

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, December 4, 2023

6:30 PM

2nd Floor Community Room

Mayor and Council

Mayor Craig Newton

Mayor Pro Tem Bruce Gaynor

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Matt Myers

Councilmember Dr. Arlene Beckles

- A. Call to Order by Mayor Craig Newton**
- B. Invocation**
- C. Pledge of Allegiance to the Flag of the United States of America**
- D. Roll Call (recorded)**

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Excused	
Bruce Gaynor	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Josh Bare	Councilmember	Present	
Matt Myers	Councilmember	Present	
Dr. Arlene Beckles	Councilmember	Present	

Regular Meeting was called to order at 6:34 PM by Mayor Pro Tem Bruce Gaynor

- E. Presentation of previous meetings minutes for acceptance**
- 23-6881: Approval of Previous Meeting Minutes**

Motion

A motion to Approve the November 6th Special Called - Executive Session and Regular Council Meeting minutes, the November 14th Special Called - Executive Session meeting minutes, and November 20th Policy Work Session and Executive Session meeting minutes.

- a. Special Called Meeting - Special Meeting - Nov 6, 2023, 5:30 PM**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Arlene Beckles, Councilmember
SECONDER:	Josh Bare, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

- b. Mayor and Council - Regular Meeting - Nov 6, 2023, 6:30 PM**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Arlene Beckles, Councilmember
SECONDER:	Josh Bare, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

- c. Special Called Meeting - Special Meeting - Nov 14, 2023, 4:00 PM**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Arlene Beckles, Councilmember
SECONDER:	Josh Bare, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

- e. Policy Work Session - Policy Work Session - Nov 20, 2023, 6:30 PM**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Arlene Beckles, Councilmember
SECONDER:	Josh Bare, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

F. Set agenda as presented for scheduled meeting.**1. 23-6884: Acceptance of the Agenda and Approval of Consent Agenda****Motion**

A motion to Accept the Agenda as Presented with the following items being moved to discussion:

23-6865: Request for Community Funding from Casa Gwinnett

23-6867: Cotton Gin Lease

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

G. Ceremonial Presentations, Recognitions, and Swearing in Ceremonies**H. Floor Open to Citizens Desiring to Address the Governing Authority****a. Comments by Citizens**

Faye McFarland - voiced concerns about on street parking in her (Sheffield) neighborhood

Ruthie Lachman Paul - voiced concerns about the architectural firm being an engineering firm.

b. Comments by Council**c. Comments by City Manager****PH. Public Hearings****J. Reports of the Mayor and Councilmembers****a. General Announcements****DECEMBER CALENDAR OF EVENTS****Carriage Rides**

Friday, December 1 - Friday, December 22

Every Tuesday, Wednesday & Friday | 6:30 - 8:30 p.m. | Skin Alley

Photos With Santa

Wednesday, December 6 - Friday, December 22

Every Wednesday & Friday | 6:00 - 8:00 p.m. | 45 South Café

Movie Monday: The Little Mermaid

Monday, December 11 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

Coffee With Council

Saturday, December 16 | 8:00 a.m. | 45 South Café

Policy Work Session

Monday, December 18 | 6:30 p.m. | 2nd Floor Conference Room

City Hall Closed for Christmas Observance

Monday, December 25 & Tuesday, December 26 | Sanitation & Recycling Services Will Be Delayed

City Hall Closed for New Years Observance

Monday, January 1 | Sanitation & Recycling Services Will Be Delayed

K. Board Appointments**A. 23-6882: Board Appointment - Discovery Garden Park Board**

Motion

A motion to Approve the appointment of the following candidates and unexpired terms as presented:

Discovery Garden Park Board

Prasanna Chodey 6/1/2024

April MacManus 6/1/2025

Paul Sumner 6/1/2025

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Josh Bare, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

B. 23-6883: Board Appointment - Norcross Public Arts Commission

Motion

A motion to Approve the appointment of the following board member and unexpired term as presented:

Norcross Public Arts Commission

Vince Nicoletti 12/1/2026

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Arlene Beckles, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

L. Consent Agenda

RESULT:	ADOPTED ON CONSENT AGENDA [UNANIMOUS]
MOVER:	Josh Bare, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

1. 23-6866: Donation for Green Roof at Johnson Dean Park

Motion

A motion to Accept a donation of \$25,000 from Connie Weathers' nonprofit organization Sustainable Norcross Inc., for the construction and maintenance of a Green Live Roof on the restrooms at Johnson Dean Park Forest Preserve.

