

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Tuesday, September 8, 2020

6:30 PM

Teleconference

Meeting Recording:

<https://zoom.us/rec/share/lw3v-bBst68GPm-x5YmXkQLO2Bli4b-8IHUrFALtjh91Lh88oh03UrrMkfn0hS3.Tv3XS764e1auTHdJ>

Mayor and Council

Mayor Craig Newton

Mayor Pro Tem Josh Bare

Councilmember Andrew Hixson

Councilmember Elaine Puckett

Councilmember Matt Myers

Councilmember Bruce Gaynor

- A. Call to Order by Mayor Craig Newton
- B. Invocation
- C. Pledge of Allegiance to the Flag of the United States of America
- D. Roll Call (recorded)

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Josh Bare	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Absent	
Elaine Puckett	Councilmember	Present	
Matt Myers	Councilmember	Present	
Bruce Gaynor	Councilmember	Present	

Regular Meeting was called to order at 6:30 PM by Mayor Craig Newton

- E. Presentation of previous meetings minutes for acceptance

20-5842: Approval of Previous Meeting Minutes

Motion

A motion to approve the meeting minutes for the August 3rd Special Called Meeting, Regular Council Meeting, and Executive Session, the August 17th Special Called Meeting, Policy Work Session and Executive Session, and the August 20th and August 24th Special Called Meeting and Executive Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Elaine Puckett, Councilmember
AYES:	Josh Bare, Elaine Puckett, Matt Myers, Bruce Gaynor
ABSENT:	Andrew Hixson

Special Called Meeting - Special Meeting - Aug 3, 2020 11:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Elaine Puckett, Councilmember
AYES:	Josh Bare, Elaine Puckett, Matt Myers, Bruce Gaynor
ABSENT:	Andrew Hixson

Mayor and Council - Regular Meeting - Aug 3, 2020 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Elaine Puckett, Councilmember
AYES:	Josh Bare, Elaine Puckett, Matt Myers, Bruce Gaynor
ABSENT:	Andrew Hixson

Special Called Meeting - Special Meeting - Aug 17, 2020 5:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Elaine Puckett, Councilmember
AYES:	Josh Bare, Elaine Puckett, Matt Myers, Bruce Gaynor
ABSENT:	Andrew Hixson

Policy Work Session - Regular Meeting - Aug 17, 2020 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Elaine Puckett, Councilmember
AYES:	Josh Bare, Elaine Puckett, Matt Myers, Bruce Gaynor
ABSENT:	Andrew Hixson

Mayor and Council Visioning Session - Visioning Session - Aug 20, 2020 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Elaine Puckett, Councilmember
AYES:	Josh Bare, Elaine Puckett, Matt Myers, Bruce Gaynor
ABSENT:	Andrew Hixson

Special Called Meeting - Executive Session - Aug 24, 2020 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Elaine Puckett, Councilmember
AYES:	Josh Bare, Elaine Puckett, Matt Myers, Bruce Gaynor
ABSENT:	Andrew Hixson

F. Set agenda as presented for scheduled meeting.**20-5843: Acceptance of the Agenda****Motion**

A motion to Accept the Agenda as Presented with the following items being moved to discussion:

20-5788 PWUP 20-01 Downtown Norcross Compactor Enclosure

20-5 827 Activation of the Norcross Development Authority

20-5 846 Face Covering Discussion

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Josh Bare, Elaine Puckett, Matt Myers, Bruce Gaynor
ABSENT:	Andrew Hixson

G. Ceremonial Presentations, Recognitions, and Swearing in Ceremonies**20-5840: Important Announcements and Updates Regarding COVID-19**

RESULT:	DISCUSSED
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20-5841: Proclamation Recognizing Building Babies' Brains Day in Gwinnett County

RESULT:	ACKNOWLEDGED AND READ
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20-5845: 20-5845 : Proclamation Honoring Retired City Manager, Rudolph Smith

RESULT:	ACKNOWLEDGED AND READ
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- H. Floor Open to Citizens Desiring to Address the Governing Authority**
 - a. Comments by Citizens**
 - b. Comments by Council**
- PH. Public Hearings**
- J. Reports of the Mayor and Council Members**
 - a. General Announcements**

September Calendar of Events

All City events have been canceled due to precautionary measures for COVID-19.

