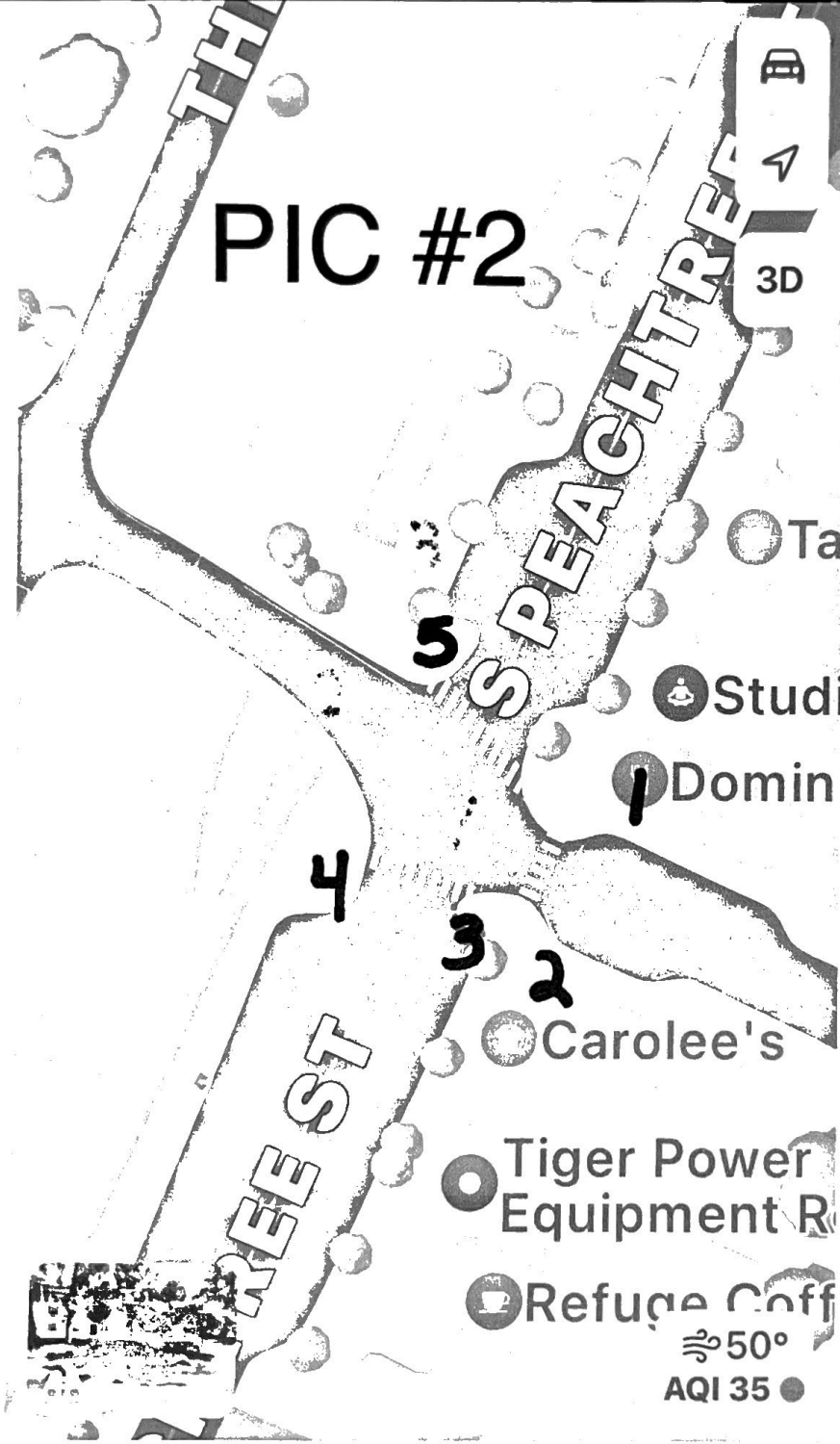
1 each lighted Stop sign



Attachment: Norcross Crossing Improvements Proposed Layout (24-7065 : Vehicular and

