



Discovery Garden Park Board Meeting Minutes

Date/Time: 03/10/2025 6:00 PM

Location: Municipal Building, 2nd Floor, Board Room

- A. Call to Order:** John Herron called the meeting to order at 6:02 pm.
Please Turn Off All Cell Phones and Electronic Devices

Attendee Name	Title	Status
John Herron	Chairperson	Present
Josh Bare	Councilmember	Present
Kathy Mallard	Board Member	Present
Sharon Cauthen	Board Member	Present
Barbara Kohlhausen	Board Member	Present
Nicole Hooks	Board Member	Absent
Vacant	Board Member	Absent
Prasanna Chodey	Board Member	Absent
April MacManus	Board Member	Absent
Paul Sumner	Board Member	Present

- B. Approval of Minutes:** Minutes from the 02/10/2025 Board Meeting were previously reviewed and edited via email. No changes were requested during the board meeting. Kathy Mallard motioned to approve the minutes. Barbara Kohlhausen seconded it. The motion carried unanimously.

- C. Citizen Input:** None

- D. Treasurer's Report (Kathy):** Financial Statement/Balance/Revenues/Expenses
Began March 2025 with a balance of \$23,254.12 in the treasury and ended the month with a balance of \$23,254.12. Summary as follows:

- February Revenue of \$0
- Expenses recognized in January of \$0

- Outstanding Expenses as of February month end of \$5,815.04: \$222.59 SuperSod 11-12-2023, \$163.50 Costco (November 2023 social), \$161.01 Trader Joe's (November 2023 social), \$57.13 Lowe's (supplies), \$10.57 Publix (November 2023 social), \$89.46 Premier Growers (supplies/seasonal planting), \$27.61 Premier Growers (supplies/seasonal planting), \$56.42 Home Depot (lawn bags & materials to repair/paint little library), \$82.02 Amazon (replacement hoses), \$63.59 Amazon (birdseed), \$56.15 (Ace Hardware yard bags & Green Egg pieces & parts), \$222.83 Green Reyno (camelia, daphnes, blueberry, viburnum), \$31.21 Green Reyno (blueberry), \$41.84 Amazon (bluebird houses), \$199.99 SuperSod 3-4-2024, \$49.09 Kathy Mallard (seeds & mint), \$51.30 Buford Hwy Farmers Market (community outreach event), \$33.24 Amazon (replacement nozzles), \$21.19 Amazon (storage shed supplies), \$99.51 Walmart (March Social Event), \$27.29 Publix (March Social Event), \$38.26 Amazon (Social Event storage supplies), \$24.28 Amazon (birdfeeder baffles), \$64.62 Paul Sumner/Pike's (birdhouse stands & mounting), \$92.86 Premier Growers (Spring annuals), \$74.01 Lowe's (supplies for handicap bed repair), \$132.51 Norcross Supply (supplies for bed repairs), \$10.91 Amazon (non-potable water decals), \$30.73 Amazon (brass garden markers), \$35.58 Amazon (garden scavenger hunt cards), \$27.46 Amazon (garden scavenger hunt cards v2), \$255.19 SuperSod, \$46.53 Lowe's (soil for Spring planting), \$55.08 Etsy (garden plaque), \$8.59 Home Depot (yard bags), Pike's \$34.95 (herbs), \$24.43 Walmart (yard bags, seeds), Amazon \$31.70 (garden stakes), \$243.79 SuperSod, \$14.83 Amazon (supplies), \$33.36 Publix (Kids in the Wild), \$393.55 Norcross Supply (supplies for new beds), \$32.16 Lowe's (yard bags & brush killer), \$64.00 Extension Center (soil tests), \$34.98 Norcross Supply Company (fence post cap), \$11.36 Lowe's (yard bags), \$44.46 Lowe's container for Agave & cactus potting soil), \$41.21 Lowe's (black cow compost), \$135.87 Green Reyno (George Tabor azaleas & oakleaf hydrangeas), \$191.63 (Big Daddy hydrangeas & Sum & Substance hostas), \$71.79 Green Reyno (Agave & variegated iris), \$27.55 Publix (Kids in the Wild snacks), \$243.79 SuperSod (9-11-24), \$9.54 Home Depot (supplies), \$25.38 Publix (events), \$13.76 Office Depot (supplies), \$20.29 Publix (events), \$243.79 SuperSod (10-8-24), \$155.35 Home Depot (new garden bed supplies), \$6.32 Amazon (white flags), \$42.52 Publix (social event), \$59.86 Publix (social event), \$134.62 Premier Growers (fall annuals), \$55.80 Publix (social event), \$243.79 Super Sod 11-1-24, \$9.72 Home Depot (lawn bags), \$49.40 Amazon (replacement nozzles due to vandalism), \$27.61 Amazon (replacement hose due to vandalism), \$21.18 Lowe's (stain for new beds), \$112.76 Lowe's (stain for new beds v2) and \$243.79 SuperSod (Feb 2025)

