

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, November 1, 2021

6:30 PM

Council Chambers

Mayor and Council

Mayor Craig Newton

Mayor Pro Tem Josh Bare

Councilmember Andrew Hixson

Councilmember Matt Myers

Councilmember Bruce Gaynor

Councilmember Arlene Beckles

- A. Call to Order by Mayor Craig Newton
- B. Invocation
- C. Pledge of Allegiance to the Flag of the United States of America
- D. Roll Call (recorded)

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Josh Bare	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Matt Myers	Councilmember	Present	
Bruce Gaynor	Councilmember	Present	
Arlene Beckles	Councilmember	Absent	

Regular Meeting was called to order at 6:34 PM by Mayor Craig Newton

- E. Presentation of previous meetings minutes for acceptance
- 21-6319: Approval of Previous Meeting Minutes**

Motion

A motion to Approve the October 4th Regular Council Meeting Minutes, the October 18th Special Called Meeting, Policy Work Session and Executive Session, and the October 25th Special Called Meeting and Executive Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Josh Bare, Andrew Hixson, Matt Myers, Bruce Gaynor
ABSENT:	Arlene Beckles

Mayor and Council - Regular Meeting - Oct 4, 2021 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Josh Bare, Andrew Hixson, Matt Myers, Bruce Gaynor
ABSENT:	Arlene Beckles

Policy Work Session - Regular Meeting - Oct 18, 2021 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Josh Bare, Andrew Hixson, Matt Myers, Bruce Gaynor
ABSENT:	Arlene Beckles

Special Called Meeting - Special Meeting - Oct 18, 2021 10:40 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Josh Bare, Andrew Hixson, Matt Myers, Bruce Gaynor
ABSENT:	Arlene Beckles

Special Called Meeting - Executive Session - Oct 25, 2021 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Josh Bare, Andrew Hixson, Matt Myers, Bruce Gaynor
ABSENT:	Arlene Beckles

F. Set agenda as presented for scheduled meeting.**21-6320: Acceptance of the Agenda****Motion**

A motion to Accept the Agenda as Presented with the following items being moved to discussion:

21-6310: Resolution to Update Salary Study

21-6304: Behavioral Health Clinician Co-Responder

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Josh Bare, Andrew Hixson, Matt Myers, Bruce Gaynor
ABSENT:	Arlene Beckles

G. Ceremonial Presentations, Recognitions, and Swearing in Ceremonies**21-6323: Proclamation for National Adoption Month**

RESULT:	ACKNOWLEDGED AND READ BY MAYOR CRAIG NEWTON
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21-6324: Proclamation Honoring Hoyt Hutcheson

RESULT:	ACKNOWLEDGED AND READ BY MAYOR CRAIG NEWTON
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21-6325: Proclamation Honoring Edie Riehm

RESULT:	ACKNOWLEDGED AND READ BY MAYOR CRAIG NEWTON
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H. Floor Open to Citizens Desiring to Address the Governing Authority

- a. Comments by Citizens
- b. Comments by Council
- c. Comments by City Manager

PH. Public Hearings**J. Reports of the Mayor and Councilmembers**

- a. General Announcements

NOVEMBER CALENDAR OF EVENTS

Please remember to wear a mask and social distance at all in-person events.

Election Day

Tuesday, November 2 | 7:00 a.m. - 7:00 p.m. City Hall

First Friday Concert: The Rainmen

Friday, November 5 | 7 - 9 p.m. | Thrasher Park

Dia de los Muertos Festival

Saturday, November 6 | 2 - 8 p.m. | Thrasher Park

Movie Monday: Downton Abbey

Monday, November 8 | 1:30 & 6:30 p.m. | Norcross Community Center

Neighborhood Recycling Day & Cleanup

Saturday, November 13 | Various Times | Various Locations

Merchants Holiday Open House

Saturday, November 13 | 11 a.m. - 6:00 p.m. | Downtown Norcross

Movie Monday: Star Wars Rise of Skywalker

Monday, November 22 | 1:30 & 6:30 p.m. | Norcross Community Center

City Holiday Closures:

Thursday, November 11 | Veterans Day Holiday

Thursday & Friday, November 25-26 | Thanksgiving Holiday

Coming Up in December:

Historic Norcross Holiday Gala - Dec 2 at The Rectory

Seasons of Style Exhibition - Dec 2 - 18 at The Rectory

Sparkle! Celebration: Christmas Tree Lighting - Dec 3 at Thrasher Park

Historic Norcross Holiday Village Market - Dec 3 - 5 in Downtown Norcross

Carriage Rides - Dec 3 - 22 on South Peachtree St.

Photos with Santa - Dec 8 - 22 on South Peachtree St.

K. Board Appointments

21-6321: Board Appointment - Norcross Public Arts Commission

Motion

A motion to Approve the appointment of the following board member and term as presented:

Norcross Public Arts Commission

Vincent Nicoletti

12/1/2024

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Andrew Hixson, Councilmember
AYES:	Josh Bare, Andrew Hixson, Matt Myers, Bruce Gaynor
ABSENT:	Arlene Beckles

L. Approval of Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Josh Bare, Andrew Hixson, Matt Myers, Bruce Gaynor
ABSENT:	Arlene Beckles

1. 21-6322: ARPA Advisory Commission Recommendations

A motion to Approve the ARPA Advisory Commission recommendations for usage and expenditure of American Rescue Plan Act funds.

2. 21-6282: Investment Policy

Motion

A motion to adopt the attached revised Investment Policy as presented.

3. 21-6299: Acceptance of the Salary Study Conducted by Evergreen Solutions LLC.

Motion

A motion to Accept the salary study conducted by Evergreen Solutions, LLC.

4. 21-6309: Adopt Recommended Pay Ranges from Salary Study

Motion

A motion to Approve the recommended pay ranges for all city positions, as contained in the report provided by Evergreen Solutions, LLC.

5. 21-6305: LMIG Street Resurfacing 2020-2021 Contractor Agreement

Motion

A motion to Approve a request from Public Works, Utilities & Parks to move forward with the attached contractor agreement between the City of Norcross and Blount Construction Company Inc. for 2020-2021 LMIG Street Resurfacing Project.

6. 21-6301: Electric Cities of Georgia (ECG) Inter-Participant Contract for Joint Purchasing Service Cost Allocation

Motion

A motion to Approve the ECG Inter-Participant Contract (IPC) Amendment 3 Joint Purchasing Resolution and authorize the Mayor or City Manager, as Authorized Officials, to sign the resolution.

M. Items for Discussion**1. 21-6310: Resolution to Update Salary Study**

Motion

A motion to Approve a resolution to require an updated salary study be conducted every three to four years to ensure competitiveness within the local employment market.

Addendum

Salary Study Resolution was added from floor.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Matt Myers, Councilmember
AYES:	Josh Bare, Andrew Hixson, Matt Myers, Bruce Gaynor
ABSENT:	Arlene Beckles

2. 21-6304: Behavioral Health Clinician Co-Responder

Motion

A motion to Approve funding for one (1) behavioral health clinician and approve a contract with View Point Health to provide that person.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Josh Bare, Andrew Hixson, Matt Myers, Bruce Gaynor
ABSENT:	Arlene Beckles

N. Adjourn in memory of**O. Adjourn to Executive Session for Personnel, Real Estate or Legal**

The meeting adjourned at 7:22pm with a motion by Councilmember Hixson and seconded by Mayor Pro Tem Bare.

P. Signed by_____ Mayor Craig Newton

Q. Attest:_____ Monique Lang, City Clerk