

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes

Monday, December 6, 2021

6:30 PM

Council Chambers

Mayor and Council

Mayor Craig Newton

Mayor Pro Tem Josh Bare

Councilmember Andrew Hixson

Councilmember Matt Myers

Councilmember Bruce Gaynor

Councilmember Arlene Beckles

- A. Call to Order by Mayor Craig Newton**
- B. Invocation**
- C. Pledge of Allegiance to the Flag of the United States of America**
- D. Roll Call (recorded)**

Attendee Name	Title	Status	Arrived
Craig Newton	Mayor	Present	
Josh Bare	Mayor Pro Tem	Present	
Andrew Hixson	Councilmember	Present	
Matt Myers	Councilmember	Present	
Bruce Gaynor	Councilmember	Present	
Arlene Beckles	Councilmember	Present	

Regular Meeting was called to order at 6:30 PM by Mayor Craig Newton

E. Presentation of Previous Meetings Minutes for Acceptance

21-6349: Approval of Previous Meeting Minutes

Motion

A motion to Approve the November 1st Regular Council Meeting Minutes and Executive Session, the November 8th Special Called Meeting and Executive Session, and November 15th Policy Work Session and Executive Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Newton, Bare, Hixson, Myers, Gaynor, Beckles

Mayor and Council - Regular Meeting - Nov 1, 2021 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Newton, Bare, Hixson, Myers, Gaynor, Beckles

Special Called Meeting - Special Meeting - Nov 8, 2021 4:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Newton, Bare, Hixson, Myers, Gaynor, Beckles

Policy Work Session - Regular Meeting - Nov 15, 2021 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Newton, Bare, Hixson, Myers, Gaynor, Beckles

F. Set Agenda as Presented for Scheduled Meeting**21-6350: Acceptance of the Agenda****Motion**

A motion to Accept the Agenda as Presented with the following items being moved to discussion:

21-6342: Retiree Health Benefits Renewal

21-6332: Adoption of Juneteenth Holiday

21-6335: Bridge at Valley and Cochran

21-6344: Acceptance of Bid for Sale of West Peachtree Street Property

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Matt Myers, Councilmember
AYES:	Newton, Bare, Hixson, Myers, Gaynor, Beckles

A motion to add the following item from the floor:

21-6356: Restatement of City of Norcross' Georgia Municipal Association 401(A) Defined Contribution Plan

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Matt Myers, Councilmember
AYES:	Newton, Bare, Hixson, Myers, Gaynor, Beckles

G. Ceremonial Presentations, Recognitions, and Swearing in Ceremonies**21-6351: Proclamation Celebrating the Norcross Presbyterian Church**

RESULT:	PRESENTED & READ BY MAYOR CRAIG NEWTON
----------------	---

21-6352: Important Announcements and Updates Regarding COVID-19

RESULT:	PRESENTED BY DR. AUDREY ARONA
----------------	--------------------------------------

H. Floor Open to Citizens Desiring to Address the Governing Authority**a. Comments by Citizens****b. Comments by Council****c. Comments by City Manager**

Request to add the following time-sensitive item from the floor for discussion and adoption:

Restatement of City of Norcross' Georgia Municipal Association 401(a) Defined Contribution Plan (DC Plan)

GMA recently restated the DC Plan and received a favorable determination letter from the Internal Revenue Service (IRS). To ensure continued tax-favored treatment for GMA member plans, the IRS requires that all employers participating in the GMA DC Plan adopt an Adoption Agreement reflecting the benefit design currently in place under the city's DC Plan. All documents are available for review in the City Manager's office.

PH. Public Hearings**PH. 21-6318: Text 2021-005 Update to the Official Zoning Map for the City of Norcross****Motion**

A motion to Approve the adoption of the official Zoning Map as presented and to amend Chapter 100, Sec 101-2(C)(1) of the Code of Ordinances, with the following enacting clause:

The Mayor and City Council of the City of Norcross, Georgia hereby ordains that the Official Zoning Map as referenced in the Norcross Unified Development Ordinance, Chapter 100, Sec 101-2(C)(1) is hereby adopted as attached and incorporated into the Norcross Unified Development Ordinance by reference.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Myers, Councilmember
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Newton, Bare, Hixson, Myers, Gaynor, Beckles

PH. 21-6302: Text 2021-004 Deconstruction Ordinance**Motion**

A motion to Approve an amendment to the Code of Ordinances of Norcross by revising Chapter 300, article VII Sec. 307-6, entitled "Demolition and deconstruction of structures" and Sec. 307-6.1, entitled "Deconstruction Requirements", with the following enacting clause:

The Mayor and City Council of the City of Norcross, Georgia hereby ordains that the adopted Code of Ordinance is hereby amended as more particularly set forth below. It is the intention of the Mayor and Council, and it is hereby ordained that all of the following provisions shall become and be made part of the Code of the City of Norcross, and the Sections in the Code in the Ordinance be numbered to accomplish that intention.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Bruce Gaynor, Councilmember
AYES:	Newton, Bare, Hixson, Myers, Gaynor, Beckles

J. Reports of the Mayor and Councilmembers**a. General Announcements****DECEMBER CALENDAR OF EVENTS**

Please remember to wear a mask and social distance at all in-person events.

Norcross Community Market (Online)

Place online orders by Tuesdays at 3 p.m. at NCMOnlineStore.com for pickup Wednesdays from 4 p.m. - 6 p.m. in the Thrasher Park parking lot. Store reopens each week at 4 p.m. on Wednesdays.

Note: NCM will break for the holidays; last pickup will be December 15 and the online store will reopen January 5 for January 12 pickup.