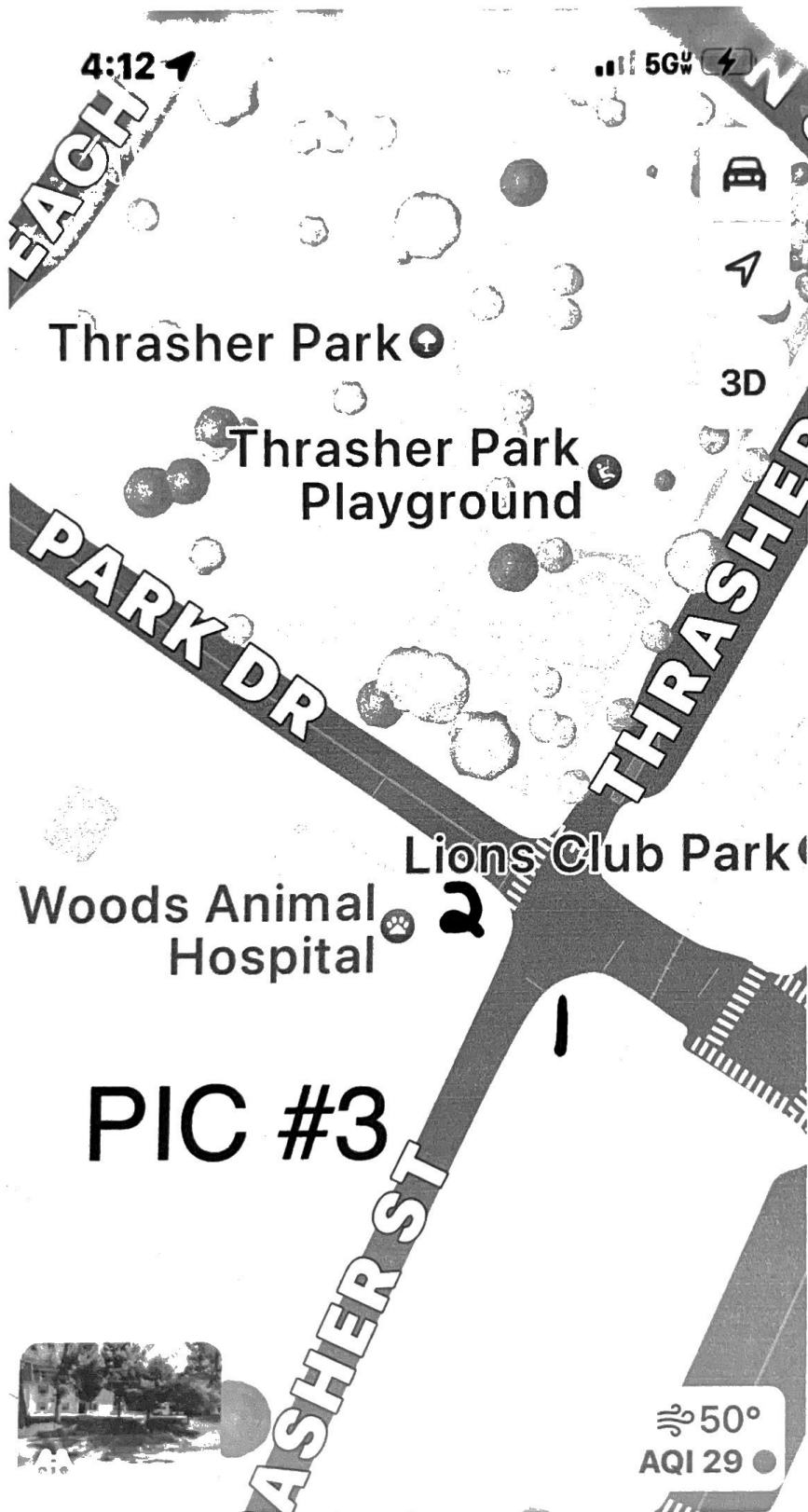


**Holcomb
Bridge Rd** / *Thrasher*



**Holcomb
Bridge Rd**





Park

Thrasher



Main Street Barber Shop

Glitter G Fashion Clothing

PIC #4

Mojitos Bistro

≈ 50°
AQI 30 ●

JONES

S. PEACH TRE

DBA



Date	Quote #
1/29/2024	27905

Name / Address
Norcross GA Police Department Chief Bill Grogan 65 Lawrenceville Street Norcross, GA 30071

Ship To
Norcross GA Police Department Chief Bill Grogan 65 Lawrenceville Street Norcross, GA 30071

Customer Phone	Project/Job Reference	Customer Cell Phone	Customer E-mail
770-448-2111			bgrogan@norcrosspd.com

