

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, October 3, 2022

6:30 PM

Council Chambers

Mayor and Council

Mayor Craig Newton

Mayor Pro Tem Matt Myers

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Bruce Gaynor

Councilmember Dr. Arlene Beckles

- A. Call to Order by Mayor Craig Newton**
- B. Invocation**
- C. Pledge of Allegiance to the Flag of the United States of America**
- D. Roll Call (recorded)**

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Matt Myers	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Josh Bare	Councilmember	Absent	
Bruce Gaynor	Councilmember	Present	
Dr. Arlene Beckles	Councilmember	Present	

Regular Meeting was called to order at 6:30 PM by Mayor Craig Newton

- E. Presentation of previous meetings minutes for acceptance**

22-6589: Approval of Previous Meeting Minutes

Motion

A motion to Approve Meeting Minutes from the September 6th Regular Council Meeting, September 13th Special Called Meeting, and September 19th Policy Work Session.

- a. Mayor and Council - Regular Meeting - Sep 6, 2022 6:30 PM**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dr. Arlene Beckles, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Matt Myers, Andrew Hixson, Bruce Gaynor, Dr. Arlene Beckles
ABSENT:	Josh Bare

- b. Special Called Meeting - Special Meeting - Sep 13, 2022 6:30 PM**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dr. Arlene Beckles, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Matt Myers, Andrew Hixson, Bruce Gaynor, Dr. Arlene Beckles
ABSENT:	Josh Bare

- c. Policy Work Session - Policy Work Session - Sep 19, 2022 6:30 PM**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dr. Arlene Beckles, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Matt Myers, Andrew Hixson, Bruce Gaynor, Dr. Arlene Beckles
ABSENT:	Josh Bare

- F. Set agenda as presented for scheduled meeting.**

22-6587: Acceptance of the Agenda

Motion

A motion to Accept the Agenda as Presented with the following items being moved to discussion:

22-6574 : Added Capital Improvement Program (CIP) Projects

22-6575 : Options for Securing Financing for a Public Safety Building

22-6582 : Georgia Fund 1 Resolution

22-6579 : Intersection Control Evaluation (ICE)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Mayor Pro Tem
SECONDER:	Dr. Arlene Beckles, Councilmember
AYES:	Matt Myers, Andrew Hixson, Bruce Gaynor, Dr. Arlene Beckles
ABSENT:	Josh Bare

G. Ceremonial Presentations, Recognitions, and Swearing in Ceremonies

22-6588: Proclamation for Paint Gwinnett Pink Month

RESULT:	ACKNOWLEDGED AND READ
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H. Floor Open to Citizens Desiring to Address the Governing Authority

- a. Comments by Citizens
- b. Comments by Council
- c. Comments by City Manager

PH. Public Hearings

J. Reports of the Mayor and Councilmembers

- a. General Announcements

OCTOBER CALENDAR OF EVENTS

First Friday Concert: Weekend Getaway Band

Friday, October 7 | 7:00 p.m. - 9:00 p.m. | Norcross Cultural Arts and Community Center

Movie Monday: The Bad Guys

Monday, October 10 | 1:30 & 6:30 p.m. | Norcross Cultural Arts and Community Center

Lionheart Theatre presents "Lawless Spirits" Walking Tour

Thursday, October 13 - Sunday, October 16 | 6:30 & 8:00 p.m. | Downtown Norcross

Coffee With Council

Saturday, October 15 | 8:00 a.m. | Dulce Suenos Cakes

Policy Work Session

Monday, October 17 | 6:30 p.m. | City Hall 2nd Floor Conference Room

Pedal Norcross

Saturday, October 22 | 12:00 p.m. - 3:00 p.m. | Downtown Norcross

Lionheart Theatre presents "Wet Hot American Psycho" Sketch Comedy

Saturday, October 22 | 7:30 p.m. | Lionheart Theatre

Movie Monday: Westside Story

Monday, October 24 | 1:30 & 6:30 p.m. | Norcross Cultural Arts and Community Center

Deutsche Klassic Car Show

Saturday, October 29 | 10:00 a.m. - 3:00 p.m. | Downtown Norcross

Downtown Merchant Trick or Treating

Saturday, October 29 | 2:00 p.m. - 5:00 p.m. | Downtown Norcross

First Friday Concert: South Bay Project

Friday, November 4 | 7:00 p.m. - 9:00 p.m. | Norcross Cultural Arts and Community Center

Dia de los Meurtos

Saturday, November 5 | 5:00 p.m. - 9:00 p.m. | Thrasher Park

Coming Up in November:

November 11 | Veterans Day Ceremony

November 12 | Neighborhood Cleanup & Recycling Day

November 12 | Historic Norcross Holiday Open House

November 14 | Movie Monday: The Lost City

November 28 | Movie Monday: Las Pupusas

K. Board Appointments**L. Approval of Consent Agenda**

RESULT:	ADOPTED ON CONSENT AGENDA [UNANIMOUS]
MOVER:	Matt Myers, Mayor Pro Tem
SECONDER:	Andrew Hixson, Councilmember
AYES:	Matt Myers, Andrew Hixson, Bruce Gaynor, Dr. Arlene Beckles
ABSENT:	Josh Bare

1. 22-6569: Contract Execution for Keck & Wood as Interim City Engineer

Motion

A motion to Approve a contract with Keck & Wood to serve as interim City Engineer as well as to allow a temporary pass through of the fees for complex land disturbance review fees multifamily, commercial and industrial as outlined in the contract until such time as a full time City Engineer is hired.

