

City of Norcross

65 Lawrenceville Street
Norcross, GA 30071



Meeting Agenda

Tuesday, September 23, 2025

6:30 PM

2nd Floor Conference Room

Norcross Public Arts Commission

Chair Elizabeth Simpson

Board Member Nicole Morgan

Board Member Robert Forro

Board Member Jacques Murphy

Board Member Michael MacManus

A. Call to Order by Chair Elizabeth Simpson
PLEASE SILENCE ALL CELL PHONES AND ELECTRONIC DEVICES

B. Citizen Input

C. Approval of Previous Meeting Minutes

[Norcross Public Arts Commission – Regular Meeting - Jul 29, 2025, 6:30 PM](#)

[Norcross Public Arts Commission - Special Meeting - Sep 19, 2025, 9:00 AM](#)

D. Treasurer's Report

To be presented by Board Member Murphy (Treasurer).

- Budget amendments

E. Board Updates

- Norcross Forever Stamp Program - High School Art choices - review
- Open Board Seat Status
- 3 White Squirrels on order from Cherrylion Studios (see poses)

F. Council Updates

Votes pending on NPAC items:

- Greetings from Norcross Mural update, Norcross Elementary mural support
- Positive feedback on Metal Sculpture refurbishment

G. Returning Agenda Items

- 1. 25-7251 Norcross Forever Stamp Program**
 - High School Art choices – review
 - Intergovernmental Agreement with Gwinnett County and the state
 - Artist Agreement for HS art
 - General Status of first boxes
- 2. 25-7369 White Squirrels of Norcross Fundraiser Ideas**
 - Acorn - Go Nuts for Norcross! (see image)
 - Price @ \$250
 - **Sell 20= 1 distinct bronzed squirrel**
 - **Sell 8 = 1 replicated bronzed squirrel**
 - Partner the acorn with a distinct squirrel holding acorn
 - Silver and Gold models – Price
 - discount if acorn was also purchased

[Acorn - White Squirrels of Norcross](#)

[Norcross Squirrels Sculptures](#)
- 3. 25-7429 Art Splash 2025**
 - Signup and represent NPAC at the booth (2 hour blocks)
 - Poster/foam board to show off Norcross Forever project
 - Poster/foam board to show off White Squirrels of Norcross project
 - Name that Squirrel! Create 3 voting boxes and cut paper for slips

- 4. **25-7405 NPAC By-Laws**
 Review and further discussion.
 [NPAC Draft Bylaws - 9/23/25 Meeting](#)

H. New Agenda Items

I. Additional Input/Discussion Not Otherwise Addressed by this Agenda

J. Adjourn

K. Signed By: _____ Elizabeth Simpsoni, Chair

L. Attested By: _____ Shayla Alexis, Deputy City Clerk

City of Norcross

65 Lawrenceville Street
Norcross, GA 30071



Meeting Minutes

Tuesday, July 29, 2025

6:30 PM

2nd Floor Conference Room

Norcross Public Arts Commission

Chair Elizabeth Simpson

Board Member Yamily Mijes-O'Reilly

Board Member Nicole Morgan

Board Member Jacques Murphy

Board Member Robert Forro

Board Member Michael MacManus

Minutes Acceptance: Minutes of Jul 29, 2025 6:30 PM (Approval of Previous Meeting Minutes)

A. Call to Order by Chair Elizabeth Simpson

Attendee Name	Title	Status	Arrived
Elizabeth Simpson	Chair	Present	
Yamily Mijes-O'Reilly	Board Member	Present	
Nicole Morgan	Board Member	Present	
Jacques Murphy	Board Member	Present	
Robert Forro	Board Member	Present	
Michael MacManus	Board Member	Present	

The NPAC meeting was called to order at 6:33 PM by Chair Elizabeth Simpson.

