

City of Norcross

65 Lawrenceville Street
Norcross, GA 30071



Meeting Agenda

Thursday, May 15, 2025
5:00 PM

2nd Floor Conference Room

Parks, Green Spaces, and Trails Commission

Tixie Fowler, Chair

Joe Weber, Commission Member

Kassie Diehl, Commission Member

Scott Leslie, Commission Member

Jon Davis, Commission Member

1. **Call to Order by Chair Tixie Fowler**
PLEASE SILENCE ALL CELL PHONES AND ELECTRONIC DEVICES
2. **Action Item: Ratification of April 2025 Meeting Minutes**
[Parks, Green Spaces, and Trails Commission – Regular Meeting - Apr 17, 2025, 5:00 PM](#)
3. **Ongoing Business**
 - A. **Neighborhood Landscape Improvement Awards Pilot Program** - (Bruce Avery, City Arborist)
 - According to Bruce Avery, our southside communities have become primarily rental properties which are often neglected by the landlord and tenants. This neglect decreases the value of all properties and is a constant management problem for Code Enforcement. Bruce will share his ideas for initiating a Neighborhood Landscape Improvement Awards Program to see if this would have enough participation to inspire overall improvements.
 - B. **Council Update** - (Councilman Bruce Gaynor)
 - C. **Tree Preservation Board Update** - (Terry Sutton)
 - D. **Parks, Greenspaces, Trails & Green Infrastructure Master Plan** (Scott Leslie & Tixie Fowler)
 - Scott will report updated status of RFP for concept plan development for undeveloped land east/north of Buford Highway.
 - Scott will report his progress on drafting proposed a bike trail(s) to present to Norcross Police Chief and Director of Public Works.
 - Tixie will report any progress made regarding staff review of the GA Power TAP and subsequent feedback on possibility of regrouping with GA Power to revisit site as potential dog park and/or informal trail.
 - Tixie will ask Commission to offer any budget requests recommended by Board to give to Council and Staff.
 - If available, Len Housley will update the Commission on his conversation with Norcross Community Development Director “Debbie” about asking Techie Homes to provide funding to support a public greenspace in the vicinity of their pending development of West Peachtree.
4. **New Business**
 - A. **GIS Mapping Opportunity** (Tixie Fowler)
 - Tixie will introduce a summer college intern who is qualified to help create and/or update GIS map(s) as a special resource for PG&T. This will be an opportunity for the Board to meet the intern and brainstorm goals and deliverables for the summer project.
5. **Additional Input/Discussion Not Otherwise Addressed By This Agenda**
6. **Adjourn**
 - Next regularly scheduled meeting June 19, 2025
 - **NOTE:** Tixie would like the Board to consider rescheduling this month's meeting to June 5, 12 or 26 due to a work conflict on the 19th.

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Meeting Minutes

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Parks, Green Spaces, and Trails Commission

Tixie Fowler, Chair

Joe Weber, Commission Member

Kassie Diehl, Commission Member

Scott Leslie, Commission Member

Jon Davis, Commission Member

1. Call to Order

The Parks, Green Spaces, and Trails Commission meeting was called to order at 5:00 PM by Commission Member Scott Leslie.

| Attendee Name | Title | Status | Arrived |
|---------------|-------------------|---------|---------|
| Tixie Fowler | Chair | Present | 5:15 PM |
| Joe Weber | Commission Member | Absent | |
| Kassie Diehl | Commission Member | Present | |
| Scott Leslie | Commission Member | Present | |
| Jon Davis | Commission Member | Present | |

Attending

Len Housley - Director of Public Works
 Michael Jones - Staff Liaison
 Bruce Gaynor - City Council liaison

** Tixie arrived after the ratification of March minutes - Scott had previously agreed to start meeting. **

2. Action Item: Ratification of March 2025 Meeting Minutes

Parks, Green Spaces, and Trails Commission – Regular Meeting - Mar 20, 2025, 5:00 PM

| | |
|------------------|---------------------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Scott Leslie, Commission Member |
| SECONDER: | Jon Davis, Commission Member |
| AYES: | Kassie Diehl, Scott Leslie, Jon Davis |
| ABSENT: | Tixie Fowler, Joe Weber |

3. Ongoing Business

A. Council Update

- Councilman Bruce Gaynor had no relevant updates to report.

B. Tree Preservation Board Update

- Terry was not present to report.

C. Parks, Greenspaces, Trails & Green Infrastructure Master Plan Updates

- Scott reported that the RFP for developing a concept plan for undeveloped land east/north of Buford Hwy was underway and Len confirmed that the topic was on the next Council agenda.
- Len reported that he has not had time to look into the GA Power TAP but will continue to keep that on his "To Do" list. The Board agreed this is a "mid burner" topic in respect to staff priorities.

4. New Business

A. Green Roof Kiosk

- Tixie introduced the Green Roof Project facilitated by Norcross Sustainability Manager Jalia Killings, with Michael Jones presenting the proposed location of a green roof kiosk in Pinnacle Park. With Len Housley's input, the Board discussed instead relocating the proposed installing the kiosk at the bottom of the existing playground to maximize visibility and to allow viewing from the higher elevation of the parking lot. The Commission recommended this relocation to Len who agreed with it and said he would communicate the information to Jalia.

Minutes Acceptance: Minutes of Apr 17, 2025 5:00 PM (Action Item: Ratification of April, 2025 Meeting Minutes)

5. Additional Input/Discussion Not Otherwise Addressed By This Agenda

A. Bike Trails through Norcross

Scott introduced the idea of creating a bike trail and with respect to concerns noted previously by Councilmen Matt Meyers. To also identify areas where visibility for bikers and cars may be especially dangerous or of concern. Len recommended Scott draft a trail and identify areas where it'd be best to put "can bike here" signs so that Len can then take the proposal to Norcross Police Chief Grogan to review and approve signage as appropriate.

B. Techie Homes

Len informed the Commission that a developer called "Techie Homes" has been accepted by Council to develop a city-owned property on West Peachtree that the Commission had previously requested be maintained as a passive greenspace. Len offered his idea to reach out to the new Community Development Director "Debbie" to ask if she would talk to Techie Homes about kicking in dollars to create a greenspace in that vicinity to support the feedback collected by PG&T (via Scott Leslie) that highlighted interest in a public greenspace in the vicinity.

6. Adjourn: Next meeting May 15, 2025

Motion made by Tixie to adjourn at 6:46pm; seconded by Jon. Motion passed 4 – 0, meeting adjourned.