Terms	Quoted To	Quote valid thru	Rep	CSR	FOB
Net 30	Chief Grogan	7/31/2024	KM	KM	Origin

Item	Description	Qty	U/M	Unit Price	Total
	Holcomb Bridge Road and Thrasher				
25-60NI*	Stop Sign - 30", High Intensity, 8 LEDs, DC40 Solar pack with mounting bracket, SPLasher (controller) and 2 18a battery. Octagon shaped. Mounting kit (FAMUTCDKIT) included. With Double Battery Cabinet	3	ea	1,554.74	4,664.22
25-60NI*	Custom Paint Black All mounting hardware and cabinets (15 day lead time)	3	ea	156.25	468.75
	Park and Thrasher				
25-60NI*	Stop Sign - 30", High Intensity, 8 LEDs, DC40 Solar pack with mounting bracket, SPLasher (controller) and 2 18a battery. Octagon shaped. Mounting kit (FAMUTCDKIT) included. With Double Battery Cabinet	2	ea	1,554.74	3,109.48
25-60NI*	Custom Paint Black All mounting hardware and cabinets (15 day lead time)	2	ea	156.25	312.50
	Jones and S. Peachtree St Location 1				
25-60NI*	R1-1-3030-HI-8-DC20, AC-OPT20, (2) RRFB, CrossTalk, CW-4 & AntennaKit-1, CMS-16134AC, CCTS-12-2, PB, SH2, WIRING & CPAINT Location 2	1	ea	4,454.83	4,454.83

	Total
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Attachment: Signs and Equipment Quote (24-7065 : Vehicular and Pedestrian Crosswalk Improvements in the Downtown District)

DBA



Date	Quote #
1/29/2024	27905

Name / Address
Norcross GA Police Department Chief Bill Grogan 65 Lawrenceville Street Norcross, GA 30071

Ship To
Norcross GA Police Department Chief Bill Grogan 65 Lawrenceville Street Norcross, GA 30071

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Terms	Quoted To	Quote valid thru	Rep	CSR	FOB
Net 30	Chief Grogan	7/31/2024	KM	KM	Origin

Item	Description	Qty	U/M	Unit Price	Total
25-60NI*	ECO-RRFB, AC-OPT20, ADD-RRFB, SH2, CCTS-12-2 & CPAINT	1	ea	3,610.32	3,610.32
W11-2-TpXI-F...	W11-2 PEDESTRIAN ADVANCE (SYM) SIGN - FYG-DG(XI) 30" Back to Back	2	ea	86.55	173.10
25-60NI*	Location 3 R1-1-3030-HI-8-DC20, AC-OPT20, CPAINT, CMS ₁ 16134A	1	ea	1,657.67	1,657.67
25-60NI*	Holcomb Bridge and S. Peachtree				
25-60NI*	Location 1 R1-1-3030-HI-8-DC20, AC Powered, (2) RRFB, CrossTalk-CW-4 with AntennaKit-1, CMS-16134AC. Separate Push button assembly; CCTS-12-2, (1) PB, (1) SH2, 50' WIRING, & CPAINT	1	ea	4,454.84	4,454.84
25-60NI*	Location 2 ECO-RRFB, AC-OPT20, ADD-RRFB, CCTS-12-2 & CPAINT	1	ea	3,170.87	3,170.87
W11-2-TpXI-F...	W11-2 PEDESTRIAN ADVANCE (SYM) SIGN - FYG-DG(XI) 30" Back to Back	2	ea	86.55	173.10
	Location 3				

	Total
--	--------------

Attachment: Signs and Equipment Quote (24-7065 : Vehicular and Pedestrian Crosswalk Improvements in the Downtown District)



Date	Quote #
1/29/2024	27905

Name / Address
Norcross GA Police Department Chief Bill Grogan 65 Lawrenceville Street Norcross, GA 30071

Ship To
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Net 30	Chief Grogan	7/31/2024	KM	KM	Origin

Item	Description	Qty	U/M	Unit Price	Total
25-60NI*	R1-1-3030-HI-8-DC20, AC-OPT20, (2) RRFB, (2) CrossTalk-CW-4, (2) AntennaKit-1, CMS-16134AC, CCTS-12-2, (2) PB, (2) SH2, (2) WIRING & CPAINT	1	ea	5,890.67	5,890.67
25-60NI*	Location 4 ECO-RRFB, AC-OPT20, ADD-RRFB, CMS-16134AC, SH2, & CPAINT	1	ea	3,732.85	3,732.85
W11-2-TpXI-F...	W11-2 PEDESTRIAN ADVANCE (SYM) SIGN - FYG-DG(XI) 30" Back to Back	2	ea	86.55	173.10
25-60NI*	Location 5 R1-1-3030-HI-8-DC20, AC-OPT20, CPAINT, & CMS ₁ 16134AC	1	ea	1,657.67	1,657.67