B. Minutes Approval

1. Norcross Public Arts Commission – Regular Meeting - Jun 24, 2025 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nicole Morgan, Board Member
SECONDER:	Jacques Murphy, Board Member
AYES:	Simpson, Mijes-O'Reilly, Morgan, Murphy, Forro, MacManus

2. Norcross Public Arts Commission - Special Called Meeting - Jul 10, 2025 6:00 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nicole Morgan, Board Member
SECONDER:	Jacques Murphy, Board Member
AYES:	Simpson, Mijes-O'Reilly, Morgan, Murphy, Forro, MacManus

C. Citizen Input

None.

D. Treasurer's Report

Re-appropriate \$950. Discussion regarding the supplies for FLAG (Free Little Art Gallery).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jacques Murphy, Board Member
SECONDER:	Micheal MacManus, Board Member
AYES:	Simpson, Mijes-O'Reilly, Morgan, Murphy, Forro, MacManus

E. Board Updates

Conversation regarding election of Vice-Chair, which was delayed to allow new members time to acclimate. Liz' term is expiring and Board must elect a Chair. Recommended we complete, review, vote on by-laws before having any Board elections.

F. Council Updates

This is a good time to review agreements, specifically related to the Stamp Collection installation. Draft for Artist Agreement received, needs refinement. City Council must approve the IGA agreement for the County and City relationship.

G. Returning Agenda Items

1. 25-7238: Maintenance of Metal Sculptures Mantis and George

\$950 to complete both sculptures. Refurbish scheduled to be completed in August. Agree vendor can move forward with Sculpture refurbish

RESULT:	APPROVED [UNANIMOUS]
TO:	Norcross Public Arts Commission
MOVER:	Yamily Mijes-O'Reilly, Board Member
SECONDER:	Michael MacManus, Board Member
AYES:	Simpson, Mijes-O'Reilly, Morgan, Murphy, Forro, MacManus

Minutes Acceptance: Minutes of Jul 29, 2025 6:30 PM (Approval of Previous Meeting Minutes)

2. **25-7338: Greetings from Norcross Mural Refresh**

Jacques is working with vendor to complete the mural.

Nicole is assisting with recommendations to add a female to the mural.

Designer is donating their time. The vinyl is being donated too. We must remove the old display. Some discussion regarding conducting a survey to decide on how to update. We will discuss the person to add and which image to replace at the next Board Meeting.

RESULT: DISCUSSED
TO: Norcross Public Arts Commission

3. **25-7251: Norcross Forever Stamp Program**

Conversations on various boxes and the best themes and focus. Conversation regarding QR codes.

Each member working through a traffic light box

RESULT: THIS MATTER WAS REFERRED TO
Next: 8/26/2025 6:30 PM
TO: Norcross Public Arts Commission

4. **25-7252: White Squirrels of Norcross**

Continuing to work through. Must determine how to collect funds.

Conversation regarding the pose for putting a squirrel at the Betty Maudlin part fountain. Selection of the pose.

RESULT: THIS MATTER WAS REFERRED TO
Next: 8/26/2025 6:30 PM
TO: Norcross Public Arts Commission

5. **25-7369: White Squirrels of Norcross Fundraiser Ideas**

Fundraising ideas:

Need a process to gain funds for the project

Resin version of the squirrel for sale. \$145/squirrel cost to NPAC. Potential cost to public \$350 (covers cost and raises money for the project). Squirrels will come with plaque acknowledging support.

Could also present at Artober.

RESULT: THIS MATTER WAS REFERRED TO
Next: 8/26/2025 6:30 PM
TO: Norcross Public Arts Commission

Minutes Acceptance: Minutes of Jul 29, 2025 6:30 PM (Approval of Previous Meeting Minutes)

H. New Agenda Items

1. 25-7405: NPAC By-Laws

Jacques, Nicole working together to provide a draft for August meeting.

We need formal by-laws as we are currently governed by Ordinance. Recommend a review at the August Board Meeting with potential adoption in September. By-laws must be approved by City Council.

RESULT:	THIS MATTER WAS REFERRED TO
	Next: 8/26/2025 6:30 PM
TO:	Norcross Public Arts Commission

I. Additional Input/Discussion Not Otherwise Addressed by this Agenda

1. 25-7426: Norcross Art Tour Booklet

Conversation regarding creating a tourist art tour booklet for use in the Welcome Center.