- K. Board Appointments**
 - 20-5844: Board Appointment - Sustainable Norcross Commission**

Motion

A motion to table the board appointment for further discussion.

RESULT:	TABLED TO [UNANIMOUS]
	Next: 9/21/2020 6:30 PM
TO:	Policy Work Session
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Josh Bare, Elaine Puckett, Matt Myers, Bruce Gaynor
ABSENT:	Andrew Hixson

- L. Approval of Consent Agenda**

RESULT:	ADOPTED ON CONSENT AGENDA [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Josh Bare, Elaine Puckett, Matt Myers, Bruce Gaynor
ABSENT:	Andrew Hixson

- 1. 20-5822: Tantalus Systems, Inc. Contractor Agreement**

Motion

A motion to Approve the Contractor Agreement between the City of Norcross and Tantalus Systems, Inc. at a project cost of \$1,038,621 with the cost funded by the Municipal Competitive Trust Fund.

- 2. 20-5820: Police Administration Design Agreement/LEED Design**

Motion

A motion to Approve a LEED design agreement between CROFT & Associates and the City of Norcross at a proposed cost of \$190,700 for the renovation of the existing library building into a new Administration Building for the Norcross Police Department.

3. **20-5673: Reconstruction of the Boards, Commissions, and Authorities Policies and Procedures**

Motion

A motion to Approve the proposed policies and procedures manual for City of Norcross Boards, Commissions, and Authorities.

4. **20-5821: Generator Replacement**

Motion

A motion to Approve a request to withdraw funds from the MEAG Trust for the purpose of replacing the control panel and associated components for the generator at City Hall and to move forward with a service agreement with Yancey Power Systems at a project cost of \$30,488.00 for the control panel and generator rental.

M. Items for Discussion

A. **20-5788: PWUP 20-01 Downtown Norcross Compactor Enclosure**

Motion

A motion rescind the contractor agreement between Malco Construction and the City of Norcross for the Downtown Norcross Compactor Enclosure project.

AMENDED MOTION

A motion to rescind the contractor agreement between Malco Construction and the City of Norcross for the Downtown Norcross Compactor Enclosure project and approve the fencing in of the compactor at a maximum cost of \$5,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Josh Bare, Elaine Puckett, Matt Myers, Bruce Gaynor
ABSENT:	Andrew Hixson

B. **20-5827: Activation of the Norcross Development Authority**

Motion

A motion to Approve an amendment to **Article V of Chapter 2 of the City Code of Ordinances to add a new Section 2-153 to activate the Norcross Development Authority and to function in conformity with O.C.G.A. § 36-62-1 et seq., the Development Authorities Law** with the following enacting clause:

The Mayor and City Council of the City of Norcross, Georgia hereby ordains that the adopted Code of Ordinance is hereby amended as more particularly set forth below. It is the intention of the Mayor and City Council, and it is hereby ordained that all following provisions shall become and be made part of the Code of the City of Norcross.

RESULT:	APPROVED [3 TO 1]
MOVER:	Matt Myers, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Elaine Puckett, Matt Myers, Bruce Gaynor
NAYS:	Josh Bare
ABSENT:	Andrew Hixson

C. 20-5846: Face Covering Discussion

Motion

A motion to Approve a resolution by the Mayor and Council of the City of Norcross to encourage the use of masks or face coverings in public during the Covid-19 outbreak unless otherwise determined that a mandate is necessary based on an increase in the number of cases.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Josh Bare, Mayor Pro Tem
AYES:	Josh Bare, Elaine Puckett, Matt Myers, Bruce Gaynor
ABSENT:	Andrew Hixson

AND

A motion to Approve a resolution by the Mayor and Council of the City of Norcross requiring the use of masks or face coverings in property owned or leased by the City of Norcross during the Covid-19 Outbreak.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Josh Bare, Elaine Puckett, Matt Myers, Bruce Gaynor
ABSENT:	Andrew Hixson

N. Adjourn in memory of**O. Adjourn to Executive Session for Personnel, Real Estate or Legal**

The meeting was adjourned at 8:39 PM with a motion by Mayor Pro Tem Josh Bare and seconded by Councilmember Bruce Gaynor. The vote was unanimous 4-0.

P. Signed by _____ Mayor Craig Newton

Q. Attest: _____ Monique Lang, City Clerk