

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, November 14, 2022

6:30 PM

Council Chambers

Mayor and Council

Mayor Craig Newton

Mayor Pro Tem Matt Myers

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Bruce Gaynor

Councilmember Dr. Arlene Beckles

- A. Call to Order by Mayor Craig Newton**
- B. Invocation**
- C. Pledge of Allegiance to the Flag of the United States of America**
- D. Roll Call (recorded)**

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Matt Myers	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Absent	
Josh Bare	Councilmember	Present	
Bruce Gaynor	Councilmember	Present	
Arlene Beckles	Councilmember	Present	

Regular Meeting was called to order at 6:30 PM by Mayor Craig Newton

- E. Presentation of previous meetings minutes for acceptance**

22-6604: Approval of Previous Meeting Minutes

Motion

A motion to Approve the meeting minutes from the October 3rd Regular Council Meeting, October 11th Special Called Meeting and Executive Session, October 17th Special Called Meeting, Policy Work Session, and Executive Session.

Mayor and Council - Regular Meeting - Oct 3, 2022, 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Arlene Beckles, Councilmember
SECONDER:	Matt Myers, Mayor Pro Tem
AYES:	Newton, Myers, Bare, Gaynor, Beckles
ABSENT:	Andrew Hixson

Special Called Meeting - Executive Session - Oct 11, 2022, 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Arlene Beckles, Councilmember
SECONDER:	Matt Myers, Mayor Pro Tem
AYES:	Newton, Myers, Bare, Gaynor, Beckles
ABSENT:	Andrew Hixson

Special Called Meeting - Special Meeting - Oct 17, 2022, 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Arlene Beckles, Councilmember
SECONDER:	Matt Myers, Mayor Pro Tem
AYES:	Newton, Myers, Bare, Gaynor, Beckles
ABSENT:	Andrew Hixson

Policy Work Session - Policy Work Session - Oct 17, 2022 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Arlene Beckles, Councilmember
SECONDER:	Matt Myers, Mayor Pro Tem
AYES:	Newton, Myers, Bare, Gaynor, Beckles
ABSENT:	Andrew Hixson

F. Ceremonial Presentations, Recognitions, and Swearing in Ceremonies**a. 22-6605: Proclamation in Memory of Former Councilmember Daniel Lay**

RESULT:	ACKNOWLEDGED AND READ BY MAYOR CRAIG NEWTON
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b.**22-6609: Proclamation Recognizing National Adoption Month**

RESULT:	ACKNOWLEDGED AND READ BY MAYOR CRAIG NEWTON
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G. Floor Open to Citizens Desiring to Address the Governing Authority

- a. Comments by Citizens**
- b. Comments by Council**
- c. Comments by City Manager**

PH. Public Hearings**I. Reports of the Mayor and Councilmembers****a. General Announcements****NOVEMBER CALENDAR OF EVENTS****Lionheart Theatre presents “A View from the Bridge”**

November 4 - November 20 | Friday & Saturday 7:30 p.m. | Sunday 2:00 p.m. |
Lionheart Theatre

Veterans Day Ceremony

Friday, November 11 | 10:00 - 10:30 a.m. | Veterans Park

City Closed for Veterans Day Observance

Friday, November 11 | Sanitation and Recycling Services will not be affected.

Neighborhood Recycling & Cleanup Day

Saturday, November 12 | 8:00 a.m. - 12:00 p.m. | Norcross Public Works

Historic Norcross Holiday Open House

Saturday, November 12 | 10:00 a.m. - 7:00 p.m. | Downtown Norcross

Historic Downtown Tour

Sunday, November 13 | 2:00 p.m. | Thrasher Park

Movie Monday: The Lost City

Monday, November 14 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

Coffee With Council

Saturday, November 19 | 8:00 a.m. | 45 South Cafe

Policy Work Session

Monday, November 21 | 6:30 p.m. | City Hall 2nd Floor Conference Room

City Closed for Thanksgiving Observance

November 24 - November 25 | All Day | Sanitation and Recycling Services will be delayed by one day.