A motion to add this item from the floor:

RESULT:	APPROVED [UNANIMOUS]
TO:	Norcross Public Arts Commission
MOVER:	Jacques Murphy, Board Member
SECONDER:	Yamily Mijes-O'Reilly, Board Member
AYES:	Simpson, Mijes-O'Reilly, Morgan, Murphy, Forro, MacManus

J. Adjourn

The meeting adjourned at 8:38 PM with a motion made by Jacques, seconded by Mike.

K. Signed By: _____ **Elizabeth Simpson, Chair**

L. Attested By: _____ **Shayla Alexis, Deputy City Clerk**

Minutes Acceptance: Minutes of Jul 29, 2025 6:30 PM (Approval of Previous Meeting Minutes)

City of Norcross

65 Lawrenceville Street
Norcross, GA 30071



Meeting Minutes

Friday, September 19, 2025

9:00 AM

2nd Floor Community Room
Norcross Public Arts Commission

Chair Elizabeth Simpson
Board Member Nicole Morgan
Board Member Jacques Murphy
Board Member Robert Forro
Board Member Michael MacManus

Minutes Acceptance: Minutes of Sep 19, 2025 9:00 AM (Approval of Previous Meeting Minutes)

A. Call to Order by Chair Elizabeth Simpson

Attendee Name	Title	Status	Arrived
Elizabeth Simpson	Chair	Present	
Nicole Morgan	Board Member	Absent	
Jacques Murphy	Board Member	Remote	
Robert Forro	Board Member	Present	
Michael MacManus	Board Member	Present	

Special Called Meeting was called to order at 9:03 AM by Chair Elizabeth Simpson.

B. Items for Discussion

1. 25-7369: White Squirrels of Norcross Fundraiser Ideas

Motion

A motion to approve the purchase of one (1) acorn mold and cast for the White Squirrels of Norcross Fundraiser. The acorn will feature the project name etched into the design and will serve as a fundraising piece in support of the bronzed squirrel sculptures.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael MacManus, Board Member
SECONDER:	Robert Forro, Board Member
AYES:	Elizabeth Simpson, Jacques Murphy, Robert Forro, Michael MacManus
ABSENT:	Nicole Morgan

C. Additional Input/Discussion Not Otherwise Addressed By This Agenda

D. Adjourn

The meeting adjourned at 9:16am with a motion to adjourn made by Board Member MacManus, seconded by Board Member Forro.

E. Signed By: _____ **Elizabeth Simpson, Chair**

F. Attest: _____ **Shayla Alexis, Deputy City Clerk**

Minutes Acceptance: Minutes of Sep 19, 2025 9:00 AM (Approval of Previous Meeting Minutes)



Attachment: Acorn - White Squirrels of Norcross (25-7369 : White Squirrels of Norcross Fundraiser Ideas)



BYLAWS OF THE NORCROSS PUBLIC ARTS COMMISSION

In accordance with Ordinance Sec 3.11. Boards and Commissions and Authorities res. of 4-1-2024 of the City of Norcross, Georgia, the following Bylaws are adopted by the Norcross Public Arts Commission (the "Commission"):

ARTICLE 1. - NAME

The name of the Commission shall be the "Norcross Public Arts Commission (NPAC)."

ARTICLE 2. – PURPOSE, DUTIES AND RESPONSIBILITIES

Pursuant to City of Norcross Ordinance No. 08-2019, & II, 6-3-2019, the purpose, duties and responsibilities of the Commission shall be as follows:

1. To cultivate a growing, creative arts community, ~~and~~ to promote ~~continuous growth and the~~ development of neighboring cultural resources;
2. To seek funding from public and private donations ~~and public as well as available grants~~ funding to promote ~~continuous~~ growth and interest in public arts;
3. To review, develop and make recommendations to the mayor and council for the placement of all permanent art in public areas, including parks, buildings, streets and parking lots;
4. To ~~organize~~ review, develop and make recommendations to the mayor and council for public arts events in the city, and;
5. To develop and maintain ~~and routinely update~~ a "Master Arts Plan", garner public comment and present for approval ~~by to the~~ mayor and council ~~after receiving public comment~~; and
6. To prepare and present ~~a an operations proposed~~ budget for its operation to the mayor and council ~~for its operation not later than~~ 60 days prior to the beginning of each fiscal year.

d

Commented [SA1]: Please note that Items 1–6, as originally drafted, were taken verbatim from the City Charter.