2. 22-6570: Proposal to Proclaim October 2022 as Bike Month

Motion

A motion to Approve October as Bike Month in Norcross.

3. 22-6571: Suggested Paint Palette for Local and National Historic Districts

Motion

A motion to Approve the update of the language of the Architectural Design Standards to include the suggested paint palettes as attached.

**4. 22-6572: Code of Ordinances Sec 8-318 Temporary Outdoor Activities
Language Clarification**

Motion

A motion to Approve an amendment to the City Code of Ordinances, Sec 8-318 regarding

"Temporary Outdoor Activities" to include specific language that addresses duration of temporary retail activities associated with permitted temporary activities, with the following enacting clause:

The Mayor and City Council of the City of Norcross, Georgia, hereby ordains that the adopted Code of Ordinances, is hereby amended as more particularly set forth below. It is the intention of the Mayor and City Council, and it is hereby ordained that the following provisions shall become and be made a part of the Code of the City of Norcross, and the Sections in the Code in the Ordinance be renumbered to accomplish that intention.

5. **22-6573: Execution of Contract with ARC for Town Center LCI Update**

Motion

A motion to Approve a contract with the Atlanta Regional Commission for the Town Center LCI Update.

6. **22-6583: Halloween Street Closure**

Motion

A motion to Approve a plan to facilitate closure of one or more streets to non-local traffic for specified times on the evening of Halloween - Monday, October 31st.

7. **22-6577: Inter-Participant Transfer (IPT) 2023 Supplemental Power**

Motion

A motion to Approve moving forward with ITP described contract between the City of Palmetto and the City of Norcross via MEAG Power.

8. **22-6576: Municipal Competitive Trust Resolution and Incumbency Certificate**

Motion

A motion to Approve a resolution permitting the Mayor and the City Manager to sign the Municipal Competitive Trust Resolution, and the Incumbency Certificate.

9. **22-6580: Engagement Letter with Bates Carter for Audit Preparation Services**

Motion

A motion to Approve an engagement letter with Bates, Carter, and Co., LLC to perform audit preparation and assistance services for the 2022 fiscal year.

10. **22-6581: Engagement Letter with Rushton, LLC for Audit Services**

Motion

A motion to Approve an engagement letter with Rushton, LLC to perform audit services for the 2022 fiscal year.

M. Items for Discussion

1. **22-6574: Added Capital Improvement Program (CIP) Projects**

Motion

A motion to Approve the added Capital Improvement Program (CIP) Projects, as referenced in backup, totaling \$1,648,800.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Mayor Pro Tem
SECONDER:	Dr. Arlene Beckles, Councilmember
AYES:	Matt Myers, Andrew Hixson, Bruce Gaynor, Dr. Arlene Beckles
ABSENT:	Josh Bare

2. **22-6575: Options for Securing Financing for a Public Safety Building**

RESULT:	TABLED INDEFINITELY [UNANIMOUS]
MOVER:	Matt Myers, Mayor Pro Tem
SECONDER:	Dr. Arlene Beckles, Councilmember
AYES:	Matt Myers, Andrew Hixson, Bruce Gaynor, Dr. Arlene Beckles
ABSENT:	Josh Bare

3. **22-6582: Georgia Fund 1 Resolution**

Motion

A motion to Approve a resolution authorizing City personnel to access the Georgia Fund 1 investment account managed by the Georgia Office of the State Treasurer (OST).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Dr. Arlene Beckles, Councilmember
AYES:	Matt Myers, Andrew Hixson, Bruce Gaynor, Dr. Arlene Beckles
ABSENT:	Josh Bare

4. **22-6579: Intersection Control Evaluation (ICE)**

RESULT:	TABLED INDEFINITELY [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Dr. Arlene Beckles, Councilmember
AYES:	Matt Myers, Andrew Hixson, Bruce Gaynor, Dr. Arlene Beckles
ABSENT:	Josh Bare

N. **Adjourn in memory of**

O. **Adjourn to Executive Session for Personnel, Real Estate or Legal**

A motion was made by Dr. Beckles, seconded by Councilmember Hixson. The meeting was closed at 7:30 pm.

Signed by _____ Mayor, Craig Newton

Attest _____ Monique Lang, City Clerk