			Total	\$37,703.97
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Attachment: Signs and Equipment Quote (24-7065 : Vehicular and Pedestrian Crosswalk Improvements in the Downtown District)



325 South Atlanta St. Bldg. 3 Roswell, GA 30075 P: 404-275-4368

Electrical Proposal for the Norcross Stop Signs:

- Install 120-volt power in a in-grade junction box on both sides of the crosswalk across Jones Street in front of Iron Horse Tavern.
- Install 120-volt power in an in-grade junction box on both sides of the crosswalk that crosses Holcomb Bridge. Power will be installed next to the stop sign by Dominick's and in the raised bed by Antique Traditions.
- Install 120-volt power in an in-grade junction box on both sides of the crosswalk that crosses South Peachtree at Holcomb Bridge. Power will be installed next to the stop sign in front of Antique Traditions and across the street.

Cost: \$10424.86

Price Includes labor needed. All materials will be purchased at CED on the Norcross Power account.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Phillip

City of Norcross

Legislation Details (With Details)

File #:	24-7067	Version:	
Type #:	Agenda Item	Status:	Agenda Ready
On Agenda:	8/5/2024 6:30 PM	In Control:	Mayor and Council
Title:	Adopting Vision Zero Discussion		

Sponsors:

Code Sections:

Attachments:

1. [Agenda Report - Adopting Vision Zero Discussion](#)

Title

Adopting Vision Zero Discussion

Drafter

Mayor Pro Tem Bruce Gaynor

Motion

A motion to Approve/Deny the adoption of Vision Zero as the guiding principle for pedestrian safety in the City of Norcross.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

Agenda Report

To: Mayor and Council
From: Bruce Gaynor, Mayor Pro Tem
Meeting Date: August 5, 2024 – Mayor and Council
Item No.: 24-7067
Title: Adopting Vision Zero Discussion
CC: Eric Johnson, City Manager

Recommendation

Adopt Vision Zero as the guiding principle for pedestrian safety in the City of Norcross.

Background: Vision Zero is a strategy to eliminate all traffic fatalities and severe injuries, while increasing safe, healthy, equitable mobility for all.

Committing to Vision Zero will take the following strategies:

- Building and sustaining leadership, collaboration, and accountability – especially among a diverse group of stakeholders to include transportation professionals, policymakers, police, and community members;
- Collecting, analyzing, and using data to understand trends and potential disproportionate impacts of traffic deaths on certain populations;
- Prioritizing equity and community engagement;
- Managing speed to safe levels; and
- Setting a timeline to achieve zero traffic deaths and serious injuries, which brings urgency and accountability, and ensuring transparency on progress and challenges.

City of Norcross statistics (past 5 years):

- 6,512 total vehicle crashes
- 1,729 had at least a complaint of injury by someone involved (26.5%)
- 325 had minor, major or fatal (3) injuries (5% of all crashes have minor or worse injuries)
- 28 pedestrian involved crashes. 14 of the 28 had minor or major injuries reported. Another 11 had at least a complaint of pain/injury.
- 13 bicycle involved crashes of which 9 had at least some report of injury.



Mayor: Craig Newton • **Mayor Pro Tem:** Bruce Gaynor • **Councilmember:** Andrew Hixson • **Councilmember:** Josh Bare
Councilmember: Matt Myers • **Councilmember:** Marshall Cheek • **City Manager:** Eric Johnson • **City Clerk:** Monique Philip

Financial Impact: Adopting “vision Zero” will give us an additional tool to be successful in applying for grants for projects that involve improvements to transportation. This may include: trails, sidewalk enhancements, traffic calming measures, bicycle lanes/markings, and crosswalk improvements.

Consistent with Comprehensive Plan?

1. Continues to define Norcross’ sense of place
2. Continues to Strengthen Norcross as a Livable, Inclusive, and Safe Environment
3. Increases Opportunities for Travel via Different Modes within and Outside the Community

Attachments

Next Steps

Update