ARTICLE 3. VOTING MEMBERS, MEMBERSHIP AND TERMS

1. ~~The commission shall consist of a seven members, of which shall be~~ All members of the commission shall be appointed by the mayor and council by ~~resolution~~ resolution u ordinance under the following terms:

Commented [SA2]: The charter reads "by resolution"

- 2. The Commission shall consist of up to seven members, of which, Aa minimum of ~~four~~ four two-thirds members shall be citizens of the city.
- 3. ~~Director-Member~~ terms shall be three years, commencing on December 1st.

Commented [SA3]: Since the Charter sets the requirement at 4, that's the binding number. I would remove two-thirds reference

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- 4. Member Selection – The Commission will involve the full membership in developing a recommendation and will be presented to the Mayor and Council for consideration at the next Policy Work Session.

Commented [SA4]: At the present time, this decision is up to the chair. I would simply add, "at the discretion of the chair"

If Mayor and Council do not approve the new member, the resulting vacancy will be filled through the standard appointment process outlined in the Boards, Commissions and Authorities Manual, with the appointment to occur prior to December 1.

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- 5. Members whose terms are set to expire and who wish to be considered for an additional term must notify the Commission by September 1 of the year that their term concludes and must complete the City of Norcross Reappointment Application by the deadline that is established by the City Clerk's office. The Commission will vote to recommend the approval of the Member's term renewal by majority vote.

If the Member's renewal is defeated, the Commission will seek candidates to fill the upcoming vacancy with appointment prior to December 1.

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- 6. In the event of a premature member position vacancy, the Commission will recommend to the Mayor and Council a succeeding Commission Member who will complete the departing Member's term.

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- 7. Commission Members may serve an unlimited number of terms, including consecutive terms, without restriction.

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- 8. Member's Term – One term shall be defined as a full three-year period of service, unless a member is appointed to complete an unexpired term.

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- 9. Commission may recommend the removal of a Commission Member to the Mayor and Council, with a two-thirds majority vote. The City Council may then remove the Member from office by a ~~voite~~ vote of the majority of Members of the City Council. Refer to code section 3.11 (f) – Boards, Commissions, and Authorities and BCA Manual.

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- 10. Member Absences – Attendance requirements for Members shall follow the policy outlined in the City of Norcross Boards, Commissions and Authorities (BCA) Manual. Specifically, if a Member is absent from three scheduled meetings during a twelve month period, the Chair will review the

absences with the Member and present a recommendation to the Mayor and Council as necessary. Only the Mayor and Council may remove a Member from office. The resulting vacancy will be filled through the standard appointment process.

- ~~4. In the event of a premature member position vacancy, the Commission will recommend to the mayor and council a succeeding commission member who will complete the departing member's term.~~
 - ~~5. Members seeking to complete additional term(s) must provide the Commission notification not later than September 1st of the year their term concludes. The Commission will vote to approve the member's term renewal by majority vote. If the member's renewal is defeated, the Commission will seek candidates to fill the upcoming vacancy with appointment prior to December 1st. All candidate members must be appointed by mayor and council by resolution.~~
 - ~~6. Members whose terms are set to expire and who wish to be considered for an additional term must notify the Commission no later than September 1 of the year their term concludes and must complete the City of Norcross Reappointment Application by the deadline established by the City Clerk's Office.~~
 - ~~7. Member Selection—The Commission Chair will involve the full membership in developing a recommendation, and will forward the recommendation and application to the City Clerk's Office by the determined deadline. A reappointment request or a new member elections will be placed on a Policy Work Session agenda for Mayor and Council's consideration.~~
- ~~If Mayor and Council do not approve the new member or reappointment, the resulting vacancy will be filled through the standard appointment process outlined in the Boards, Commissions, and Authorities Manual, with the appointment to occur prior to December 1.~~
- ~~8. Commission Members may serve an unlimited number of terms, including consecutive terms, without restriction.~~
 - ~~9. Member's Term: One term shall be defined as a full three year period of service, unless a member is appointed to complete an unexpired term.~~
 - ~~10. NPAC may recommend removal of a Commission Member to the Mayor and Council, with a two thirds majority vote. Any member of a board, commission or authority may be removed from office by a vote of a majority of the members of city council. Refer to code section 3.11 (f) Boards, Commissions, and Authorities and BCA Manual.~~

