

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, December 5, 2022

6:30 PM

Council Chambers

Mayor and Council

Mayor Craig Newton

Mayor Pro Tem Matt Myers

Councilmember Andrew Hixson

Councilmember Josh Bare

Councilmember Bruce Gaynor

Councilmember Dr. Arlene Beckles

- A. Call to Order by Mayor Pro Tem Matt Myers
- B. Invocation
- C. Pledge of Allegiance to the Flag of the United States of America
- D. Roll Call (recorded)

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Absent	
Matt Myers	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Josh Bare	Councilmember	Present	
Bruce Gaynor	Councilmember	Present	
Arlene Beckles	Councilmember	Present	

Regular Meeting was called to order at 6:30 PM by Mayor Pro Tem Matt Myers

- E. Presentation of previous meetings minutes for acceptance
- 22-6623: Approval of Previous Meeting Minutes**

Motion

A motion to Approve the November 14th (Rescheduled) Regular Council Meeting minutes and the November 21st Policy Work Session and Executive Session minutes.

Mayor and Council - Regular Meeting - Nov 14, 2022, 6:30 PM

RESULT:	APPROVED [4 TO 0]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Josh Bare, Councilmember
AYES:	Andrew Hixson, Josh Bare, Bruce Gaynor, Arlene Beckles
NON-VOTING:	Matt Myers, Mayor Pro Tem

Policy Work Session - Policy Work Session - Nov 21, 2022, 6:30 PM

RESULT:	APPROVED [4 TO 0]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Josh Bare, Councilmember
AYES:	Andrew Hixson, Josh Bare, Bruce Gaynor, Arlene Beckles
NON-VOTING:	Matt Myers, Mayor Pro Tem

- F. Ceremonial Presentations, Recognitions, and Swearing in Ceremonies
- G. Floor Open to Citizens Desiring to Address the Governing Authority
 - a. Comments by Citizens
 - b. Comments by Council
 - c. Comments by City Manager
- PH. Public Hearings
- I. Reports of the Mayor and Councilmembers
 - a. General Announcements

DECEMBER 2022 CALENDAR OF EVENTS**Carriage Rides**

December 2 - December 21 | Tues., Wed. & Fri. | 6:30 - 8:30 p.m. | Downtown Norcross

Photos With Santa

December 7 - December 21 | Wed. & Fri. | 6:00 - 8:00 p.m. | 45 South Cafe

Lionheart Theatre presents "The Lion in Winter"

December 8 - December 18 | Thurs., Fri. & Sat. 7:30 p.m. | Sun. 2:00 p.m. | Lionheart Theatre

Movie Monday: It's A Wonderful Life

Monday, December 12 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

Coffee With Council

Saturday, December 17 | 8:00 a.m. | 45 South Cafe

Policy Work Session

Monday, December 19 | 6:30 p.m. | City Hall 2nd Floor Conference Room

City Closed for Christmas Day Observance

Friday, December 23 & Monday, December 26 | Sanitation & Recycling Services will not be affected.

City Closed for New Year's Day Observance

Monday, January 2 | Sanitation & Recycling Services will not be affected.

First Friday Concert: Grains of Sand

Friday, January 6 | 7:00 - 9:00 p.m. | Cultural Arts & Community Center

Movie Monday: Top Gun Maverick

Monday, January 9 | 1:30 & 6:30 p.m. | Cultural Arts & Community Center

Coming Up in January:

Jan 23 | Movie Monday: Under the Stadium Lights

J. Board Appointments

There are no board appointments or reappointments to consider at this time.

K. Set and Accept the Agenda as Presented for Scheduled Meeting**1. 22-6624: Acceptance of the Agenda****Motion**

A motion to Accept the Agenda as Presented with the following items being moved to discussion:

22-6617: Lease for Concession Stand at Summerour

22-6618: One-Time Employee Salary Supplement

RESULT:	APPROVED [4 TO 0]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Andrew Hixson, Josh Bare, Bruce Gaynor, Arlene Beckles
NON-VOTING:	Matt Myers, Mayor Pro Tem

L. Approval of Consent Agenda

RESULT:	ADOPTED [4 TO 0]
MOVER:	Josh Bare, Councilmember
SECONDER:	Andrew Hixson, Councilmember
AYES:	Andrew Hixson, Josh Bare, Bruce Gaynor, Arlene Beckles
NON-VOTING:	Matt Myers, Mayor Pro Tem

1. **22-6612: Parks, Green Spaces, and Trails Master Plan RFP**
Motion
A motion to Approve staff to proceed with issuing a Request for Proposals for the Parks, Green Spaces and Trails Master Plan.
2. **22-6613: Janitorial Services RFP**
Motion
A motion to proceed with the issuance of an RFP soliciting the services of a qualified Janitorial Service Company with verifiable experience to provide cleaning services to maintain City office buildings.
3. **22-6614: Incentive Program Amendment**
Motion
A motion Approve an amendment to the existing Norcross Power incentive program to exclude multi-family applications, while allowing City staff to recommend them on a case-by-case basis as part of an incentive package for select economic development projects.
4. **22-6615: City-Wide Landscaping Services Contract Award**
Motion
A motion to Approve the contract agreement with Russell Landscape for the City-wide Landscaping Maintenance Services.
5. **22-6616: NDA Board of Director Terms**
Motion
A motion to Approve the correction of the board of directors' terms for the Norcross Development Authority (NDA), setting all initial board of director terms to four years so that they align with the State of Georgia's enabling statute.

M. Items for Discussion

1. **22-6617: Lease for Concession Stand at Summerour**

Motion

A motion to approve the \$25 sublease with Alianza Salvadorena Miami Atlanta Corporation on a month-to-month basis for operation of the concession stand at Summerour Park., evaluate the success of the operations as we move through next year, and in the meantime develop a process that standardizes similar actions going forward.

RESULT:	MOTION FAILED DUE TO LACK OF SECOND
MOVER:	Bruce Gaynor, Councilmember

Motion

A motion to table to the Lease for Concession Stand at Summerour to the December 19th Policy Work Session for further discussion.

RESULT:	TABLED SENT TO [3 TO 1]
	Next: 12/19/2022 6:30 PM
TO:	Policy Work Session
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Josh Bare, Councilmember
AYES:	Andrew Hixson, Josh Bare, Arlene Beckles
NAYS:	Bruce Gaynor, Councilmember
NON-VOTING:	Matt Myers, Mayor Pro Tem

2. 22-6618: One-Time Employee Salary Supplement

Motion

A motion to Approve the authorization of a one-time pay supplement to City employees in the amount of \$1,250 for sworn law enforcement officers, \$1,000 for other fulltime employees, and \$500 for part-time employees, based on one-time reimbursements from FEMA, and in consideration of recent high rates of inflation and the continued challenges associated with the pandemic for employees over the past year.

RESULT:	APPROVED [4 TO 0]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Andrew Hixson, Josh Bare, Bruce Gaynor, Arlene Beckles
NON-VOTING:	Matt Myers, Mayor Pro Tem

N. Adjourn in memory of**O. Adjourn to Executive Session for Personnel, Real Estate or Legal**

The meeting adjourned at 7:16PM with a motion by Councilmember Bare, seconded by Councilmember Gaynor.

P. Signed by_____ **Mayor Craig Newton**

Q. Attest: _____ **Monique Lang, City Clerk**