

# **City of Norcross**

*65 Lawrenceville Street*

*Norcross, GA 30071*



## **Meeting Minutes**

**Tuesday, October 28, 2025**

**6:30 PM**

**2nd Floor Conference Room**

## **Norcross Public Arts Commission**

*Chair Elizabeth Simpson*

*Board Member Nicole Morgan*

*Board Member Robert Forro*

*Board Member Jacques Murphy*

*Board Member Michael MacManus*

*Board Member Samantha Spitzner*

**A. Call to Order by Chair Elizabeth Simpson (Roll Call)**

The meeting was called to order at 6:34 pm by Chair Liz Simpson.

Attendee Name	Title	Status	Arrived
Elizabeth Simpson	Chair	Present	
Nicole Morgan	Board Member	Present	
Jacques Murphy	Board Member	Present	
Robert Forro	Board Member	Present	
Michael MacManus	Board Member	Present	
Samantha Spitzner	Board Member	Absent	

**B. Approval of Previous Meeting Minutes:**

A motion to Approve the September 24 Meeting Minutes.

RESULT: APPROVED [UNANIMOUS]

MOVER: Mike MacManus, Board Member

SECONDER: Robert Forro, Board Member

AYES: Simpson, Morgan, Forro, Murphy, MacManus

ABSENT: Samantha Spitzner, Board Member

**C. Citizen Input:**

Norcross Gallery no longer has sign privileges. Robert offered private property for the Norcross Gallery to put up signage. Lisa Carr was encouraged by Council Member Matt Myers to attend NPAC meeting.

**D. Treasurer's Report:**

Presented by Treasurer, Board Member Jacques Murphy

Budget is \$50,000. Will re-do budget. Council voted to approve our process.

**E. Board Updates:**

\* Welcoming New Board Member Samantha Spitzner – Postponed

\* Open Board Seat Status – 2 weeks more on posting

**F. Council Updates:**

\* Approved Norcross Elem School Mural – budget considerations

– Approved for connection to Norcross Elementary School

\* Greetings from Norcross Mural – ribbon cutting postponed

– Greetings from Norcross mural image of Clara Nesbitt is not the correct image. We will fix the image. Ms Nesbitt's great nephew will provide the appropriate an image. We may need to pay for the error

**G. New Agenda Items:****1. 2025-295: Porchfest 2026**

- Kristen Corley presented. Norcross resident since 2016. Editor of Young Norcross for past 3 years. Need funds for the event. Desire for performers of all kinds: magicians, karaoke, book readings, porch décor contest, poets, and more. Event is May 2, 2026.
- Working through noise ordinance waiver. Event is 11am to 7pm. North Peachtree at Sunset and North Peachtree closed to Holcombe Bridge. The budget is \$10,000 to \$12,000.

**H. Returning Agenda Items:****1. 25-7251: Norcross Forever Stamp Program**

- Artists agreement for students may require attorney review.
- IGA approval is waiting for contract data from City of Norcross. Then the agreement will return to the County and Board of Commissioners.
- Six weeks until installation
- Review of whether the words 'Nocross Forever' should appear on the 'vent' section of a light box.

**2. 25-7369: White Squirrels of Norcross Fundraiser**

- Resin acorn sale for \$200. Sold 1 to Cindy Flynn. We need social media and newsletter inclusion. Norcross Gallery talks about the fundraiser.
- Need a 1-sheet overview of the Fundraiser. Could also do squirrel maps for business sponsors to share with the public.
- It is important for NPAC to have a website.
- What is our financial goal? ½ cost should come from fundraising. \$40,000 budget with \$20,000 from fundraising. We'll complete the details within the next 2 wks.
- Acorn decorating:  
Plaster acorns for \$30 entry fee.  
Participation November 15 to December 15  
Display in the Rectory? Perhaps discussion with Norcross Gallery?  
Can we partner with Savage Pizza?

**3. 25-7405: NPAC By-Laws**

A motion to approve the NPAC draft bylaws as presented, subject to attorney and City review and approval, with authority to make immaterial changes as necessary, and to forward the bylaws to the Mayor and Council for final approval.

RESULT: APPROVED [UNANIMOUS]

MOVER: Jacques Murphy, Board Member

SECONDER: Nicole Morgan, Board Member

AYES: Simpson, Morgan, Forro, Murphy, MacManus

ABSENT: Samantha Spitzner, Board Member

**I. Additional Input/Discussion Not Otherwise Addressed By This Agenda:****– Gwinnett Creativity Fund Grant:**

Must apply by 1/15/26

What project can we submit for application?

What if Bobbi writes a proposal (for the school mural) and NPAC supports it?

Seems unlikely as a prospect based on the deadlines.

**J. Adjourn Motion**

The meeting adjourned to Executive Session for Personnel at 8:33 PM with a motion to adjourn made by Nicole Morgan, seconded by Mike MacManus.