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Commented [SAS]: Determine whether NPAC will be referred to as a 'Commission' or a 'Board' and update the document accordingly, as the terms are currently used inconsistently.

~~11. Member Absences. Please review the BCA manual for the attendance policy. Attendance requirements for members shall follow the policy outlined in the City of Norcross Boards, Commissions, and Authorities (BCA) Manual. Specifically, if a member is absent from three (3) consecutive regularly scheduled meetings or fails to attend at least seventy-five percent (75%) of the regularly scheduled meetings during a twelve (12) month period, the Chair will review the absences with the member and present a recommendation to Mayor and Council.~~

~~Only Mayor and Council may remove a member from office, and any resulting vacancy will be filled through the standard appointment process by resolution of Mayor and Council.~~

11. Compensation - Norcross Boards and Commissions are compensated \$75 per meeting for up to twelve sessions annually. Accepting compensation is optional. Checks will be mailed to the address provided on your application at the end of the year.

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12. Expense Reimbursement. The Chair may authorize reimbursement of expenses incurred by a member Member on behalf of the Commission. Any reimbursement of expenses incurred by a member Member on behalf of the Commission must be requested through the Staff Liaison and receive prior approval before the purchase is made. The Staff Liaison will then obtain approval from the budget holder, the City Clerk, prior to processing the reimbursement.

Commented [SA6]: Leaving the language about the chair authorizing reimbursements may be misleading as reimbursements are discouraged by the city. A Commission member may only be reimbursed for expenses incurred on behalf of the Commission if the expense has been requested through the Staff Liaison and approved in advance. The Staff Liaison must obtain authorization from the budget holder and the City Clerk before any reimbursement is processed.

ARTICLE 4. OFFICERS

1. Election and Term: Officers shall be elected by a majority vote of the Commission for a two (2) year term. One member Member shall be elected to serve as Chairperson of the Commission; one member Member to serve as Vice-Chair, one member Member to serve as Treasurer; and one member Member to serve as Secretary. Officers may not hold more than one office at the same time.

Commented [SA7]: Chair and Vice chair elections are annual.

Refer to Code sec 3.11 (i) Except as otherwise provided by City Charter or by law, each board, commission or authority of the city government shall elect one (1) of its members as chairman and one (1) member as vice chairman for terms of one (1) year, and may elect as its secretary an employee of the city.

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- 2. Officers may serve no more than two full, consecutive terms in the same officer position.
- 3. Officer terms begin December 1st the year of their election.
- 4. In the event an officer, for any reason, is unable to complete their term, the

Commission will elect a replacement Commission member to complete that officer's term.

