

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Agenda

Thursday, June 12, 2025

6:00 PM

**2nd Floor Conference Room
Norcross Downtown Development Authority**

Chair Jim Eyre

Vice Chair Brenden Frazier

Board Member John Bemis

Board Member Tim Moresco

Board Member Josh Bare

Board Member Lauren Summers

Board Member Liz Jackson

A. Call to Order - Jim Eyre, Chair

PLEASE SILENCE ALL CELL PHONES AND ELECTRONIC DEVICES

B. Meeting Administration**a. Roll Call****b. Approval of Previous Meeting Minutes**

[Norcross Downtown Development Authority - Norcross Downtown Development Authority
- May 8, 2025, 6:00 PM](#)

c. Public Input**d. Council Update - Josh Bare****e. Economic Development Update****f. Operations Report - Will Shipley****g. Downtown Manager's Report - Stephanie Newton****C. Board General Updates****a. Unfinished Business**

(1) Skin Alley Extension

(2) Wingo Street Acquisition

(3) Accounting Options

b. New Business

(1) 2025 Budget

(2) 128 Lawrenceville Street

c. Treasurer's Report - Tim Moresco**D. Executive Session: Real Estate, Personnel, or Legal Matters****E. Recess for Executive Session****F. Return to Open Session for Actions from Executive Session, if necessary.**

City of Norcross

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Meeting Minutes

Thursday, May 8, 2025

6:00 PM

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Norcross Downtown Development Authority

Chair Jim Eyre

Vice Chair Brenden Frazier

Board Member John Bemis

Board Member Tim Moresco

Board Member Josh Bare

Board Member Lauren Summers

Board Member Liz Jackson

Minutes Acceptance: Minutes of May 8, 2025 6:00 PM (b. Approval of Previous Meeting Minutes)

A. Call to Order - Jim Eyre, Chair***PLEASE TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES***

Attendee Name	Title	Status	Arrived
Jim Eyre	Chair	Present	
Brenden Frazier	Vice Chair	Present	
John Bemis	Board Member	Absent	
Tim Moresco	Board Member	Present	
Josh Bare	Board Member	Present	
Lauren Summers	Board Member	Absent	
Liz Jackson	Board Member	Present	

Norcross Downtown Development Authority was called to order at 6:00 PM by Chair Jim Eyre

B. Meeting Administration**a. Roll Call****b. Approval of Previous Meeting Minutes**

Norcross Downtown Development Authority - Norcross Downtown Development Authority - Apr 10, 2025, 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Brenden Frazier, Vice Chair
SECONDER:	Josh Bare, Board Member
AYES:	Eyre, Frazier, Moresco, Bare, Jackson
ABSENT:	John Bemis, Lauren Summers

c. Public Input

Mr. Tolliver, a tenant at 125 Lawrenceville, spoke to the DDA about concerns he has about the condition of the property. He presented photographs as well. Mayor Craig Newton was present and asked Mr. Tolliver to send his concerns to the City Council, the Mayor, and the City Manager to make sure the City is addressing things within its area of responsibility for the property.

Mary Dowdy spoke about recent HNBA activities. She also mentioned an idea she had discussed with others for a public forum or townhall where representatives of different Norcross groups, including the DDA, could answer questions from the community. She also mentioned recent discussions with local business owners about their employee parking needs.

d. Council Update - Josh Bare

Mayor Newton mentioned that Council is updating its prior parking study, which will hopefully be done in about 30 days. J. Bare discussed the recent lifting of a moratorium on public roads and the continuing moratorium on private roads. He also mentioned that Council recently approved a budget and released an RFP for the pedestrian crossings over the railroad.

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e. Economic Development Update

The new Economic Development Director introduced himself to the DDA. He discussed his background, experience, and his passion and excitement for this new position. He also discussed some of the matters he is presently working on.

f. Operations Report - Will Shipley

W. Shipley discussed the monitoring of a prior porch leak at 125 Lawrenceville. He said it appears to be resolved. The repair work at 29 Jones is scheduled to begin on May 19th.

g. Downtown Manager's Report - Stephanie Newton

S. Newton submitted a written report to the DDA, and J. Eyre presented it to the DDA.

a. Board General Updates

Unfinished Business

(1) Skin Alley Extension

No update at this time.

(2) Wingo Street Acquisition

J. Eyre shared budgeting/pricing information he gathered from several contractors for the renovations to the properties. He also stated the city is moving forward with the parking aspect of the project.

(3) Accounting Options

The DDA is still evaluating and exploring options.

B. New Business

(1) 2025 Budget

J. Eyre discussed materials he provided to the DDA for their review

(2) Harrington Parking Improvements

J. Eyre shared a request from a local business owner to see if any DDA grant programs could apply to certain planned improvements for the parking lot on his property. After discussion and consulting with its counsel, the DDA determined the presently proposed project would not qualify for any existing DDA grant programs.

C. Treasurer's Report - Tim Moresco

T. Moresco stated he has established new accounts at Truist but is in the process of transferring funds and changing accounts for paying and receiving funds. He also reported he is having issues getting in touch with the correct people at Truist to finalize this process, which has caused delays.

D. Recess for Executive Session

J. Bare made a motion to go into executive session to discuss real estate matters. Second: B. Frazier. Unanimous. 7:33pm.

E. Executive Session: Real Estate, Personnel, or Legal Matters

T. Moresco made a motion to exit the executive session. Second: J. Bare. Unanimous. 7:58pm

F. Return to Open Session for Actions from Executive Session, if necessary.

T. Moresco made a motion to adjourn the meeting. Second: J. Bare. Unanimous. 7:58pm

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