- Outstanding Revenue in February of \$0
- Beginning Balance as of February 1, 2025: \$23,254.12
- Ending Balance as of February 28, 2025: \$23,254.12
- Ending Balance adjusted for all Outstanding Revenue & Expenses: \$17,439.08

E. Board Updates

1. Membership Update:

- All beds are currently rented
- One gardener has requested to swap when another bed opens up
- 7 people are on the wait list

2. Social Media Update: (Sharon) – Next Quarterly in April

F. Council Updates: (Josh) No new updates

G. Returning Agenda Items:

1. New Chairperson for DGP Board. John Herron moved that Paul Sumner be made chairperson effective at the end of this meeting. Sharon Cauthen seconded the motion and the board voted unanimously to approve Paul Sumner as the new Board Chairperson effective at the close of the March board meeting.
 - i) John will support Paul with the transition.
 - ii) Currently, one seat is open on the board and extra seats are expected to open at the close of the June term.
 - iii) The board reviewed the application and video submitted by Carlotta Marie Jackson. Her application lacked any expressed interest or experience in gardening. After discussion, Paul Sumner made a motion to deny this application. John Herron seconded the motion and the motion carried by unanimous vote.
 - iv) Two other gardeners have expressed interest in serving on the board.
2. Brookhaven Innovation Academy (BIA) Sustainability Education Program
 - i) The program is set for April 17, 2025 – Sustainable Living Day
 - ii) Brook Ross indicated the program will include 76 students in four groups. Barbara is heading up this project. Kathy Mallard volunteered to assist. Barbara is seeking additional volunteers.
3. Garden Security
 - i) The camera at the Welcome Center is outdated and needs to be replaced. A quad camera is on order and bandwidth concerns are resolved. Installation date pending.
 - ii) The Norcross Police Department will increase their presence/drive-by of the park to help deter vandalism.
 - iii) Surveillance sign design concepts: Board members reviewed several options and agreed on the preferred design – steel with laser-cut letters and a camera – inspired by a version found on Mod Mettle’s website. The cost of the signage is being investigated. The project is tabled until more information is available.

H. New Agenda Items:

- i) Bees/Apiary: DGP is not currently a site for an apiary and the start-up costs would be \$2,000-3,000. The board discussed mason bees instead because they are excellent pollinators and do not sting. Mason bees require much lower costs and use small nesting tubes made of natural breathable materials. Other helpful creatures that support organic gardening are ladybugs and worms.
- ii) Spring Work Day! April 12th from 10a-12p. John will communicate with gardeners in Prasanna’s absence. Projects will be identified and each board member present should be the captain of their projects, working alongside other gardeners to ensure the task is completed.
- iii) Spring Social/SpringFest in the Gardens
The social gathering is set for May 2nd from 5-7pm. SAVE the DATE emails will be sent to the gardeners. More details to come.

I. Additional Input/Discussion Not Otherwise Addressed by This Agenda:

- J. Adjourn** – At 7:17 pm John Herron motioned to adjourn the meeting. Sharon Cauthen seconded, and the motion carried unanimously.

K. Signed By: John Herron, Chairperson

L. Attested: Shayla Alexis, City Clerk