5. Chairperson. The Chairperson shall lead all meetings of the Commission and shall also function as the chief executive officer of the Commission. He or she shall be the principal spokesperson of the Commission and have general and active management of the operation of the Commission. The Chairperson shall be responsible for the administration of the Commission and general and active management of the financial affairs of the Commission, and shall execute contracts in the name and on behalf of the Commission.
6. The Chairperson shall serve as an ex officio member of all Commission Committees or may designate the Vice Chairperson to serve as the ex officio member in their place.
7. The Chairperson will have sole signatory authority on all contracts, deeds and other instruments that the Commission is authorized to execute, unless otherwise provided by the Commission to also require the signature of the Treasurer or Secretary.
8. Vice Chairperson. The Vice Chairperson ~~shall~~ have all of the powers assigned to the Chairperson if the Chairperson is unavailable to discharge the duties customarily and usually held and performed by the Chairperson, and shall be ex-officio member of Commission Committees as assigned by the Chairperson.
9. Secretary. The Secretary shall issue agendas and minutes of all meetings of the Commission, have charge of the ~~Minutes~~ minutes books and document archives, and perform such other duties and have such other powers as may from time to time be delegated to him or her by the Chairperson or the Commission.
10. Treasurer. The Treasurer shall be charged with the management of the financial affairs of the Commission, shall have the power to recommend action concerning the Commission's affairs to the Commission, and shall perform such other duties and have such other powers as may from time to time be delegated to him or her by the Chairperson or the Commission. The Treasurer shall at all times, in conjunction with the Staff Liaison, maintain records evidencing the assets owned by the Commission and its receipts and disbursements, and shall present a report of the same at each meeting of the Commission.
- ~~11. Compensation. Officers receive no compensation in addition to their member compensation.~~
- ~~12.11.~~ Officer Removal. Any officer may be removed from ~~office~~ their position as an officer at any time by a ~~2/3~~ majority vote of the Commission, and such vacancy may be filled by the Commission.
- ~~13.12.~~ Officer Absences. Any officer who misses two (2) consecutive monthly meetings will be automatically removed from ~~office~~ their position as an officer,

Commented [SA8]: I would remove this line as it's already addressed.

Commented [SA9]: I would leave as majority vote. all official actions are decided by a majority vote of the members present and voting

and such vacancy may be filled by the Commission.

ARTICLE 5 MEETINGS

1. Regular Meetings. Unless notified otherwise, regular meetings of the Commission shall be held on the fourth (4th) Tuesday of each month at 6:30 p.m., or at such other time and place as determined by the Chairperson, provided that any changes are properly noticed in accordance with applicable law and City policy.

2. Special Meetings: Special meetings of the Commission may be called at any time by the Chairperson. In addition to the foregoing, the Chairperson shall call a special meeting at the written request of two (2) or more members of the Commission. All special meetings must be held in accordance with the notice and agenda requirements of the Georgia Open Meetings Act. At least 24 hours' notice to the public is required for a special called meeting.

3. Notice of Meetings. Notice stating the time and place of a special meeting shall be electronically mailed not less than 48 hours before the date of such meeting at the direction of the Chairperson to each member of the Commission. A quorum shall be required to conduct business at all a special meeting. The quorum is defined as the majority of seated members.

~~4. Special Called Meeting; Refer to code sec. 2-36 (4) - Rules of Procedure: Occasionally, there will be an issue or item that is time sensitive and therefore cannot be delayed until it has been through a full agenda cycle. In these limited circumstances, if immediate action on an item is deemed necessary and in the best interests of the City of Norcross Commission, the Mayor Chairperson or three members Members of the City Council Commission may officially call a special call meeting. At least 24 hours' notice to the public is required for a special call meeting.~~

~~5. Notice of a regular meeting must be provided in the manner prescribed above if the time or place of such meeting has been changed. Staff liaison is responsible for taking care of public notice.~~

6.4. Quorum: A majority of Commission Members appointed to office shall constitute a quorum for the transaction of business at any meeting of the Commission.

7.5. Rules of Order. The Commission with conduct its meetings using Roberts Rules of Order parliamentary procedures

ARTICLE 6 ADVISORS TO THE COMMISSION

Commented [SA10]: Suggested add at the end : All special meetings must be held in accordance with the notice and agenda requirements of the Georgia Open Meetings Act.

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Commented [SA11]: A few notes about this sections: as written, some of these provisions are overlapping and in places contradictory.

Item 2 (Special Meetings) and Item 4 (Special Called Meetings) are essentially describing the same thing. a meeting outside the regular schedule. Georgia law doesn't distinguish "special" vs. "special called."

Item 3 (Notice of Meetings) duplicates Item 4's requirement but phrases it incorrectly (quorum doesn't "call" a meeting).

Item 5 is already covered in Item 1 (changes to regular meetings require notice).

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Commented [SA12]: Georgia's Open Meetings Act requires at least 24 hours' public notice for a special called meeting

Commented [SA13]: You can require 48 hours for internal member notification in the bylaws, but you'll still need to comply with the 24-hour public posting requirement separately.