Sparkle! Celebration: Free Carriage Rides

Tuesdays, Wednesdays & Fridays through December 22 | 6:30 - 8:30 p.m. | Downtown Norcross, Board in Front of Taste of Britain

Seasons of Style Exhibition

Now through Sunday, December 12 | Times Vary | The Rectory

Sparkle! Celebration: Photos with Santa

Wednesdays & Fridays December 8-22 | 6:30 - 8:30 p.m. | Dulce

Note: Santa will also be in town on Tuesdays, but a photographer will not be present.

Movie Monday: Last Christmas

Monday, December 13 | 1:30 & 6:30 p.m. | Norcross Community Center

Coffee with Council

Saturday, December 18 | 8 a.m. | 45 South Cafe

City Hall Closed Thursday, December 23 & Friday, December 24 in Observance of Christmas Eve and Christmas Day

Trash and recycling collection will not be affected by the Christmas Holiday. The city's collection vendor, Waste Management, closes for Christmas Day which falls on a Saturday and so will not impact resident collection.

Monday Movie: The Grinch

Monday, December 27 | 1:30 & 6:30 p.m. | Norcross Community Center

City Hall Closed Friday, December 31 in Observance of New Year's Day

Trash and recycling collection will not be affected by the Christmas Holiday. The city's collection vendor, Waste Management, closes for New Year's Day which falls on a Saturday and so will not impact resident collection.

Coming Up in January:

First Friday Concert: The Grains of Sand - January 7

K. Board Appointments**21-6348: Board Appointment - Historic Preservation Commission**

Motion

A motion to Approve the appointment/reappointment of the following board members and terms as presented:

Historic Preservation Commission

Ashley Holmes Lyons 12/1/2024

JP Maier 12/1/2024

Pam Hopper 12/1/2024

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Arlene Beckles, Councilmember
AYES:	Newton, Bare, Hixson, Myers, Gaynor, Beckles

L. Approval of Consent Agenda

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Josh Bare, Mayor Pro Tem
AYES:	Newton, Bare, Hixson, Myers, Gaynor, Beckles

1. 21-6329: InterParticipant Transfers (IPT) 2022 Supplemental Power

Motion

A motion to Approve the attached InterParticipant Transfers agreements to sell excess energy to the below cities:

City of Grantville - 235 kW for a price of \$6.00 per kW-year

City of Hogansville - 439 kW for a price of \$6.00 per kW-year

City of Palmetto Reserve - 1,253 kW for a price of \$6.00 per kW-year

City of Palmetto Supplemental - 1,759 kW for a price of \$8.00 per kW-year

2. 21-6330: 2021 CDBG Sidewalk Trip Hazard Removal

Motion

A motion to Approve the attached contractor agreement between the City of Norcross and American Grinding Co. LLC for the removal of sidewalk tripping hazards with a project cost of \$52,615.00 funded by CDBG Funds.

3. 21-6341: Gwinnett County Creative Economy Master Plan

Motion

A motion to Approve a pledge to contribute \$10,000 to support of the Gwinnett County Creative Economy Master Plans with funds to be allocated in the 2022-2023 fiscal year budget.

4. 21-6333: GDOT LAP Certification

Motion

A motion to Approve the attached Local Administered Projects (LAP) recertification application to ensure a complete submittal for review and subsequent approval by GDOT.

5. 21-6334: City of Norcross Master Arts and Cultural Plan Request for Proposals

Motion

A motion to Approve authorization for staff to solicit RFPs for a Strategic Master Arts and Cultural Plan to be adopted by both NPAC and Mayor and Council upon completion.

M. Items for Discussion**1. 21-6342: Retiree Health Benefits Renewal**

Motion

A motion to Approve the adoption of Option 1 and Option 4 of the attached Retiree Renewal Options.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bruce Gaynor, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Newton, Bare, Hixson, Myers, Gaynor, Beckles

2. 21-6332: Adoption of Juneteenth Holiday

Motion

A motion to Approve the adoption of Juneteenth as a paid holiday for City of Norcross employees and remove Good Friday adding a second personal holiday.

RESULT:	ADOPTED [4 TO 2]
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Arlene Beckles, Councilmember
AYES:	Craig Newton, Andrew Hixson, Bruce Gaynor, Arlene Beckles
NAYS:	Josh Bare, Matt Myers

3. 21-6335: Bridge at Valley and Cochran

RESULT:	[5 TO 1] TABLED SENT TO
TO:	Policy Work Session 12/20/2021 6:30 PM
MOVER:	Andrew Hixson, Councilmember
SECONDER:	Josh Bare, Mayor Pro Tem
AYES:	Newton, Bare, Hixson, Myers, Beckles
NAYS:	Bruce Gaynor

4. 21-6344: Acceptance of Bid for Sale of West Peachtree Street Property

Motion

A motion to Accept the highest, responsive, responsible bid for the sale of city-owned property on West Peachtree Street.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Andrew Hixson, Matt Myers
SECONDER:	Josh Bare, Bruce Gaynor
AYES:	Newton, Bare, Hixson, Myers, Gaynor, Beckles

5. 21-6356: Restatement of City of Norcross' Georgia Municipal Association 401(A) Defined Contribution Plan

Item Added from Floor:

Motion

A motion to Adopt to the terms of the adoption agreement and any addendum restatement of the current GMA 401(A) Defined Contribution Plan.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Josh Bare, Mayor Pro Tem
SECONDER:	Matt Myers, Councilmember
AYES:	Newton, Bare, Hixson, Myers, Gaynor, Beckles

N. Adjourn in memory of**O. Adjourn to Executive Session for Personnel, Real Estate or Legal**

The meeting adjourned to Executive Session for Real Estate at 8:40 PM with a motion by Councilmember Hixson and seconded by Councilmember Myers.

P. Signed by _____ Mayor Craig Newton

Q. Attest: _____ Monique Lang, City Clerk