

# City of Norcross

65 Lawrenceville Street  
Norcross, GA 30071



## Meeting Minutes

Thursday, April 10, 2025

6:00 PM

2nd Floor Conference Room

### **Norcross Downtown Development Authority**

*Chair Jim Eyre*

*Vice Chair Brenden Frazier*

*Board Member John Bemis*

*Board Member Tim Moresco*

*Board Member Josh Bare*

*Board Member Lauren Summers*

*Board Member Liz Jackson*

**A. Call to Order - Jim Eyre, Chair*****PLEASE TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES***

| Attendee Name   | Title        | Status  | Arrived |
|-----------------|--------------|---------|---------|
| Jim Eyre        | Chair        | Present |         |
| Brenden Frazier | Vice Chair   | Present |         |
| John Bemis      | Board Member | Absent  |         |
| Tim Moresco     | Board Member | Absent  |         |
| Josh Bare       | Board Member | Present |         |
| Lauren Summers  | Board Member | Absent  |         |
| Liz Jackson     | Board Member | Present |         |

Norcross Downtown Development Authority was called to order at 6:00 PM by

**B. Meeting Administration****a. Roll Call****b. Approval of Previous Meeting Minutes**

Norcross Downtown Development Authority - Norcross Downtown Development Authority -  
Mar 13, 2025 6:00 PM

|                  |                                                   |
|------------------|---------------------------------------------------|
| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>                       |
| <b>MOVER:</b>    | Brenden Frazier, Vice Chair                       |
| <b>SECONDER:</b> | Liz Jackson, Board Member                         |
| <b>AYES:</b>     | Brenden Frazier, Josh Bare, Liz Jackson           |
| <b>ABSENT:</b>   | Jim Eyre, John Bemis, Tim Moresco, Lauren Summers |

**c. Public Input**

Mary Dowdy, HNBA president, thanked the DDA for its support and collaboration. She also mentioned that Norcross was recently named among the top cities to live in by a notable publication.

**d. Council Update - Josh Bare**

J. Bare stated there is an upcoming groundbreaking ceremony for the new public safety building. He also mentioned a recent land use request that came before the City Council.

**e. Economic Development Update**

None

**f. Operations Report - Will Shipley**

W. Shipley reported on a recent roof leak over the porch at 125 Lawrenceville. He also stated the City is working with contractors to get proposals to address certain flooring issues at 125 Lawrenceville. W. Shipley also reported on recent bids received to perform work relating to the rear of 29 Jones.

B.Frazier made a motion to approve the estimate from Spar GC for 29 Jones as written and to authorize B. Frazier to negotiate additional costs up to \$1,000 for change orders to the

work that may be required based on the City inspector's findings. Second: J. Bare. Unanimous.

**g. Downtown Manager's Report - Stephanie Newton**

None

**C. Board General Updates**

**a. Unfinished Business**

**(1) Skin Alley Extension**

No update at this time

**(2) Wingo Street Acquisition**

J. Eyre reported that the architect completed the as-built drawings. He also stated he received bids from contractors and is in the process of reviewing them. He anticipates submitting a proposal to the historical society soon.

**(3) Accounting Options**

No update at this time.

**b. New Business**

None

**c. Treasurer's Report - Tim Moresco**

J. Eyre reported for T. Moresco about recent issues caused by United's acquisition of Piedmont Bank. J. Eyre said he thinks the DDA should move its accounts to Truist to correct the current issues and avoid future issues.

J. Eyre shared a proposed motion with the DDA to move the DDA accounts to Truist. After discussion and comment by the DDA, J. Eyre made the following motion:  
Be it resolved by the Board of the Downtown Development Authority of the City of Norcross ("DDA") to authorize and direct Treasurer Tim Moresco to take all necessary actions to close any and all existing DDA accounts at United (formerly Piedmont) Bank and open accounts in the name of the DDA at Truist Bank for an (i) Operating Account; (ii) Brunswick Bond Account, and; (iii) Wingo Bond Account, together with any additional accounts as may be necessary to satisfy the requirements of the existing DDA bonds, and execute any and all necessary documents to open and maintain such accounts.

Be it further resolved, the Board authorizes the Treasurer and individuals occupying the positions noted below to execute necessary documents to establish the following as Authorized Signers for the account noted: (i) Operating Account: City Manager, City Finance Director, DDA Operations Manager, DDA Chairman and DDA Treasurer; (ii) any Brunswick Bond Account(s): DDA Chairman and DDA Treasurer, and; (iii) any Wingo Bond Account(s): City Manager, City Finance Director, DDA Operations Manager, DDA Chairman and DDA Treasurer.

Finally, the DDA Chairman and DDA Treasurer shall each be included as a Designated Representative on any DDA account established at Truist Bank.

Second: B. Frazier. Unanimous.

L. Jackson made a motion to adjourn the meeting. Second: J. Eyre. Unanimous.

|                                     |
|-------------------------------------|
| NEXT MEETING: THURSDAY, May 8, 2025 |
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**D. Recess for Executive Session**

**E. Executive Session: Real Estate, Personnel, or Legal Matters**

**F. Return to Open Session for Actions from Executive Session, if necessary.**