Commented [SA14]: A quorum is required to conduct business at a meeting, not to "call" a meeting.

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Commented [SA15]: A few notes about this sections: as written, some of these provisions are overlapping and in places contradictory.

Item 2 (Special Meetings) and Item 4 (Special Called Meetings) are essentially describing the same thing. a meeting outside the regular schedule. Georgia law doesn't distinguish "special" vs. "special called."

Item 3 (Notice of Meetings) duplicates Item 4's requirement but phrases it incorrectly (quorum doesn't "call" a meeting).

Item 5 is already covered in Item 1 (changes to regular meetings require notice).

1. The Commission may from time to time appoint individuals to serve as Advisory Members to provide the Commission with professional advice and strategic thinking in the Public Arts arena. Advisory Members should have distinctive knowledge on different aspects of Public Arts that are of use to the Commission, such as fund raising, planning, trends, artists, and techniques. Advisory Members will not vote on Commission issues nor are they required to attend meetings.

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ARTICLE 7 CONFLICT OF INTEREST

1. Conflicts of Interest. Officers and members shall comply with the Norcross Code of Ord. Article VIII, and the Code of Ethics (Sec. 2 – 300 through 309).

~~2. NPAC Members, associates and Advisors shall manage conflict of interest to alleviate competing interests and to prevent any the actual or appearance of perceived impropriety or undue influence in selecting art, artists, concepts, designs, installations, etc. Artist Conflicts of Interest. To be completed by Nicole Morgan.~~

~~2.~~

~~3. Members are forbidden from being original project contributing artists to prevent actual or perceived conflict of interest.~~

~~3. Members may work on the installation of public art, but may not be the work's designer or original creator.~~

~~Members may not extensively submit or repeatedly put forward any particular artist, organization, or concept. Majority vote by members in opposition of this behavior is considered the cure for such activity/submissions. TO BE ADDED BY NICOLE MORGAN~~

~~4.~~

Commented [SA16]: Suggested edit: "Members are prohibited from serving as original or contributing artists on public art projects, in order to avoid any actual or perceived conflict of interest. "

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Commented [SA17]: Suggested edit: "Members may assist with the installation of public art projects in a volunteer capacity, but shall not serve as the work's designer or original creator. "

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Commented [SA18]: Suggested edit: "Members shall not use their position on the Commission to consistently promote or advocate for the work of a particular artist, organization, or concept. "

ARTICLE 8 MISCELLANEOUS PROVISIONS

1. Conflict of Laws. In the event that anything contained herein shall conflict with an ordinance of the City of Norcross or law of the State of Georgia, such ordinance or law conflicts with the City Charter, any ordinance or policy of the City of Norcross, or any law of the State of Georgia, the

Charter, ordinance, policy, or state law -shall control.

Commented [SA19]: Include the BCA Manual in the list of governing docs.

- 2. Legal Counsel. The City Attorney or his or her designated representative shall be the Legal Counsel for the Commission and its committees.
- 3. All official communication for the Commission shall be conducted through the staff liaison.
- 4. Amendment. These Bylaws may be amended by the affirmative vote of a majority of the members of the Commission appointed to office, provided that such amendment shall have first been presented to the membership in writing at a regular or special meeting preceding the meeting at which the vote is taken. Any amendment adopted by the Commission shall be subject to approval by the Mayor and Council before taking effect.

ADOPTION OF BYLAWS

These Bylaws of the Norcross Public Arts Commission were approved by the Commission on September 23, 2025, and shall be considered adopted and effective only upon approval by the Mayor and Council on the date of such approval.

Chairperson

Date

Secretary

Date

IN WITNESS WHEREOF, I have hereunto set my hand and cause this seal to be affixed this _____ day of _____, 2025

Craig Newton, Mayor

ATTEST:

Monique Philip, City Clerk

Commented [SA20]: Suggested addition: Add signature block for Mayor (signature/date) and attest line for City Clerk at the end of the bylaws to reflect required Mayor and Council approval. The official date shall be the date the bylaws are approved by Council at a regular meeting.