Movie Monday: Las Pupas

Monday, November 28 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

Coming Up in December:**Holiday Celebration**

Friday, December 2 | 5:30 - 8:30 p.m. | Thrasher Park

Historic Christmas Village

Friday, December 2 - Sunday, December 4 | Downtown Norcross

December 2 - 21 | Carriage Rides

December 2 - 21 | Photos with Santa

December 12 | Movie Monday: It's a Wonderful Life

J. Board Appointments**a. 22-6606: Board Appointment - Norcross Development Authority**

Motion

A motion to Approve the appointment of the following candidate and term as presented:

Norcross Development Authority

Elaine Puckett

December 6, 2024

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Newton, Myers, Bare, Gaynor, Beckles
ABSENT:	Andrew Hixson

b. 22-6607: Board Appointment - Tree Preservation Board

Motion

A motion to Approve the appointment of the following candidate and term as presented:

Tree Preservation Board

Terry Sutton

June 1, 2025

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Josh Bare, Councilmember
AYES:	Newton, Myers, Bare, Gaynor, Beckles
ABSENT:	Andrew Hixson

K. Set and Accept the Agenda as Presented for Scheduled Meeting**1. 22-6608: Acceptance of the Agenda**

Motion

A motion to Accept the Agenda as Presented with the following items being moved to discussion:

22-6553 : Redistribution of ARPA Funds

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Matt Myers, Mayor Pro Tem
AYES:	Newton, Myers, Bare, Gaynor, Beckles
ABSENT:	Andrew Hixson

A motion to add the following item from the floor for discussion:

22-6622 : City Manager Salary Adjustment

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Newton, Myers, Bare, Gaynor, Beckles
ABSENT:	Andrew Hixson

L. Approval of Consent Agenda

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matt Myers, Mayor Pro Tem
SECONDER:	Josh Bare, Councilmember
AYES:	Newton, Myers, Bare, Gaynor, Beckles
ABSENT:	Andrew Hixson

1. 22-6590: Approval and Funding for Mitchell Road Wall Mural

Motion

A motion to Approve a request from the Norcross Public Arts Commission (NPAC) to refresh and expand the Mitchell Road mural, along with funding to come from NPAC for supplies to be provided to Bobbie Adamczyk, in the amount of \$1250.

2. 22-6591: Accent Creative Group Retainer Agreement

Motion

A motion to Authorize an updated agreement with Accent Creative Group revising the monthly retainer consistent with the approved FY 23 budget with \$120,000 to come from Hotel/Motel Tax and \$24,000 to come from the General Fund.

3. 22-6592: Norcross Town Center LCI/Comprehensive Plan RFP Award

Motion

A motion to Approve the award of the Request for Proposals for the concurrent update to the Town Center LCI and Comprehensive Plan update to Jacobs who has teamed with Blue Cypress Consulting, headquartered in Decatur, GA.

4. 22-6593: LCI Comp Plan Steering Committee

Motion

A motion to Approve the recommended steering committee structure of 16 members with composition as outlined:

Planning & Zoning Board - Represents Land Use , 1 member (required)
 Downtown Development Authority - Represents Economic Development, 1 Member (required)
 Mayor & Council - Represents Policy, 1 member (required)
 NPAC - Represents Public Art, 1 Member
 SNC - Represents Sustainability and EV Charging, 1 Member
 NDA - Represents Housing Affordability, 1 Member

Plus:

10 total citizens at large comprised of the following:
 6 Residents (3 from the downtown/western portion of Norcross and 3 from east Norcross)
 4 business owners (2 from the downtown/western portion of Norcross and 2 from east Norcross)

5. **22-6599: Modification of TAD IGA Between City of Norcross and Gwinnett County**

Motion

A motion to Approve a modification of the April 1, 2016 Tax Allocation District (TAD) Intergovernmental Agreement (IGA) between the City of Norcross and Gwinnett County to extend the IGA through December 31, 2024.

M. **Items for Discussion**

1. **22-6553: Redistribution of ARPA Funds**

Motion

A motion to Approve round two of the distribution of ARPA funds removing the requirement that a business must not have received PPP or EIDL funds in order to be eligible to receive a grant award from the application process.

RESULT:	APPROVED [4 TO 1]
MOVER:	Josh Bare, Councilmember
SECONDER:	Matt Myers, Mayor Pro Tem
AYES:	Craig Newton, Matt Myers, Bruce Gaynor, Arlene Beckles
NAYS:	Josh Bare
ABSENT:	Andrew Hixson

2. **22-6622: City Manager Salary Adjustment**

Motion

A motion to authorize an adjustment in the city manager's salary from \$153,300 to \$167,097, a 9% increase, effective October 12, 2022.

RESULT:	APPROVED [4 TO 1]
MOVER:	Josh Bare, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Craig Newton, Matt Myers, Josh Bare, Bruce Gaynor
NAYS:	Arlene Beckles
ABSENT:	Andrew Hixson

N. **Adjourn in memory of**

O. **Adjourn to Executive Session for Personnel, Real Estate or Legal**

The meeting adjourned at 7:30PM with a motion by Councilmember Gaynor, seconded by Councilmember Bare.

P. **Signed by**_____ **Mayor Craig Newton**

Q. **Attest:** _____ **Monique Lang, City Clerk**