

City of Norcross

65 Lawrenceville Street
Norcross, GA 30071



Meeting Minutes

Tuesday, September 23, 2025

6:30 PM

2nd Floor Conference Room

Norcross Public Arts Commission

Chair Elizabeth Simpson

Board Member Nicole Morgan

Board Member Jacques Murphy

Board Member Robert Forro

Board Member Michael MacManus

A. Call to Order

Attendee Name	Title	Status	Arrived
Elizabeth Simpson	Chair	Present	
Nicole Morgan	Board Member	Present	
Jacques Murphy	Board Member	Present	
Robert Forro	Board Member	Present	
Michael MacManus	Board Member	Present	

The NPAC meeting was called to order at 6:30 PM by Chair Elizabeth Simpson

B. Citizen Input

- Samantha Spitzner, board candidate, attended.
- Laura, art teacher from Norcross High School invited by Board Member Robert to attend and address the Board.

C. Approval of Previous Meeting Minutes

Norcross Public Arts Commission – Regular Meeting - Jul 29, 2025 6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jacques Murphy, Board Member
SECONDER:	Michael MacManus, Board Member
AYES:	Simpson, Morgan, Murphy, Forro, MacManus

Norcross Public Arts Commission - Special Called Meeting - Sep 19, 2025 9:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jacques Murphy, Board Member
SECONDER:	Michael MacManus, Board Member
AYES:	Simpson, Morgan, Murphy, Forro, MacManus

D. Treasurer's Report

- Presented by Board Member Murphy (Treasurer).
- We've received \$5k of the Gwinnett grant. We'll receive another \$5k at the end of the project.

E. Board Updates

- * Norcross Forever Stamp Program - Norcross High School Art choices – review
- * Laura from NHS presented to the Board. HS students were given broad instructions and required high contrast art.
 - Conversation about Norcross HS defined.
 - Who decides about the cropping of the artwork?
 - Robert asked about students learning to use social media to promote their art.
 - Robert asked for students to join the NPAC art registry.
 - Mention about potential internship for a student to complete NPAC social media.
 - Recognition to show work
 - QR Codes
- * Open Board Seat Status
 - Discussed in Executive Session
- * 3 White Squirrels on order from Cherrylion Studios (see poses)
 - Review of draft models.

F. Council Updates

- * Greetings from Norcross sign
 - City Council accepted our recommendation without additional discussion. Expected vote at the 10/6/2025 City Council meeting.
 - Potential installment by October 10, 2025
- * Norcross Elementary Mural
 - NPAC is a sponsor in name only. City Council accepted recommendation for a \$2,000 donation. City Council will vote 10/6/2025.
- * Metal Sculpture Refurbishment
 - Well completed
 - Need retention pond maintained, weeded.

G. Returning Agenda Items

1. 25-7251: Norcross Forever Stamp Program

- Need to complete the intergovernmental agreement. It is in progress.
- Liz contacted Explore Gwinnett for deadline extension until mid-November.
- Need an Artist agreement for high school art.
 - Could we use a draft from Accent Creative
- Waffle House art project.
 - Working with corporate to complete.
- 6 boxes at 100% and 7 boxes at 50% completion
- Do we have access to CCTV boxes too?

RESULT:	DISCUSSED
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2. 25-7369: White Squirrels of Norcross Fundraiser Ideas

- What are our ideas for NPAC fundraising?
- We need a compelling ask to the public
- Gather supporters with interest in supporting NPAC

RESULT:	DISCUSSED
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3. 25-7429: Art Splash 2025

- Need to have volunteers for our booth.
- Engage the public by asking for recommendations for naming the squirrels.

RESULT:	DISCUSSED
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4. 25-7405: NPAC By-Laws

- Review the by-laws.
- Once NPAC reviews, the document will be reviewed by the City attorney, if approved, then to the City Council for approval

RESULT:	DISCUSSED
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H. New Agenda Items

I. Additional Input/Discussion Not Otherwise Addressed by this Agenda

- The City completes the financial report in May. NPAC should prepare to present to City Council to make NPAC's request.

J. Adjourn to Executive Session for Personnel

The meeting adjourned to Executive Session for Personnel at 8:25 PM with a motion to adjourn made by Jacques, seconded by Mike.

K. Signed By: _____ **Elizabeth Simpson, Chair**

L. Attested By: _____ **Shayla Alexis, Deputy City Clerk**