

City of Norcross

65 Lawrenceville Street
Norcross, GA 30071



Meeting Minutes

Tuesday, March 25, 2025

6:30 PM

2nd Floor Conference Room

Norcross Public Arts Commission

Chair Elizabeth Simpson

Board Member Yamily Mijes-O'Reilly

Board Member Nicole Morgan

Board Member Robert Forro

Board Member Jacques Murphy

Board Member Michael MacManus

A. Call to Order

Attendee Name	Title	Status	Arrived
Elizabeth Simpson	Chair	Present	
Yamily Mijes-O'Reilly	Board Member	Present	
Nicole Morgan	Board Member	Present	
Robert Forro	Board Member	Present	
Jacques Murphy	Board Member	Present	
Michael MacManus	Board Member	Present	

The NPAC meeting was called to order at 6:30 PM by Chair Elizabeth Simpson.

B. Citizen Input**C. Minutes Approval**

Approval of the January, February, and March Regular NPAC Meeting minutes, as well as the 2025 Visioning Session minutes, has been postponed. These minutes will be reviewed and approved at the April Regular Meeting.

D. Treasurer's Report

- A revised Treasurer's Report will be presented by Yamily at the April NPAC meeting.
- A question was raised regarding the potential reallocation of funds to purchase shirts for new members and an additional banner. Members were reminded that the current fiscal year ends on August 31, 2025.

E. Board Updates

- * Update on Meeting with Jordan Douglas, Events Manager and Stephanie Newton, Downtown Manager - Elizabeth Simpson
- * Social Media Update - Yamily Mijes-O'Reilly
 - The board will begin submitting a variety of content—such as quotes, activities, and project highlights—to enhance the organization's social media presence. Jacques will provide a few quotes to help initiate this effort.
- * Pop Up Events - Elizabeth Simpson
 - Discussion included coordinating with Jordan Douglas and organizing potential pop-up events.
- * 2025 Art Splash in Thrasher Park - Elizabeth Simpson
 - Scheduled for October 11 and 12. Liz will reach out to Cindy to reserve NPAC booth.
- * Minute Submission Rotation
 - The board voted to adopt action-style minutes going forward, prioritizing the documentation of decisions and motions over detailed discussion summaries.
 - It was also decided that responsibility for submitting minutes will rotate among board members.

MOTION

A motion to approve the transition to action-style minutes moving forward, focusing on recording decisions and motions rather than detailed discussion summaries, with board members rotating responsibility for taking the minutes.

RESULT:	APPROVED [5:1]
MOVER:	Jacques Murphy, Board Member
SECONDER:	Nicole Morgan, Board Member
AYES:	Simpson, Morgan, Forro, Murphy, MacManus
NAY:	Yamily Mijes-O'Reilly, Board Member

- * Visioning Session Schedule Review
 - This will return as an agenda item at the following month's meeting.

F. Council Updates

None.

G. Returning Agenda Items

1. 25-7235: Wooden Fence by the Crossing (Dumpster Enclosure)

Jacques submitted an updated Request for Proposals (RFP) for the returning fence mural project. As part of the update, the maximum project budget has been revised and capped at \$2,000.

RESULT: THIS MATTER WAS REFERRED TO

Next: 4/22/2025 6:30 PM

TO: Norcross Public Arts Commission

2. 25-7236: Location Identification by Zones

This discussion was tabled to the June NPAC meeting.

RESULT: THIS MATTER WAS REFERRED TO

Next: 6/24/2025 6:30 PM

TO: Norcross Public Arts Commission

3. 25-7251: Norcross Forever Stamp Program

- The cost for each box—featuring artwork on all sides—is estimated at \$1,250.
- The group discussed whether the images should be framed or printed directly onto the boxes.
- The program may include 5–10 installations, potentially completed in phases to accommodate budget and scheduling considerations.

RESULT: THIS MATTER WAS REFERRED TO

Next: 4/22/2025 6:30 PM

TO: Norcross Public Arts Commission

4. 25-7238: Maintenance of Metal Sculpture "Grasshopper"

Liz will contact Len Housley to request assistance from Public Works with refurbishing five aging metal sculptures installed throughout the city. The proposed three-step process includes: (1) removing rust and buffing the metal, (2) touching up or repainting as needed, and (3) applying a protective clear coat. Public Works' support is primarily requested for step one, though assistance with all three steps would be welcomed.

RESULT: THIS MATTER WAS REFERRED TO

Next: 4/22/2025 6:30 PM

TO: Norcross Public Arts Commission

5. 25-7239: Maintenance of Metal Sculpture "George"

Refer to notes from item G.4.

RESULT: THIS MATTER WAS REFERRED TO

Next: 4/22/2025 6:30 PM

TO: Norcross Public Arts Commission

6. 24-6914: Location and Installation of Free Little Art Gallery - Paul Duke

Potential Locations for the Free Little Art Gallery Installation:

Summerour Park, Intersection of Carlyle and S. Peachtree Streets, The Rectory, and Norcross Gallery & Studios. These locations offer high visibility and community engagement opportunities for the project

RESULT: THIS MATTER WAS REFERRED TO

Next: 4/22/2025 6:30 PM

TO: Norcross Public Arts Commission

H. New Agenda Items**1. 25-7278: Free Little Art Gallery (Donated by Yamily)**

RESULT: THIS MATTER WAS REFERRED TO

Next: 4/22/2025 6:30 PM

TO: Norcross Public Arts Commission

2. 25-7277: Art Exhibit at Rectory Sponsored by NG&S - Norcross HS & Paul Duke HS – May

Motion

A motion to approve a \$100 donation to support the Reflections of Art Exhibit Contest, hosted by Norcross Gallery & Studios, pending approval by the City Manager.

RESULT: APPROVED WITH CONDITIONS (SENT [UNANIMOUS])

Next: 4/22/2025 6:30 PM

TO: Norcross Public Arts Commission

MOVER: Elizabeth Simpson, Chair

SECONDER: Nicole Morgan, Board Member

AYES: Simpson, Mijes-O'Reilly, Morgan, Forro, Murphy, MacManus

I. Additional Input/Discussion Not Otherwise Addressed by this Agenda**J. Adjourn**

The meeting adjourned at 8:41 PM with a motion to adjourn made by Nicole Morgan, seconded by Jacques Murphy.

K. Signed By: _____ **Elizabeth Simpson, Chair**

L. Attested By: _____ **Shayla Alexis, Deputy City Clerk**