2. 23-6868: Rental Contract for Norcross Cultural Arts & Community Center (Ballroom)

Motion

A motion to Approve the updated Cultural Arts & Community Center rental contract and schedule of fees starting January 1st, 2024.

3. **23-6869: Mutual Aid Agreement Between All Gwinnett Agencies**

Motion

A motion to Approve an updated mutual aid agreement between all Gwinnett law enforcement agencies.

4. **23-6871: RFP PWUP 23-22 – Parks Shade Structures**

Motion

A motion to Approve adding the Park Shade Structures at Thrasher Park and Summerour Park to Capital Projects and to proceed with a Request for Proposals (RFP) for the advertisement of proposed shade structures.

5. **23-6872: Contract Award for Annual Seasonal Color Container Services**

Motion

A motion to Approve the award of a contract to The Garden Goddess, Inc. DBA Gardens By Design to perform annual seasonal color container services.

6. **23-6873: Contract Award for Stormwater Pipe Replacement**

Motion

A motion to Approve the award of a contract for stormwater pipe replacements to two contractors, DAF Concrete, Inc for four locations and Blount Construction Company for one location.

7. **23-6874: Mitchell Road Pipe Replacement Contract Award**

Motion

A motion to Approve the award of the Mitchell Road stormwater pipe replacement contract to Blount Construction Company, Inc.

8. **23-6875: 2023 SPLOST Road Resurfacing**

Motion

A motion to Approve staff to move forward with the issuance of an Invitation to Bid (ITB) for 2023 SPLOST Streets improvement Project.

9. **23-6830: Amendment to Insurance Licenses Ordinance**

Motion

A motion to amend 16-181 through 16-187 of the Norcross Code of Ordinances to base insurance license fees on the city's growing population, as provided for in the Official Code of Georgia, with the following enacting clause:

The Mayor and City Council of the City of Norcross, Georgia, hereby ordains that the adopted Code of Ordinances, is hereby amended as more particularly set forth below. It is the intention of the Mayor and City Council, and it is hereby ordained that the following provisions shall become and be made a part of the Code of the City of Norcross, and the Sections in the Code in the Ordinance be renumbered to accomplish that intention.

M. Items for Discussion**1. 23-6865: Request for Community Funding from Casa Gwinnett**

Motion

A motion to table item 23-6865 to the December 18, 2023, Policy Work Session.

RESULT:	TABLED SENT TO [UNANIMOUS]
	Next: 12/18/2023 6:30 PM
TO:	Policy Work Session
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Matt Myers, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

2. 23-6867: Cotton Gin Lease Extension

Motion

A motion to Approve a Second Amendment to the Intergovernmental Lease Agreement between the City of Norcross and the Downtown Development Authority (DDA) for the leasing and management of the common address and legal description, extending the term of the agreement for an additional five (5) years ending December 31, 2028.

RESULT:	APPROVED WITH CONDITIONS [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Josh Bare, Councilmember
AYES:	Gaynor, Hixson, Bare, Myers, Beckles

N. Adjourn in memory of

The meeting adjourned at 7:13 PM with a motion by Councilmember Myers, seconded by Councilmember Hixson.

O. Adjourn to Executive Session for Personnel, Real Estate, or Legal

P. Signed by_____ **Mayor Craig Newton**

Q. Attest: _____ **Monique Philip, City Clerk**